
City of Memphis



MISSION

The City of Memphis, its Employees, and City Partnerships will provide responsive and cost effective services through the enhancement of Employee, Neighborhood, Youth, and Business Development.

VISION

To be recognized globally as the City of choice in which to live, learn, work, and recreate.

CORE VALUES

- Honesty, in All Transactions
- Excellence, in All We Do
- Responsiveness, to All We Serve
- Safety, in All Environments



CITY OF MEMPHIS
A C Wharton Jr., MAYOR
George M. Little, CHIEF ADMINISTRATIVE OFFICER

ADMINISTRATION

Brian Collins Director, Finance
Michael Putt Director, Fire Services
Toney Armstrong Director, Police Services
Dwan Gilliom Director, Public Works
Quintin Robinson Director, Human Resources
Janet Hooks Director, Parks & Neighborhoods
Antonio Adams Director, General Services
Robert Lipscomb Director, Housing & Community Development/MHA
Richard Copeland Director, Planning and Development
Herman Morris City Attorney, Legal
John Cameron City Engineer, Engineering
Brenton Nair Chief Information Officer

CITY COUNCIL

Myron Lowery, Chairperson (District 8-3)

Bill Morrison District 1
William C Boyd District 2
Harold B. Collins District 3
Wanda Halbert District 4
Jim Strickland District 5
Edmund Ford, Jr District 6
Berlin Boyd District 7
Joe W. Brown District 8-1
Janis Fullilove District 8-2
Myron Lowery District 8-3
Kemp Conrad District 9-1
Shea Flinn III District 9-2
Reid Hedgepeth District 9-3

COURTS

Tarik B. Sugarmon, Administrative Judge (Division 2)

Earnestine Hunt Dorse City Court Judge Division 1
Jayne R. Chandler City Court Judge Division 3
Thomas E. Long City Court Clerk

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This document presents the City of Memphis' budget in sections: Introduction, Financial Summary, General Fund Revenue and General Fund Expenditures. Sections are also presented for the other funds that provide major support for the City's operation. An Appendix section providing statistical information and a glossary conclude this document.

Introduction

This section presents the Mayor's comments on the budget, the City government's structure, a discussion about the City's strategic financial goals, policies, and initiatives, the Budget Process and calendar.

Budget Overview

This section presents an overview of the City's budget along with a summary discussion of the FY2016 proposed budget.

General Fund Revenues

This section provides a summary of the City's revenue resources and the detail within these resources.

General Fund Expenditures

This section provides a summary of the operating budget for each division of City of Memphis government on a category basis. Each division has a further breakdown of each program by line item.

OTHER FUNDS

Debt Service Fund

This section contains the projected revenue and expenditures required to service the City's capital program.

Enterprise Funds

This section includes the budget for the enterprise funds of the City which are supported by user fees. The Sewer Fund and Storm Water Fund represent the City's Enterprise Funds.

Internal Service Funds

This section includes the Internal Service Funds for the City which provides services to other departments of the City on a cost reimbursement basis.

Special Revenue Funds

This section is used to budget for specific revenues that are restricted as to their use. Two examples include the Solid Waste Fund and the Metro Alarm Fund.





INTRODUCTION

Mayor's Letter 1
Organization 3
Organization Chart 4
Budget Process 5
Budget Overview 10
Taxing Overview 21

SUMMARY

General Fund Revenue Summary 23

SUMMARY

General Fund Expenditure Summary 30

CITY ATTORNEY

City Attorney Summary 33
City Attorney 35
City Attorney Authorized Complement 39

CITY COUNCIL

City Council Summary 41
City Council 43
City Council Authorized Complement 46

CITY COURT CLERK

City Court Clerk Summary 47
City Court Clerk & TVB 49
Automated Photo Enforcement 52
City Court Clerk Authorized Complement 55

CITY COURT JUDGES

City Court Judges Summary 57
City Court Judges 58
City Court Judges Authorized Complement 61

CITY ENGINEERING

City Engineering Summary 63
Administration 65
Signs & Markings 69
Signal Maintenance 72
City Engineering Authorized Complement 75

EXECUTIVE

Executive Summary 77
Mayor's Office 80
Chief Administrative Office 83
Auditing 86
311 Call Center 89
Office of Youth Services and Community Affairs 92
EMA 95
Contract Compliance 96
Intergovernmental Affairs 100
Executive Authorized Complement 102

FINANCE

Finance Summary 103
Administration 105
Financial Management 108



Purchasing	111
Budget Office	114
Debt Management	117
City Treasurer	120
Office of Financial & Strategic Planning	123
Finance Authorized Complement	125
FIRE SERVICES	
Fire Services Summary	127
Administration	129
Support Services	131
Logistical Services	134
Training	137
Communications	141
Fire Prevention	145
Fire Fighting	148
Emergency Medical Services	151
Airport	154
Fire Services Authorized Complement	157
GENERAL SERVICES	
General Services Summary	159
Administration	161
Property Maintenance	164
Real Estate	167
Operation City Hall	170
Printing/Mail Services	173
Park Operations	176
Motor Vehicle Inspection Bureau	179
Fleet Management	182
General Services Authorized Complement	184
GRANTS & AGENCIES	
Grants & Agencies Summary	187
Operating	189
Grants & Agencies Authorized Complement	194
HCD	
HCD Summary	195
Housing	197
Economic Development	200
Community Initiatives	201
Renaissance Business Center	203
HCD Authorized Complement	207
HUMAN RESOURCES	
Human Resources Summary	209
Administration/Employee Assistance Program	211
Benefits Administration	214
Employment	215
Compensation	219
Labor Relations	222
Description	228
Human Resources Authorized Complement	231
INFORMATION SERVICES	
Information Services Summary	233
Information Services	235

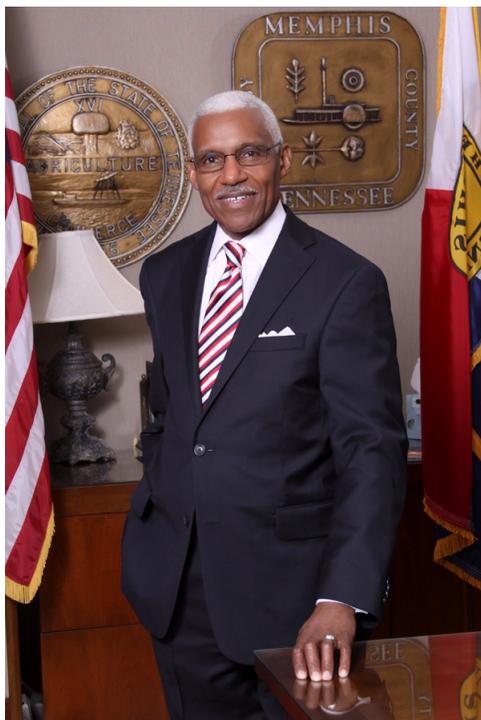


Information Services Authorized Complement	238
PARKS & NEIGHBORHOODS	
Parks & Neighborhoods Summary	239
Administration	241
Planning & Development	244
Park Operations	247
Park Facilities	248
Zoo	252
Brooks Museum	254
Memphis Botanic Garden	255
Fairgrounds/Stadium	259
Recreation	260
Golf	265
Special Services	269
Animal Shelter	272
Libraries	276
Neighborhood Watch	280
Parks & Neighborhoods Authorized Complement	283
POLICE SERVICES	
Police Services Summary	287
Executive Administration	289
Support Services	293
Precincts	297
Investigative Services	300
Special Operations	304
Police Services Authorized Complement	308
PUBLIC WORKS	
Public Works Summary	311
Administration	313
Street Maintenance	316
Street Lighting	320
Neighborhood Improvements	321
Public Works Authorized Complement	326
DEBT SERVICE FUND	
Debt Service Fund Overview	327
ENTERPRISE FUNDS	
Enterprise Funds Overview	331
SEWER FUND	
Sewer Fund Summary	333
SEWER FUND	
Sewer Fund Summary	334
PW/Environmental Inspections	336
PW/T.E. Maxson Treatment Plant - South	340
PW/Maynard C. Stiles Treatment Plant - North	344
PW/Lift Stations	348
PW/Environmental Administration	351
PW/Environmental Maintenance	354
Sewer Fund	358



Sewer Fund Authorized Complement	361
Storm Water Summary	363
STORM WATER	
Storm Water Summary	365
Storm Water Management	367
ENG/Drainage Design	372
Storm Water Authorized Complement	375
FIDUCIARY FUND	
Other Post Employment Benefits	377
INTERNAL SERVICE FUNDS	
Internal Service Funds Overview	379
Human Resources	380
Health Fund	380
Human Resources Authorized Complement	381
Unemployment Fund	382
FLEET MANAGEMENT	
Fleet Management Summary	383
Fleet Management	385
SPECIAL REVENUE FUNDS	
Special Revenue Funds	389
SOLID WASTE	
Solid Waste Summary	390
Solid Waste Management	392
Solid Waste Authorized Complement	397
METRO ALARM	
Metro Alarm Summary	398
MLK PARK IMPROVEMENTS	
MLK Park Improvements Summary	401
MLK Operating	403
HOTEL / MOTEL SUMMARY	406
STATE STREET AID SUMMARY	407
NEW MEMPHIS ARENA SUMMARY	408
DRUG ENFORCEMENT	409
GLOSSARY	
Glossary	410





The City of Memphis successfully emerged, bruised but not broken, from a perfect financial storm brought on by the recession, unfunded liabilities and high unemployment.

My Proposed FY 2016 Budget should be viewed in this context. We had a financial crisis on our hands. We needed to act, and we did. While we still have financial challenges, we are now in a position to begin increasing the investment in our City and our people, which is what our FY 2016 Budget is all about.

The Proposed FY 2016 Budget reflects my administration's continued strong commitment to safe and vibrant neighborhoods, fighting blight and investing in our young people. We are increasing the investment in public safety by nearly \$7 million to fund new recruiting classes in both Police and Fire, as well as an increase in the use of Public Safety Technicians so that we can devote more commissioned police officers to the vital, hands-on task of crime prevention. Although crime has been down over the past few years and down 6% so far this year, we remain vigilant in our commitment to public safety.

The FY2016 budget proposes to invest \$3 million for the demolition of buildings that are both eye-sores and havens for crime reflects my administration's ongoing commitment to fighting blight. Additionally, our proposed Capital Improvement Budget for FY 2016 general obligation bonds (GO) is \$54 million compared to \$82 million in FY15, and includes \$15 million for street paving compared to \$9 million in FY 16. So as we have been conservative in our overall GO request, we have targeted street paving for a 66% increase over last year.

Over the past year, as we were working on efficiencies and reforms, we were also working on grant applications to support the City's needs. And our work has paid off. In the coming fiscal year, we hope to bid out construction contracts on an additional \$18 million for road paving as a result of these successful grant applications. Altogether, this will be the most money we have spent on our roads in decades.

Also, we are increasing our investment in the youth with \$2 million set aside for the MPLOY summer experience program that will give 1,000 of our young people the opportunity to gain vital experience - and make valuable connections - in workplaces across Memphis.

The Proposed Operating Budget calls for expenditures of \$656 million with revenue of \$643 million. The shortfall of \$13 million is the result of keeping pre-65 retirees on our old Retiree Health Care system until January 1, 2016. The reserves we built up in 2014 will allow us to cover this shortfall and still leave us with reasonable reserves.

The FY 2016 Proposed Budget calls for the payment of about \$48 million toward our annual pension obligation as required by state law. In two years, the City will have more than doubled our payments and we are well on our way toward reaching 100% of our annual commitment by 2020.

When I took office in October 2009, our City was still reeling from the impacts of that Great Recession. Unemployment was double digits, our Pension and Retiree Health Care plans were underfunded by over \$2 BILLION, and we faced the financial fallout from the defunding of the Memphis City Schools.

Also, Memphis faced rising debt payments of over \$25 million per year. We were looking at annual increases in our Pension payments of \$55 million, increases in our Retiree Health Care payments of tens of millions of dollars and increased debt payments of nearly \$25 million. The magnitude of this financial storm

was at first hard for us to comprehend; and we were slow to react. We had a financial crisis on our hands and once we realized what inaction would mean for the future of this great city, doing nothing was not an option.

We have reduced our unfunded liabilities by \$740 million (37%), resolved the nearly eight-year-old dispute with our schools, restructured our debt, and, importantly, unemployment is down substantially across our City.

In FY 2014, the Administration pledged to work diligently to reduce costs, increase reserves and develop major reform plans for FY 2015. Through cost savings and efficiencies, we grew our reserves by a substantial increase of \$27 million. This helped position the City for reforms that strengthened our financial position. Retiree Health Care Reform, although we will not see the benefits of this fully until FY 2017, will save us more than \$20 million per year. Pension Reform immediately saved us approximately \$6 million per year and reduced our long term risk of another melt-down like we experienced in 2009. And we managed to preserve benefits for current vested employees that have been sacrificed in other cities. Restructuring of our bond debt will save us as much as \$25 million per year over the next five to seven years. Also, we used some of the reserves we build up in FY 2014 to finally settle the litigation with our schools.

Additionally, the national bond rating agencies affirmed our AA credit ratings, which is among the highest investment grade ratings. At a time when many cities around the country are struggling to avoid "junk" bond status, we have earned our place among the more fiscally strong.

We are planning for significant progress without a tax increase in our Proposed FY 2016 Budget. We will continue building the City's financial strength through cost savings and efficiencies in government, investing in those things that revitalize and stabilize neighborhoods, preparing our young people to be productive citizens and future leaders, and driving economic develop projects that create jobs that help Memphians build wealth and escape poverty. This will continue to be the cornerstone, the guiding financial principles, that will secure our future as a City of Choice.



A C Wharton, Jr.
Mayor, City of Memphis

THE CITY OF MEMPHIS, TENNESSEE

Memphis is located on the east bank of the Mississippi River in the southwest corner of Tennessee. Memphis is the State's largest city and the county seat of Shelby County. The corporate limits contain 343 square miles, representing 45 percent of the total land area of Shelby County. Memphis ranks as the 18th largest city in the nation. The 2013 population was 657,457 according to the State of Tennessee Department of Economic and Community Development.

GOVERNMENTAL STRUCTURE

The City of Memphis was incorporated as a city in 1826. Memphis operated under a commission form of government from 1909 until January 1, 1968, when a Mayor-Council form of government was established. The City Council is composed of thirteen representative citizens who are elected for four-year terms. Six council members are elected at large in multi-member districts, with territorial boundaries determined by dividing the City in half with each multi-member district consisting of three (3) council member numbered positions. The remaining seven (7) council members are elected by single member districts, numbered 1-7. The Council elects its own chairperson, exercises legislative powers, approves budgets and establishes the tax rate. The Mayor is elected to a four-year term. The Mayor carries out the policies of the City and appoints City board members, officers and division directors, with Council approval. The City's operating and service departments are organized under the Chief Administrative Officer who is appointed by the Mayor.

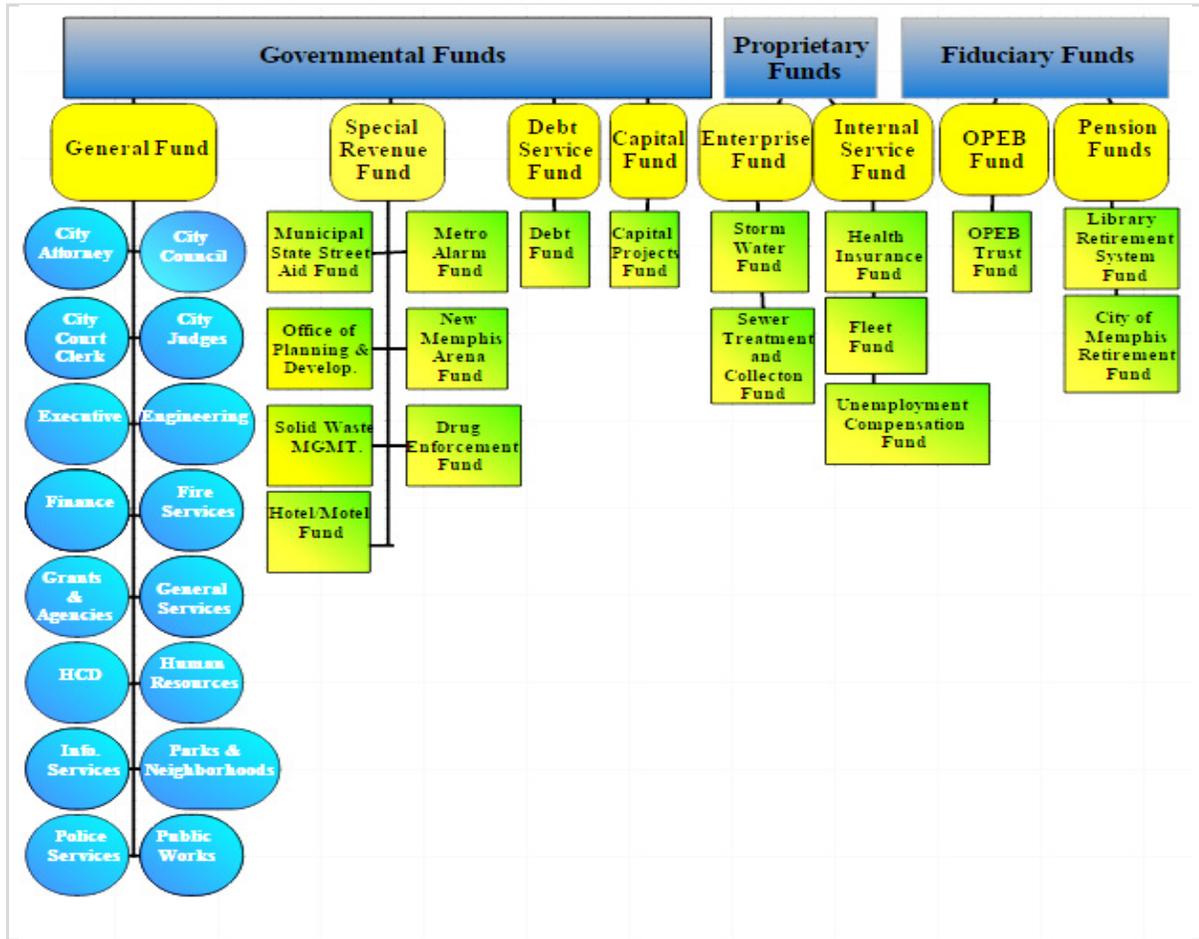
The Chief Administrative Officer, under the direction of the Mayor, coordinate the activities of all administrative divisions of City government, acting as a liaison between the Mayor and all divisions, bureaus, boards, commissions and authorities. The directors of all divisions report to the Chief Administrative Officer on administrative procedures.

The major administrative divisions of the City include: Engineering; Executive; Finance; Fire Services; General Services; Information Services; Housing and Community Development; Legal; Parks and Neighborhoods; Human Resources; Police Services; Public Works/Sanitation; and the Office of Planning and Development.

The Mayor is responsible for all city appointments to boards, which serve the City. These include the boards of the Memphis Light, Gas and Water Division (MLG&W); Memphis Area Transit Authority; Memphis Housing Authority; Memphis and Shelby County Downtown Memphis Development Commission; Memphis & Shelby County Convention Center Complex; Memphis Brooks Museum of Art; Memphis & Shelby County Building Code Advisory Board; Memphis & Shelby County Public Library Board. The Mayor appoints five of the seven members of the Board of the Memphis & Shelby County Airport Authority. Most of the members of these boards are private citizens giving their time to the City without compensation.

CITY OF MEMPHIS, TENNESSEE ORGANIZATION CHART

ORGANIZATION STRUCTURE BY FUNDS



The Mayor makes appointments to Boards and Authorities whose budgets are separate but are related organizations, jointly owned or joint ventures. These boards and authorities include, Memphis Area Transit Authority, Memphis & Shelby County Airport Authority, Industrial Development Bond, and Memphis and Shelby County Downtown Memphis Development Commission.

BUDGETING AND APPROPRIATIONS PROCEDURES

The financial plans of the City are presented in the annual Capital and Operating Budgets. These budgets project all receipts and disbursements, and present the level of governmental services to the various segments of the community.

The Council has final responsibility for approving certain program and fiscal policies, approving the annual Operating Budget and the Capital Improvement Budget, and setting the tax rate. The Administration is responsible for proposing programs and recommending funding levels to the Council and for implementing programs in accordance with established goals and objectives.

Operating Budget The City of Memphis operates on a July through June fiscal year and is required by City Charter to submit and have approved a balanced budget for each year. The Annual Operating Budget is submitted to the Council in April which is approximately 90 days prior to the end of the fiscal year. At least 3 to 4 weeks prior to the end of the fiscal year, the City Council approves the Operating Budget.

The budget process is a series of reviews and analyses of budget requests submitted by the various city departments. The staff of the Budget Office, along with the Finance Director and each division director, Chief Administrative Officer, Mayor, City Council and the public are all involved to ensure that the approved budget is reflective of the needs and desires of the entire community.

The adopted budget ordinance appropriates spending and provides for budgetary control at program levels. Program budgets cannot be exceeded without the approval of the City Council except for the year-end clean up process authorized via budget ordinance. Strict budgetary compliance is maintained through use of an automated accounting system to assure effective fiscal management and accountability. All requests for purchases or payments are checked by the budgetary control system to assure funds availability. Purchase Orders and contracts are encumbered prior to their release to vendors. Those Purchase Orders and contracts that exceed appropriated amounts cannot be executed until additional appropriations are made available, either by transfer of existing appropriations or by a resolution granting additional appropriations by Council. The system controls are maintained at the program levels and are basically set up within Personnel, Operations and Maintenance and Capital categories.

Capital Budget The Capital budget and Capital Improvement Program are prepared annually to present the capital expenditures planned for each of the next five fiscal years. The total costs of each project and the sources of funding (local, state, federal and private) required to finance each project are estimated. The Capital Improvement Program is prepared after a rigorous review and evaluation of all proposed projects by the Capital Review Committee. The Mayor approves the single year Capital Budget and five year Capital Improvement Programs and presents them to the Council for adoption. The single year Capital Improvement Budget allocates the capital expenditures to be made in the current budget year.

Additional authorizations (appropriations) for each capital project in the Capital Budget must precede the expenditure of construction funds. The Capital Budget must be in full conformity with that part of the Capital Improvement Program applicable to the fiscal year which it covers.

The timetable for approval of the Capital Budget and Capital Improvement Program closely parallels that of the Operating Budget.



BUDGET DEVELOPMENT PROCESS

The Budget Office uses financial data provided by city divisions to facilitate the review and approval of the Operating and Capital Improvement Budgets. This office is responsible for ensuring the operation of all divisions within financial guidelines established by administrative policy and City Council legislation.

The Operating Budget is approved annually. The process begins in October for the following fiscal year. Divisions are asked to enter Personnel, Materials & Supplies and Capital outlay into the Budget System over a three week period. The information is then analyzed and divisions are consulted with respect to noticeable budgetary changes. The process continues in January with the second quarter forecast and revision of next year's operating budget. Administrative hearings are held In March to examine each service center's budget and to make necessary revisions. After finalizing any necessary revisions, the Operating Budget is presented to Council in April. The Council then conducts its own hearings to scrutinize the budget. The process ends in June with Council's approval of the budget and the June loading into the accounting system of the new budget. Funding approvals are limited to one fiscal year, with surpluses or deficits corrected through fund balance.

The Capital Improvement Program (CIP) is a five-year plan for capital allocations, which is reviewed annually for priority and project changes and additions. This plan examines each project in which the City participates and specifies the source of financing for the projected expenditures. The process for the CIP also begins in October with the divisions entering their requests into the Budget System. The projects are analyzed by the Budget Office and the CIP Committee and then administrative hearings are held in January with each division to assist them in justifying their requests. After finalizing revisions, the CIP Budget is presented to Council in April. The Council then conducts its own hearings to scrutinize the budget. The process ends in June with Council's approval of the budget and the June loading into the Accounting system of the new budget.

The Council adoption of the CIP authorizes a portion of engineering, architecture, land acquisition and development costs through administrative appropriation. Funds for construction costs, equipment, and acquisition contracts are subject to additional authorization by the Council. Prior and current CIP allocations will remain in the plan until the Division in charge of the project or Council determines that the project is completed or is not needed.

The Budget Office ensures operation with the legally established financial guidelines by monitoring the budgets and reviewing mid-year changes to the budget. The Budget Office monitors the CIP by using tracking reports, which are usually completed during budget submission and may be requested at various intervals during the year. The Budget Office also monitors the operating budget through forecasts provided by service centers management personnel. This enables the Budget Office to project citywide surpluses and deficits. These forecasts help the Administration to determine which service centers need additional assistance in planning or funding. Both CIP and Operating Budgets change during the fiscal year (mid-year changes) when user service centers process transfers and resolutions. The CIP Committee reviews and approves resolutions and transfers and forwards them to the Finance Director, City Attorney, CAO, and Council for legal actions.

BUDGET CALENDAR

July – August

Prior Year Performance and Budget Highlights
4th Quarter & Year End Total Actuals due
Budget Policies developed for current year forecast and next year's budget request

September

Initial revenue projections for current year and next year
Final personnel and supplies/services cost assumptions prepared
Budget training material published

October

Operating Budget training sessions with divisions for 1st quarter forecast and next year's budget
Memphis Poll conducted
Capital Improvement Program Training & Preparation
Current Year 1st Quarter Actuals reviewed

November

Divisions submit 1st Quarter Operating and next year's requests to Budget Office
Divisions submit CIP to Budget Office
Divisions develop Measures and Metrics

December, January

Revenue projections updated for current year and next year
Budget meeting with divisions for 2nd Quarter forecast and next year's budget request
Review of Divisional GOPMs conducted for next Budget Year
Current Year 2nd Quarter GOPM Actuals reviewed

February, March

Operating Budget/CIP Administrative hearings with divisions
Operating Budget/CIP review with Mayor, CAO
Final recommendations made and budget documents prepared

April

Operating Budget/CIP is presented to the City Council on the third Council Tuesday in April
Current Year 3rd Quarter Actuals reviewed

May, June

Budget hearings with the City Council Operating Budget and CIP Committee
Property Tax Rate set and adopted and tax bills prepared by Treasurer's Office

OPERATING BUDGET PROCESS

The Operating budget process is a continuous cycle. Each division is responsible for completing a current year forecast and next year's budget request. Once this is done and data is input into the budget system, the Budget Office generates line item forecast reports and submits them to each division. Summaries are presented to the Director of Finance, the Chief Administrative Officer, and the Mayor.

The need for accuracy and thoroughness in the preparation of the forecast and budget requests cannot be over-emphasized. During the administrative hearings in March, each division submits budget requests that are reviewed by the Operating Budget Committee. The Mayor uses the data obtained through that process to determine each division's spending trends and decides if any revisions are necessary to meet the City's needs.

After the hearings are completed, the Budget Office finalizes the Proposed Operating Budget Book, which the Mayor submits to the Council. Each division is scheduled to have Council Committee hearings in April and May. The Operating Budget must be approved by a majority of the full Council. Also, in April, the Budget Office completes an internal forecast for the current year only. This is used to determine the year-end spending for each service center and any projected deficits.

MID-YEAR CHANGES TO THE OPERATING BUDGET

The Operating budget is a guideline or plan of operation for each division. However, budget changes may be necessary during the fiscal year (for example, new grant monies can be made available or changes in a service center's personnel can disrupt an otherwise successful budget). When unforeseen circumstances arise, changes can be made to the budget in two ways: Intra-Category Line Item Transfer (Black Line) or Inter-Category Line Item Transfer (Red Line).

Intra-Category Line Items Transfers

Intra-category line item transfers, called administrative transfers, are used to transfer budgeted funds from one expenditure to another as long as the transfer is within the same legal level and does not exceed \$50,000 between categories or a cumulative total of \$100,000 for the year.

Administrative transfers are necessary when transferring small amounts of funds within a legal level, such as moving \$1,000 from document reproduction to City Hall printing within a service center. The Request for Transfer of Budget Appropriation Intra-Category Line item Transfer must be completed in full including a justification of the transfer. The explanation should address why surplus funds are available and why funds are needed. This form must be signed by the division director and forwarded to the Budget Office for approval.

Inter-Category Line Item Transfers

Inter-category line item transfers, called council transfers, are used to transfer funds from one legal level to another or between categories. The council transfer form is very similar to the administrative form. Since the changes require approval of the City Council, each transfer must be accompanied by a resolution and a Council Agenda Check-Off Sheet.

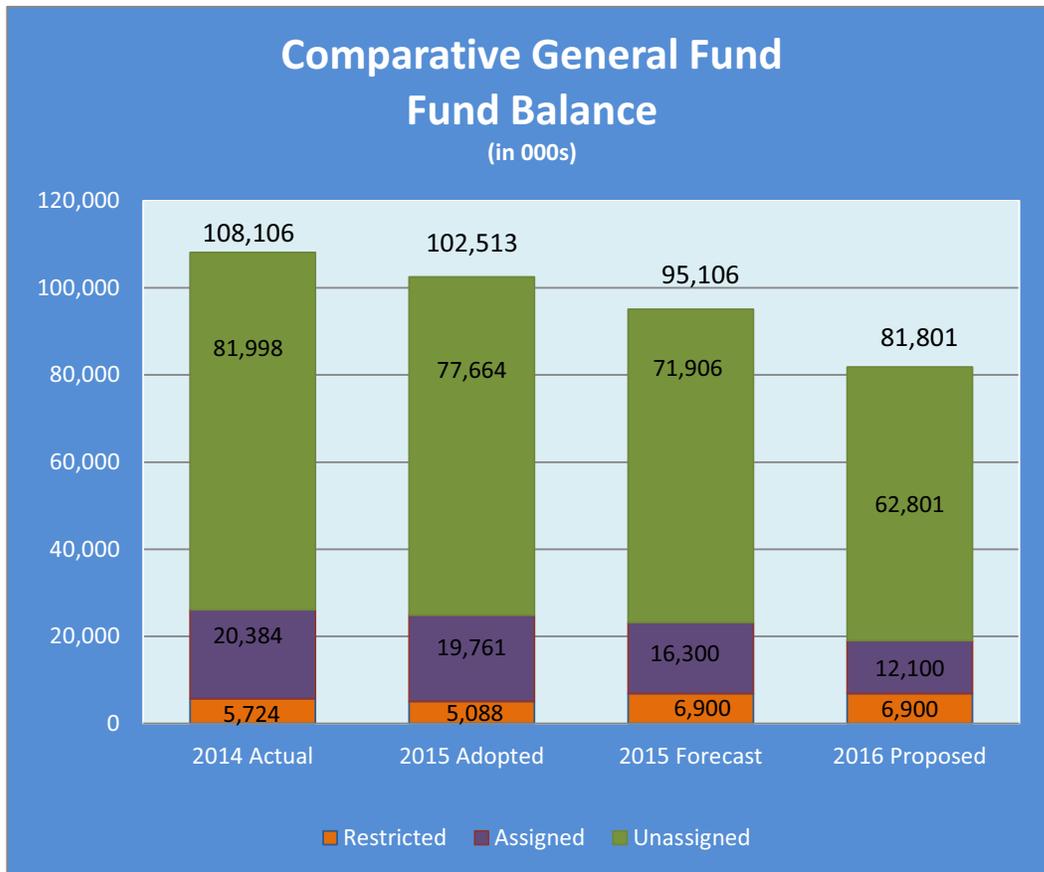
The financial data presented in this section represent the Financial Summary and a written Overview of the revenues and expenses for all of City of Memphis Funds. Figures are rounded to the nearest dollar. Some totals may be off due to rounding.



BUDGET OVERVIEW

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Request
Revenue:				
Local Taxes	435,819,090	414,591,854	426,383,196	428,655,748
State Taxes	60,302,962	57,240,000	60,210,000	60,075,000
Licenses and Permits	12,039,252	11,444,033	11,421,975	11,473,033
Fines and and Forfeitures	17,521,656	19,352,400	15,431,318	19,603,368
Charges for Services	30,876,597	30,803,764	29,145,968	30,601,863
Use of Money and Property	365,849	335,000	349,000	335,000
Federal Grants	1,665,461	117,197	0	117,197
State Grants	1,762,977	1,698,231	1,603,709	1,630,362
Intergovernmental Revenues	3,928,001	3,406,930	3,406,928	3,516,708
Other Revenues	8,916,590	6,090,143	5,767,785	7,048,373
Transfers In	80,955,455	72,839,000	80,578,370	80,214,789
Total Revenues	654,153,890	617,918,552	634,298,249	643,271,441
Expenditures:				
Personnel Services	418,361,426	450,530,667	444,368,049	457,974,266
Materials and Supplies	102,163,024	109,313,661	119,261,774	122,870,268
Capital Outlay	155,614	450,250	350,317	451,500
Grants and Subsidies	72,922,007	49,271,685	64,849,292	63,428,632
Inventory	224,459	342,839	321,297	342,839
Bond Issue Costs	-	-	1,350	-
Service Charges	128,199	47,828	105,214	65,828
Transfers Out	22,463,506	7,880,217	15,277,753	11,443,386
Misc Expense	873	-	-	-
Total Expenditures	616,419,108	617,837,147	644,535,046	656,576,719
Revenues Over(Under) expenditures	37,734,782	81,405	(10,236,797)	(13,305,278)
Contribution (Use) of Fund Balance	-	-	(13,000,000)	-
Net Change In Fund Balance	37,734,782	81,405	2,763,203	(13,305,278)





	FY14 Actual	FY15 Adopted	FY15 Forecast	FY16 Request
Fund Balance Beginning of Year	\$ 70,371	\$ 102,432	\$ 108,106	\$ 95,106
Net Change	\$ 37,735	\$ 81	\$ (13,000)	\$ (13,305)
Fund Balance End of Year	\$ 108,106	\$ 102,513	\$ 95,106	\$ 81,801

Budget Overview

The City of Memphis has begun the economic return to the pre-recession levels as tax revenues show a slow, but steady growth, jobs return to the bluff city, cultural amenities began to blossom and industry make Memphis a “City of Choice”. The Fiscal Year 2016 (FY2016) budget conservatively embraces economic positives and carefully apportions increased investments in priorities: *creating safe and vibrant neighborhoods, growing prosperity and opportunity for all, investing in our young people, and advancing a culture of excellence in government.*

Safe and vibrant neighborhoods provide support for at-risk and ex-offender populations, and promote community partnerships and citizen participation. Included in this budget is increased funding for Police and Fire to insure the maintenance of a work force at effective staffing levels. This budget also continues support for the “gun down” program, which is a Memphis Police Department Outreach Program focusing on reducing crimes among the young through positive alternatives and targeted interventions. In addition to public safety, the FY2016 budget increases environmental safety with increased funding for blight of \$3.0 million in the FY2016 budget.

Growing prosperity for all improves business incentives and business-related government processes and eliminates barriers related to economic issues. On September 18th, 2014 Forbes Magazine noted Memphis #9 on the list of Opportunity Cities: Places where it is easier to make your mark. Newly announced expansions or relocations by IKEA, Mitsubishi, Electrolux, and Cummings are just a few of the industries making their mark in Memphis. Small businesses are also contributing to growing prosperity.

Investing in our young people focuses on education and develops opportunities to retain and attract youth for productive service to our businesses and communities. The FY2016 budget restores \$2.0 million to youth programs with employment and training for over 1,000 youth. This increase is in addition to an existing \$800k that remains in the budget to train youth ambassadors year round.

Lastly advancing a culture of excellence in government reforms government processes and improves organizational coordination; clarifies customer service standards; improves internal quality assessment and accountability; and increases and improves opportunities for citizen feedback. Technology upgrades account for over a \$1.0 million increase in this budget. Those upgrades support quality assessment and transparency. New dashboards will be assessable via the internet to provide the communities feedback on the resolution of customer calls. This information will be updated every 15 days and will provide customers a variety of information

relative to performance. Financial efficiency also allows the support of one of our major financial issues to ensure the solvency of the pension plan – a moral and legal imperative for the City and, for many retirees, their sole source of retirement income. The FY2016 budget includes \$48 million toward the funding of our pension annual required contribution (ARC). This means that in two years we will have doubled our contribution to fully funding the ARC by 2020.

Although this budget recommends the use of \$13.3 million of reserves that will essentially be used to pay the remaining cost of the transition to reduce retiree health care costs, when the reforms that were initiated in FY2015 fully take place the City will save over \$20M annually. The savings realized in health care will ultimately be reallocated to shore-up the pension system. The FY2016 Budget will deliver the aforementioned priority spending without burdening the public with higher tax rates

The Economic Impact on Budget Planning

Although the Memphis economy is diverse and the City is attracting new businesses, there is a correlating response in the performance of our local economy with that of the national economy. As such, The City of Memphis' FY2016 Budget is presented in the context of current economic conditions that are impacting the U.S. economy. Memphis generally lags behind the US economy and now we stand poised to experience some moderate growth. Consequently, this budget is predicated on the continuing assumption that the Memphis Metropolitan Statistical Area (MSA) will experience growth during FY2016, which is reflective of the anticipated economic performance of the U.S. economy in general.

Performance Accountability Plans

The City's Mission: Provide responsive and cost effective services through the enhancement of employees, neighborhoods, youth and business development. The priorities associated with this mission were discussed above. How then does the City monitor the effectiveness of its mission and priorities?

The City of Memphis is committed to continuous improvement and transparency. To that end, we are implementing a comprehensive performance measurement system that builds on the City's previous performance data initiatives. The new system, MEMFacts, will give leadership a dynamic, top-down view of the full range of City operations, and the ability to evaluate progress against service delivery goals and strategies developed to meet the needs of our customers. It

will also enable customers to see and download performance data on the City operations that matter most to them.



PERFORMANCE MANAGEMENT IN MEMPHIS

To make good use of its integrated performance data, the City has established a business process that includes regular and recurring performance reviews to address divisional issues, as well as issues that cross divisional lines.

To increase transparency around performance, the City of Memphis is establishing an Office of Performance Management that will manage the performance review process as well as the public-facing and internal MEMFacts performance dashboards. This will give the public and City staff easy access to the information they need, and serve as new management accountability tools for both operational and fiscal management.

A More Detailed discussion of the Numbers

General Fund Discussion

Revenues

The revenue budget was developed relying on, management's trend experience and economic research by the University of Memphis (U of M), with particular focus on the forecast and trends for the top ten revenue sources. Based on U of M forecasts and management's review of actual

trends, property tax revenues will increase from normal growth and the full incorporation of an annexed area in the southeastern core of the county.

Generally revenues are increasing because of the improved economy. This is noted in increases in Local and State Tax revenue. Also increases from Transfers- In, and PILOT revenue are significant. A planned use of fund balance provides the budget with sufficient resources to cover budgeted expenditures. The FY2016 *General Fund Revenue Budget* is \$656.6 million compared to FY2015's \$617.9 million.

REVENUES

Fund Type	FY2015 Adopted	FY2016 Proposed	Inc./ Dec
General Fund	\$ 617,936,321	\$ 656,576,718	\$ 38,640,397

Notable FY 2016 budget revenue increases and decreases are as follows:

- ❖ \$ 7.1 million – Property Tax Growth
- ❖ \$ 4.0 million – Local Sales Tax Growth
- ❖ \$ 1.5 million – State Sales tax Growth
- ❖ \$ 2.1 million - State Income Tax Growth
- ❖ \$ 1.0 million - Transfers- In from the Arena Fund – Repayment of a Loan
- ❖ \$ 6.3 million - PILOT Growth
- ❖ \$ 13.3 million - Contribution From Fund Balance
- ❖ \$ 3.9 million - Mixed Drink Tax Proceeds
- ❖ \$ (0.6) million – Miscellaneous Revenue Net Increases and Decreases

Expenditures

The FY 2016 *General Fund Expenditure Budget* is \$656.6 million. For FY2016 the budget adds spending for safety, blight, technology, and youth programs. The City will continue to pay for the retiree healthcare cost for persons that are not eligible for Medicare, and the City will identify ways to ease this transition of all impacted employees and retirees. In essence, changes will not leave our past and current employees without viable and effective pension and healthcare options. To sustain this cost until the retiree healthcare transition is complete, \$13.5 million is included beyond the FY2015 adopted budget.



BUDGET OVERVIEW

While these are major changes to the budget, spending remains aligned with maintaining sufficient resources for core government services, such as safety, and with the current best practices of efficient companies.

EXPENDITURES

Fund Type	FY2015 Adopted	FY2016 Proposed	Inc./ Dec
General Fund	\$ 617,854,916	\$ 656,576,718	\$ 38,721,802

Notable expenditure changes are as follows:

Expenditure Increases:

- ❖ \$ 7.0 million – Police and Fire Recruit Classes
- ❖ \$ 2.3 million – Pension ARC funding`
- ❖ \$ 13.5 million – Healthcare Costs
- ❖ \$ 2.0 million – Summer Youth Program
- ❖ \$ 7.0 million - Technology, New Building Services, Safety Recruit Classes
- ❖ \$ 3.0 million - Blight
- ❖ \$ 3.2 million - Support for Schools – Mixed Drink Tax Proceeds
- ❖ \$ 5.4 million - Part Time Salaries and Overtime

Expenditure Decreases:

- ❖ \$ - 2.9 million – Lower Fuel Costs
- ❖ \$ - 2.0 million – Reduced Grant Funding – *Economic Development (EDGE), Various*

The administration remains committed to seeking and evaluating opportunities to increase efficiencies and ensure the most cost effective service delivery options are in place.

Debt Service Fund Discussion

The Debt Service Fund provides for the accumulation of resources for the payment of principal, interest, and other costs of the City's debt. A major source of Debt Service Fund revenue is provided by an apportionment of the property tax rate. Recently the City's debt has been certified by Moody's and S & P as AA.

The total Debt Service Fund expenses for FY2016 will be \$165. This is \$3.8 million greater than the FY 2015 budget.



BUDGET OVERVIEW

DEBT FUND

Fund Type	FY2015 Adopted	FY2016 Proposed	Inc./ Dec
Debt Fund Expenses	\$ 159,983,034	\$ 165,075,509	\$ 5,092,475

The Debt Service Fund's budget will to increase by \$5.1 million to meet future principal and interest payments. Revenues in this fund will also increase. The restricted and committed fund balances will each use approximately \$1.6 million of reserves, however the total fund balance will remain positive and exceed \$44.0 million at the end of FY2016.

Enterprise Funds Discussion

Enterprise Funds account for the acquisition, operation and maintenance of the City's facilities and services that are entirely or predominantly supported by user fees. Strategies for the enterprise funds include paying for capital requirements. In the Sewer Fund, capital expenses for FY2016 will again be paid for without the issuance of Sewer Revenue bonds. Capital purchases for the Storm Water Fund will be financed by G.O. bonds; however the debt service for those bonds will be paid by Storm Water Fund revenues.

ENTERPRISE FUND

Fund Type	FY2015 Adopted	FY2016 Proposed	Inc./ Dec
Sewer Treatment Expenses	\$ 88,997,823	\$ 103,734,034	\$ 14,736,211
Storm Water Expenses	\$ 26,278,379	\$ 23,436,180	\$ (2,842,199)
	\$ 115,276,202	\$ 127,170,214	\$ 11,894,012

Fiduciary Fund Discussion

The OPEB Fund also has premium increases to cover rising healthcare costs. AS noted earlier, the City is decreasing the potential liability of OPEB. Only those retirees unable to obtain Medicare or meeting certain special circumstances will remain in the OPEB Fund. This will decrease our OPEB liability significantly. The budget presented above reflects cost before the changes, initiated in this budget, have taken effect. It is expected that costs will be much lower when the retirees who do not meet criteria for City healthcare have fully transitioned to other coverages.

FIDUCIARY FUND

Fund Type	FY2015 Adopted	FY2016 Proposed	Inc./ Dec
OPEB Fund Expenses	\$ 60,879,455	\$ 41,611,826	\$ (19,267,629)

Internal Service Funds Discussion



Internal Service Funds (ISFs) are used to budget for services provided by the fund to other general fund City divisions. The City of Memphis' ISFs are the Healthcare Fund, the Fleet Fund and the Unemployment Compensation Fund. The costs of these funds are reimbursed by the divisions utilizing the goods and services provided by the ISFs.

INTERNAL SERVICE FUND

Fund Type	FY2015 Adopted	FY2016 Proposed	Inc./ Dec
Health Care Fund Expenses	\$ 83,642,241	\$ 78,231,977	\$ (5,410,264)
Fleet Mgmt. Expenses	\$ 30,941,412	\$ 27,279,007	\$ (3,662,405)
Unemployment Expense	\$ 800,000	\$ 650,000	\$ (150,000)
	<u>\$ 115,433,653</u>	<u>\$ 106,160,984</u>	<u>\$ (9,222,669)</u>

Healthcare premiums have been increased by 24% to insure that this fund has sufficient revenue to cover cost. However the continued support to the OPEB fund causes this fund to generate a small surplus for FY2016. The support of the OPEB fund will discontinue after FY2016. The Fleet Funds lower expenses reflect a change in how personnel costs are recorded. This change will result in the Fleet Fund achieving a positive fund balance now and into the future.

Special Revenue Funds Discussion

Special Revenue Funds (SRFs) budget revenues and allocates expenses to support the purpose for the revenue received. Solid Waste and Metro Alarms are the major Special Revenue Funds. The largest fund, Solid Waste (SW) reduced its SW fees in accordance with a prior year agreement which rolled back rates in FY 2014. This reduction continues for FY 2016. The SW fund has increased its expenses to pay for new lease expenses for packers .THE MLK fund shows no budget as the budget proposes to close this fund due to expenses exceeding revenues. This fund will be absorbed into the general fund operations. Other funds that make up the Special Revenue Fund have no material variances from the FY 2016 adopted budget. More information pertaining to the SRFs can be found in the Special Revenue section of this document.

BUDGET OVERVIEW

SPECIAL REVENUE FUND

Fund Type	FY2015 Adopted	FY2016 Proposed	Inc./ Dec
State Street Aid Expenses	\$ 16,568,300	\$ 16,568,300	\$ -
Solid Waste Expenses	\$ 68,231,496	\$ 63,111,517	\$ (5,119,979)
Drug Enforcement Fund Expenses	\$ 4,058,000	\$ 4,227,500	\$ 169,500
Metro Alarm Fund Expenses	\$ 624,425	\$ 384,450	\$ (239,975)
Park Special Services Fund	\$ 166,752	\$ 166,752	\$ -
MLK Improvement Expenses	\$ 151,090	\$ -	\$ (151,090)
Hotel/Motel Occupancy Tax Fund Expenses	\$ 4,151,457	\$ 5,554,530	\$ 1,403,073
New Memphis Arena Expenses	\$ 3,470,000	\$ 4,554,530	\$ 1,084,530
	\$ 97,421,520	\$ 94,567,579	\$ (2,853,941)





PROPERTY TAX REVENUES

Property Tax revenues are the largest single source of operating revenues. This tax is levied based on the assessed value of various types of property including:

- Real property (land, structures, and lease-hold improvements),
- Personal property (business equipment, excluding inventories for resale) and
- Public utility property (real and personal property owned by utilities and organizations regulated by the State),

In 2013 Memphis' assessed value of real property

- 51.01% Residential
- 36.14% Commercial
- 12.29% Industrial
- 0.07% Farm
- 0.49% Multiple

Assessment Percentage of Appraisal

Residential	25%
Commercial	40%
Industrial	40%
Public Utility	55%
Farm	25%
Personal Property	30%

The assessed value of a residential property with an appraised value of \$100,000 would be \$25,000 (.25 x100,000), while a commercial property of the same appraised value would have an assessed value of \$40,000 (.40 x100,000).

Tax rates are set by the Council through the annual budget process. These rates are set as necessary in order to fund a balanced budget that provides services believed to be necessary and affordable.

The City Treasurer generates tax bills based on the following information: the assessed value of the property and the tax rate to figure each property tax bill. That office also collects the taxes.

To calculate the property tax bill, the assessed value is divided by \$100 and the result is multiplied by the tax rate. For example, a residential property appraised at \$100,000 would be assessed at \$25,000 (the \$100,000 appraised value times the 25% residential assessment ratio). With a tax rate set at \$3.43, the calculation is:

$$\begin{aligned} \text{tax} &= (\$25,000/\$100) \times \$3.40 \text{ per } \$100 \\ &= \$250 \times \$3.40 = \$850.00 \end{aligned}$$

Property tax bills are mailed to property owners and, if taxes are paid through an escrow account, also to the mortgage holder. This normally occurs by July 1. Tax payments are due by the end of August.

Property Tax revenues along with other local tax sources provide the City with the largest source of revenue to the operating budget.

Property appraisals are done by the Shelby County Assessor of Property, except for public utilities which are assessed by the Tennessee Regulatory Authority. Appraised value is the estimated market value based at a point in time. Certain properties are exempt such as government, religious, charitable etc.

TAXING OVERVIEW

Historical property tax rates are displayed in the table below.

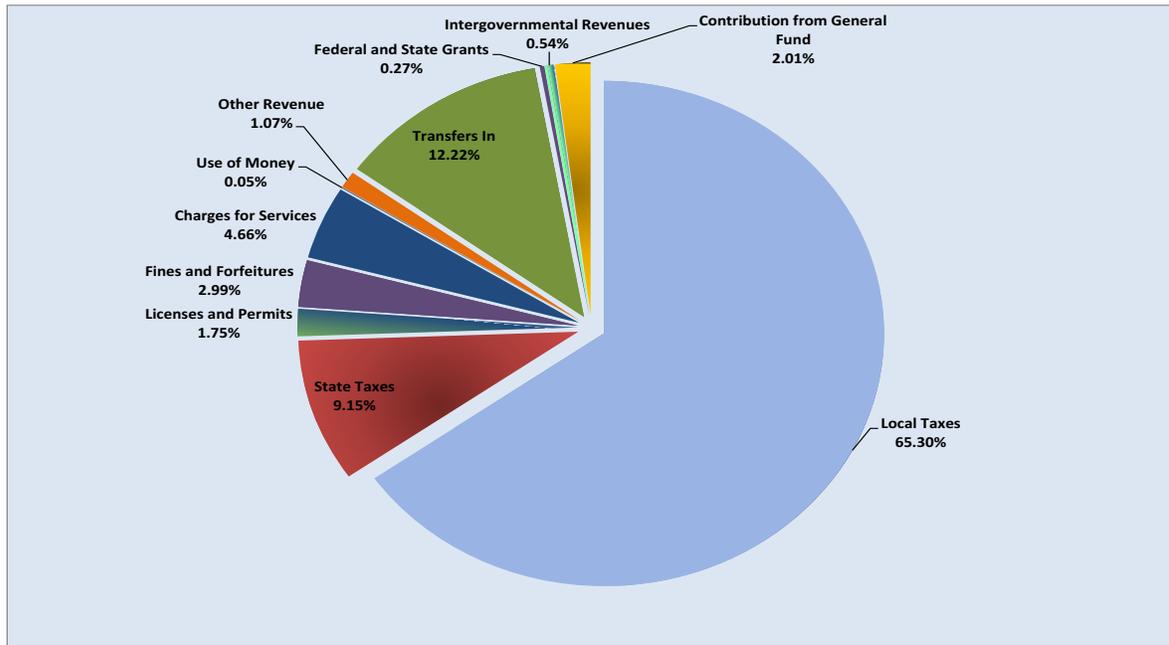
HISTORY OF PROPERTY TAXES

Tax Year	Fiscal Year	General Fund	Schools	Debt Service	Capital Pay Go	Total Rate
1979	1980	1.740800	1.519200	0.476100	0.0000	3.74
1980	1981	1.720000	1.060000	0.290000	0.0000	3.07
1981	1982	2.000000	1.140000	0.410000	0.0000	3.55
1982	1983	2.080000	1.140000	0.450000	0.0000	3.67
1983	1984	1.680000	1.000000	0.450000	0.0000	3.13
1984	1985	1.680000	1.000000	0.450000	0.0000	3.13
1985	1986	1.830000	1.030000	0.450000	0.0000	3.31
1986	1987	1.909800	1.030000	0.370200	0.0000	3.31
1987	1988	1.896660	1.030000	0.383340	0.0000	3.31
1988	1989	1.588270	1.090000	0.631730	0.0000	3.31
1989	1990	1.662870	1.030000	0.617130	0.0000	3.31
1990	1991	1.620490	1.030000	0.659510	0.0000	3.31
1991	1992	1.094100	0.665655	0.386900	0.0000	2.15
1992	1993	1.304296	0.804955	0.566704	0.0000	2.68
1993	1994	1.610611	0.967537	0.596990	0.0000	3.18
1994	1995	1.672400	0.967538	0.535200	0.0000	3.18
1995	1996	1.672400	0.967538	0.535200	0.0000	3.18
1996	1997	1.672400	0.967538	0.535200	0.0000	3.18
1997	1998	1.672400	0.967538	0.535200	0.0000	3.18
1998	1999	1.376300	0.840675	0.548800	0.0000	2.77
1999	2000	1.376300	0.840675	0.548800	0.0000	2.77
2000	2001	1.751000	0.894900	0.724100	0.0000	3.37
2001	2002	1.678500	0.857800	0.694100	0.0000	3.23
2002	2003	1.675300	0.857800	0.694100	0.0032	3.23
2003	2004	1.675300	0.857800	0.694100	0.0032	3.23
2004	2005	1.675300	0.857800	0.694100	0.0032	3.23
2005	2006	1.908800	0.827100	0.694100	0.0032	3.43
2006	2007	1.908800	0.827100	0.694100	0.0032	3.43
2007	2008	1.908800	0.827100	0.694100	0.0032	3.43
2008	2009	2.342700	0.190000	0.714100	0.0032	3.25
2009	2010	2.291700	0.186800	0.714100	0.0031	3.19
2010	2011	2.291700	0.186800	0.714100	0.0031	3.19
2011	2012	2.471700	0.000000	0.714100	0.0031	3.19
2012	2013	2.291700	0.100000	0.715200	0.0031	3.11
2013	2014	2.487400	0.000000	0.909300	0.0033	3.40
2014	2015	2.290000	0.000000	1.106700	0.0033	3.40
2015	2016	2.290000	0.000000	1.106700	0.0033	3.40



Category	FY14 Actual	FY15 Adopted	FY15 Forecast	FY16 Request
Revenue:				
GENERAL REVENUES				
Local Taxes	435,819,090	414,591,854	426,383,196	428,655,748
State Taxes	60,302,962	57,240,000	60,210,000	60,075,000
Licenses and Permits	12,039,252	11,444,033	11,421,975	11,473,033
Fines and and Forfeitures	17,521,656	19,352,400	15,431,318	19,603,368
Charges for Services	30,876,597	30,803,764	29,145,968	30,601,863
Use of Money and Property	365,849	335,000	349,000	335,000
Federal Grants	1,665,461	117,197	0	117,197
State Grants	1,762,977	1,698,231	1,603,709	1,630,362
Intergovernmental Revenues	3,928,001	3,406,930	3,406,928	3,516,708
Other Revenues	8,916,590	6,090,143	5,767,785	7,048,373
Transfers In	80,955,455	72,839,000	80,578,370	80,214,789
Total Revenues	654,153,890	617,918,552	634,298,249	643,271,441

FY2016 General Fund Revenues



GENERAL FUND

GENERAL FUND REVENUES

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Request
<u>Revenue:</u>				
Ad Valorem Tax - Current	254,094,278	236,835,750	242,000,000	244,000,000
Ad Valorem Tax - Current Sale of Receivables	13,908,200	13,000,000	8,943,554	8,500,000
Ad Valorem Tax Prior	1,093,224	2,400,000	6,900,000	6,000,000
Ad Valorem Tax - Prior One Time Assessment	32,687	0	114,835	0
Special Assessment Tax	508,231	558,000	549,668	558,000
Property Taxes Interest & Penalty	4,213,062	4,200,000	4,200,000	4,200,000
Bankruptcy Interest & Penalty	168,046	170,000	167,000	170,000
Interest & Penalty - Sale of Tax Rec PILOT's	1,910,430	1,400,000	1,567,632	1,600,000
State Appointment TVA	4,875,976	5,000,000	3,500,000	5,000,000
Local Sales Tax	7,353,958	7,400,000	7,694,573	7,600,000
Beer Sales Tax_040311	101,330,808	100,000,000	104,000,000	104,000,000
Alcoholic Beverage Inspection Fee	17,496,644	17,500,000	17,500,000	17,500,000
Mixed Drink Tax_040710	4,752,948	4,500,000	5,000,000	5,000,000
Gross Rec Business Tax	3,077,469	1,500,000	6,000,000	6,400,000
Bank Excise Tax	10,439,757	10,500,000	8,700,000	8,500,000
Franchise Tax - Telephone	694,940	200,000	500,000	400,000
Cable TV Franchise Fees	1,478,979	1,400,000	1,600,000	1,600,000
Fiber Optic Franchise Fees	4,270,277	4,450,000	4,300,000	4,450,000
Misc Franchise Tax	661,318	444,842	544,842	544,842
Interest, Penalties & Commission	876,968	750,000	750,000	750,000
Business Tax Fees	225,050	200,000	200,000	200,000
Warrants and Levies	1,139,241	1,100,000	850,000	900,000
Misc Tax Recoveries	0	300	129	300
MLGW/Williams Pipeline	910,666	782,000	500,000	500,000
	305,933	300,962	300,962	282,606
Local Taxes	435,819,090	414,591,854	426,383,196	428,655,748
State Professional Privilege Tax - Athletes	1,397,796	1,815,000	1,215,000	1,000,000
State Sales Tax	46,217,618	45,500,000	47,000,000	47,000,000
Telecommunication Sales Tax	65,341	60,000	60,000	60,000
State Income Tax	10,675,049	7,900,000	10,000,000	10,000,000
State Shared Beer Tax	306,096	315,000	315,000	315,000
Alcoholic Beverage Tax	317,236	300,000	300,000	300,000
Spec Petroleum Product Tax	1,323,826	1,350,000	1,320,000	1,400,000
State Taxes	60,302,962	57,240,000	60,210,000	60,075,000
Auto Registration Fee	11,040,434	10,500,000	10,500,000	10,500,000
Dog License	315,056	274,965	274,965	274,965
County Dog License Fee	111,664	83,568	20,308	83,568
Liquor By Ounce License	153,908	180,000	180,000	180,000
Taxi Drivers License	20,755	20,500	20,500	20,500
Gaminy Pub Amus Perm Fee	9,400	13,500	15,000	15,000
Wrecker Permit Fee	12,700	11,000	11,000	11,000
Misc Permits	142,553	72,500	99,700	100,000
Beer Application	65,475	60,000	185,001	60,000
Beer Permit Privilege Tax	139,146	140,000	27,501	140,000
Sidewalk Permit Fees	28,163	88,000	88,000	88,000



GENERAL FUND

GENERAL FUND REVENUES

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Request
Licenses and Permits	12,039,252	11,444,033	11,421,975	11,473,033
Court Fees	6,812,911	6,400,000	6,398,253	6,400,000
Court Costs	6,868,768	6,800,000	6,799,038	6,800,000
Fines & Forfeitures	2,897,385	5,150,000	1,255,502	5,105,000
Seizures	47,226	50,000	98,024	50,000
Beer Board Fines	106,326	75,000	150,000	150,000
Arrest Fees	281,135	215,000	215,000	215,000
DUI BAC Fees	4,439	2,400	1,901	2,400
Sex Offender Registry Fees	67,851	60,000	38,800	262,368
Library Fines & Fees	435,615	500,000	450,000	500,000
Delinquent Collection Fees	0	100,000	0	100,000
Vacant Property Registration Fee	0	0	24,800	18,600
Fines and and Forfeitures	17,521,656	19,352,400	15,431,318	19,603,368
Subdivision Plan Inspection Fee	260,588	90,000	90,000	90,000
Weights/Measures Fees	190,371	0	0	0
Admissions - Museum Workshops	13,899	17,800	2,135	0
Admissions - General	257,541	279,600	174,274	0
Museum Planetarium Fee	51,261	75,000	0	0
Parking	438,177	543,000	543,000	543,000
Senior Citizen's Meals	81,661	90,000	82,000	82,000
Concessions	1,092,803	1,065,283	989,789	1,025,372
Golf Car Fees	1,006,123	1,102,901	1,072,446	1,072,659
Pro Shop Sales	67,879	101,067	127,399	178,361
Green Fees	1,417,896	1,678,035	1,542,162	1,670,314
Softball	91,160	100,000	91,200	91,000
Basketball	17,475	35,000	17,500	17,500
Football	1,040	2,500	1,050	1,000
Ballfield Permit	18,776	18,000	18,000	18,000
Class Fees	56,446	68,500	55,010	55,750
Day Camp Fees	108,653	212,700	212,500	320,220
Food Service Revenue	0	0	-150	0
After School Camp	4,218	3,000	3,000	3,000
Parking Meters	531,032	500,000	800,000	800,000
Ambulance Service	20,271,704	20,000,000	20,000,000	20,000,000
Rental Fees	866,287	722,500	602,847	614,000
MLG&W Rent	2,616	2,400	2,403	2,400
Rent Of Land	50,385	43,130	43,130	174,130
Parking Lots	315,000	315,000	315,000	315,000
Easements & Encroachments	91,078	75,000	75,000	75,000
Tax Sales Attorney Fees	687,480	500,000	500,000	500,000
Street Cut Inspection Fee	372,298	250,000	250,000	250,000
Traffic Signals	207,131	200,000	200,000	200,000
Signs-Loading Zones	36,736	15,000	15,000	15,000
Arc Lights	3,734	4,000	4,000	4,000
Wrecker & Storage Charges	498,595	670,000	242,973	500,000
911 Emergency Services	260	0	0	0
Shelter Fees	189,003	181,239	181,239	181,239
Animal Vaccination	32,503	18,234	18,234	22,943
Admissions - School Groups	0	14,000	0	0
Admissions - Groups	0	2,900	0	0



GENERAL FUND

GENERAL FUND REVENUES

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Request
Police Special Events	662,416	700,000	404,460	700,000
Outside Revenue	0	78,500	76,000	78,500
P & S Printing	14,276	0	9,181	0
Tow Fees	868,095	1,028,000	385,186	1,000,000
Officers in the Schools	0	1,475	0	1,475
Charges for Services	30,876,597	30,803,764	29,145,968	30,601,863
Interest on Investments	123,457	115,000	175,000	115,000
Net Income/Investors	117,799	100,000	59,000	100,000
State Litigation Tax Commission	124,593	120,000	115,000	120,000
Use of Money and Property	365,849	335,000	349,000	335,000
Federal Grants - Others	1,665,461	117,197	0	117,197
Federal Grants	1,665,461	117,197	0	117,197
St TN Highway Maint Grant	773,330	898,231	803,709	830,362
St TN Interstate	794,302	800,000	800,000	800,000
TEMA Reimbursement	195,345	0	0	0
State Grants	1,762,977	1,698,231	1,603,709	1,630,362
International Airport	3,630,060	3,406,930	3,406,928	3,495,108
MHA	297,941	0	0	21,600
Intergovernmental Revenues	3,928,001	3,406,930	3,406,928	3,516,708
Miscellaneous Auctions	1,522,610	2,000,000	1,600,000	1,600,000
Sale Of Capital Assets	430,038	0	25,785	0
Local Shared Revenue	770,668	838,709	802,280	2,066,200
City Property Damage Reim	272,440	100,000	100,000	0
Anti-Neglect Enforcement Program	196,518	200,000	180,000	200,000
Property Insurance Recoveries	221,524	0	0	229,939
Rezoning Ordinance Publication Fees	33,795	10,000	2,875	10,000
Sale Of Reports	368,761	273,423	210,463	273,423
City of Bartlett	985,830	1,034,000	1,034,765	1,034,000
Miscellaneous Income	403,700	172,331	325,179	174,331
Sewer Fund Cost Allocation	1,075,000	1,075,000	1,075,000	1,075,000
Local Other Revenue	280	0	24,820	0
Court Reimbursement	86	0	1	0
Fire - Misc Collections	63,098	20,000	51,246	20,000
MLGW Reimbursement	0	0	0	0
Cash Overage/Shortage	22,741	30	6,692	30
Donated Revenue	4,983	0	1,164	0
Coca - Cola Sponsorship	70,000	65,000	70,000	65,000
Insurance Refund	552,387	0	0	0
Grant Revenue - Library	43,359	16,000	16,000	16,000
FNMA Service Fees	1,260	0	472	0
Donations for Rape Kits	0	0	600	0
Brigham Young	0	0	0	0
Miscellaneous Revenue	61,111	85,650	56,912	84,450
Misc. Library Revenue	24,676	0	-16,466	0
Recovery Of Prior Year Expense	1,791,725	200,000	200,000	200,000
Other Revenues	8,916,590	6,090,143	5,767,785	7,048,373
Oper Tfr In - Capital Projects Fund_070400	95,639	0	0	0
In Lieu Of Taxes-MLGW	55,922,729	52,139,000	58,614,789	58,514,789
In Lieu Of Taxes-Sewer	5,245,043	4,600,000	4,600,000	4,600,000
Oper Tfr In - State Street Aid	14,968,061	14,800,000	15,000,000	14,800,000



GENERAL FUND

GENERAL FUND REVENUES

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Request
Oper Tfr In - Misc Grants Fund	10,983	0	63,582	0
Oper Tfr In - New Arena Fund	1,621,000	0	1,000,000	1,000,000
Oper Tfr In - CRA Program	0	0	0	0
Oper Tfr In - Sewer Operating/CIP	1,300,000	1,300,000	1,300,000	1,300,000
Oper Tfr In - Midtown Corridor	1,792,000	0	0	0
Transfers In	80,955,455	72,839,000	80,578,370	80,214,789
General Fund Revenues	654,153,890	617,918,552	634,298,249	643,271,441
Use of General Fund Balance	0	0	13,000,000	13,305,277
Total General Fund Revenues	654,153,890	617,918,552	647,298,249	656,576,718





The financial data presented in this section represent the Financial Summary and a written Overview of the revenues and expenses for all of City of Memphis Funds. Figures are rounded to the nearest dollar. Some totals may be off due to rounding.

■ operating budget

EXPENDITURES BY CATEGORY

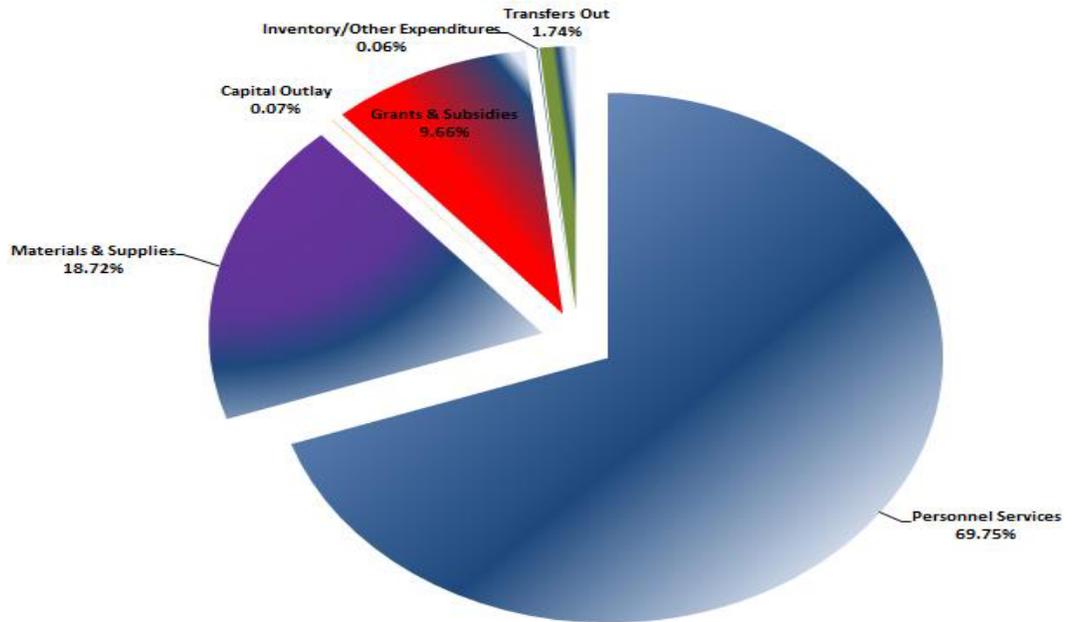
CATEGORY	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Request
Personnel Services	418,361,426	450,530,667	444,368,049	457,974,266
Material and Supplies	102,163,024	109,313,661	119,261,774	122,870,268
Capital Outlay	155,614	450,250	350,317	451,500
Grants and Subsidies	72,922,007	49,271,685	64,849,292	63,428,632
Inventory	224,459	342,839	321,297	342,839
Other	129,072	47,828	106,564	65,828
Transfer Out	22,463,506	7,880,217	15,277,753	11,443,386
TOTAL EXPENDITURES	616,419,108	617,837,147	644,535,046	656,576,719
Contribution to Fund Balance	-	81,405	-	-
TOTAL EXPENDITURES	616,419,108	617,918,552	644,535,046	656,576,719

DIVISION EXPENDITURES

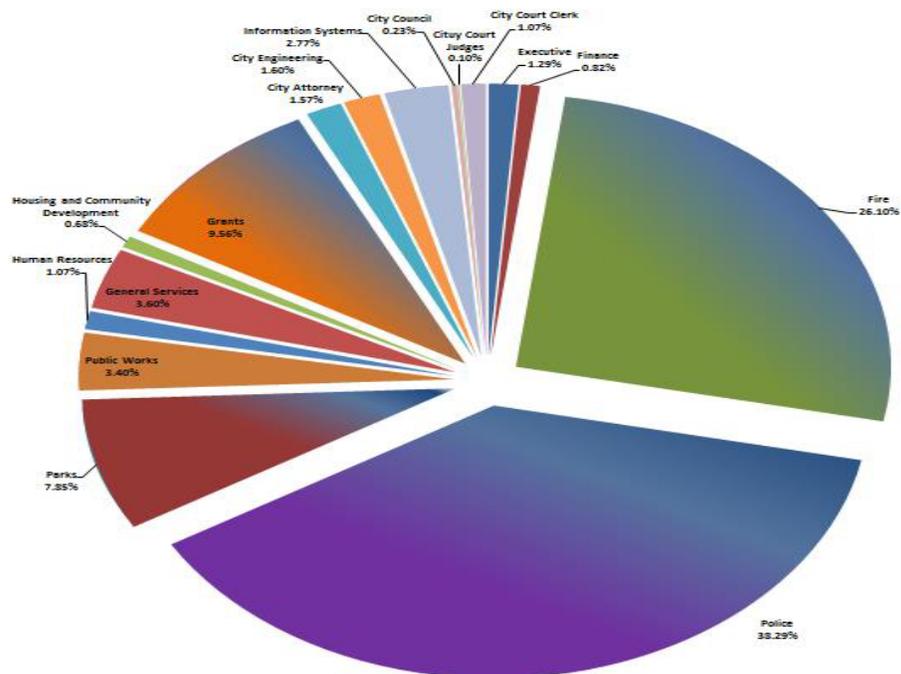
DIVISION	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Request
Executive	5,272,002	5,959,996	8,235,130	8,453,159
Finance	4,648,744	5,239,608	5,107,322	5,368,544
Fire	154,069,968	165,604,739	167,478,984	171,354,967
Police	231,985,555	249,420,955	240,133,388	251,332,522
Parks	46,474,061	50,425,003	50,543,562	51,497,611
Public Works	19,969,359	18,154,435	21,473,102	22,346,865
Human Resources	4,637,502	5,530,500	5,675,510	7,053,570
General Services	19,540,349	22,101,949	23,022,688	23,779,481
Housing and Community Development	3,705,401	4,480,228	5,211,718	4,483,923
Grants	86,166,547	46,570,999	70,869,558	62,740,104
City Attorney	10,793,244	9,740,529	10,835,282	10,279,866
City Engineering	8,152,709	9,229,709	10,570,970	10,485,896
Information Systems	14,510,142	15,997,967	17,516,372	18,201,461
City Council	1,425,894	1,603,652	1,545,317	1,537,329
City Court Judges	618,507	641,525	642,990	637,728
City Court Clerk	4,449,124	7,216,758	5,673,154	7,023,693
TOTAL EXPENDITURES	616,419,108	617,918,552	644,535,047	656,576,719

operating budget

FY 2016 General Fund Expenditures



FY 2016 General Fund Expenditures by Divisions



SUMMARY

AUTHORIZED COMPLEMENT

GENERAL FUND	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed
City Attorney	57	57	57
City Council	25	25	25
City Court Clerk	57	57	53
City Court Judges	5	5	5
City Engineering	117	116	116
Executive	34	39	41
Finance	72	72	72
Fire Services	1742	1789	1789
General Services	190	311	314
Housing and Community Development	5	5	5
Human Resources	43	44	44
Information Services	17	17	17
Parks and Neighborhoods	504	505	506
Police Services	2932	2696	2774
Public Works	202	202	205
General Fund Total	6002	5940	6023

Note: The authorized complement for funds other than the general fund are reported with their respective budget request which are presented in the "Other Funds" section of this document.



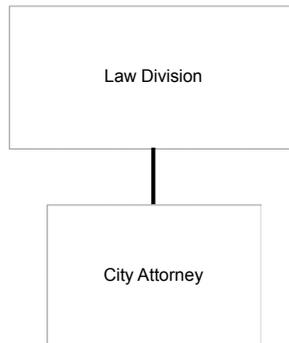
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	4,306,234	4,801,290	4,801,290	4,831,753
Materials and Supplies	6,487,010	4,939,238	6,033,993	5,448,112
Total Expenditures	10,793,244	9,740,529	10,835,282	10,279,866
Program Revenues	(621,669)	0	(39,189)	(229,939)
Net Expenditures	10,171,576	9,740,529	10,796,093	10,049,927
Authorized Complement				57

Mission

The Law Division and the Office of the City Attorney mission is to provide legal advice in all matters, opinions, claims service, contract review and compliance support and legal representation on behalf of the City of Memphis, various divisions, agencies, boards, and commissions.

Structure



Services

The City Attorney's Office defends and prosecutes litigation on behalf of the City in all lawsuits filed in all courts, agencies or commissions. It provides advice and counsel on municipal processes to ensure compliance with the City Charter, State and Federal laws. It provides legal research, opinions, and advice to all divisions of the City government. It provides advice and counsel regarding ordinances, resolutions, agreements, contracts and other legal documents. The Claims Office receives, investigates, processes and resolves third-party claims filed against the City of Memphis and tracks and monitors lawsuits filed against the City and recovers claims on behalf of the City. The Risk Management Department identifies, plans, implements, and monitors exposures to losses in order to alleviate or reduce the amount paid which ultimately preserves and protects the City's financial assets. The Office of Grants Compliance provides comprehensive oversight of all City grants to ensure compliance and the proper administration of federal, state and private grant funds, identifies grant opportunities and provides assistance to all city divisions with the processing of grant applications. The Permits Office bills, collects and issues permits as mandated by controlling ordinances, monitors permit holder compliance with city ordinances and state law, and serves as the administrative office for both the Alcohol Commission and the Transportation Commission. The City prosecutor represents the City in City Court proceedings and prosecutes misdemeanors, traffic tickets and citations issued for violation of the City Code of Ordinances.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Misc Permits	0	0	300	0
Property Insurance Recoveries	(221,524)	0	0	(229,939)
Miscellaneous Income	(145)	0	(39,489)	0
Oper Tfr In - Midtown Corridor	(400,000)	0	0	0
Total Charges for Services	(621,669)	0	(39,189)	(229,939)

Description

The Office of the City Attorney is committed to providing advice, opinions, claims service, and legal representation on behalf of the City of Memphis Administration, City Council, various divisions, agencies, boards, commissions and employees of the City of Memphis government.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	4,306,234	4,801,290	4,801,290	4,831,753
Materials and Supplies	6,487,010	4,939,238	6,033,993	5,448,112
Total Expenditures	10,793,244	9,740,529	10,835,282	10,279,866
Program Revenues	(621,669)	0	(39,189)	(229,939)
Net Expenditures	10,171,576	9,740,529	10,796,093	10,049,927
Authorized Complement				57

City Attorney Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	3,216,586	3,745,956	3,509,723	3,753,177
Holiday Salary Full Time	168,678	0	93,472	0
Vacation Leave	155,131	0	97,307	0
Bonus Leave	26,768	0	15,708	0
Sick Leave	83,840	0	40,383	0
Out of Rank Pay	7,615	0	18,000	18,000
Retirement Benefits	1,543	23,361	46,611	23,361
Pension	215,857	220,930	220,930	225,191
Social Security	3,552	0	3,914	0
Pension ARC Funding	0	225,419	225,419	253,441
Group Life Insurance	9,083	13,225	13,225	9,239
Unemployment	8,120	8,400	8,400	6,270
Medicare	50,534	58,915	58,915	55,675
Long Term Disability	10,094	11,046	11,046	10,184
Health Insurance - Basic	22,455	17,018	19,366	48,486
Health Insurance - Premier	329,801	417,345	409,345	367,054
Other Post Employment Benefits	23,597	0	0	46,729
Salaries - Part Time/ Temporary	63,940	90,841	66,509	90,841
On the Job Injury	9,006	0	1,715	2,000
Payroll Reserve	13,807	0	0	0
Attrition	0	20,000	0	20,000
Expense Recovery - Personnel	(113,773)	(51,166)	(58,698)	(51,166)
Benefits Adjustments	0	0	0	(46,729)
Total Personnel Services	4,306,234	4,801,290	4,801,290	4,831,753
<u>Materials and Supplies</u>				
City Shop Charges	854	6,554	6,449	13,476
City Shop Fuel	613	2,116	1,662	879
City Computer Svc Equipment	5,036	29,000	23,655	27,000
Data/Word Process Software	9,653	10,933	10,933	10,933
City Telephone/ Communications	16,828	9,514	10,171	9,514
Printing - Outside	0	250	841	250
Supplies - Outside	50,317	47,810	46,809	47,810
Hand Tools	16	0	0	0
Outside Postage	5,060	2,600	2,600	2,600
Materials and Supplies	1,472	9,600	10,574	10,550

City Attorney Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Repair/Oper Air Raid System	0	0	0	0
Outside Equipment Repair/ Maintenance	0	558	558	558
Legal Services/Court Cost	3,412,759	2,291,493	3,582,342	2,692,386
Advertising/Publication	810	300	300	500
Weed Control/Chemical Service	0	0	0	0
Seminars/Training/Education	15,777	21,250	19,376	21,300
Misc Professional Services	1,591,577	1,492,676	1,842,656	1,492,676
Travel Expense	11,664	24,000	35,253	30,700
Unreported Travel	10,531	1,986	549	1,986
Mileage	2,173	1,900	3,102	2,950
Insurance	2,852,072	3,553,753	2,784,107	3,000,000
Claims	(1,955)	31,200	30,797	25,000
Lawsuits	851,639	279,834	31,490	195,000
Dues/Memberships/ Periodicals	16,574	17,700	17,700	17,700
Rent	213,621	221,856	244,734	244,734
Misc Services and Charges	208	0	0	0
Expense Recovery - M & S	(2,580,289)	(3,117,645)	(2,672,666)	(2,400,390)
Total Materials and Supplies	6,487,010	4,939,238	6,033,993	5,448,112
<u>Service Charges</u>				
Credit Card Fees - Expense	0	0	0	0
Total Service Charges	0	0	0	0
TOTAL EXPENDITURES	10,793,244	9,740,529	10,835,282	10,279,866
<u>Licenses and Permits</u>				
Misc Permits	0	0	300	0
Total Licenses and Permits	0	0	300	0
<u>Other Revenues</u>				
Property Insurance Recoveries	(221,524)	0	0	(229,939)
Miscellaneous Income	(145)	0	(39,489)	0
Total Other Revenues	(221,669)	0	(39,489)	(229,939)
<u>Transfers In</u>				
Oper Tfr In - Midtown Corridor	(400,000)	0	0	0
Total Transfers In	(400,000)	0	0	0

City Attorney Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL PROGRAM REVENUES	(621,669)	0	(39,189)	(229,939)
NET EXPENDITURES	<u>10,171,576</u>	<u>9,740,529</u>	<u>10,796,093</u>	<u>10,049,927</u>



CITY ATTORNEY

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>City Attorney</u>			
ADMR CONTRACT	1		
ADMR PERMITS LICENSES	1		
AGENT CLAIMS	1		
ANALYST CLAIMS	2		
ANALYST LOSS CONTROL	1		
ANALYST RISK MGMT	1		
ASST ADMINISTRATIVE	1		
ATTORNEY ASST CITY A	3		
ATTORNEY ASST CITY AA	2		
ATTORNEY ASST COMPLIANCE AA	1		
ATTORNEY ASST HCD AA	1		
ATTORNEY CITY	1		
ATTORNEY CITY ASST SR	8		
ATTORNEY CITY DEPUTY	1		
ATTORNEY COLLECTIONS	1		
ATTORNEY PROSECUTOR AA	3		
ATTORNEY PROSECUTOR CHIEF	1		
ATTORNEY STAFF	4		
ATTORNEY STAFF SR	1		
CLERK GENERAL APP A	3		
CLERK SENIOR LAW	1		
COORD GRANTS	3		
COORD LEGAL ADMIN	1		
COORD PERMITS LICENSES	1		
INVESTIGATOR LEGAL	1		
MGR GRANTS	1		
MGR LEGAL ADMIN	1		
MGR RISK	1		
OFFICER CHIEF ETHICS	1		
PARALEGAL	4		
SECRETARY	3		
SPEC COMMUNICATIONS REC RET	1		
Total City Attorney	<u>57</u>		
<u>TOTAL CITY ATTORNEY</u>	<u>57</u>		





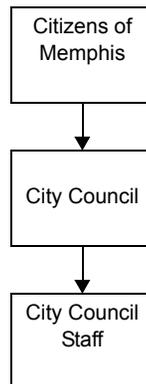
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,351,690	1,511,162	1,439,148	1,330,388
Materials and Supplies	74,204	92,490	106,169	206,941
Total Expenditures	1,425,894	1,603,652	1,545,317	1,537,329
Program Revenues	0	0	(105)	0
Net Expenditures	1,425,894	1,603,652	1,545,212	1,537,329
Authorized Complement				23

MISSION

To provide decisions that will promote stability through responsible budgeting and strategic planning for the citizens of Memphis.

STRUCTURE



SERVICES

The City Council strives to be a proactive catalyst for progress throughout Memphis. The Council provides fiscally responsible leadership and services that are sensitive to the diverse community it serves. Council members encourage citizen involvement in policy formulation and decision-making by holding town hall meetings and attending local community organizations and civic events.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Miscellaneous Income	0	0	(105)	0
Total Charges for Services	0	0	(105)	0

Description

The powers and duties of the City Council are contained in state law and City ordinances, resolutions and regulations. In carrying out their statutory duties, the City's elected officials do the following adopt ordinances, resolutions, policies and regulations for the health, safety and welfare of the current and future inhabitants of the City of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,351,690	1,511,162	1,439,148	1,330,388
Materials and Supplies	74,204	92,490	106,169	206,941
Total Expenditures	1,425,894	1,603,652	1,545,317	1,537,329
Program Revenues	0	0	(105)	0
Net Expenditures	1,425,894	1,603,652	1,545,212	1,537,329
Authorized Complement				23

City Council Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	994,753	1,147,662	988,312	1,040,100
Holiday Salary Full Time	31,398	0	17,157	0
Vacation Leave	47,543	0	18,365	0
Bonus Leave	7,683	0	2,877	0
Sick Leave	12,174	0	20,174	0
Retirement Benefits	0	0	0	0
Pension	62,222	68,860	54,847	49,955
Social Security	782	0	0	0
Pension ARC Funding	0	100,634	100,634	111,158
Group Life Insurance	2,764	4,059	2,861	2,924
Unemployment	3,625	3,750	3,750	2,530
Medicare	14,793	18,363	44,337	16,642
Long Term Disability	3,113	3,443	3,201	3,120
Health Insurance - Basic	0	0	1,863	0
Health Insurance - Premier	143,356	175,891	172,079	117,458
Other Post Employment Benefits	10,925	0	0	19,541
Salaries - Part Time/ Temporary	12,609	12,000	0	10,000
On the Job Injury	0	0	8,691	0
Payroll Reserve	3,952	4,000	0	4,000
Attrition	0	(27,499)	0	(27,499)
Benefits Adjustments	0	0	0	(19,541)
Total Personnel Services	1,351,690	1,511,162	1,439,148	1,330,388
<u>Materials and Supplies</u>				
City Computer Svc Equipment	78	0	2,000	5,000
Data/Word Process Software	3,771	4,795	4,795	4,796
City Telephone/ Communications	4,863	4,000	4,000	5,000
Printing - Outside	0	0	0	0
Supplies - Outside	1,467	500	1,000	2,000
Outside Postage	231	0	0	0
Materials and Supplies	3,929	4,000	3,500	5,000
Outside Equipment Repair/ Maintenance	0	0	266	300
Legal Contingency	26,456	74,000	75,000	75,000
Accounting/Auditing/Cons	0	0	0	50,000
Outside Phone/ Communications	282	345	345	345

City Council Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Seminars/Training/Education	1,499	0	0	10,000
Misc Professional Services	501	500	500	5,000
Travel Expense	16,764	0	12,000	40,000
Unreported Travel	2,064	0	(929)	0
Mileage	238	350	400	500
Misc Services and Charges	4,603	4,000	3,000	4,000
Catering	7,459	0	292	0
Total Materials and Supplies	74,204	92,490	106,169	206,941
TOTAL EXPENDITURES	1,425,894	1,603,652	1,545,317	1,537,329
<u>Other Revenues</u>				
Miscellaneous Income	0	0	(105)	0
Miscellaneous Revenue	0	0	0	0
Total Other Revenues	0	0	(105)	0
TOTAL PROGRAM REVENUES	0	0	(105)	0
NET EXPENDITURES	1,425,894	1,603,652	1,545,212	1,537,329

CITY COUNCIL

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>City Council</u>			
ADMR COUNCIL STAFF	1		
ADMR STAFF ASST	1		
ANALYST RESEARCH	1		
ANALYST RESEARCH SR	1		
ASST ADMINISTRATIVE	5		
ATTORNEY STAFF	1		
COUNCIL CHAIR	1		
COUNCIL MEMBER	12		
Total City Council	23		
<u>TOTAL CITY COUNCIL</u>	<u>23</u>		



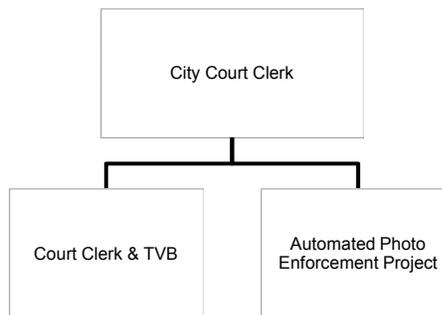
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	3,051,086	3,382,678	1,708,072	3,189,614
Materials and Supplies	1,359,518	3,684,079	3,954,054	3,684,079
Capital Outlay	0	150,000	0	150,000
Service Charges	38,521	0	11,028	0
Total Expenditures	4,449,124	7,216,757	5,673,154	7,023,693
Program Revenues	(2,770,692)	(5,100,000)	(1,130,743)	(5,100,000)
Net Expenditures	1,678,433	2,116,757	4,542,411	1,923,693
Authorized Complement				53

Mission

To efficiently and effectively manage the collection of all fees and fines owed for City traffic violations and the records pertaining to these transactions.

Structure



Services

The City Court Clerk Division maintains all records pertaining to the office and the courts. The Clerk's Office collects fines and fees owed for traffic violations and provides outstanding ticket information to the State and other departments. The City Court Clerk is responsible for providing three divisions of the City Court with dockets for the purpose of citizens' hearings in open court. The Office of the City Court Clerk manages the operation of the Traffic Violations Bureau.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Court Fees	709	0	1,747	0
Court Costs	10,661	0	962	0
Fines & Forfeitures	(2,774,241)	(5,000,000)	(1,130,872)	(5,000,000)
Delinquent Collection Fees	0	(100,000)	0	(100,000)
Sale Of Reports	(7,541)	0	(2,550)	0
Local Other Revenue	(280)	0	(30)	0
Total Charges for Services	(2,770,692)	(5,100,000)	(1,130,743)	(5,100,000)

Description

The City Court Clerk Division maintains all records pertaining to the office and the courts and manages the operation of the Traffic Violations Bureau. The Clerks' office collects fees and fines owed for traffic violations, and provide outstanding ticket information to the State and other departments. The Clerk is responsible for providing three divisions of the City Court with dockets for the purpose of citizens' hearings in open court.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	2,917,932	3,225,583	1,624,848	3,034,845
Materials and Supplies	134,418	266,761	118,332	266,761
Service Charges	38,521	0	11,028	0
Total Expenditures	3,090,870	3,492,344	1,754,208	3,301,606
Program Revenues	3,549	0	129	0
Net Expenditures	3,094,420	3,492,344	1,754,337	3,301,606
Authorized Complement				50

City Court Clerk & TVB Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,778,003	2,328,379	838,843	2,186,054
Holiday Salary Full Time	109,098	0	56,418	0
Vacation Leave	140,171	0	71,887	0
Bonus Leave	12,348	0	6,103	0
Sick Leave	130,368	0	72,125	0
Overtime	10,860	0	68	0
Out of Rank Pay	10,450	0	7,383	0
Longevity Pay	1,959	0	2,022	0
Retirement Benefits	32,308	0	6,835	0
Pension	131,345	139,703	63,289	123,458
Supplemental Pension	0	889	0	0
Social Security	7,717	2,346	4,689	2,346
Pension ARC Funding	0	217,369	217,369	240,102
Group Life Insurance	6,011	8,143	2,881	6,572
Unemployment	7,830	7,800	7,800	5,280
Medicare	31,236	35,344	15,190	32,922
Long Term Disability	6,072	6,627	2,921	6,173
Health Insurance - Basic	7,268	8,562	4,210	8,833
Health Insurance - Premier	313,601	372,019	168,083	324,703
Other Post Employment Benefits	22,723	0	0	40,782
Salaries - Part Time/ Temporary	142,428	160,000	75,630	160,000
On the Job Injury	8,387	0	1,103	0
Payroll Reserve	7,748	0	0	0
Attrition	0	(61,597)	0	(61,597)
Benefits Adjustments	0	0	0	(40,782)
Total Personnel Services	2,917,932	3,225,583	1,624,848	3,034,845
<u>Materials and Supplies</u>				
City Shop Charges	0	1,133	0	1,133
Info Sys Phone/ Communication	0	824	0	824
City Shop Fuel	51	550	550	550
City Computer Svc Equipment	2,257	11,169	0	11,169
Data/Word Process Software	8,597	10,993	10,933	10,993
City Telephone/ Communications	8,432	3,000	3,277	3,000
Printing - Outside	32,906	30,140	30,140	30,140
Supplies - Outside	20,084	12,348	12,348	12,348

City Court Clerk & TVB Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Document Reproduction -				
Outside	2,665	1,000	1,690	1,000
Outside Postage	174	5,000	19	5,000
Materials and Supplies	269	500	500	500
Outside Equipment Repair/ Maintenance	5,585	9,000	9,000	9,000
Outside Phone/ Communications	(8,006)	21,325	0	21,325
Security	24,605	25,334	10,495	25,334
Seminars/Training/Education	3,212	6,000	6,000	6,000
Misc Professional Services	14,892	119,945	20,626	119,945
Travel Expense	5,161	5,000	7,322	5,000
Unreported Travel	6,108	0	2,446	0
Mileage	19	1,000	0	1,000
Photography	0	500	500	500
Total Quality Management	4,493	0	487	0
Misc Services and Charges	2,914	2,000	2,000	2,000
Total Materials and Supplies	134,418	266,761	118,332	266,761
<u>Service Charges</u>				
Credit Card Fees - Expense	38,521	0	11,028	0
Total Service Charges	38,521	0	11,028	0
TOTAL EXPENDITURES	3,090,870	3,492,344	1,754,208	3,301,606
<u>Fines and Forfeitures</u>				
Court Fees	709	0	1,747	0
Court Costs	10,661	0	962	0
Total Fines and Forfeitures	11,370	0	2,709	0
<u>Other Revenues</u>				
Sale Of Reports	(7,541)	0	(2,550)	0
Local Other Revenue	(280)	0	(30)	0
Total Other Revenues	(7,821)	0	(2,580)	0
TOTAL PROGRAM REVENUES	3,549	0	129	0
NET EXPENDITURES	3,094,420	3,492,344	1,754,337	3,301,606

Description

Red Light Camera is a proven tool in slowing drivers down, resulting in a significant reduction in vehicle collisions. This program will provide safety improvements on roadways with known vehicle safety concerns.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	133,154	157,095	83,224	154,769
Materials and Supplies	1,225,100	3,417,318	3,835,722	3,417,318
Capital Outlay	0	150,000	0	150,000
Total Expenditures	1,358,254	3,724,413	3,918,946	3,722,087
Program Revenues	(2,774,241)	(5,100,000)	(1,130,872)	(5,100,000)
Net Expenditures	(1,415,987)	(1,375,587)	2,788,074	(1,377,913)
Authorized Complement				3

Automated Photo Enforcement Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	89,280	113,511	48,628	113,511
Holiday Salary Full Time	5,676	0	3,056	0
Vacation Leave	4,166	0	823	0
Bonus Leave	0	0	291	0
Sick Leave	3,897	0	1,774	0
Overtime	407	0	0	0
Longevity Pay	0	0	52	0
Pension	6,181	6,811	3,278	6,811
Pension ARC Funding	0	12,076	12,076	13,339
Unemployment	435	450	450	330
Medicare	1,336	1,816	692	1,816
Long Term Disability	297	341	157	341
Health Insurance - Basic	8,437	8,456	3,618	4,416
Health Insurance - Premier	11,426	16,935	8,329	17,506
Other Post Employment Benefits	1,311	0	0	2,549
Payroll Reserve	306	0	0	0
Attrition	0	(3,300)	0	(3,300)
Benefits Adjustments	0	0	0	(2,549)
Total Personnel Services	133,154	157,095	83,224	154,769
<u>Materials and Supplies</u>				
City Computer Svc Equipment	888	1,936	2,839	1,936
Supplies - Outside	3,987	5,000	5,000	5,000
Materials and Supplies	0	6,000	6,349	6,000
Seminars/Training/Education	200	1,000	1,000	1,000
Misc Professional Services	1,220,024	3,398,382	3,816,343	3,398,382
Travel Expense	0	5,000	5,000	5,000
Unreported Travel	0	0	(810)	0
Total Materials and Supplies	1,225,100	3,417,318	3,835,722	3,417,318
<u>Capital Outlay</u>				
Equipment	0	150,000	0	150,000
Total Capital Outlay	0	150,000	0	150,000
TOTAL EXPENDITURES	1,358,254	3,724,413	3,918,946	3,722,087
<u>Fines and Forfeitures</u>				
Fines & Forfeitures	(2,774,241)	(5,000,000)	(1,130,872)	(5,000,000)

Automated Photo Enforcement Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Delinquent Collection Fees	0	(100,000)	0	(100,000)
Total Fines and Forfeitures	(2,774,241)	(5,100,000)	(1,130,872)	(5,100,000)
TOTAL PROGRAM REVENUES	(2,774,241)	(5,100,000)	(1,130,872)	(5,100,000)
NET EXPENDITURES	(1,415,987)	(1,375,587)	2,788,074	(1,377,913)

CITY COURT CLERK

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>City Court Clerk & TVB</u>			
ASST ADMINISTRATIVE	1		
CLERK COURT REC SR	42		
COURT CLERK	1		
COURT CLERK CITY	1		
DEPUTY TVB CHIEF	1		
MGR INFO TECH TVB	1		
SUPER TVB	3		
Total City Court Clerk & TVB	<u>50</u>		
<u>Automated Photo Enforcement</u>			
CLERK COURT REC SR	3		
Total Automated Photo Enforcement	<u>3</u>		
<u>TOTAL CITY COURT CLERK</u>	<u>53</u>		





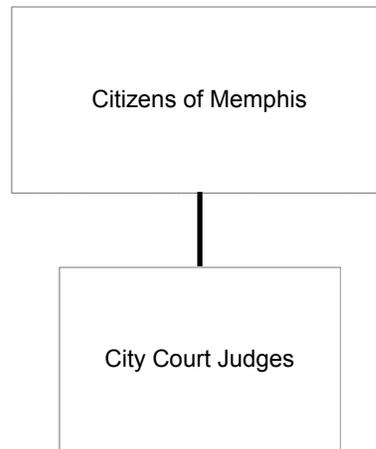
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	564,992	587,625	587,625	583,828
Materials and Supplies	53,515	53,900	55,365	53,900
Total Expenditures	618,507	641,525	642,990	637,728
Net Expenditures	618,507	641,525	642,990	637,728
Authorized Complement				5

MISSION

To adjudicate all traffic violations, various disputes and violations of City ordinances by operating three divisions of City Court.

STRUCTURE



SERVICES

The City Court Judges fairly and impartially hear and decide all cases that are presented concerning Municipal Code violations. The Judges strive to decide all cases in a timely manner. The City Court Judges maintain their professional credentials through continual development activities, such as professional conferences and continuing education.

Description

Hear and decide all cases that are presented concerning Municipal Code violations.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	564,992	587,625	587,625	583,828
Materials and Supplies	53,515	53,900	55,365	53,900
Total Expenditures	618,507	641,525	642,990	637,728
Net Expenditures	618,507	641,525	642,990	637,728
Authorized Complement				5

City Court Judges Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	455,422	480,939	448,812	480,939
Holiday Salary Full Time	22,197	0	25,896	0
Vacation Leave	3,236	0	4,668	0
Bonus Leave	649	0	1,178	0
Sick Leave	1,348	0	386	0
Pension	28,971	28,856	28,856	28,856
Pension ARC Funding	0	20,127	20,127	22,323
Group Life Insurance	1,691	1,927	1,927	1,927
Unemployment	725	750	750	550
Medicare	6,733	7,695	7,695	7,695
Long Term Disability	1,332	1,443	1,443	1,443
Health Insurance - Premier	38,837	45,888	45,888	40,095
Other Post Employment Benefits	2,185	0	0	4,248
Payroll Reserve	1,664	0	0	0
Attrition	0	0	0	0
Benefits Adjustments	0	0	0	(4,248)
Total Personnel Services	564,992	587,625	587,625	583,828
<u>Materials and Supplies</u>				
City Computer Svc Equipment	612	1,000	1,000	1,000
Data/Word Process Software	603	600	600	400
Pers Computer Software	0	0	959	600
City Telephone/ Communications	8,289	3,500	3,500	3,500
Supplies - Outside	7,922	7,500	7,500	7,500
Document Reproduction - Outside	0	600	600	500
Clothing	0	600	600	500
Outside Postage	0	300	300	300
Miscellaneous Expense	0	500	500	300
Outside Phone/ Communications	2,478	2,500	2,500	2,500
Seminars/Training/Education	3,474	4,800	4,800	4,800
Misc Professional Services	6,196	8,000	8,000	8,000
Travel Expense	17,005	16,000	16,000	16,000
Unreported Travel	1,117	0	506	0
Dues/Memberships/ Periodicals	5,820	8,000	8,000	8,000
Total Materials and Supplies	53,515	53,900	55,365	53,900

City Court Judges Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL EXPENDITURES	618,507	641,525	642,990	637,728
NET EXPENDITURES	618,507	641,525	642,990	637,728



CITY COURT JUDGES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>City Court Judges</u>			
ASST ADMINISTRATIVE	1		
INTERPRETER COURT ASST	1		
JUDGE	2		
JUDGE ADMIN	1		
Total City Court Judges	<u>5</u>		
<u>TOTAL CITY COURT JUDGES</u>	<u>5</u>		





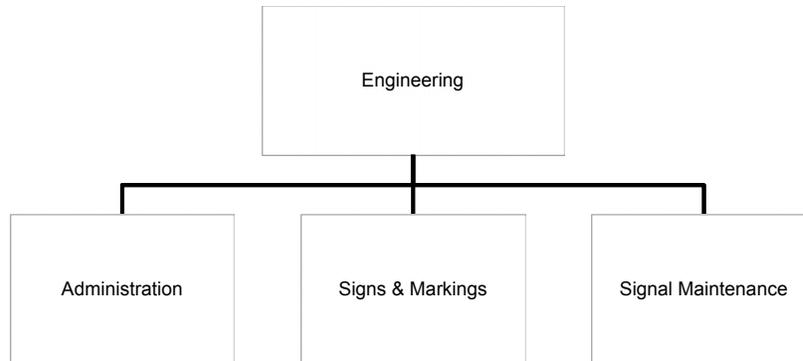
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	6,326,855	6,892,118	7,497,966	7,132,354
Materials and Supplies	1,802,432	2,275,590	2,993,003	3,273,542
Capital Outlay	0	44,000	44,000	44,000
Service Charges	23,423	18,000	36,000	36,000
Total Expenditures	8,152,710	9,229,708	10,570,970	10,485,896
Program Revenues	(1,038,579)	(758,763)	(758,764)	(758,763)
Net Expenditures	7,114,131	8,470,945	9,812,206	9,727,133
Authorized Complement				116

Mission

To provide quality engineering and project management services to ensure properly planned, designed, and constructed public projects are delivered to the citizens of Memphis in a timely and cost-efficient manner.

Structure



Services

The Division of Engineering manages the operation of the City streets in Memphis through its Signal Maintenance and Signs and Markings Offices. Signal Maintenance maintains over 800 traffic signals while Signs and Markings maintains over 100,000 street signs and approximately 2,400 miles of street striping. The Division also provides professional planning, design and construction administration services to help execute the City’s Capital Budget. Engineering staff reviews all private development projects to ensure the required public infrastructure improvements are included and constructed to City standards.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Subdivision Plan Inspection Fee	(260,588)	(90,000)	(90,000)	(90,000)
Street Cut Inspection Fee	(372,298)	(250,000)	(250,000)	(250,000)
Traffic Signals	(207,131)	(200,000)	(200,000)	(200,000)
Signs-Loading Zones	(36,736)	(15,000)	(15,000)	(15,000)
Arc Lights	(3,734)	(4,000)	(4,000)	(4,000)
Sale Of Reports	(10,419)	(14,363)	(14,363)	(14,363)
MLG&W Rent	(2,400)	(2,400)	(2,400)	(2,400)
St TN Highway Maint Grant	(117,110)	(95,000)	(95,000)	(95,000)
Sidewalk Permit Fees	(28,163)	(88,000)	(88,000)	(88,000)
Total Charges for Services	(1,038,579)	(758,763)	(758,764)	(758,763)

Description

To provide timely and quality engineering services in the design of civil works projects and the review of private developments to protect the safety of the public.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	2,765,952	2,927,048	3,176,516	2,924,373
Materials and Supplies	661,971	994,479	1,571,941	1,672,450
Service Charges	23,423	18,000	36,000	36,000
Total Expenditures	3,451,346	3,939,527	4,784,457	4,632,823
Program Revenues	(921,469)	(663,763)	(663,764)	(663,763)
Net Expenditures	2,529,877	3,275,764	4,120,693	3,969,060
Authorized Complement				60

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,416,879	3,155,360	3,155,360	3,212,834
Holiday Salary Full Time	143,500	0	68,744	0
Vacation Leave	193,579	0	102,848	0
Bonus Leave	22,388	0	12,014	0
Sick Leave	111,460	0	55,099	0
Overtime	1,919	0	445	0
Out of Rank Pay	6,760	9,450	17,262	9,450
Longevity Pay	196	0	207	0
Retirement Benefits	221,693	41,000	43,588	41,000
Pension	154,462	189,322	189,321	159,905
Social Security	2,145	0	441	0
Pension ARC Funding	0	245,547	245,547	271,226
Group Life Insurance	7,829	10,774	10,773	7,521
Unemployment	8,700	8,250	8,250	5,940
Medicare	39,644	49,064	49,066	47,539
Long Term Disability	7,882	8,541	8,541	8,524
Health Insurance - Basic	8,757	4,281	6,629	13,249
Health Insurance - Premier	320,661	393,312	393,313	335,038
Other Post Employment Benefits	23,160	0	0	45,879
Salaries - Part Time/ Temporary	34,598	0	7,108	0
On the Job Injury	3,219	0	0	0
Payroll Reserve	7,935	0	0	0
Attrition	0	(187,853)	(187,853)	(187,853)
Expense Recovery - Personnel	(971,415)	(1,000,000)	(1,010,187)	(1,000,000)
Benefits Adjustments	0	0	0	(45,880)
Total Personnel Services	2,765,952	2,927,048	3,176,516	2,924,373
<u>Materials and Supplies</u>				
City Storeroom Supplies	0	250	250	250
City Shop Charges	8,260	6,070	8,774	31,515
City Shop Fuel	12,710	7,200	7,200	12,320
City Computer Svc Equipment	793	2,209	2,209	2,209
Data/Word Process Software	22,774	23,299	23,299	22,441
City Telephone/ Communications	10,319	15,310	15,310	14,010
Printing - Outside	1,460	820	820	820
Supplies - Outside	16,486	25,110	25,109	29,267

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Clothing	6,107	6,800	6,900	8,400
Safety Equipment	0	0	0	1,500
Drafting/Photo Supplies	1,866	2,500	2,500	2,500
Outside Postage	709	975	1,014	1,575
Materials and Supplies	42,964	34,956	34,957	35,047
Outside Vehicle Repair	0	1,050	1,050	1,050
Outside Equipment Repair/ Maintenance	4,620	15,566	19,286	12,600
Internal Repairs and Maintenance	64,034	228,694	228,694	228,694
Janitorial Services	0	1,000	1,000	0
Security	0	300	300	0
Seminars/Training/Education	6,253	5,211	5,411	10,711
Misc Professional Services	10,292	36,500	536,534	387,000
Travel Expense	3,450	250	2,405	3,750
Unreported Travel	1,229	400	400	400
Mileage	120,827	180,585	180,584	180,585
Utilities	538	2,892	2,904	0
Insurance	40	7,093	8,865	11,357
Claims	3,452	10,000	76,626	300,000
Lawsuits	133,292	23,630	23,630	23,630
Dues/Memberships/ Periodicals	10,979	12,948	12,948	13,448
Misc Services and Charges	5,667	37,761	37,959	32,271
Urban Art Maintenance	12,229	10,000	10,000	10,000
Equipment Rental	163,050	326,100	326,100	326,100
Expense Recovery - M & S	(2,429)	(31,000)	(31,098)	(31,000)
Total Materials and Supplies	661,971	994,479	1,571,941	1,672,450
<u>Service Charges</u>				
Credit Card Fees - Expense	23,423	18,000	36,000	36,000
Total Service Charges	23,423	18,000	36,000	36,000
TOTAL EXPENDITURES	3,451,346	3,939,527	4,784,457	4,632,823
<u>Licenses and Permits</u>				
Sidewalk Permit Fees	(28,163)	(88,000)	(88,000)	(88,000)
Total Licenses and Permits	(28,163)	(88,000)	(88,000)	(88,000)
<u>Charges for Services</u>				
Subdivision Plan Inspection Fee	(260,588)	(90,000)	(90,000)	(90,000)

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
MLG&W Rent	(2,400)	(2,400)	(2,400)	(2,400)
Street Cut Inspection Fee	(372,298)	(250,000)	(250,000)	(250,000)
Traffic Signals	(207,131)	(200,000)	(200,000)	(200,000)
Signs-Loading Zones	(36,736)	(15,000)	(15,000)	(15,000)
Arc Lights	(3,734)	(4,000)	(4,000)	(4,000)
Total Charges for Services	(882,887)	(561,400)	(561,400)	(561,400)
<u>Other Revenues</u>				
Sale Of Reports	(10,419)	(14,363)	(14,363)	(14,363)
Recovery Of Prior Year Expense	0	0	0	0
Total Other Revenues	(10,419)	(14,363)	(14,363)	(14,363)
TOTAL PROGRAM REVENUES	(921,469)	(663,763)	(663,764)	(663,763)
NET EXPENDITURES	2,529,877	3,275,764	4,120,693	3,969,060

Description

To improve safety and quality of life within the city of Memphis by installing and maintaining proper signage and pavement markings for both pedestrian and vehicular traffic.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,715,378	1,968,712	2,076,853	1,993,393
Materials and Supplies	560,398	642,609	779,521	802,863
Capital Outlay	0	22,000	22,000	22,000
Total Expenditures	2,275,776	2,633,321	2,878,374	2,818,256
Program Revenues	(117,110)	(95,000)	(95,000)	(95,000)
Net Expenditures	2,158,666	2,538,321	2,783,374	2,723,256
Authorized Complement				28

Signs & Markings Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,027,104	1,398,964	1,398,964	1,448,014
Holiday Salary Full Time	63,329	0	34,009	0
Vacation Leave	87,411	0	48,916	0
Bonus Leave	9,515	0	3,993	0
Sick Leave	85,473	0	33,330	0
Overtime	19,236	41,200	41,200	41,200
Out of Rank Pay	5,744	7,231	7,231	7,231
Longevity Pay	3,352	0	3,543	0
Retirement Benefits	87,357	25,000	25,000	25,000
Required Special License Pay	8	0	104	0
Pension	72,508	80,700	80,700	73,956
Social Security	1,879	0	1,601	0
Pension ARC Funding	0	112,710	112,710	124,497
Group Life Insurance	3,984	5,618	5,618	4,578
Unemployment	4,060	3,750	3,750	2,860
Medicare	17,340	19,731	19,731	21,399
Long Term Disability	3,534	3,801	3,801	3,884
Health Insurance - Basic	1,784	8,709	8,709	4,416
Health Insurance - Premier	183,175	214,681	214,681	189,739
Other Post Employment Benefits	11,362	0	0	22,090
Salaries - Part Time/ Temporary	30,240	52,416	52,416	52,416
On the Job Injury	18,350	25,000	25,000	25,000
Payroll Reserve	4,180	0	0	0
Attrition	0	(30,798)	(30,798)	(30,798)
Expense Recovery - Personnel	(25,546)	0	(17,356)	0
Benefits Adjustments	0	0	0	(22,090)
Total Personnel Services	1,715,378	1,968,712	2,076,853	1,993,393
<u>Materials and Supplies</u>				
City Storeroom Supplies	924	2,390	2,390	2,390
City Shop Charges	36,353	82,259	82,259	48,488
City Shop Fuel	53,513	46,091	46,091	54,136
City Telephone/ Communications	12,796	352	352	352
Supplies - Outside	2,577	3,191	3,191	3,191
Hand Tools	0	1,504	1,504	1,504
Clothing	9,240	10,958	10,958	10,958

Signs & Markings Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Safety Equipment	206	865	865	865
Paints Oils & Glass	237,916	252,967	252,967	300,000
Steel & Iron Products	70,549	63,645	63,645	90,000
Materials and Supplies	97,955	117,160	117,160	120,000
Outside Vehicle Repair	0	3,390	3,390	3,390
Outside Equipment Repair/ Maintenance	20,623	8,429	15,242	8,429
Misc Professional Services	48	0	12	0
Mileage	0	1,070	1,070	1,070
Utilities	34,947	41,545	41,545	41,545
Insurance	7,664	5,299	5,299	6,545
Claims	0	0	150,000	0
Dues/Memberships/ Periodicals	161	0	0	0
Misc Services and Charges	0	1,494	1,494	110,000
Expense Recovery - M & S	(25,073)	0	(19,913)	0
Total Materials and Supplies	560,398	642,609	779,521	802,863
<u>Capital Outlay</u>				
Prod/Constr/Maint Equipment	0	22,000	22,000	22,000
Total Capital Outlay	0	22,000	22,000	22,000
TOTAL EXPENDITURES	2,275,776	2,633,321	2,878,374	2,818,256
<u>State Grants</u>				
St TN Highway Maint Grant	(117,110)	(95,000)	(95,000)	(95,000)
Total State Grants	(117,110)	(95,000)	(95,000)	(95,000)
TOTAL PROGRAM REVENUES	(117,110)	(95,000)	(95,000)	(95,000)
NET EXPENDITURES	2,158,666	2,538,321	2,783,374	2,723,256

Description

Traffic Signal Maintenance works to increase the safety of pedestrians, motorists and goods movement by maintaining existing traffic signals and installation of new signals at intersections throughout the City of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,845,525	1,996,358	2,244,597	2,214,588
Materials and Supplies	580,063	638,502	641,541	798,229
Capital Outlay	0	22,000	22,000	22,000
Total Expenditures	2,425,588	2,656,860	2,908,139	3,034,817
Net Expenditures	2,425,588	2,656,860	2,908,139	3,034,817
Authorized Complement				28



Signal Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,191,531	1,431,847	1,431,847	1,482,987
Holiday Salary Full Time	65,294	0	35,208	0
Vacation Leave	89,863	0	55,241	0
Bonus Leave	9,230	0	4,616	0
Sick Leave	66,648	0	26,297	0
Overtime	110,845	66,950	190,000	250,000
Out of Rank Pay	8,830	19,076	19,076	19,076
Longevity Pay	3,098	0	3,109	0
Shift Differential	10,816	12,360	12,360	12,360
Retirement Benefits	0	25,000	25,000	25,000
Pension	86,663	85,911	85,911	85,548
Pension ARC Funding	0	112,710	112,710	124,497
Group Life Insurance	4,361	5,203	5,203	4,766
Unemployment	4,060	4,200	4,200	2,970
Medicare	21,246	22,910	22,910	22,813
Long Term Disability	3,882	4,296	4,296	4,277
Health Insurance - Basic	2,230	12,737	12,737	4,416
Health Insurance - Premier	166,864	223,957	223,957	206,676
Other Post Employment Benefits	12,236	0	0	22,940
On the Job Injury	5,229	0	3,112	0
Payroll Reserve	5,905	0	0	0
Attrition	0	(30,798)	(30,798)	(30,798)
Expense Recovery - Personnel	(23,305)	0	(2,394)	0
Benefits Adjustments	0	0	0	(22,940)
Total Personnel Services	1,845,525	1,996,358	2,244,597	2,214,588
<u>Materials and Supplies</u>				
City Storeroom Supplies	167	2,000	2,000	2,000
City Shop Charges	109,920	101,000	101,000	86,584
City Shop Fuel	72,990	98,500	98,500	71,076
City Telephone/ Communications	1,527	4,500	5,118	4,500
Supplies - Outside	3,304	9,000	9,000	9,000
Hand Tools	7,132	8,000	8,000	8,000
Clothing	9,750	10,875	10,875	10,875
Safety Equipment	7,452	8,000	8,000	8,000
Pipe Fittings & Castings	2,610	3,000	3,000	3,000
Lime Cement & Gravel	1,017	1,000	1,000	1,000
Materials and Supplies	95,010	101,186	101,186	101,186

Signal Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Maintenance Traffic Signal System	891	4,000	6,425	4,000
Outside Vehicle Repair	394	400	400	400
Outside Equipment Repair/Maintenance	23,940	38,000	38,000	38,000
Janitorial Services	7,680	8,000	8,000	8,000
Seminars/Training/Education	6,192	30,000	30,000	30,000
Misc Professional Services	36	0	0	0
Utilities	148,647	139,063	139,063	139,063
Wonders Materials	0	0	0	0
Insurance	21,941	19,878	19,878	21,445
Claims	0	0	0	0
Dues/Memberships/Periodicals	80	100	100	100
Radio Trunking Lease	0	2,000	2,000	2,000
Misc Services and Charges	59,950	50,000	50,000	250,000
Expense Recovery - M & S	(566)	0	(3)	0
Total Materials and Supplies	580,063	638,502	641,541	798,229
<u>Capital Outlay</u>				
Prod/Constr/Maint Equipment	0	22,000	22,000	22,000
Total Capital Outlay	0	22,000	22,000	22,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	0	0	0	0
Total Depreciation on Own Funds	0	0	0	0
TOTAL EXPENDITURES	2,425,588	2,656,860	2,908,139	3,034,817
<u>Other Revenues</u>				
Recovery Of Prior Year Expense	0	0	0	0
Total Other Revenues	0	0	0	0
TOTAL PROGRAM REVENUES	0	0	0	0
NET EXPENDITURES	2,425,588	2,656,860	2,908,139	3,034,817

CITY ENGINEERING

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		<u>Signal Maintenance</u>	
ADMR LAND DEVELOP BUDGET	1	AIDE SIGNAL	9
ADMR TRAFFIC ENGINEERING	1	CLERK GENERAL A	1
ANALYST GIS TECHNICAL	1	MGR SIGNAL MNT CONST	1
ASST ADMINISTRATIVE	1	SPEC PROCUREMENT	1
CLERK ACCOUNTING A	1	TECH SIGNAL	16
CLERK GENERAL A	3	Total Signal Maintenance	28
COLLECTOR METER	1		
COORD ADA RAMP PROGRAM	1	<u>TOTAL CITY ENGINEERING</u>	<u>116</u>
COORD ADMIN SUPPORT	1		
COORD LAND DEV	2		
COORD PLANS REVIEW PROJECT	1		
DIRECTOR ENGINEERING DEPUTY	1		
ENG DESIGNER	3		
ENGINEER CITY	1		
ENGINEER CITY CIVIL DESIGN	1		
ENGINEER DESIGN	1		
ENGINEER DESIGN SENIOR	4		
INSP ZONE CONSTRUCTION	12		
MGR CONSTRUCTION INSP	1		
MGR ENG PROJECT	4		
REPAIRER PARKING METER	1		
SECRETARY	2		
SPEC DOCUMENT	1		
SPEC ITS MONITORING	1		
SUPER CONSTRUCTION INSP	4		
SUPER OFFICE ENG	1		
SUPER PARKING OPER	1		
TECH ENGINEERING AA	3		
TECH PARKING ENFORCEMENT	4		
Total Administration	60		
<u>Signs & Markings</u>			
COUNTER TRAFFIC	3		
MGR STREET SIGNS MARK	1		
PAINTER	19		
SPEC FLAGMAN OFFICER	5		
Total Signs & Markings	28		





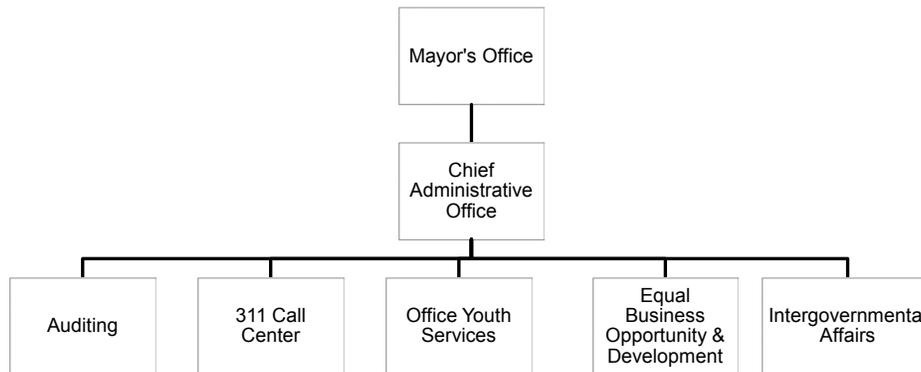
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	2,934,875	3,280,005	3,424,858	4,065,208
Materials and Supplies	1,430,319	1,850,032	2,465,591	2,054,993
Grants and Subsidies	906,809	829,958	2,344,680	2,332,958
Total Expenditures	5,272,003	5,959,996	8,235,129	8,453,159
Program Revenues	0	0	(3,300)	0
Net Expenditures	5,272,003	5,959,996	8,231,829	8,453,159
Authorized Complement				41

MISSION

The mission of the City of Memphis Government, through its employees, is to ensure responsive and cost-effective services for our citizens, which optimize every individual's opportunity for an enhanced quality of life and the pursuit of success as a valued member of our diverse communities.

STRUCTURE



SERVICES

The Executive Division is made up of seven service areas. The Mayor's Office ensures that the City Charter and Ordinances are observed, promotes economic and industrial development, and addresses citizens' issues of concern related to City government. The Chief Administrative Office (CAO) directs the operations of the City divisions following the policies of the Mayor, protects and maintains City assets, plans and coordinates functions necessary to achieve the City's stated goals and objectives. The Auditing Service Center provides analyses, appraisals, valuations, counsel, information, and recommendations concerning activities being reviewed. The Mayor's 311 Call Center provides citizens with the most effective and efficient information relating to City government and their concerns. The Office of Youth Services addresses issues

challenging youth in the community by implementing special initiatives and focuses on building the capacity of neighborhood and community groups in partnership with City government. Contract Compliance provides information and assistance to Minority & Women Business Enterprises (M/WBE) to increase their ability to compete for City contracts, monitors M/WBE goals, facilitates the Diversity Developer Incubator which stimulates M/WBE participation in real estate development. The Intergovernmental Affairs Office serves as a liaison between the City Administration, Federal and State lobbyists and legislators as well as Federal and State administrations.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Miscellaneous Revenue	0	0	(3,300)	0
Total Charges for Services	0	0	(3,300)	0

Description

The Mayor's Office duties include ensuring that the City Charter and Ordinances are observed to enhance the health, safety, and well-being of the citizens of Memphis. It also promotes economic and industrial development through a joint partnership of business, government, and the community at large.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	864,560	938,427	991,071	936,420
Materials and Supplies	263,444	230,782	299,627	175,997
Total Expenditures	1,128,004	1,169,210	1,290,698	1,112,417
Net Expenditures	1,128,004	1,169,210	1,290,698	1,112,417
Authorized Complement				9

Mayor's Office Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	672,453	745,400	745,400	745,400
Holiday Salary Full Time	30,726	0	20,069	0
Vacation Leave	20,870	0	11,977	0
Bonus Leave	4,265	0	2,211	0
Sick Leave	3,180	0	5,797	0
Pension	43,890	44,724	44,724	44,724
Pension ARC Funding	0	36,228	36,228	40,017
Group Life Insurance	1,677	2,580	2,579	1,775
Unemployment	1,305	1,350	1,350	990
Medicare	10,046	11,926	11,927	11,926
Long Term Disability	2,051	2,236	2,236	2,236
Health Insurance - Basic	5,864	8,562	8,562	8,833
Health Insurance - Premier	60,989	72,099	72,100	67,198
Other Post Employment Benefits	3,933	0	0	7,647
Salaries - Part Time/Temporary	0	25,000	25,000	25,000
On the Job Injury	690	0	911	0
Payroll Reserve	2,622	0	0	0
Attrition	0	(11,678)	0	(11,678)
Benefits Adjustments	0	0	0	(7,647)
Total Personnel Services	864,560	938,427	991,071	936,420
<u>Materials and Supplies</u>				
City Hall Printing	0	0	860	0
City Storeroom Supplies	0	0	102	0
City Shop Charges	3,102	4,555	4,554	5,550
Info Sys Phone/Communication	0	2,550	2,550	2,550
City Shop Fuel	10,710	11,561	11,561	10,618
City Computer Svc Equipment	365	7,500	3,500	7,500
Data/Word Process Software	6,485	6,521	6,886	6,521
City Telephone/Communications	18,419	3,787	8,047	3,787
Printing - Outside	2,265	0	0	0
Supplies - Outside	0	7,060	4,000	7,060
Outside Postage	99	200	200	200
Materials and Supplies	9,095	8,740	8,740	8,740
Miscellaneous Expense	74,837	40,800	80,000	40,800



Mayor's Office Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Outside Equipment Repair/ Maintenance	840	0	2,940	0
Advertising/Publication	0	500	500	500
Seminars/Training/Education	3,500	0	0	0
Misc Professional Services	75,860	89,223	89,223	34,223
Travel Expense	12,011	2,096	17,816	2,096
Unreported Travel	12,076	0	632	0
Mileage	351	0	186	0
WYPL Studio Facilities Expense - Library	0	0	1,020	0
Insurance	2,489	2,489	2,735	2,652
Dues/Memberships/ Periodicals	30,520	40,000	53,575	40,000
Misc Services and Charges	419	3,200	0	3,200
Total Materials and Supplies	263,444	230,782	299,627	175,997
TOTAL EXPENDITURES	1,128,004	1,169,210	1,290,698	1,112,417
NET EXPENDITURES	1,128,004	1,169,210	1,290,698	1,112,417

Description

Directs the operations of City divisions to follow the policies of the Mayor, performs authorized services efficiently, protects and maintains City assets, and conducts the planning and coordination of functions necessary to achieve stated goals and objectives.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	502,536	603,045	621,079	703,676
Materials and Supplies	63,773	181,202	190,267	238,000
Grants and Subsidies	212,964	0	11,722	0
Total Expenditures	779,273	784,247	823,069	941,676
Net Expenditures	779,273	784,247	823,069	941,676
Authorized Complement				6

Chief Administrative Office Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	411,110	437,045	437,045	514,045
Holiday Salary Full Time	0	0	0	0
Vacation Leave	11,923	0	9,426	0
Bonus Leave	5,001	0	3,793	0
Sick Leave	4,781	0	4,815	0
Pension	25,969	26,223	26,222	30,843
Pension ARC Funding	0	20,127	20,127	26,678
Group Life Insurance	700	1,726	1,725	1,507
Unemployment	725	750	750	660
Medicare	6,022	6,993	6,992	8,225
Long Term Disability	1,191	1,311	1,311	1,542
Health Insurance - Basic	0	0	0	0
Health Insurance - Premier	31,379	33,871	33,871	45,177
Other Post Employment Benefits	2,185	0	0	5,098
Salaries - Part Time/ Temporary	0	75,000	75,000	75,000
Payroll Reserve	1,550	0	0	0
Attrition	0	0	0	0
Benefits Adjustments	0	0	0	(5,098)
Total Personnel Services	502,536	603,045	621,079	703,676
<u>Materials and Supplies</u>				
City Shop Charges	6,892	2,477	4,713	4,950
City Shop Fuel	5,971	7,098	7,099	3,707
City Computer Svc Equipment	1,303	0	1,310	0
Data/Word Process Software	5,101	6,485	6,485	6,485
City Telephone/ Communications	2,903	6,600	6,600	6,600
Printing - Outside	0	1,000	1,000	1,000
Supplies - Outside	1,460	6,000	6,000	6,000
Outside Postage	11	0	0	0
Materials and Supplies	5,460	4,483	4,483	4,483
Outside Equipment Repair/ Maintenance	420	0	840	0
Seminars/Training/Education	1,928	5,620	5,620	5,620
Misc Professional Services	75	100,000	100,000	155,000
Travel Expense	2,926	1,471	2,073	1,471
Unreported Travel	6,777	0	2,049	0
Mileage	0	0	2,029	0

Chief Administrative Office Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Insurance	1,492	1,991	1,991	4,707
Claims	0	2,000	2,000	2,000
Lawsuits	0	20,677	20,677	20,677
Dues/Memberships/ Periodicals	742	1,800	1,800	1,800
Misc Services and Charges	20,311	13,500	13,500	13,500
Total Materials and Supplies	63,773	181,202	190,267	238,000
<u>Grants and Subsidies</u>				
MORE Initiative	212,964	0	11,722	0
Total Grants and Subsidies	212,964	0	11,722	0
TOTAL EXPENDITURES	779,273	784,247	823,069	941,676
NET EXPENDITURES	779,273	784,247	823,069	941,676

Description

Auditing provides the Mayor, City Council, and all levels of management with analyses, appraisals, valuations, counsel, information, and recommendations concerning activities being reviewed. Auditing also assists all members of the organization in being more effective and efficient in the discharge of their job responsibilities.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	469,981	495,433	528,847	590,361
Materials and Supplies	325,095	348,644	350,060	357,284
Total Expenditures	795,076	844,077	878,907	947,645
Net Expenditures	795,076	844,077	878,907	947,645
Authorized Complement				7

Auditing Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	319,961	371,741	371,742	387,110
Holiday Salary Full Time	18,776	0	10,008	0
Vacation Leave	19,122	0	8,589	0
Bonus Leave	4,439	0	1,718	0
Sick Leave	12,273	0	12,292	0
Retirement Benefits	1,132	0	0	0
Pension	22,474	22,304	22,305	19,669
Social Security	1,655	0	808	0
Pension ARC Funding	0	24,152	24,152	26,678
Group Life Insurance	1,305	1,807	1,807	1,253
Unemployment	870	900	900	550
Medicare	5,492	5,948	5,948	6,194
Long Term Disability	1,041	1,115	1,115	983
Health Insurance - Premier	30,852	36,050	36,050	24,846
Other Post Employment Benefits	2,622	0	0	4,248
Salaries - Part Time/Temporary	26,690	31,416	31,416	123,078
On the Job Injury	0	0	0	0
Payroll Reserve	1,277	0	0	0
Attrition	0	0	0	0
Benefits Adjustments	0	0	0	(4,248)
Total Personnel Services	469,981	495,433	528,847	590,361
<u>Materials and Supplies</u>				
City Shop Charges	420	1,254	1,254	1,254
City Shop Fuel	309	529	529	169
Outside Computer Services	10,394	11,794	11,795	11,794
City Computer Svc Equipment	1,129	0	0	0
Data/Word Process Software	0	0	1,084	0
City Telephone/Communications	436	1,000	1,000	1,000
Supplies - Outside	143	4,104	4,104	4,104
Outside Postage	38	102	197	102
Materials and Supplies	2,156	0	202	0
Outside Vehicle Repair	0	0	12	0
Accounting/Auditing/Cons	305,952	319,000	319,000	328,000
Seminars/Training/Education	4,451	7,226	7,226	7,226
Misc Professional Services	156	0	24	0
Employee Activities	0	0	0	0



Auditing Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Travel Expense	2,219	1,839	1,839	1,839
Dues/Memberships/ Periodicals	2,490	1,796	1,796	1,796
Expense Recovery - M & S	(5,197)	0	0	0
Total Materials and Supplies	325,095	348,644	350,060	357,284
TOTAL EXPENDITURES	795,076	844,077	878,907	947,645
NET EXPENDITURES	795,076	844,077	878,907	947,645

Description

To provide a non-emergency Online Support Center for the City of Memphis to better serve its citizens. From potholes, abandoned vehicles, high weeds on vacant lots, and curbside trash to faulty traffic signals and derelict and abandoned homes, the new Online Support Center makes it easy to submit service requests and public sentiments online. The City of Memphis' Online Support Center also allows you to track your service requests.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	317,624	408,989	259,094	363,655
Materials and Supplies	14,796	37,680	38,231	34,071
Total Expenditures	332,420	446,669	297,325	397,726
Net Expenditures	332,420	446,669	297,325	397,726
Authorized Complement				8

311 Call Center Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	192,590	258,198	180,116	276,331
Holiday Salary Full Time	9,274	0	6,432	0
Vacation Leave	11,595	0	7,273	0
Bonus Leave	1,350	0	691	0
Sick Leave	5,625	0	1,789	0
Retirement Benefits	16,004	0	782	0
Pension	13,203	15,492	15,492	16,580
Social Security	1,804	0	1,219	0
Pension ARC Funding	0	32,203	32,203	35,571
Group Life Insurance	658	1,255	1,255	1,040
Unemployment	1,160	900	900	880
Medicare	3,635	3,510	3,510	4,421
Long Term Disability	607	658	658	829
Health Insurance - Basic	0	0	0	0
Health Insurance - Premier	27,924	26,773	26,773	48,003
Other Post Employment Benefits	2,622	0	0	6,797
Salaries - Part Time/ Temporary	29,092	70,000	70,000	70,000
Payroll Reserve	482	0	0	0
Attrition	0	0	0	0
Expense Recovery - Personnel	0	0	(90,000)	(90,000)
Benefits Adjustments	0	0	0	(6,797)
Total Personnel Services	317,624	408,989	259,094	363,655
<u>Materials and Supplies</u>				
City Shop Charges	1,497	4,071	4,071	431
City Shop Fuel	1,558	1,426	1,426	1,456
City Computer Svc Equipment	3,252	10,000	10,000	10,000
City Telephone/ Communications	611	0	150	0
Supplies - Outside	217	4,222	4,222	4,222
Materials and Supplies	1,753	3,000	3,000	3,000
Advertising/Publication	2,193	10,000	10,000	10,000
Seminars/Training/Education	1,526	2,409	2,409	2,409
Misc Professional Services	1,341	0	401	0
Travel Expense	32	552	552	552
Unreported Travel	616	0	0	0

311 Call Center Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Dues/Memberships/ Periodicals	200	2,000	2,000	2,000
Total Materials and Supplies	14,796	37,680	38,231	34,071
TOTAL EXPENDITURES	332,420	446,669	297,325	397,726
NET EXPENDITURES	332,420	446,669	297,325	397,726

Description

To enhance opportunities and the quality of life for the City's youth by studying related issues and functioning as an educational, informational, and advocacy body.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	375,635	220,769	370,858	626,940
Materials and Supplies	407,169	496,901	1,025,818	597,085
Grants and Subsidies	693,845	829,958	2,332,958	2,332,958
Total Expenditures	1,476,648	1,547,628	3,729,634	3,556,983
Net Expenditures	1,476,648	1,547,628	3,729,634	3,556,983
Authorized Complement				1

Office of Youth Services and Community Affairs Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	49,756	50,831	50,831	59,000
Vacation Leave	1,075	0	0	0
Pension	3,050	3,050	3,050	3,540
Social Security	17,762	0	10,614	0
Pension ARC Funding	0	4,025	4,025	4,446
Group Life Insurance	0	247	247	0
Unemployment	145	150	150	110
Medicare	4,823	813	3,295	944
Long Term Disability	141	152	152	177
Health Insurance - Premier	10,165	12,017	12,017	12,423
Other Post Employment Benefits	437	0	0	850
Salaries - Part Time/ Temporary	286,477	153,184	286,477	550,000
Payroll Reserve	1,805	0	0	0
Attrition	0	(3,700)	0	(3,700)
Benefits Adjustments	0	0	0	(850)
Total Personnel Services	375,635	220,769	370,858	626,940
<u>Materials and Supplies</u>				
City Hall Postage	0	1,000	1,000	1,000
City Shop Charges	2,632	0	891	0
City Computer Svc Equipment	27,335	28,500	48,500	28,500
City Telephone/ Communications	3,204	2,400	2,400	2,400
Outside Postage	19	100	100	100
Materials and Supplies	0	1,055	7,893	1,055
Panelization	0	0	294	0
Seminars/Training/Education	7,420	6,825	6,825	6,825
Misc Professional Services	364,854	449,903	947,355	550,087
Travel Expense	211	368	2,996	368
Unreported Travel	0	0	(179)	0
Mileage	79	5,550	5,550	5,550
Utilities	1,415	0	810	0
Total Quality Management	0	0	185	0
Dues/Memberships/ Periodicals	0	200	200	200
Misc Services and Charges	0	1,000	1,000	1,000
Total Materials and Supplies	407,169	496,901	1,025,818	597,085

Office of Youth Services and Community Affairs Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Grants and Subsidies				
Human Services Grants	(4,471)	0	0	0
Ambassador's Fellowship Pay	698,316	829,958	2,332,958	2,332,958
Total Grants and Subsidies	693,845	829,958	2,332,958	2,332,958
TOTAL EXPENDITURES	1,476,648	1,547,628	3,729,634	3,556,983
NET EXPENDITURES	1,476,648	1,547,628	3,729,634	3,556,983

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	(62)	0	0	0
Materials and Supplies	1,300	0	1,260	0
Total Expenditures	1,238	0	1,260	0
Net Expenditures	1,238	0	1,260	0
Authorized Complement				0



EMA Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Payroll Reserve	(62)	0	0	0
Total Personnel Services	(62)	0	0	0
<u>Materials and Supplies</u>				
City Telephone/ Communications	110	0	0	0
Outside Postage	8	0	0	0
Repair/Oper Air Raid System	820	0	396	0
Outside Equipment Repair/ Maintenance	0	0	(23)	0
Advertising/Publication	0	0	567	0
Utilities	363	0	321	0
Total Materials and Supplies	1,300	0	1,260	0
TOTAL EXPENDITURES	1,238	0	1,260	0
NET EXPENDITURES	1,238	0	1,260	0

Description

The Office of Contract Compliance serves as the support agency and administrative arm to the Minority and Women Business Enterprise Participation Program. The purpose of the agency is to ensure that the legislative intent of the City's Ordinance 4288 et. Seq., which created the M/WBE program, is carried out in all procurement activities and opportunities. This office will serve as a catalyst through which Minority and Women Business Enterprises can fully participate in the economic expansion of the Memphis business community. This office will facilitate participation of public and private sector business entities in local M/WBE development through direct/indirect procurement opportunities.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	238,783	418,001	447,780	647,646
Materials and Supplies	47,582	129,387	134,932	227,120
Total Expenditures	286,365	547,388	582,712	874,766
Program Revenues	0	0	(3,300)	0
Net Expenditures	286,365	547,388	579,412	874,766
Authorized Complement				8

Equal Business Opportunity & Development Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	165,171	346,389	346,389	346,388
Holiday Salary Full Time	8,092	0	9,326	0
Vacation Leave	12,188	0	3,825	0
Bonus Leave	916	0	229	0
Sick Leave	11,716	0	5,133	0
Retirement Benefits	0	0	0	0
Pension	11,885	20,783	20,783	20,783
Pension ARC Funding	0	12,076	12,076	22,232
Group Life Insurance	833	1,683	1,683	1,683
Unemployment	435	750	750	550
Medicare	2,659	5,542	5,543	5,542
Long Term Disability	541	1,039	1,039	1,039
Health Insurance - Basic	3,634	8,709	4,281	4,416
Health Insurance - Premier	18,595	24,033	36,723	35,012
Other Post Employment Benefits	1,311	0	0	4,248
Salaries - Part Time/ Temporary	0	0	0	210,000
Payroll Reserve	806	0	0	0
Attrition	0	(3,004)	0	0
Benefits Adjustments	0	0	0	(4,248)
Total Personnel Services	238,783	418,001	447,780	647,646
<u>Materials and Supplies</u>				
City Computer Svc Equipment	0	1,000	1,000	2,000
City Telephone/ Communications	0	1,880	1,880	2,880
Supplies - Outside	509	1,020	1,059	1,020
Household Supplies	988	0	0	0
Outside Postage	0	288	288	488
Materials and Supplies	4,527	12,160	12,160	18,160
Seminars/Training/Education	560	5,218	5,218	26,500
Misc Professional Services	36,922	104,051	104,051	168,002
Travel Expense	3,599	2,206	6,410	5,206
Unreported Travel	477	0	950	0
Mileage	0	564	916	864
Dues/Memberships/ Periodicals	0	1,000	1,000	2,000
Total Materials and Supplies	47,582	129,387	134,932	227,120

Equal Business Opportunity & Development Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL EXPENDITURES	286,365	547,388	582,712	874,766
<u>Other Revenues</u>				
Cash Overage/Shortage	0	0	0	0
Miscellaneous Revenue	0	0	(3,300)	0
Total Other Revenues	0	0	(3,300)	0
TOTAL PROGRAM REVENUES	0	0	(3,300)	0
NET EXPENDITURES	286,365	547,388	579,412	874,766

Description

The Office of Intergovernmental Affairs coordinates the City's legislative efforts in Washington and Nashville and identifies Federal and State legislation that impact the City. This office is also responsible for researching and identifying Federal, State and private grant opportunities and assists with the preparation of grant applications from all City's divisions.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	165,818	195,341	206,129	196,510
Materials and Supplies	307,010	425,436	425,396	425,436
Total Expenditures	472,829	620,777	631,524	621,946
Net Expenditures	472,829	620,777	631,524	621,946
Authorized Complement				2

Intergovernmental Affairs Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	130,764	153,183	153,183	153,183
Holiday Salary Full Time	5,303	0	4,124	0
Vacation Leave	4,241	0	3,273	0
Bonus Leave	655	0	371	0
Sick Leave	1,091	0	1,964	0
Pension	8,523	9,191	9,191	9,191
Pension ARC Funding	0	8,051	8,051	8,893
Group Life Insurance	602	744	745	744
Unemployment	145	300	300	220
Medicare	1,994	2,451	2,451	2,451
Long Term Disability	391	460	460	460
Health Insurance - Premier	10,165	12,017	12,017	12,423
Other Post Employment Benefits	874	0	0	1,699
Salaries - Part Time/ Temporary	0	10,000	10,000	10,000
Payroll Reserve	1,072	0	0	0
Attrition	0	(1,055)	0	(1,055)
Benefits Adjustments	0	0	0	(1,699)
Total Personnel Services	165,818	195,341	206,129	196,510
<u>Materials and Supplies</u>				
City Computer Svc Equipment	2,484	0	480	0
City Telephone/ Communications	832	1,162	1,162	1,162
Printing - Outside	0	1,200	1,200	1,200
Supplies - Outside	0	1,400	1,400	1,400
Outside Postage	52	200	200	200
Materials and Supplies	1,904	0	0	0
Seminars/Training/Education	80	1,203	1,203	1,203
Misc Professional Services	241,915	360,000	360,000	360,000
Travel Expense	2,678	1,471	1,471	1,471
Unreported Travel	520	0	(520)	0
Dues/Memberships/ Periodicals	56,545	58,800	58,800	58,800
Total Materials and Supplies	307,010	425,436	425,396	425,436
TOTAL EXPENDITURES	472,829	620,777	631,524	621,946
NET EXPENDITURES	472,829	620,777	631,524	621,946

EXECUTIVE

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Mayor's Office</u>		<u>Equal Business Opportunity & Development</u>	
ASST ADMINISTRATIVE	2	ANALYST CONTRACT COMPLIANCE	2
COORD CITY HALL SECURITY	1	LIAISON COMMUNICATIONS	1
MAYOR	1	SUPPLIER DIVERSITY COORDINATOR	1
OFFICER PUBLIC INFORMATION	1	OFFICER CONTRACT COMPLIANCE	1
SECRETARY	1	CONTRACT COMPLIANCE COORD	2
SPEC ASSIST TO MAYOR	1	DIRECTOR EXECUTIVE	1
SPECIAL ASST MAYOR YOUTH COMMUNITY	1	Total Equal Business Opportunity & Development	8
SPECIAL ASST RESEARCH INNOV	1		
Total Mayor's Office	9	<u>Intergovernmental Affairs</u>	
<u>Chief Administrative Office</u>		ADMR INTERGOV	1
ASST ADMINISTRATIVE	1	COORD INTERGOV	1
EXECUTIVE PROJECT/311 MANAGER	1	Total Intergovernmental Affairs	2
GRANTS COORDINATOR	1		
OFFICER CHIEF ADMIN	1		
OFFICER CHIEF ADMIN DEPUTY	1		
SECRETARY	1		
Total Chief Administrative Office	7		
<u>Auditing</u>			
AUDITOR CITY	1		
AUDITOR INFORMATION TECH	1		
AUDITOR INTERNAL	1		
AUDITOR INTERNAL SR	1		
AUDITOR SUPERVISING	2		
SECRETARY	1		
Total Auditing	7		
<u>311 Call Center</u>			
311 CALL AGENT	5		
AGENT BILINGUAL OUTREACH	1		
AGENT CALL CENTER LD	1		
SUPER CALL CENTER	1		
Total 311 Call Center	8		
<u>Office of Youth Services and Community Affairs</u>			
MGR YOUTH SVCS	1		
Total Office of Youth Services and Community Affairs	1		
		<u>TOTAL EXECUTIVE</u>	<u>41</u>



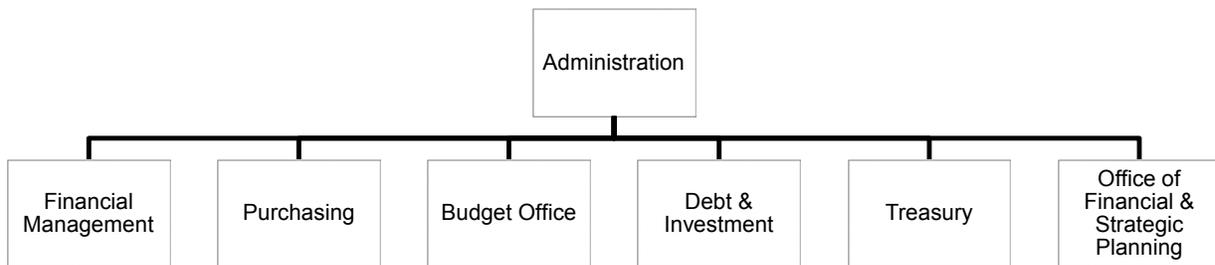
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	3,705,026	4,353,680	4,119,554	4,461,715
Materials and Supplies	943,718	884,927	987,768	905,827
Capital Outlay	0	1,000	0	1,000
Total Expenditures	4,648,745	5,239,607	5,107,322	5,368,542
Program Revenues	(176,006)	(10,000)	(2,875)	(10,000)
Net Expenditures	4,472,739	5,229,607	5,104,447	5,358,542
Authorized Complement				77

MISSION

To provide fiscal leadership, integrity and superior financial services through prudent and efficient management of the City's financial affairs.

STRUCTURE



SERVICES

The City's financial responsibilities include timely, accurate and cost-effective preparation and maintenance of accounting records and financial reports; disbursement of payments to employees/retirees, vendors, contractors and others; procurement of materials, products and construction services; development and management of accurate and timely operating and capital budgets; implementation of the City's performance-based budgeting and accountability initiative; investment of the City's cash and pension funds; debt management; and effective management of tax and other revenue collections.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Rezoning Ordinance Publication Fees	(33,795)	(10,000)	(2,875)	(10,000)
Miscellaneous Revenue	(211)	0	0	0
Oper Tfr In - Midtown Corridor	(142,000)	0	0	0
Total Charges for Services	(176,006)	(10,000)	(2,875)	(10,000)

**Other services provided by Finance can be found under the following tab:
Metro Alarm Fund - Special Revenue Funds**

Description

To provide leadership and direction to all Finance Division service centers and to coordinate all financial functions of the City. Along ensuring all contracts and/or subcontractors awarded city-funded projects are in compliance and adhering to the Prevailing Wage Ordinance adopted by the City's.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	383,131	401,245	428,517	442,156
Materials and Supplies	186,270	81,982	37,821	43,082
Capital Outlay	0	1,000	0	1,000
Total Expenditures	569,402	484,227	466,338	486,238
Program Revenues	(142,000)	0	0	0
Net Expenditures	427,402	484,227	466,338	486,238
Authorized Complement				5

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	348,500	384,610	348,234	384,610
Holiday Salary Full Time	19,231	0	18,110	0
Vacation Leave	14,491	0	13,798	0
Bonus Leave	2,138	0	1,800	0
Sick Leave	250	0	2,668	0
Longevity Pay	48	0	48	0
Pension	23,079	23,077	23,076	23,077
Social Security	203	0	1,333	0
Pension ARC Funding	0	20,127	20,127	22,232
Group Life Insurance	1,159	1,869	1,159	1,320
Unemployment	725	750	750	550
Medicare	5,492	6,154	5,824	6,154
Long Term Disability	1,065	1,154	1,065	1,154
Health Insurance - Premier	16,686	19,676	19,502	20,331
Other Post Employment Benefits	2,185	0	0	4,248
Salaries - Part Time/ Temporary	3,273	0	28,407	38,900
On the Job Injury	0	4,260	0	4,260
Payroll Reserve	1,189	0	0	0
Attrition	0	0	0	0
Expense Recovery - Personnel	(56,582)	(60,431)	(57,384)	(60,431)
Benefits Adjustments	0	0	0	(4,248)
Total Personnel Services	383,131	401,245	428,517	442,156
<u>Materials and Supplies</u>				
City Shop Charges	0	1,430	0	1,430
City Shop Fuel	0	425	0	425
City Computer Svc Equipment	691	1,250	256	1,250
Data/Word Process Software	13,291	15,152	15,512	15,152
Pers Computer Software	0	0	0	0
City Telephone/ Communications	4,994	3,500	7,291	3,500
Supplies - Outside	4,816	9,500	3,928	9,500
Food Expense	0	0	0	0
Outside Postage	218	300	221	300
Materials and Supplies	0	400	0	400
Miscellaneous Expense	0	800	0	800
Seminars/Training/Education	175	3,850	100	3,850

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Misc Professional Services	157,782	38,900	8,012	0
Travel Expense	105	1,800	0	1,800
Unreported Travel	3,812	800	0	800
Insurance	0	0	47	0
Lawsuits	0	1,000	0	1,000
Dues/Memberships/ Periodicals	125	1,600	2,200	1,600
Misc Services and Charges	262	1,275	254	1,275
Total Materials and Supplies	186,270	81,982	37,821	43,082
Capital Outlay				
Furniture/Furnishings	0	1,000	0	1,000
Total Capital Outlay	0	1,000	0	1,000
TOTAL EXPENDITURES	569,402	484,227	466,338	486,238
Transfers In				
Oper Tfr In - Midtown Corridor	(142,000)	0	0	0
Total Transfers In	(142,000)	0	0	0
TOTAL PROGRAM REVENUES	(142,000)	0	0	0
NET EXPENDITURES	427,402	484,227	466,338	486,238

Description

To ensure the integrity of the City's financial information by preparing and maintaining accurate accounting records, providing timely and accurate financial reports to City Divisions management and staff, and preparing the Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles and legal requirements. This legal level includes Accounts Payable, Payroll and Records Management service centers.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,324,092	1,533,210	1,468,702	1,615,668
Materials and Supplies	112,668	146,040	158,021	167,040
Total Expenditures	1,436,760	1,679,250	1,626,723	1,782,708
Program Revenues	(33,795)	(10,000)	(2,875)	(10,000)
Net Expenditures	1,402,965	1,669,250	1,623,848	1,772,708
Authorized Complement				29



Financial Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,130,977	1,547,006	1,153,476	1,572,256
Holiday Salary Full Time	67,126	0	73,605	0
Vacation Leave	85,794	0	79,307	0
Bonus Leave	10,586	0	7,425	0
Sick Leave	36,889	0	37,070	0
Overtime	90,699	0	33,553	11,500
Out of Rank Pay	2,037	0	3,094	0
Retirement Benefits	13,723	10,000	11,534	10,000
Pension	76,068	92,820	72,575	77,217
Social Security	2,496	0	2,654	0
Pension ARC Funding	0	108,684	108,684	128,943
Group Life Insurance	4,274	5,926	4,467	4,862
Unemployment	4,205	4,050	4,050	2,860
Medicare	19,146	23,704	18,597	23,370
Long Term Disability	4,501	4,350	4,740	4,090
Health Insurance - Basic	1,405	2,214	2,337	0
Health Insurance - Premier	149,789	201,047	181,353	202,162
Other Post Employment Benefits	10,488	0	0	22,090
Salaries - Part Time/ Temporary	39,738	52,000	40,215	82,000
On the Job Injury	5,183	0	1,439	0
Payroll Reserve	3,825	0	0	0
Attrition	0	(15,000)	0	0
Expense Recovery - Personnel	(434,856)	(503,591)	(371,475)	(503,591)
Benefits Adjustments	0	0	0	(22,089)
Total Personnel Services	1,324,092	1,533,210	1,468,702	1,615,668
<u>Materials and Supplies</u>				
City Computer Svc Equipment	74	3,350	1,734	3,350
Pers Computer Software	0	3,000	1,000	3,000
City Telephone/ Communications	2,054	1,500	2,063	1,500
Printing - Outside	6,980	20,000	12,537	20,000
Supplies - Outside	37,588	20,590	33,853	23,590
Food Expense	531	0	1,211	0
Outside Postage	434	250	546	250
Materials and Supplies	115	300	697	300

Financial Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Outside Equipment Repair/ Maintenance	2,194	2,200	2,353	2,200
Advertising/Publication	19,314	18,000	37,000	37,000
Seminars/Training/Education	4,183	16,900	5,828	16,900
Misc Professional Services	32,266	53,450	51,116	51,450
Travel Expense	626	1,500	3,041	2,500
Unreported Travel	793	0	0	0
Insurance	0	0	3,828	0
Lawsuits	3,862	0	0	0
Misc Services and Charges	719	4,000	714	4,000
Hotel	935	1,000	500	1,000
Total Materials and Supplies	112,668	146,040	158,021	167,040
TOTAL EXPENDITURES	1,436,760	1,679,250	1,626,723	1,782,708
<u>Other Revenues</u>				
Rezoning Ordinance Publication Fees	(33,795)	(10,000)	(2,875)	(10,000)
Total Other Revenues	(33,795)	(10,000)	(2,875)	(10,000)
TOTAL PROGRAM REVENUES	(33,795)	(10,000)	(2,875)	(10,000)
NET EXPENDITURES	1,402,965	1,669,250	1,623,848	1,772,708

Description

To provide the most cost effective method of procuring materials, products and construction services for the City of Memphis while adhering to the procurement laws of the State of Tennessee and the City of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	501,026	669,044	535,114	637,382
Materials and Supplies	74,511	122,175	132,389	160,975
Total Expenditures	575,537	791,219	667,503	798,357
Program Revenues	(211)	0	0	0
Net Expenditures	575,326	791,219	667,503	798,357
Authorized Complement				10

Purchasing Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	370,621	546,823	393,491	542,029
Holiday Salary Full Time	21,589	0	25,336	0
Vacation Leave	22,249	0	21,068	0
Bonus Leave	1,228	0	4,403	0
Sick Leave	12,609	0	18,383	0
Out of Rank Pay	2,553	0	0	0
Retirement Benefits	19,231	0	0	0
Pension	25,851	32,809	25,679	29,624
Pension ARC Funding	0	40,253	40,253	44,463
Group Life Insurance	1,008	1,611	1,141	1,742
Unemployment	1,450	1,350	1,350	1,100
Medicare	5,906	7,725	5,802	7,900
Long Term Disability	1,100	1,448	1,213	1,626
Health Insurance - Premier	34,682	52,985	41,328	59,858
Other Post Employment Benefits	3,496	0	0	8,496
Salaries - Part Time/ Temporary	33,041	75,000	15,000	40,000
Payroll Reserve	1,225	0	0	0
Attrition	0	(30,000)	0	(30,000)
Expense Recovery - Personnel	(56,815)	(60,960)	(59,332)	(60,960)
Benefits Adjustments	0	0	0	(8,496)
Total Personnel Services	501,026	669,044	535,114	637,382
<u>Materials and Supplies</u>				
City Hall Postage	0	100	50	100
City Computer Svc Equipment	2,686	1,205	6,044	4,205
Data/Word Processing Equipment	345	0	0	0
Pers Computer Software	0	120	0	120
City Telephone/ Communications	1,030	1,000	761	1,000
Printing - Outside	12,424	2,200	53,180	60,000
Supplies - Outside	4,601	11,000	2,471	8,000
Outside Postage	189	0	63	0
Materials and Supplies	461	1,200	298	1,200
Advertising/Publication	90,008	80,000	6,783	10,000
Seminars/Training/Education	4,176	11,000	8,000	11,000
Misc Professional Services	55,449	85,000	125,000	135,000

Purchasing Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Travel Expense	2,329	8,000	3,439	8,000
Unreported Travel	200	0	0	0
Dues/Memberships/ Periodicals	1,651	1,100	1,300	2,100
Misc Services and Charges	0	250	0	250
Hotel	326	0	0	0
Expense Recovery - M & S	(101,362)	(80,000)	(75,000)	(80,000)
Total Materials and Supplies	74,511	122,175	132,389	160,975
TOTAL EXPENDITURES	575,537	791,219	667,503	798,357
<u>Other Revenues</u>				
Miscellaneous Revenue	(211)	0	0	0
Total Other Revenues	(211)	0	0	0
TOTAL PROGRAM REVENUES	(211)	0	0	0
NET EXPENDITURES	575,326	791,219	667,503	798,357

Description

The Budget Office seeks to maximize City resources by identifying cost-saving measures, monitoring financial trends, assisting the divisions in developing their budgets, evaluating performance indicators and making improvements to the budget process, culminating in the accurate and timely publication of the City's annual operating and capital budgets, which play a vital role in communicating to the citizens of Memphis the uses of their tax dollars.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	412,651	466,928	469,250	460,706
Materials and Supplies	85,831	61,500	114,103	61,500
Total Expenditures	498,483	528,428	583,353	522,206
Net Expenditures	498,483	528,428	583,353	522,206
Authorized Complement				6



Budget Office Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	343,973	396,766	345,420	404,904
Holiday Salary Full Time	18,906	0	18,107	0
Vacation Leave	9,376	0	20,589	0
Bonus Leave	1,759	0	6,101	0
Sick Leave	8,537	0	1,608	0
Retirement Benefits	0	0	15,195	0
Pension	22,953	23,806	22,192	20,466
Social Security	173	0	0	0
Pension ARC Funding	0	24,152	24,152	26,678
Group Life Insurance	470	860	548	591
Unemployment	870	900	900	550
Medicare	5,309	6,348	5,581	6,478
Long Term Disability	1,009	1,190	1,184	1,023
Health Insurance - Basic	2,430	0	1,638	0
Health Insurance - Premier	36,097	52,985	48,457	40,095
Other Post Employment Benefits	2,622	0	0	4,248
Salaries - Part Time/ Temporary	2,784	6,000	6,000	6,000
Payroll Reserve	1,540	0	0	0
Attrition	0	0	0	0
Expense Recovery - Personnel	(46,154)	(46,080)	(48,422)	(46,080)
Benefits Adjustments	0	0	0	(4,248)
Total Personnel Services	412,651	466,928	469,250	460,706
<u>Materials and Supplies</u>				
City Computer Svc Equipment	1,990	2,000	1,990	2,000
Data/Word Process Software	353	0	0	0
Pers Computer Software	0	500	367	500
City Telephone/ Communications	885	600	486	600
Printing - Outside	6,850	4,600	4,500	4,600
Supplies - Outside	8,196	8,000	1,500	3,000
Outside Postage	572	1,200	438	1,200
Materials and Supplies	0	500	0	500
Outside Equipment Repair/ Maintenance	0	500	0	500
Advertising/Publication	0	1,200	1,035	1,200
Seminars/Training/Education	1,380	11,000	6,440	8,000

Budget Office Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Misc Professional Services	61,092	22,000	89,483	30,000
Travel Expense	2,425	7,000	4,410	7,000
Unreported Travel	1,093	0	1,054	0
Dues/Memberships/ Periodicals	175	900	900	900
Hotel	821	0	0	0
Catering	0	1,500	1,500	1,500
Total Materials and Supplies	85,831	61,500	114,103	61,500
TOTAL EXPENDITURES	498,483	528,428	583,353	522,206
NET EXPENDITURES	498,483	528,428	583,353	522,206

Description

To provide funds for capital improvement projects as needed while minimizing the impact of debt payments on current and future revenues.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	123,415	155,484	149,440	158,227
Materials and Supplies	10,954	16,775	15,096	16,775
Total Expenditures	134,368	172,259	164,536	175,002
Net Expenditures	134,368	172,259	164,536	175,002
Authorized Complement				4



Debt Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	273,143	314,297	265,734	314,297
Holiday Salary Full Time	15,207	0	14,506	0
Vacation Leave	12,507	0	21,200	0
Bonus Leave	5,147	0	2,934	0
Sick Leave	3,867	0	3,298	0
Pension	18,592	18,858	18,132	18,858
Pension ARC Funding	0	16,101	16,101	17,785
Group Life Insurance	1,300	1,527	1,342	1,527
Unemployment	580	600	600	440
Medicare	4,269	5,029	4,594	5,029
Long Term Disability	844	943	870	943
Health Insurance - Premier	30,494	36,050	36,050	37,269
Other Post Employment Benefits	1,748	0	0	3,398
Payroll Reserve	1,213	0	0	0
Attrition	0	0	0	0
Expense Recovery - Personnel	(245,497)	(237,921)	(235,921)	(237,921)
Benefits Adjustments	0	0	0	(3,398)
Total Personnel Services	123,415	155,484	149,440	158,227
<u>Materials and Supplies</u>				
City Computer Svc Equipment	0	150	50	150
Data/Word Process Software	0	50	0	50
City Telephone/ Communications	583	240	375	240
Supplies - Outside	3,219	2,420	1,827	2,420
Outside Postage	901	560	877	560
Miscellaneous Expense	0	1,100	0	1,100
Outside Phone/ Communications	0	425	250	425
Seminars/Training/Education	1,675	5,500	2,500	5,500
Misc Professional Services	0	1,430	500	1,430
Travel Expense	1,025	3,000	6,968	3,000
Unreported Travel	2,121	0	0	0
Dues/Memberships/ Periodicals	722	1,900	1,749	1,900
Hotel	708	0	0	0
Total Materials and Supplies	10,954	16,775	15,096	16,775

Debt Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL EXPENDITURES	134,368	172,259	164,536	175,002
NET EXPENDITURES	<u>134,368</u>	<u>172,259</u>	<u>164,536</u>	<u>175,002</u>



Description

To maximize tax and other miscellaneous revenue collections, while providing effective and responsive customer services to the citizens of Memphis in all Treasury-related operations with optimal use of resources.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	875,548	959,890	968,479	978,621
Materials and Supplies	361,323	358,255	374,576	358,255
Total Expenditures	1,236,871	1,318,145	1,343,055	1,336,876
Net Expenditures	1,236,871	1,318,145	1,343,055	1,336,876
Authorized Complement				16



City Treasurer Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	569,891	694,153	600,728	708,388
Holiday Salary Full Time	34,041	0	26,520	0
Vacation Leave	42,903	0	38,344	0
Bonus Leave	6,489	0	5,882	0
Sick Leave	16,999	0	17,546	0
Overtime	6,559	0	4,789	0
Out of Rank Pay	3,561	0	0	0
Retirement Benefits	0	20,000	20,000	20,000
Pension	34,585	41,649	35,269	33,977
Social Security	5,669	0	5,590	0
Pension ARC Funding	0	64,406	64,406	71,141
Group Life Insurance	1,645	2,616	1,790	2,043
Unemployment	2,320	2,400	2,400	1,650
Medicare	10,701	11,106	10,768	11,334
Long Term Disability	1,782	2,082	1,992	1,991
Health Insurance - Basic	2,430	0	5,246	4,416
Health Insurance - Premier	63,601	65,563	66,127	67,766
Other Post Employment Benefits	6,992	0	0	12,744
Salaries - Part Time/ Temporary	91,443	85,000	90,167	85,000
Payroll Reserve	2,642	0	0	0
Attrition	0	0	0	0
Expense Recovery - Personnel	(28,704)	(29,086)	(29,086)	(29,086)
Benefits Adjustments	0	0	0	(12,744)
Total Personnel Services	875,548	959,890	968,479	978,621
<u>Materials and Supplies</u>				
City Computer Svc Equipment	2,849	10,402	2,772	10,402
City Telephone/ Communications	4,650	6,622	4,859	6,622
Printing - Outside	67,476	28,517	70,415	28,517
Supplies - Outside	11,150	16,104	11,445	16,104
Outside Postage	134,731	134,953	134,953	134,953
Materials and Supplies	432	5,572	2,786	5,572
Miscellaneous Expense	2,232	5,500	4,458	5,500
Outside Equipment Repair/ Maintenance	410	5,500	2,100	5,500
Advertising/Publication	4,061	13,686	10,018	13,686



City Treasurer Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Security	491	4,129	2,985	4,129
Seminars/Training/Education	870	2,155	1,000	2,155
Misc Professional Services	138,081	131,863	135,189	131,863
Travel Expense	468	1,800	900	1,800
Unreported Travel	410	0	0	0
Total Quality Management	191	0	0	0
Insurance	3,925	432	432	432
Dues/Memberships/ Periodicals	589	1,020	974	1,020
Misc Services and Charges	306	2,000	1,290	2,000
Expense Recovery - M & S	(12,000)	(12,000)	(12,000)	(12,000)
Total Materials and Supplies	361,323	358,255	374,576	358,255
TOTAL EXPENDITURES	1,236,871	1,318,145	1,343,055	1,336,876
NET EXPENDITURES	1,236,871	1,318,145	1,343,055	1,336,876

Description

To Monitor and evaluate existing revenue trends and development new revenue enhancement opportunities, while supporting the development of strategic fi

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	85,163	167,879	100,052	168,955
Materials and Supplies	112,161	98,200	155,762	98,200
Total Expenditures	197,324	266,079	255,814	267,155
Net Expenditures	197,324	266,079	255,814	267,155
Authorized Complement				2

Office of Financial & Strategic Planning Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	68,427	148,879	67,396	148,878
Holiday Salary Full Time	3,722	0	2,975	0
Vacation Leave	1,718	0	1,969	0
Bonus Leave	573	0	4,302	0
Sick Leave	0	0	660	0
Out of Rank Pay	0	0	3,722	0
Pension	4,466	4,466	4,690	4,466
Pension ARC Funding	0	8,051	8,051	8,893
Unemployment	145	150	150	220
Medicare	1,047	1,191	1,094	1,191
Long Term Disability	206	223	206	223
Health Insurance - Premier	4,171	4,919	4,837	5,083
Other Post Employment Benefits	437	0	0	1,699
Payroll Reserve	252	0	0	0
Attrition	0	0	0	0
Benefits Adjustments	0	0	0	(1,699)
Total Personnel Services	85,163	167,879	100,052	168,955
<u>Materials and Supplies</u>				
City Computer Svc Equipment	0	1,000	0	1,000
Supplies - Outside	178	0	0	0
Materials and Supplies	221	1,000	500	1,000
Seminars/Training/Education	115	1,200	250	1,200
Misc Professional Services	111,647	95,000	155,012	95,000
Total Materials and Supplies	112,161	98,200	155,762	98,200
TOTAL EXPENDITURES	197,324	266,079	255,814	267,155
NET EXPENDITURES	197,324	266,079	255,814	267,155

FINANCE

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		<u>Budget Office</u>	
ASST ADMINISTRATIVE	1	ANALYST FINANCIAL SR	3
DIRECTOR FINANCE	1	ANALYST FINANCIAL CIP SR	1
DIRECTOR FINANCE DEPUTY	1	MGR RES MGMT BUDGET	1
MGR PREVAILING WAGE PROJECT	1	SUPER BUDGET	1
SECRETARY	1		
	<u>5</u>	Total Budget Office	<u>6</u>
Total Administration			
<u>Financial Management</u>		<u>Debt Management</u>	
ACCOUNTANT	6	ANALYST INVESTMENT SR	1
ANALYST APPLICATION	1	COORD DEBT	1
ANALYST FINANCIAL ACCOUNTING	2	DIRECTOR FINANCE DEPUTY	1
ANALYST PAYROLL CONTROL	1	MGR INVESTMENT	1
COMPTROLLER	1		<u>4</u>
COMPTROLLER ACCOUNTING DEPUTY	2	Total Debt Management	
COMPTROLLER PAYROLL DEPUTY	1	<u>City Treasurer</u>	
COMPTROLLER ACCOUNTS PAYABLE DEPUTY	1	ANALYST APPLICATION	1
COMPTROLLER RECORDS MGMT DEPUTY	1	SPEC TAXPAYER SVCS	7
COORD FINANCIAL MGMT	1	SPEC TAXPAYER SVCS SR	3
COORD PENSION PAYROLL	1	SUPER TREASURY TAX SVCS	3
SECRETARY COUNCIL RECORDS	2	TREASURER	2
SPEC PAYROLL	2		<u>16</u>
SUPER ACCOUNTS PAYABLE	1	Total City Treasurer	
SUPER PAYROLL	1	<u>Office of Financial & Strategic Planning</u>	
TECH ACCOUNTS PAYABLE SR	4	MGR PLNG STRATEGIC INT	1
TECH DOCUMENT	1	MGR REVENUE	1
	<u>29</u>		<u>2</u>
Total Financial Management		Total Office of Financial & Strategic Planning	
<u>Purchasing</u>		TOTAL FINANCE	
AGENT PURCHASING	1		<u>72</u>
AGENT PURCHASING ADMIN ASST	1		
AGENT PURCHASING ASST	1		
ANALYST CONTRACT	4		
ANALYST CONTRACT SR	1		
COORD FIXED ASSET	1		
SPEC PURCHASING	1		
	<u>10</u>		
Total Purchasing			





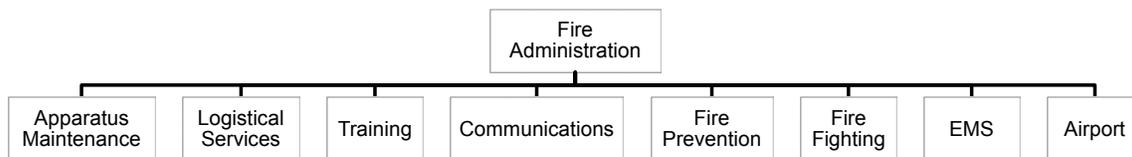
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	138,594,274	147,740,067	147,860,592	153,425,315
Materials and Supplies	15,444,706	17,764,422	19,435,240	17,828,150
Capital Outlay	16,364	100,250	178,154	101,500
Grants and Subsidies	14,249	0	5,000	0
Total Expenditures	154,069,594	165,604,739	167,478,985	171,354,965
Program Revenues	(24,497,510)	(23,626,930)	(23,642,861)	(23,715,108)
Net Expenditures	129,572,083	141,977,809	143,836,125	147,639,857
Authorized Complement				1789

MISSION

The Division of Fire Services will provide immediate, compassionate community protection within a team environment and with a commitment to excellence.

STRUCTURE



SERVICES

The City of Memphis Division of Fire Services continues to be one of the finest in the country. Playing a key role in addressing a critical public safety function of the City, Fire Services pursues excellence through quality geographical coverage, equipment and staffing levels. The main priorities of the Division are to provide fire suppression, rescue services, environmental and hazardous materials response, emergency medical response, emergency pre-hospital services, fire code enforcement, fire investigation, disaster preparedness training, and fire safety education. The Division meets and exceeds the national standards of excellence in fire safety and response.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Anti-Neglect Enforcement Program	(196,518)	(200,000)	(180,000)	(200,000)
Ambulance Service	(20,271,704)	(20,000,000)	(20,000,000)	(20,000,000)
Federal Grants - Others	(369,935)	0	0	0
Local Shared Revenue	33,805	0	(4,687)	0
International Airport	(3,630,060)	(3,406,930)	(3,406,928)	(3,495,108)
Fire - Misc Collections	(63,099)	(20,000)	(51,246)	(20,000)
Total Charges for Services	(24,497,510)	(23,626,930)	(23,642,861)	(23,715,108)

Description

Fire Administration provides leadership with responsible financial management, strategic planning, and customer service for employees and citizens. Administration focuses its priorities on strong financial management, employee services, labor relations, and customer service. This service center handles human resources, finance, legislative affairs, legal services, disciplinary actions, capital improvements and strategic long-range planning. Through its leadership, the division is able to provide quality services to the citizens of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,575,524	1,743,334	1,593,119	1,872,467
Materials and Supplies	573,917	1,101,781	1,104,546	1,665,339
Total Expenditures	2,149,441	2,845,115	2,697,665	3,537,806
Program Revenues	(3,572)	0	(3,823)	0
Net Expenditures	2,145,869	2,845,115	2,693,842	3,537,806
Authorized Complement				22

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	991,484	1,268,373	937,746	1,340,575
Holiday Salary Full Time	33,034	0	32,766	0
Vacation Leave	74,189	0	102,328	0
Bonus Leave	9,882	0	5,878	0
Sick Leave	51,849	0	16,232	0
Overtime	14,807	14,000	11,304	14,000
Holiday Fire/Police	28,056	29,000	28,149	29,000
Out of Rank Pay	5,072	7,500	21,081	28,000
College Incentive Pay	32,907	32,427	34,224	26,942
Longevity Pay	5,140	4,980	5,515	4,560
Bonus Days	3,087	4,500	4,116	4,500
Retirement Benefits	66,693	0	61,014	82,609
Job Incentive	2,497	2,500	2,497	2,500
Pension	50,239	76,102	51,197	49,663
Social Security	403	0	0	0
Pension ARC Funding	0	88,558	88,558	97,819
Group Life Insurance	4,318	5,581	3,922	4,427
Unemployment	3,190	2,850	2,850	1,870
Medicare	12,609	14,474	14,041	14,278
Long Term Disability	4,662	3,419	4,455	3,002
Health Insurance - Basic	7,304	12,884	8,315	8,738
Health Insurance - Premier	146,792	175,891	153,903	156,984
Other Post Employment Benefits	7,866	0	0	14,444
Salaries - Part Time/ Temporary	6,501	0	0	0
On the Job Injury	9,696	3,000	3,027	3,000
Payroll Reserve	3,248	0	0	0
Attrition	0	(2,705)	0	0
Benefits Adjustments	0	0	0	(14,444)
Total Personnel Services	1,575,524	1,743,334	1,593,119	1,872,467
<u>Materials and Supplies</u>				
City Shop Fuel	2,150	0	0	0
City Computer Svc Equipment	9,634	2,000	7,230	2,000
Data/Word Process Software	279,473	332,203	332,204	332,203
City Telephone/ Communications	3,744	5,000	0	0
Supplies - Outside	13,917	16,000	20,000	20,000
Clothing	6,797	3,000	6,000	5,000



Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Outside Postage	473	500	400	500
Materials and Supplies	46,795	15,000	14,000	15,000
Facilities Structure Repair - Outside	11,168	10,000	3,200	10,000
Internal Repairs and Maintenance	5,364	0	525	0
Advertising/Publication	700	0	0	0
Seminars/Training/Education	3,218	2,500	1,000	2,500
Misc Professional Services	49,532	10,000	5,000	585,000
Travel Expense	2,356	7,000	3,255	5,000
Unreported Travel	1,679	0	245	0
Outside Fuel	20	0	0	0
Insurance	14,388	21,111	44,488	45,837
Claims	69,827	50,000	50,000	13,832
Lawsuits	34,348	613,467	600,000	613,467
Dues/Memberships/ Periodicals	5,009	4,000	2,000	5,000
Misc Services and Charges	13,326	10,000	15,000	10,000
Total Materials and Supplies	573,917	1,101,781	1,104,546	1,665,339
TOTAL EXPENDITURES	2,149,441	2,845,115	2,697,665	3,537,806
<u>Other Revenues</u>				
Fire - Misc Collections	(3,572)	0	(3,823)	0
Total Other Revenues	(3,572)	0	(3,823)	0
TOTAL PROGRAM REVENUES	(3,572)	0	(3,823)	0
NET EXPENDITURES	2,145,869	2,845,115	2,693,842	3,537,806

Description

Apparatus Maintenance provides interface with the Division of General Services Fleet Management for the efficient preventive maintenance, repair and readiness of 24 hour emergency response equipment. This service center also handles contracts, specifications, Mayor Action Center complaints and work orders for areas such as Air Mask services, Hydrant repair and Logistical supplies.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	2,733,148	3,175,286	2,899,573	3,254,920
Materials and Supplies	5,072,689	6,347,150	7,831,432	5,767,560
Capital Outlay	11,146	0	74,120	0
Total Expenditures	7,816,983	9,522,436	10,805,124	9,022,480
Program Revenues	(2,860)	0	(731)	0
Net Expenditures	7,814,123	9,522,436	10,804,393	9,022,480
Authorized Complement				40

Apparatus Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,813,824	2,335,457	1,785,907	2,465,486
Holiday Salary Full Time	97,710	0	105,204	0
Vacation Leave	146,174	0	163,461	0
Bonus Leave	14,493	0	17,023	0
Sick Leave	55,504	0	100,306	0
Overtime	68,006	81,000	70,954	78,000
Holiday Fire/Police	5,457	5,500	4,006	4,000
Out of Rank Pay	27,654	28,500	11,637	12,000
College Incentive Pay	12,599	15,372	15,372	15,372
Longevity Pay	4,431	4,200	4,550	4,380
Shift Differential	9,746	10,000	9,260	9,500
Bonus Days	2,337	3,500	2,779	3,000
Retirement Benefits	25,634	0	8,631	52,042
Job Incentive	864	500	1,182	1,000
Pension	121,894	128,908	116,827	100,743
Social Security	3,459	0	3,086	0
Pension ARC Funding	0	161,014	161,014	177,853
Group Life Insurance	5,576	7,027	5,540	6,407
Unemployment	6,380	5,250	5,250	3,630
Medicare	31,365	34,375	30,269	34,142
Long Term Disability	5,733	6,008	5,658	5,706
Health Insurance - Basic	10,903	23,912	12,629	13,249
Health Insurance - Premier	237,115	274,764	248,135	217,410
Other Post Employment Benefits	15,295	0	0	28,037
On the Job Injury	7,100	10,000	10,893	11,000
Payroll Reserve	6,404	0	0	0
Attrition	0	40,000	0	40,000
Expense Recovery - Personnel	(2,509)	0	0	0
Benefits Adjustments	0	0	0	(28,038)
Total Personnel Services	2,733,148	3,175,286	2,899,573	3,254,920
<u>Materials and Supplies</u>				
City Shop Charges	94,444	130,500	63,500	61,743
City Shop Fuel	2,028,883	2,431,200	1,820,000	1,922,367
City Computer Svc Equipment	8,541	5,000	11,165	5,000
Supplies - Outside	5,604	10,500	10,100	9,500
Hand Tools	2,754	14,000	10,000	14,000
Clothing	12,640	22,000	32,734	17,000

Apparatus Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Safety Equipment	43,030	65,000	73,547	65,000
Medical Supplies	31,728	50,000	66,928	50,000
Outside Postage	258	1,000	1,000	1,000
Paints Oils & Glass	15,907	20,000	20,000	20,000
Pipe Fittings & Castings	213,837	234,000	350,761	234,000
Materials and Supplies	1,986	1,500	3,384	750
Outside Vehicle Repair	2,258,821	2,945,000	4,650,533	2,950,000
Outside Equipment Repair/ Maintenance	63,446	110,000	179,033	90,000
Internal Repairs and Maintenance	2,174	20,000	20,000	20,000
Seminars/Training/Education	1,273	20,000	10,170	10,000
Misc Professional Services	212,337	190,000	438,949	220,000
Utilities	64,323	65,000	57,076	65,000
Dues/Memberships/ Periodicals	85	450	550	200
Misc Services and Charges	2,491	0	0	0
Minor Equipment	8,127	12,000	12,000	12,000
Total Materials and Supplies	5,072,689	6,347,150	7,831,432	5,767,560
<u>Capital Outlay</u>				
Equipment	11,146	0	74,120	0
Total Capital Outlay	11,146	0	74,120	0
TOTAL EXPENDITURES	7,816,983	9,522,436	10,805,124	9,022,480
<u>Other Revenues</u>				
Fire - Misc Collections	(2,860)	0	(731)	0
Total Other Revenues	(2,860)	0	(731)	0
TOTAL PROGRAM REVENUES	(2,860)	0	(731)	0
NET EXPENDITURES	7,814,123	9,522,436	10,804,393	9,022,480

Description

Logistical Services provides inventory and support of all service center needs, with an emphasis on efficient distribution and delivery. This service center furnishes medical supplies, office supplies, furniture, and household supplies to the fire-fighting and support bureaus. This center also maintains all fire hoses, turnout clothing, and equipment covers for fire-fighting.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	652,696	851,736	710,256	865,421
Materials and Supplies	818,965	941,300	1,030,637	996,685
Capital Outlay	0	60,000	63,930	50,000
Total Expenditures	1,471,661	1,853,036	1,804,823	1,912,106
Program Revenues	(5,661)	0	(15,066)	0
Net Expenditures	1,466,000	1,853,036	1,789,757	1,912,106
Authorized Complement				17

Logistical Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	423,596	636,314	396,948	639,037
Holiday Salary Full Time	22,699	0	22,798	0
Vacation Leave	25,115	0	26,377	0
Bonus Leave	2,991	0	3,005	0
Sick Leave	10,099	0	8,344	0
Overtime	4,152	2,000	1,884	2,000
Out of Rank Pay	575	1,000	4,560	4,500
College Incentive Pay	5,701	6,106	6,194	6,195
Longevity Pay	2,208	2,160	2,416	2,160
Bonus Days	880	2,000	2,383	2,500
Retirement Benefits	878	0	36,877	0
Pension	19,958	26,434	20,855	20,218
Supplemental Pension	1,987	5,367	1,671	3,274
Social Security	7,764	14,161	7,534	14,161
Pension ARC Funding	0	68,431	68,431	75,588
Group Life Insurance	1,378	2,118	1,035	1,392
Unemployment	2,610	1,950	1,950	1,540
Medicare	7,393	9,137	7,558	9,197
Long Term Disability	1,439	1,517	1,236	1,429
Health Insurance - Basic	3,634	15,203	4,938	13,154
Health Insurance - Premier	55,290	62,823	56,962	64,941
Other Post Employment Benefits	5,244	0	0	11,895
Salaries - Part Time/ Temporary	42,714	0	25,185	0
On the Job Injury	2,503	2,000	1,117	2,000
Payroll Reserve	1,887	0	0	0
Attrition	0	(6,986)	0	2,136
Benefits Adjustments	0	0	0	(11,895)
Total Personnel Services	652,696	851,736	710,256	865,421
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	10,188	12,000	12,000	12,000
City Computer Svc Equipment	5,104	5,000	5,677	5,680
Printing - Outside	2,500	2,500	2,500	2,500
Supplies - Outside	106,583	90,000	91,215	81,215
Hand Tools	8,130	7,000	7,000	3,000
Household Supplies	357,232	340,000	343,139	338,140
Safety Equipment	16,312	39,000	81,000	65,500
Medical Supplies	0	0	0	0



Logistical Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	46,837	90,000	103,080	98,090
Outside Equipment Repair/ Maintenance	28,235	30,000	31,748	45,680
Internal Repairs and Maintenance	21,830	25,000	44,078	44,080
Misc Professional Services	70,098	135,000	135,000	135,000
Utilities	53,517	65,000	65,000	65,000
Rent	92,400	100,800	109,200	100,800
Total Materials and Supplies	818,965	941,300	1,030,637	996,685
<u>Capital Outlay</u>				
Furniture/Furnishings	0	50,000	50,000	50,000
Equipment	0	10,000	13,929	0
Total Capital Outlay	0	60,000	63,930	50,000
TOTAL EXPENDITURES	1,471,661	1,853,036	1,804,823	1,912,106
<u>Other Revenues</u>				
Fire - Misc Collections	(5,661)	0	(15,066)	0
Total Other Revenues	(5,661)	0	(15,066)	0
TOTAL PROGRAM REVENUES	(5,661)	0	(15,066)	0
NET EXPENDITURES	1,466,000	1,853,036	1,789,757	1,912,106

Description

Fire Training Center trains and educates employees in the most advanced fire-fighting skills available and provides opportunities for personal and professional development. The Training staff adheres to the most stringent methods developed by the National Fire Academy to ensure each employee receives instructions in emergency medical care as well as fire suppression.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	2,202,646	2,461,000	2,393,680	2,712,085
Materials and Supplies	429,034	465,059	454,092	469,454
Capital Outlay	0	5,000	4,854	13,500
Total Expenditures	2,631,680	2,931,059	2,852,626	3,195,039
Program Revenues	(5,302)	0	(4,882)	0
Net Expenditures	2,626,378	2,931,059	2,847,745	3,195,039
Authorized Complement				29

Training Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,358,003	1,712,227	1,328,409	1,758,730
Holiday Salary Full Time	43,946	0	46,973	0
Vacation Leave	113,144	0	146,473	0
Bonus Leave	5,517	0	5,540	0
Sick Leave	29,447	0	27,399	0
Overtime	124,139	66,000	106,097	111,000
Holiday Fire/Police	61,462	62,000	63,018	63,000
Out of Rank Pay	(384)	0	45,478	65,500
Hazardous Duty Pay	1,656	2,000	1,656	2,000
College Incentive Pay	60,926	60,800	63,064	63,064
Longevity Pay	13,105	13,200	13,404	13,380
Bonus Days	24,179	30,000	30,182	30,000
Retirement Benefits	0	0	0	65,682
Job Incentive	14,886	16,500	14,983	16,500
Pension	92,070	102,734	96,537	90,901
Social Security	791	0	781	0
Pension ARC Funding	0	116,735	116,735	128,944
Group Life Insurance	5,148	7,267	5,131	5,901
Unemployment	4,205	3,900	3,900	2,860
Medicare	23,597	24,667	25,450	23,613
Long Term Disability	4,294	4,668	4,309	4,668
Health Insurance - Basic	7,188	12,737	8,315	8,738
Health Insurance - Premier	194,896	219,073	222,036	236,605
Other Post Employment Benefits	11,362	0	0	22,090
Salaries - Part Time/ Temporary	12,750	12,000	12,588	13,000
On the Job Injury	4,319	7,000	5,223	8,000
Payroll Reserve	8,612	0	0	0
Attrition	0	(12,508)	0	0
Expense Recovery - Personnel	(16,614)	0	0	0
Benefits Adjustments	0	0	0	(22,090)
Total Personnel Services	2,202,646	2,461,000	2,393,680	2,712,085
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	0	10,000	0	10,000
Outside Computer Services	0	20,000	10,000	4,000
City Computer Svc Equipment	24,873	15,000	18,567	12,800

Training Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Telephone/ Communications	7,309	0	0	0
Printing - Outside	0	1,000	976	1,000
Supplies - Outside	42,699	29,000	28,734	32,750
Hand Tools	19,717	18,500	18,000	17,480
Safety Equipment	20,645	36,000	39,685	35,000
Drafting/Photo Supplies	7,495	7,500	7,383	7,500
Athletic/Recreational Supplies	0	1,000	750	1,000
Outside Postage	205	600	800	950
Lumber & Wood Products	89	500	460	500
Materials and Supplies	21,085	32,000	31,720	20,532
Outside Vehicle Repair	219	0	0	0
Outside Equipment Repair/ Maintenance	13,494	24,281	24,250	24,500
Security	444	500	500	500
Seminars/Training/Education	22,594	2,000	2,000	1,350
Misc Professional Services	107,541	104,000	108,655	131,200
Textbooks	5,386	13,000	12,947	13,300
Travel Expense	1,151	2,000	2,140	3,050
Unreported Travel	1,377	0	1,262	0
Outside Fuel	3,513	2,500	2,500	2,500
Mileage	60	0	10	0
Utilities	115,271	115,000	115,000	120,000
Insurance	12,496	25,678	25,678	25,142
Dues/Memberships/ Periodicals	1,370	2,000	2,000	3,400
Minor Equipment	0	3,000	75	1,000
Expense Recovery - M & S	0	0	0	0
Total Materials and Supplies	429,034	465,059	454,092	469,454
Capital Outlay				
Furniture/Furnishings	0	0	0	13,500
Equipment	0	5,000	4,854	0
Total Capital Outlay	0	5,000	4,854	13,500
TOTAL EXPENDITURES	2,631,680	2,931,059	2,852,626	3,195,039
Other Revenues				
Fire - Misc Collections	(5,302)	0	(4,882)	0
Total Other Revenues	(5,302)	0	(4,882)	0



Training Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL PROGRAM REVENUES	(5,302)	0	(4,882)	0
NET EXPENDITURES	<u>2,626,378</u>	<u>2,931,059</u>	<u>2,847,745</u>	<u>3,195,039</u>



Description

To provides receipt and transmission of all emergency calls, with an emphasis on quality assurance and increased patient care through Emergency Medical Dispatch. This service center receives all calls for fire and emergency medical services and dispatches the closest available fire company or emergency unit in the shortest possible time.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	4,155,607	4,586,818	4,373,677	4,787,635
Materials and Supplies	849,996	1,268,300	972,935	1,143,800
Total Expenditures	5,005,604	5,855,118	5,346,612	5,931,435
Program Revenues	0	0	(3,083)	0
Net Expenditures	5,005,604	5,855,118	5,343,529	5,931,435
Authorized Complement				60

Communications Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,446,793	3,254,366	2,541,697	3,339,863
Holiday Salary Full Time	25,115	0	26,921	0
Vacation Leave	181,477	0	198,889	0
Bonus Leave	9,381	0	11,414	0
Sick Leave	167,382	0	104,454	0
Overtime	441,007	155,000	323,727	300,000
Holiday Fire/Police	115,765	115,000	117,521	118,000
Out of Rank Pay	14,025	15,000	24,363	24,000
College Incentive Pay	87,555	88,847	82,972	86,083
Longevity Pay	18,910	18,780	19,847	20,520
Shift Differential	19,060	20,000	17,953	18,000
Bonus Days	6,083	5,000	5,913	6,000
Retirement Benefits	36,594	43,205	39,658	0
Pension	169,341	185,525	182,007	175,706
Pension ARC Funding	0	241,521	241,521	266,780
Group Life Insurance	8,163	11,474	7,744	9,422
Unemployment	9,425	7,650	7,650	5,720
Medicare	48,170	47,577	51,303	48,708
Long Term Disability	7,686	8,602	7,777	8,785
Health Insurance - Basic	7,391	17,564	4,697	4,416
Health Insurance - Premier	297,853	357,824	355,650	354,631
Other Post Employment Benefits	22,723	0	0	44,180
On the Job Injury	0	2,000	0	1,000
Payroll Reserve	15,707	0	0	0
Attrition	0	(8,115)	0	0
Benefits Adjustments	0	0	0	(44,180)
Total Personnel Services	4,155,607	4,586,818	4,373,677	4,787,635
<u>Materials and Supplies</u>				
City Computer Svc Equipment	863	3,000	5,735	6,000
Data/Word Process Software	56,091	80,000	87,484	10,000
City Telephone/ Communications	93,682	70,000	207,500	210,000
Printing - Outside	0	0	0	1,500
Supplies - Outside	14,700	10,000	9,800	15,000
Outside Postage	19	100	0	100
Materials and Supplies	0	500	1,207	1,500
Outside Equipment Repair/ Maintenance	636,038	620,000	623,500	650,000

Communications Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Outside Phone/ Communications	1,892	85,000	0	0
Seminars/Training/Education	0	4,000	4,000	4,000
Misc Professional Services	33,019	25,000	20,000	230,000
Travel Expense	4,772	5,000	4,990	5,000
Unreported Travel	571	0	0	0
Mileage	20	0	10	0
Utilities	8,167	0	8,337	10,000
Dues/Memberships/ Periodicals	161	700	372	700
Misc Services and Charges	0	365,000	0	0
Total Materials and Supplies	849,996	1,268,300	972,935	1,143,800
TOTAL EXPENDITURES	5,005,604	5,855,118	5,346,612	5,931,435
<u>Other Revenues</u>				
Fire - Misc Collections	0	0	(3,083)	0
Total Other Revenues	0	0	(3,083)	0
TOTAL PROGRAM REVENUES	0	0	(3,083)	0
NET EXPENDITURES	5,005,604	5,855,118	5,343,529	5,931,435

Description

Enforcement of fire codes through investigation, inspection, and education. The Fire Prevention Service Center focuses primarily on arson investigation, while continuing efforts to inspect buildings, educate the public on fire safety, and review fire safety plans. Fire Prevention provides state-certified inspectors who ensure response to plan reviews and inspections within 2 work days of receipt. New state laws provide fire investigators with police powers to facilitate investigations and apprehension of criminals. The public educators teach fire safety in a fire-related educational environment. The Anti-Neglect section inspects buildings or structures that are dangerous, neglected, or abandoned. This section is self-supporting and operates on fees collected from property owners for failure to maintain the structures.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	4,484,858	5,167,687	4,800,796	5,323,032
Materials and Supplies	155,332	198,806	200,804	198,808
Grants and Subsidies	5,000	0	0	0
Total Expenditures	4,645,190	5,366,493	5,001,600	5,521,840
Program Revenues	(216,714)	(215,000)	(192,111)	(215,000)
Net Expenditures	4,428,476	5,151,493	4,809,489	5,306,840
Authorized Complement				61

Fire Prevention Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,729,456	3,632,827	2,694,215	3,733,443
Holiday Salary Full Time	113,680	0	123,678	0
Vacation Leave	271,773	0	281,845	0
Bonus Leave	14,583	0	15,136	0
Sick Leave	175,538	0	160,195	0
Overtime	93,013	140,000	99,699	110,000
Holiday Fire/Police	41,035	40,000	44,814	45,000
Out of Rank Pay	67,490	40,000	79,863	80,000
Hazardous Duty Pay	0	0	6	0
College Incentive Pay	152,163	154,062	154,900	160,185
Longevity Pay	31,030	30,600	32,141	32,220
Shift Differential	4,508	5,000	4,780	5,000
Bonus Days	13,007	12,000	14,822	15,000
Retirement Benefits	41,723	70,674	86,931	99,038
Job Incentive	3,205	4,000	4,588	4,600
Pension	187,773	214,194	189,102	178,577
Pension ARC Funding	0	245,546	245,546	271,226
Group Life Insurance	10,480	14,291	10,424	12,220
Unemployment	9,280	8,400	8,400	6,160
Medicare	42,126	44,532	43,440	44,965
Long Term Disability	9,233	10,026	9,363	10,058
Health Insurance - Basic	19,867	42,533	23,753	21,892
Health Insurance - Premier	386,215	457,752	433,830	453,447
Other Post Employment Benefits	23,597	0	0	47,579
On the Job Injury	33,980	20,000	39,325	40,000
Payroll Reserve	10,101	0	0	0
Attrition	0	(18,750)	0	0
Benefits Adjustments	0	0	0	(47,578)
Total Personnel Services	4,484,858	5,167,687	4,800,796	5,323,032
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	1,441	5,000	5,000	4,000
City Computer Svc Equipment	3,330	3,400	5,398	2,000
City Telephone/ Communications	0	0	0	0
Printing - Outside	0	3,000	3,000	2,000
Supplies - Outside	29,006	30,415	22,495	25,415
Hand Tools	0	1,400	1,400	1,000
Ammunition & Explosives	0	500	500	500



Fire Prevention Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Safety Equipment	0	0	0	3,000
Drafting/Photo Supplies	0	3,535	3,535	2,535
Outside Postage	4,202	1,300	1,620	4,800
Materials and Supplies	13,226	20,000	27,600	27,725
Internal Repairs and Maintenance	0	5,000	5,000	5,000
Seminars/Training/Education	675	3,348	3,348	3,348
Misc Professional Services	47,825	45,765	47,040	47,000
Travel Expense	836	9,928	8,953	4,800
Unreported Travel	0	0	(300)	0
Outside Fuel	236	1,500	1,500	1,000
Utilities	52,795	62,000	62,000	62,000
Dues/Memberships/ Periodicals	1,760	2,715	2,715	2,685
Total Materials and Supplies	155,332	198,806	200,804	198,808
<u>Grants and Subsidies</u>				
Death Benefits	5,000	0	0	0
Total Grants and Subsidies	5,000	0	0	0
TOTAL EXPENDITURES	4,645,190	5,366,493	5,001,600	5,521,840
<u>Other Revenues</u>				
Anti-Neglect Enforcement Program	(196,518)	(200,000)	(180,000)	(200,000)
Fire - Misc Collections	(20,197)	(15,000)	(12,111)	(15,000)
Total Other Revenues	(216,714)	(215,000)	(192,111)	(215,000)
TOTAL PROGRAM REVENUES	(216,714)	(215,000)	(192,111)	(215,000)
NET EXPENDITURES	4,428,476	5,151,493	4,809,489	5,306,840

Description

Fire Fighting provides emergency response through community-based fire and emergency medical service, with an emphasis on pre-hospital care and disaster preparedness. The mission statement of the Fire Fighting Service Center identifies all aspects of fire suppression and fire-based EMS services that are provided to the citizens of Memphis. This service center is charged with reducing the risk of life, health and property from fire, trauma, acute illness, hazardous environmental conditions and any other type of disaster.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	87,944,627	91,600,023	95,130,310	95,376,020
Materials and Supplies	2,844,664	2,623,310	2,653,031	2,765,658
Grants and Subsidies	9,249	0	0	0
Total Expenditures	90,798,540	94,223,333	97,783,341	98,141,678
Program Revenues	(337,984)	(5,000)	(9,687)	(5,000)
Net Expenditures	90,460,555	94,218,333	97,773,654	98,136,678
Authorized Complement				1110

Fire Fighting Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	48,932,900	61,602,824	47,348,028	62,624,340
Holiday Salary Full Time	61,827	0	19,567	0
Vacation Leave	6,242,876	0	6,284,536	0
Bonus Leave	50,563	0	83,645	0
Sick Leave	4,277,148	0	4,120,327	0
Overtime	4,474,401	5,557,900	9,640,658	8,615,288
Holiday Fire/Police	2,844,069	2,800,000	2,820,344	2,820,000
Out of Rank Pay	904,035	800,000	722,130	740,000
Hazardous Duty Pay	78,174	80,000	73,399	75,000
College Incentive Pay	1,103,756	1,114,069	1,111,536	1,114,003
Longevity Pay	579,823	575,400	565,891	550,680
Shift Differential	0	0	704	0
Bonus Days	1,160,274	1,000,000	1,204,432	1,200,000
Retirement Benefits	1,495,490	1,037,480	1,093,357	278,437
Job Incentive	800,700	825,000	762,245	780,000
Pension	3,533,565	3,696,169	3,452,491	3,264,745
Pension ARC Funding	0	4,468,133	4,468,133	4,935,429
Group Life Insurance	173,190	227,336	162,759	186,436
Unemployment	167,040	161,850	161,850	112,200
Medicare	953,087	944,116	1,021,993	904,183
Long Term Disability	165,212	179,884	158,032	170,633
Health Insurance - Basic	271,873	379,258	291,425	315,801
Health Insurance - Premier	8,469,566	10,436,360	9,050,070	9,062,126
Other Post Employment Benefits	462,332	0	0	866,612
On the Job Injury	631,811	1,350,000	708,809	1,000,000
Payroll Reserve	261,834	0	0	0
Attrition	0	(5,435,757)	0	(3,173,281)
Expense Recovery - Personnel	(150,920)	(200,000)	(196,051)	(200,000)
Benefits Adjustments	0	0	0	(866,612)
Total Personnel Services	87,944,627	91,600,023	95,130,310	95,376,020
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	25,410	30,000	42,508	25,000
Info Sys Comput/Off Mach	(120)	0	0	0
City Computer Svc Equipment	10,244	5,000	7,242	5,000
City Telephone/ Communications	0	0	0	0
Printing - Outside	24	0	63	0

Fire Fighting Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Supplies - Outside	631	0	87	0
Clothing	544,253	580,000	600,000	675,000
Safety Equipment	0	0	58	0
Outside Postage	0	0	0	0
Materials and Supplies	70	0	7,677	0
Outside Equipment Repair/ Maintenance	10	0	0	0
Internal Repairs and Maintenance	72,363	0	6,450	70,000
Advertising/Publication	0	0	6,557	0
Seminars/Training/Education	1,906	2,000	2,000	2,000
Misc Professional Services	189,936	0	35,628	0
Travel Expense	938	3,501	3,501	1,000
Unreported Travel	0	0	0	0
Mileage	27,969	25,000	30,461	30,000
Utilities	1,571,622	1,600,000	1,536,588	1,600,000
Insurance	395,970	377,809	371,741	355,658
Dues/Memberships/ Periodicals	1,988	0	2,470	2,000
Misc Services and Charges	1,450	0	0	0
Total Materials and Supplies	2,844,664	2,623,310	2,653,031	2,765,658
<u>Grants and Subsidies</u>				
Death Benefits	9,249	0	0	0
Total Grants and Subsidies	9,249	0	0	0
TOTAL EXPENDITURES	90,798,540	94,223,333	97,783,341	98,141,678
<u>Federal Grants</u>				
Federal Grants - Others	(369,935)	0	0	0
Total Federal Grants	(369,935)	0	0	0
<u>Other Revenues</u>				
Local Shared Revenue	33,805	0	(4,687)	0
Fire - Misc Collections	(1,854)	(5,000)	(5,000)	(5,000)
Total Other Revenues	31,951	(5,000)	(9,687)	(5,000)
TOTAL PROGRAM REVENUES	(337,984)	(5,000)	(9,687)	(5,000)
NET EXPENDITURES	90,460,555	94,218,333	97,773,654	98,136,678

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	32,109,692	34,962,327	32,853,570	36,053,693
Materials and Supplies	4,604,287	4,574,885	4,926,472	4,565,644
Grants and Subsidies	0	0	5,000	0
Total Expenditures	36,713,979	39,537,212	37,785,042	40,619,337
Program Revenues	(20,295,357)	(20,000,000)	(20,006,550)	(20,000,000)
Net Expenditures	16,418,622	19,537,212	17,778,492	20,619,337
Authorized Complement				418

Emergency Medical Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	19,618,534	23,652,724	17,750,532	24,681,123
Holiday Salary Full Time	89,373	0	81,485	0
Vacation Leave	1,974,008	0	1,792,280	0
Bonus Leave	29,745	0	59,555	0
Sick Leave	999,289	0	1,311,693	0
Overtime	946,885	1,803,750	1,763,535	1,575,968
Holiday Fire/Police	1,107,423	1,000,000	1,041,080	1,042,000
Out of Rank Pay	81,710	70,000	100,883	106,000
Hazardous Duty Pay	25,323	26,000	24,172	26,000
College Incentive Pay	605,422	618,096	568,979	563,696
Longevity Pay	122,693	119,700	122,636	120,660
Bonus Days	422,174	550,000	540,788	550,000
Retirement Benefits	210,494	0	131,267	0
Job Incentive	156,480	150,000	155,164	155,000
Pension	1,415,200	1,419,163	1,313,705	1,226,040
Supplemental Pension	0	1,325	0	0
Pension ARC Funding	0	1,682,594	1,682,594	1,858,567
Group Life Insurance	50,657	69,982	46,187	50,788
Unemployment	59,015	61,650	61,650	39,710
Medicare	358,622	375,820	356,792	343,634
Long Term Disability	62,815	69,875	58,221	61,658
Health Insurance - Basic	77,681	82,958	85,985	70,284
Health Insurance - Premier	3,026,957	3,639,669	3,126,403	3,053,294
Other Post Employment Benefits	173,484	0	0	306,713
On the Job Injury	453,279	200,000	677,983	500,000
Payroll Reserve	72,834	0	0	0
Attrition	0	(630,980)	0	29,270
Expense Recovery - Personnel	(30,404)	0	0	0
Benefits Adjustments	0	0	0	(306,713)
Total Personnel Services	32,109,692	34,962,327	32,853,570	36,053,693
<u>Materials and Supplies</u>				
City Computer Svc Equipment	9,828	65,611	129,112	0
City Telephone/ Communications	3,717	7,000	0	0
Supplies - Outside	37,795	30,000	30,000	32,000
Medical Supplies	1,999,914	2,000,000	2,153,674	2,000,000
Outside Postage	243	600	600	500



Emergency Medical Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	5,140	5,000	5,000	6,000
Miscellaneous Expense	237	0	412	0
Outside Equipment Repair/ Maintenance	52,976	60,000	62,074	65,000
Internal Repairs and Maintenance	163	1,000	1,000	1,000
Medical/Dental/Vetinary	599	1,000	1,000	3,000
Misc Professional Services	2,253,778	2,152,030	2,248,186	2,200,000
Textbooks	34,295	40,000	75,250	40,000
Travel Expense	18,320	17,000	17,000	21,000
Unreported Travel	301	0	0	0
Mileage	8,250	12,000	10,951	10,000
Insurance	5,000	1,144	7,212	1,144
Dues/Memberships/ Periodicals	22,596	20,000	16,404	23,000
Rent	136,649	140,000	147,555	140,000
Misc Services and Charges	3,504	7,500	6,110	8,000
Minor Equipment	11,882	15,000	14,933	15,000
Expense Recovery - M & S	(900)	0	0	0
Total Materials and Supplies	4,604,287	4,574,885	4,926,472	4,565,644
<u>Grants and Subsidies</u>				
Death Benefits	0	0	5,000	0
Total Grants and Subsidies	0	0	5,000	0
TOTAL EXPENDITURES	36,713,979	39,537,212	37,785,042	40,619,337
<u>Charges for Services</u>				
Ambulance Service	(20,271,704)	(20,000,000)	(20,000,000)	(20,000,000)
Total Charges for Services	(20,271,704)	(20,000,000)	(20,000,000)	(20,000,000)
<u>Other Revenues</u>				
Fire - Misc Collections	(23,653)	0	(6,550)	0
Total Other Revenues	(23,653)	0	(6,550)	0
TOTAL PROGRAM REVENUES	(20,295,357)	(20,000,000)	(20,006,550)	(20,000,000)
NET EXPENDITURES	16,418,622	19,537,212	17,778,492	20,619,337

Description

To provides emergency response through fire, emergency medical services and special operations with emphasis on disaster preparedness involving airport emergencies. The mission of the air rescue service center is to provide the highest level of health and safety to citizens utilizing the airport, while traveling to and from the City of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	2,735,476	3,191,856	3,105,611	3,180,042
Materials and Supplies	95,822	243,831	261,291	255,202
Capital Outlay	5,218	35,250	35,250	38,000
Total Expenditures	2,836,516	3,470,937	3,402,152	3,473,244
Program Revenues	(3,630,060)	(3,406,930)	(3,406,928)	(3,495,108)
Net Expenditures	(793,544)	64,007	(4,776)	(21,864)
Authorized Complement				32

Airport Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,381,592	1,883,312	1,608,957	1,901,015
Holiday Salary Full Time	243	0	0	0
Vacation Leave	191,231	0	204,309	0
Bonus Leave	3,638	0	3,359	0
Sick Leave	216,577	0	150,016	0
Overtime	183,640	292,000	352,707	315,194
Holiday Fire/Police	89,203	90,000	86,983	88,000
Out of Rank Pay	15,557	25,000	10,502	10,500
Hazardous Duty Pay	23,269	25,000	23,270	25,000
College Incentive Pay	39,754	44,854	42,738	42,350
Longevity Pay	19,984	20,220	20,534	20,400
Bonus Days	20,982	30,000	26,609	30,000
Retirement Benefits	100,040	0	0	0
Job Incentive	28,292	30,000	28,050	28,000
Pension	109,679	112,999	111,330	103,493
Pension ARC Funding	0	128,811	128,811	142,283
Group Life Insurance	6,395	8,095	6,402	7,289
Unemployment	4,785	4,650	4,650	3,300
Medicare	31,410	29,305	32,889	28,478
Long Term Disability	4,956	5,495	4,947	5,340
Health Insurance - Basic	18,335	19,126	16,630	17,476
Health Insurance - Premier	205,504	250,731	244,321	221,925
Other Post Employment Benefits	13,547	0	0	25,489
On the Job Injury	35,917	20,000	8,357	10,000
Payroll Reserve	4,822	0	0	0
Attrition	0	172,257	0	180,000
Expense Recovery - Personnel	(13,874)	0	(10,761)	0
Benefits Adjustments	0	0	0	(25,489)
Total Personnel Services	2,735,476	3,191,856	3,105,611	3,180,042
<u>Materials and Supplies</u>				
City Computer Svc Equipment	34	0	0	3,000
City Telephone/ Communications	642	0	0	0
Supplies - Outside	52	0	87	370
Hand Tools	0	500	413	500
Clothing	0	15,110	15,110	15,110
Household Supplies	180	600	600	600

Airport Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Safety Equipment	1,536	1,250	10,589	1,500
Medical Supplies	0	10,566	10,566	10,566
Materials and Supplies	18	370	370	0
Internal Repairs and Maintenance	26,177	93,542	101,313	101,313
Seminars/Training/Education	27,348	63,000	63,000	63,000
Misc Professional Services	0	120	120	120
Textbooks	605	0	0	0
Travel Expense	2,117	0	0	0
Outside Fuel	0	26,478	26,428	26,428
Mileage	280	0	400	400
Utilities	36,586	32,045	32,045	32,045
Dues/Memberships/ Periodicals	245	0	0	0
Minor Equipment	0	250	250	250
Total Materials and Supplies	95,822	243,831	261,291	255,202
<u>Capital Outlay</u>				
Furniture/Furnishings	5,218	250	250	6,000
Equipment	0	35,000	35,000	32,000
Total Capital Outlay	5,218	35,250	35,250	38,000
TOTAL EXPENDITURES	2,836,516	3,470,937	3,402,152	3,473,244
<u>Intergovernmental Revenues</u>				
International Airport	(3,630,060)	(3,406,930)	(3,406,928)	(3,495,108)
Total Intergovernmental Revenues	(3,630,060)	(3,406,930)	(3,406,928)	(3,495,108)
TOTAL PROGRAM REVENUES	(3,630,060)	(3,406,930)	(3,406,928)	(3,495,108)
NET EXPENDITURES	(793,544)	64,007	(4,776)	(21,864)

FIRE SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		<u>Training</u>	
ACCOUNTANT ASSOCIATE A	2	ANALYST DATA	1
ADMR FIRE SVCS	1	CHIEF BATTALION FIRE	2
ANALYST PERSONNEL FIRE	1	CHIEF DIVISION	2
ANALYST PERSONNEL FIRE SR	1	CHIEF SPEC OPER DEPUTY	1
ASST ADMINISTRATIVE	1	LIEUTENANT FIRE	15
CHIEF FIRE DEPUTY	1	OFFICER EMA OPER	5
CHIEF LOGISTICAL SVCS DEPUTY	1	SECRETARY	1
CLERK GENERAL A	1	SECRETARY EMA	1
CLERK GENERAL B	1	SPEC AUDIO VISUAL PROD	1
COORD GRANTS CONTRACTS RESEARCH	2	Total Training	29
DIRECTOR FIRE DEPUTY	1	<u>Communications</u>	
DIRECTOR FIRE SVCS	1	COMMANDER WATCH	5
LIEUTENANT FIRE	2	COORD GIS TECH FIRE	1
MGR ENG PROJECT	1	COORD INFO SYS CAD	1
SECRETARY	2	MGR COMMUNICATIONS FIRE	1
SPEC FIRE PAYROLL	3	OPER FIRE ALARM I	8
Total Administration	22	OPER FIRE ALARM II	2
<u>Apparatus Maintenance</u>		OPER FIRE ALARM III	30
CHIEF BATTALION FIRE	1	OPER FIRE ALARM SR	7
CLERK INVENT CONTROL SR	2	PARAMEDIC QUALITY ASSURANCE	2
COORD OSHA FIRE	2	SECRETARY	1
ELECT MNT FIRE	1	SPEC COMM DATA	2
MECH AIRMASK MAINT	3	Total Communications	60
MECH MNT FIRE	20	<u>Fire Prevention</u>	
MECH MNT FIRE LO	2	ASST FIRE PREVENTION	3
MGR APPR MASK	1	CHIEF FIRE INVESTIGATOR	1
REPAIRER FIRE HYDRT	4	CLERK ACCOUNTING B	1
REPAIRER FIRE HYDRT LO	1	INSP FIELD ANTINEGLECT	4
SECRETARY	1	INSP FIRE	28
SUPER APPARATUS MAINT	2	INVESTIGATOR FIRE	10
Total Support Services	40	MARSHAL FIRE	1
<u>Logistical Services</u>		MARSHAL FIRE ASST	1
CREWPERSON	7	MGR FIRE PREVENTION	4
MGR LOGISTICAL SVCS	1	MGR INVEST SVCS	1
SPEC MATERIAL FIRE	7	SECRETARY	3
SUPER BUILDING GRDS MNT	2	SPEC FIRE EDUCATION	2
Total Logistical Services	17		



FIRE SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
SPEC INVESTIGATIVE PROC B	1		
SUPER ANTINEGLECT	1		
Total Fire Prevention	61		
<u>Fire Fighting</u>			
CHIEF BATTALION FIRE	33		
CHIEF DIVISION	6		
DRIVER FIRE	257		
LIEUTENANT FIRE	236		
PRIVATE FIRE II	532		
RECRUIT FIRE	46		
Total Fire Fighting	1110		
<u>Emergency Medical Services</u>			
CHIEF BATTALION EMS	5		
CHIEF DIVISION EMS	1		
CHIEF FIRE EMS DEPUTY	1		
CLERK ACCOUNTING B	1		
CLERK GENERAL A	1		
CLERK GENERAL B	1		
LIEUTENANT EMS	25		
PARAMEDIC FIREFIGHTER	372		
PARAMEDIC FIREFIGHTER PROB	9		
SECRETARY	2		
Total Emergency Medical Services	418		
<u>Airport</u>			
CHIEF AIR RESCUE	3		
CHIEF DIVISION	1		
DRIVER FIRE	8		
LIEUTENANT FIRE	6		
PARAMEDIC FIREFIGHTER	3		
PRIVATE FIRE II	11		
Total Airport	32		
<u>TOTAL FIRE SERVICES</u>	<u>1789</u>		



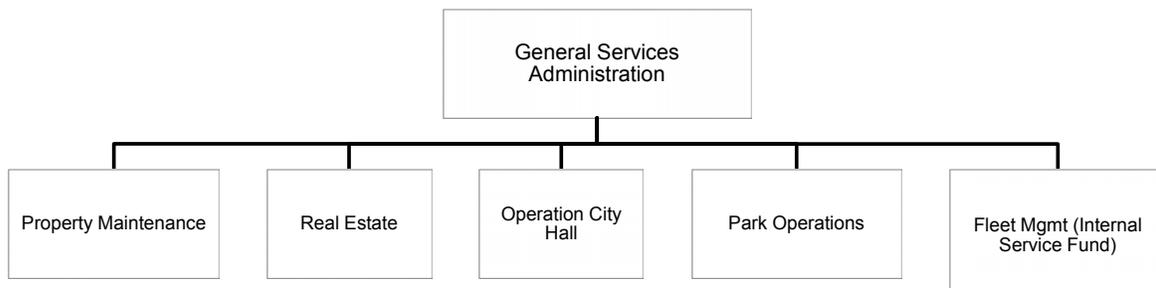
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	12,136,100	13,765,480	14,215,518	13,907,928
Materials and Supplies	7,372,939	8,237,834	8,806,811	9,836,553
Capital Outlay	31,311	35,000	360	35,000
Total Expenditures	19,540,349	22,038,314	23,022,688	23,779,481
Program Revenues	(1,122,221)	(674,344)	(704,645)	(793,972)
Net Expenditures	18,418,127	21,363,970	22,318,042	22,985,509
Authorized Complement				314

MISSION

To provide quality maintenance and repair for buildings and vehicles and other crucial support services for the Administration, City divisions, and other governmental organizations in a cost-effective and efficient manner to assist them in accomplishing the City's mission.

STRUCTURE



SERVICES

The Division of General Services works in a number of ways to support the other divisions that make up the City's service and administrative system. General Services ensures that the 700+ city owned facilities function properly and meet the Americans with Disabilities Act (ADA) accessibility requirements. The Division provides maintenance for the City's vehicle fleet, handles the sale and acquisition of real property, maintains easements and rights-of-way, and establishes programs which emphasize city cleanliness and beautification.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Fiber Optic Franchise Fees	(661,318)	(444,842)	(544,842)	(544,842)
Weights/Measures Fees	(190,371)	0	0	0
Wrecker & Storage Charges	0	0	(5,540)	0
Rental Fees	(1,100)	0	(1,488)	0
Rent Of Land	(50,385)	(43,130)	(43,130)	(174,130)
P & S Printing	(14,276)	0	(9,181)	0
Tow Fees	0	0	(5,790)	0
St TN Highway Maint Grant	(111,372)	(111,372)	(16,850)	0
Miscellaneous Income	(206)	0	0	0
Cash Overage/Shortage	0	0	(5)	0
Easements & Encroachments	(91,078)	(75,000)	(75,000)	(75,000)
Miscellaneous Revenue	(2,115)	0	(2,821)	0
Total Charges for Services	(1,122,221)	(674,344)	(704,645)	(793,972)

**Other services provided by General Services can be found under the following tabs:
Fleet Management - Internal Service Funds**

Description

General Services Administration provides management, direction and administrative support to the General Services various service centers. This is accomplished by monitoring, coordinating and evaluating budget expenditures, capital equipment purchases, and capital improvement projects to help achieve their goals and objectives in the most efficient and cost-effective manner.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	602,307	628,038	647,579	729,320
Materials and Supplies	160,612	143,037	143,423	164,002
Total Expenditures	762,919	771,075	791,001	893,322
Net Expenditures	762,919	771,075	791,001	893,322
Authorized Complement				8

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	397,770	501,277	471,567	566,067
Holiday Salary Full Time	25,064	0	11,406	0
Vacation Leave	30,285	0	15,964	0
Bonus Leave	4,961	0	1,133	0
Sick Leave	43,140	0	1,207	0
Out of Rank Pay	0	0	307	0
Retirement Benefits	0	0	19,654	0
Pension	30,073	30,077	30,007	33,964
Pension ARC Funding	0	28,177	28,177	31,124
Group Life Insurance	1,939	2,208	2,208	2,208
Unemployment	1,015	1,050	1,050	880
Medicare	6,880	8,020	8,020	8,020
Long Term Disability	1,388	1,504	1,504	1,504
Health Insurance - Premier	49,817	55,725	55,725	84,704
Other Post Employment Benefits	3,059	0	0	6,797
On the Job Injury	5,109	0	(350)	0
Payroll Reserve	1,805	0	0	0
Benefits Adjustments	0	0	0	(5,947)
Total Personnel Services	602,307	628,038	647,579	729,320
<u>Materials and Supplies</u>				
City Shop Charges	67	550	275	550
City Shop Fuel	244	410	364	410
City Computer Svc Equipment	225	500	0	500
Data/Word Process Software	43,135	43,136	36,443	36,443
City Telephone/ Communications	2,278	3,000	3,000	3,000
Supplies - Outside	1,736	2,500	2,500	2,500
Materials and Supplies	123	0	(57)	0
Outside Equipment Repair/ Maintenance	840	840	840	840
Seminars/Training/Education	2,431	2,500	2,500	3,500
Misc Professional Services	307	500	500	10,500
Travel Expense	0	500	0	500
Insurance	73,765	8,342	16,799	25,000
Claims	7,494	27,759	27,759	27,759
Lawsuits	27,798	50,000	50,000	50,000
Dues/Memberships/ Periodicals	170	2,500	2,500	2,500

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Total Materials and Supplies	160,612	143,037	143,423	164,002
TOTAL EXPENDITURES	762,919	771,075	791,001	893,322
NET EXPENDITURES	762,919	771,075	791,001	893,322

Description

Property Maintenance provides customers with cost-effective maintenance and repair; administers warranties for City facilities; makes recommendations on all plans regarding construction and major repairs; and provides an aggressive preventive maintenance program focusing on our customers' needs and expectations.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	5,914,514	6,924,378	6,812,389	6,842,043
Materials and Supplies	2,913,534	2,999,795	3,186,024	3,421,547
Total Expenditures	8,828,048	9,924,173	9,998,413	10,263,590
Program Revenues	(2,115)	0	(2,821)	0
Net Expenditures	8,825,933	9,924,173	9,995,592	10,263,590
Authorized Complement				86

Property Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	3,858,351	4,881,974	4,433,460	4,875,423
Holiday Salary Full Time	233,487	0	124,016	0
Vacation Leave	254,617	0	132,605	0
Bonus Leave	38,713	0	16,931	0
Sick Leave	308,999	0	174,962	0
Overtime	81,811	131,779	131,779	131,779
Out of Rank Pay	3,059	0	1,040	0
Longevity Pay	3,563	0	3,538	0
Retirement Benefits	97,829	60,000	60,000	60,000
Required Special License Pay	12,408	20,000	20,000	20,000
Pension	274,662	290,885	290,885	282,672
Supplemental Pension	798	5,572	5,572	797
Social Security	10,018	2,102	12,680	2,102
Pension ARC Funding	0	360,156	360,156	382,385
Group Life Insurance	13,596	19,655	19,655	16,631
Unemployment	12,180	12,600	12,600	9,240
Medicare	66,529	77,023	77,023	76,881
Long Term Disability	14,206	14,416	14,416	14,415
Health Insurance - Basic	46,573	56,972	60,776	57,129
Health Insurance - Premier	530,594	646,646	646,646	633,588
Other Post Employment Benefits	36,270	0	0	71,368
Salaries - Part Time/ Temporary	128,175	199,000	264,599	199,000
On the Job Injury	111,547	80,000	80,000	80,000
Payroll Reserve	14,560	0	0	0
Attrition	0	65,599	0	0
Expense Recovery - Personnel	(238,031)	0	(130,951)	0
Benefits Adjustments	0	0	0	(71,368)
Total Personnel Services	5,914,514	6,924,378	6,812,389	6,842,043
<u>Materials and Supplies</u>				
City Storeroom Supplies	472	250	1,650	1,000
City Shop Charges	291,909	237,035	237,035	276,147
City Shop Fuel	206,081	259,732	175,000	164,622
City Computer Svc Equipment	150	5,000	0	5,000
City Telephone/ Communications	7,549	10,000	10,000	10,000

Property Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Supplies - Outside	4,701	5,000	5,000	5,000
Hand Tools	28,099	55,000	56,286	55,000
Clothing	25,293	23,000	23,000	25,000
Household Supplies	3,759	3,800	3,800	3,800
Safety Equipment	2,454	2,500	2,500	2,500
Medical Supplies	0	400	400	400
Outside Postage	137	100	100	100
Materials and Supplies	1,573,070	1,200,000	1,433,597	1,450,000
Outside Equipment Repair/ Maintenance	55,860	55,860	55,860	55,860
Janitorial Services	0	5,000	5,000	5,000
Security	1,223	4,000	4,347	4,000
Seminars/Training/Education	1,269	11,000	11,000	11,000
Misc Professional Services	420,031	825,000	874,989	1,050,000
Travel Expense	1,865	0	0	0
Unreported Travel	1,039	0	0	0
Utilities	315,885	250,000	250,000	250,000
Insurance	35,118	35,118	35,118	35,118
Claims	1,593	10,000	10,000	10,000
Lawsuits	2,105	0	0	0
Dues/Memberships/ Periodicals	0	2,000	2,000	2,000
Expense Recovery - M & S	(66,130)	0	(10,658)	0
Total Materials and Supplies	2,913,534	2,999,795	3,186,024	3,421,547
TOTAL EXPENDITURES	8,828,048	9,924,173	9,998,413	10,263,590
<u>Other Revenues</u>				
Miscellaneous Revenue	(2,115)	0	(2,821)	0
Total Other Revenues	(2,115)	0	(2,821)	0
TOTAL PROGRAM REVENUES	(2,115)	0	(2,821)	0
NET EXPENDITURES	8,825,933	9,924,173	9,995,592	10,263,590

Description

Real Estate assists the Administration, other divisions, agencies and/or service centers in providing analyses involving feasibility studies, preparation of land valuations and direction in accomplishing possible projects; acquiring real property or interests in real property including in-leasing and out-leasing of land and improvements and management of real property; and sale of excess or tax delinquent City parcels.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	339,892	375,686	380,047	411,015
Materials and Supplies	63,928	93,266	94,248	98,210
Total Expenditures	403,820	468,952	474,295	509,225
Program Revenues	(802,781)	(562,972)	(662,971)	(662,972)
Net Expenditures	(398,962)	(94,020)	(188,677)	(153,747)
Authorized Complement				6

Real Estate Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	210,760	255,695	237,984	293,842
Holiday Salary Full Time	12,320	0	6,884	0
Vacation Leave	12,695	0	6,630	0
Bonus Leave	2,064	0	1,394	0
Sick Leave	8,388	0	2,803	0
Pension	14,774	15,342	16,342	17,631
Social Security	1,855	0	1,148	0
Pension ARC Funding	0	20,127	20,127	22,232
Group Life Insurance	706	848	848	848
Unemployment	725	750	750	660
Medicare	3,773	4,091	4,091	4,091
Long Term Disability	683	767	767	767
Health Insurance - Basic	2,972	0	2,212	0
Health Insurance - Premier	35,233	48,066	48,066	40,095
Other Post Employment Benefits	2,185	0	0	5,098
Salaries - Part Time/ Temporary	29,923	30,000	30,000	30,000
Payroll Reserve	837	0	0	0
Benefits Adjustments	0	0	0	(4,248)
Total Personnel Services	339,892	375,686	380,047	411,015
<u>Materials and Supplies</u>				
Document Reproduction - City	0	2,500	2,500	2,500
City Shop Charges	810	663	683	1,158
City Shop Fuel	360	563	350	351
Outside Computer Services	0	30,000	30,000	30,000
City Computer Svc Equipment	4,396	4,500	4,500	4,500
City Telephone/ Communications	2,372	2,500	2,500	2,500
Printing - Outside	4	0	0	0
Supplies - Outside	2,328	1,900	1,900	1,900
Outside Postage	124	150	150	150
Materials and Supplies	4,957	4,820	4,820	4,820
Outside Equipment Repair/ Maintenance	420	420	420	420
Advertising/Publication	378	500	500	500
Seminars/Training/Education	6,223	6,000	6,000	6,000
Misc Professional Services	25,230	22,250	22,325	22,250

Real Estate Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Travel Expense	1,325	1,500	1,500	1,500
Utilities	0	0	1,100	0
Insurance	15,000	15,000	15,000	19,661
Total Materials and Supplies	63,928	93,266	94,248	98,210
TOTAL EXPENDITURES	403,820	468,952	474,295	509,225
<u>Local Taxes</u>				
Fiber Optic Franchise Fees	(661,318)	(444,842)	(544,842)	(544,842)
Total Local Taxes	(661,318)	(444,842)	(544,842)	(544,842)
<u>Charges for Services</u>				
Rent Of Land	(50,385)	(43,130)	(43,130)	(43,130)
Easements & Encroachments	(91,078)	(75,000)	(75,000)	(75,000)
Total Charges for Services	(141,463)	(118,130)	(118,129)	(118,130)
TOTAL PROGRAM REVENUES	(802,781)	(562,972)	(662,971)	(662,972)
NET EXPENDITURES	(398,962)	(94,020)	(188,677)	(153,747)

Description

The Operation of City Hall provides a safe, clean and comfortable environment for employees and visitors to City Hall, and provides timely, efficient, and quality service to employees inside City Hall. Printing/Mail Services provides quality services to all City Government centers and is responsible for city print jobs, inter-office and postal delivery of mail, the administration of the copier contracts, and handles the purchasing of all paper for the city in the most cost efficient and expeditious manner to meet the needs of the customers.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	915,336	1,487,481	1,481,940	1,728,961
Materials and Supplies	1,161,391	2,905,123	3,109,890	4,128,423
Total Expenditures	2,076,727	4,392,604	4,591,830	5,857,384
Net Expenditures	2,076,727	4,392,604	4,591,830	5,857,384
Authorized Complement				22

Operation City Hall Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	570,794	1,004,224	937,152	1,024,561
Holiday Salary Full Time	34,176	0	26,659	0
Vacation Leave	42,979	0	30,732	0
Bonus Leave	7,239	0	5,795	0
Sick Leave	32,276	0	3,885	0
Overtime	65,595	60,000	60,000	60,000
Longevity Pay	620	0	624	0
Shift Differential	2,912	3,000	3,000	3,000
Retirement Benefits	0	26,950	26,950	26,950
Pension	35,658	54,459	54,459	51,835
Supplemental Pension	2,272	2,269	2,269	2,269
Social Security	5,693	5,987	6,822	5,987
Pension ARC Funding	0	88,557	88,557	97,819
Group Life Insurance	2,195	3,852	3,852	3,306
Unemployment	1,885	3,150	3,150	2,310
Medicare	10,262	16,068	16,068	15,368
Long Term Disability	1,907	2,870	2,870	2,881
Health Insurance - Premier	90,857	172,095	172,095	120,284
Other Post Employment Benefits	5,681	0	0	17,842
Salaries - Part Time/ Temporary	0	35,000	35,000	303,390
On the Job Injury	0	2,000	2,000	2,000
Payroll Reserve	2,334	7,000	0	7,000
Benefits Adjustments	0	0	0	(17,842)
Total Personnel Services	915,336	1,487,481	1,481,940	1,728,961
<u>Materials and Supplies</u>				
City Hall Printing	0	295,455	295,455	250,000
City Hall Postage	0	0	132	0
City Storeroom Supplies	263	250	250	1,500
City Shop Charges	14,020	21,559	21,559	29,188
City Shop Fuel	10,102	19,911	19,911	26,872
City Computer Svc Equipment	0	7,450	9,500	7,450
Data/Word Process Software	0	0	0	5,000
City Telephone/ Communications	2,356	4,100	4,100	6,200
Printing - Outside	0	70,218	70,218	70,218
Supplies - Outside	778	1,607	1,607	2,707
Clothing	4,664	7,500	7,500	12,500

Operation City Hall Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Household Supplies	24,154	25,921	31,946	51,842
Outside Postage	6	420,050	420,050	450,100
Materials and Supplies	26,885	34,218	34,640	59,218
Outside Equipment Repair/ Maintenance	59,955	67,260	82,966	128,520
Janitorial Services	245,348	283,666	400,086	383,862
Seminars/Training/Education	0	2,800	2,800	5,300
Misc Professional Services	43,846	62,750	62,750	125,250
Utilities	632,925	653,839	653,839	1,505,385
Insurance	95,110	95,569	95,569	175,311
Misc Services and Charges	978	11,000	12,568	12,000
Equipment Rental	0	950,000	950,000	950,000
Expense Recovery - M & S	0	(130,000)	(67,556)	(130,000)
Total Materials and Supplies	1,161,391	2,905,123	3,109,890	4,128,423
TOTAL EXPENDITURES	2,076,727	4,392,604	4,591,830	5,857,384
NET EXPENDITURES	2,076,727	4,392,604	4,591,830	5,857,384

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	383,916	0	3,648	0
Materials and Supplies	1,380,481	0	20,476	0
Total Expenditures	1,764,397	0	24,124	0
Program Revenues	(14,276)	0	(9,181)	0
Net Expenditures	1,750,121	0	14,943	0
Authorized Complement				0

Printing/Mail Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	257,920	0	1,049	0
Holiday Salary Full Time	14,344	0	119	0
Vacation Leave	11,886	0	0	0
Bonus Leave	3,987	0	21	0
Sick Leave	1,729	0	0	0
Overtime	1,682	0	30	0
Out of Rank Pay	2,368	0	0	0
Retirement Benefits	1,816	0	0	0
Pension	17,534	0	71	0
Social Security	1,079	0	125	0
Group Life Insurance	328	0	1	0
Unemployment	1,305	0	0	0
Medicare	4,194	0	46	0
Long Term Disability	800	0	4	0
Health Insurance - Basic	0	0	0	0
Health Insurance - Premier	43,102	0	165	0
Other Post Employment Benefits	3,933	0	0	0
Salaries - Part Time/ Temporary	17,406	0	2,016	0
Payroll Reserve	777	0	0	0
Expense Recovery - Personnel	(2,274)	0	0	0
Total Personnel Services	383,916	0	3,648	0
<u>Materials and Supplies</u>				
City Hall Printing	268,174	0	5,085	0
City Hall Postage	171	0	0	0
City Shop Charges	7,793	0	0	0
City Shop Fuel	9,741	0	0	0
City Computer Svc Equipment	0	0	0	0
City Telephone/ Communications	325	0	93	0
Printing - Outside	64,472	0	330	0
Supplies - Outside	510	0	0	0
Clothing	2,513	0	937	0
Outside Postage	499,859	0	0	0
Materials and Supplies	9,738	0	0	0
Outside Equipment Repair/ Maintenance	2,199	0	0	0

Printing/Mail Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Seminars/Training/Education	0	0	0	0
Misc Professional Services	17	0	51	0
Insurance	459	0	0	0
Misc Services and Charges	12,412	0	0	0
Equipment Rental	889,492	0	92,997	0
Expense Recovery - M & S	(387,394)	0	(79,017)	0
Total Materials and Supplies	1,380,481	0	20,476	0
TOTAL EXPENDITURES	1,764,397	0	24,124	0
<u>Charges for Services</u>				
P & S Printing	(14,276)	0	(9,181)	0
Total Charges for Services	(14,276)	0	(9,181)	0
TOTAL PROGRAM REVENUES	(14,276)	0	(9,181)	0
NET EXPENDITURES	1,750,121	0	14,943	0

Description

Park Operations performs maintenance support for Memphis Park facilities and services.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	3,520,464	4,109,727	4,198,117	4,289,539
Materials and Supplies	1,592,510	2,096,613	2,250,615	2,024,371
Capital Outlay	31,311	35,000	360	35,000
Total Expenditures	5,144,284	6,241,340	6,449,092	6,348,910
Program Revenues	(112,472)	(111,372)	(18,337)	(131,000)
Net Expenditures	5,031,812	6,129,968	6,430,755	6,217,910
Authorized Complement				63

Park Operations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,594,827	2,287,805	2,096,391	2,411,663
Holiday Salary Full Time	96,697	0	54,161	0
Vacation Leave	145,812	0	85,352	0
Bonus Leave	19,139	0	9,538	0
Sick Leave	66,505	0	42,363	0
Overtime	106,363	152,000	152,000	157,000
Out of Rank Pay	7,898	10,000	10,000	10,000
Hazardous Duty Pay	2,555	6,000	6,000	6,000
Longevity Pay	2,344	0	2,046	0
Shift Differential	5	0	0	0
Retirement Benefits	17,815	27,780	30,328	27,780
Pension	24,457	47,870	47,870	33,936
Supplemental Pension	28,116	38,529	38,529	33,817
Social Security	131,662	93,930	124,000	93,930
Pension ARC Funding	0	241,521	241,521	280,119
Group Life Insurance	5,193	8,413	8,412	6,325
Unemployment	8,845	7,950	7,950	6,380
Medicare	36,297	30,093	30,093	32,372
Long Term Disability	6,047	5,870	5,870	6,552
Health Insurance - Basic	27,804	45,211	45,211	35,237
Health Insurance - Premier	277,738	365,483	365,483	348,428
Other Post Employment Benefits	24,034	0	0	49,278
Salaries - Part Time/ Temporary	876,725	775,000	775,000	780,000
On the Job Injury	9,070	20,000	20,000	20,000
Payroll Reserve	4,515	0	0	0
Attrition	0	(53,727)	0	0
Benefits Adjustments	0	0	0	(49,278)
Total Personnel Services	3,520,464	4,109,727	4,198,117	4,289,539
<u>Materials and Supplies</u>				
City Storeroom Supplies	7,137	2,500	2,500	3,000
City Shop Charges	718,609	799,818	799,818	792,639
City Shop Fuel	269,618	415,608	415,608	281,075
City Telephone/ Communications	1,904	2,100	2,100	2,100
Printing - Outside	230	0	0	0
Supplies - Outside	5,293	4,000	4,000	4,000
Hand Tools	3,719	10,200	10,200	10,200
Clothing	717	10,000	17,102	10,000

Park Operations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Household Supplies	70,343	56,500	61,002	56,500
Safety Equipment	7,157	5,000	5,000	5,000
Athletic/Recreational Supplies	10,991	10,000	10,000	10,000
Asphalt Products	2,378	3,000	3,000	3,000
Lumber & Wood Products	3,005	4,000	4,000	5,000
Steel & Iron Products	10,253	5,000	10,000	5,000
Lime Cement & Gravel	5,235	4,000	4,000	4,000
Chemicals	26,678	50,000	50,000	50,000
Materials and Supplies	25,756	25,000	25,000	25,000
Miscellaneous Expense	16,272	5,000	5,000	5,000
Outside Vehicle Repair	12,274	20,000	20,000	20,000
Outside Equipment Repair/ Maintenance	56,327	59,440	62,836	65,000
Horticulture	15,022	7,500	7,500	10,000
Security	4,387	6,000	6,000	6,000
Misc Professional Services	144,365	446,947	580,949	446,947
Utilities	173,752	130,000	130,000	163,100
Insurance	0	0	0	26,810
Claims	1,089	15,000	15,000	15,000
Total Materials and Supplies	1,592,510	2,096,613	2,250,615	2,024,371
<u>Capital Outlay</u>				
Equipment	31,311	35,000	360	35,000
Total Capital Outlay	31,311	35,000	360	35,000
TOTAL EXPENDITURES	5,144,284	6,241,340	6,449,092	6,348,910
<u>Charges for Services</u>				
Rental Fees	(1,100)	0	(1,488)	0
Rent Of Land	0	0	0	(131,000)
Total Charges for Services	(1,100)	0	(1,488)	(131,000)
<u>State Grants</u>				
St TN Highway Maint Grant	(111,372)	(111,372)	(16,850)	0
Total State Grants	(111,372)	(111,372)	(16,850)	0
TOTAL PROGRAM REVENUES	(112,472)	(111,372)	(18,337)	(131,000)
NET EXPENDITURES	5,031,812	6,129,968	6,430,755	6,217,910

Weights and Measures register and certify commercial weighing and measuring devices to assure fairness to the citizens in transactions of measured goods and services.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	412,315	65,599	81,379	0
Materials and Supplies	100,483	0	2,135	0
Total Expenditures	512,798	65,599	83,514	0
Program Revenues	(190,577)	0	0	0
Net Expenditures	322,221	65,599	83,514	0
Authorized Complement				0

Motor Vehicle Inspection Bureau Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	234,576	0	5,445	0
Holiday Salary Full Time	14,726	0	0	0
Vacation Leave	18,332	0	0	0
Bonus Leave	1,715	0	0	0
Sick Leave	9,327	0	0	0
Out of Rank Pay	898	0	0	0
Longevity Pay	27	0	0	0
Retirement Benefits	28,774	0	71,961	0
Pension	10,773	0	300	0
Supplemental Pension	143	0	0	0
Social Security	452	0	0	0
Group Life Insurance	1,605	0	50	0
Unemployment	1,305	1,200	0	0
Medicare	7,046	0	825	0
Long Term Disability	1,104	0	32	0
Health Insurance - Basic	5,496	6,495	149	0
Health Insurance - Premier	68,755	57,904	2,529	0
Other Post Employment Benefits	3,496	0	0	0
Salaries - Part Time/ Temporary	420	0	0	0
On the Job Injury	11,318	0	89	0
Payroll Reserve	(7,973)	0	0	0
Total Personnel Services	412,315	65,599	81,379	0
<u>Materials and Supplies</u>				
City Shop Charges	2,967	0	0	0
City Shop Fuel	4,370	0	0	0
City Telephone/ Communications	7,051	0	145	0
Supplies - Outside	1,801	0	0	0
Clothing	1,000	0	0	0
Materials and Supplies	149	0	0	0
Outside Equipment Repair/ Maintenance	2,717	0	0	0
Security	1,545	0	0	0
Misc Professional Services	3,011	0	1,990	0
Utilities	67,009	0	0	0
Insurance	3,195	0	0	0
Claims	5,669	0	0	0
Total Materials and Supplies	100,483	0	2,135	0

Motor Vehicle Inspection Bureau Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL EXPENDITURES	512,798	65,599	83,514	0
<u>Charges for Services</u>				
Weights/Measures Fees	(190,371)	0	0	0
Total Charges for Services	(190,371)	0	0	0
<u>Other Revenues</u>				
Miscellaneous Income	(206)	0	0	0
Total Other Revenues	(206)	0	0	0
TOTAL PROGRAM REVENUES	(190,577)	0	0	0
NET EXPENDITURES	322,221	65,599	83,514	0

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	47,356	174,571	610,419	(92,950)
Total Expenditures	47,356	174,571	610,419	(92,950)
Net Expenditures	47,356	174,571	610,419	(92,950)
Authorized Complement				130

Fleet Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	4,690,256	6,726,264	6,216,202	6,610,827
Holiday Salary Full Time	276,314	0	152,467	0
Vacation Leave	366,537	0	208,329	0
Bonus Leave	58,631	0	21,935	0
Sick Leave	183,457	0	127,331	0
Overtime	454,468	600,001	600,000	600,001
Out of Rank Pay	6,396	0	5,000	0
Longevity Pay	99	0	99	0
Retirement Benefits	74,807	88,650	88,650	88,650
Pension	318,420	397,884	397,884	375,158
Supplemental Pension	769	12,799	12,799	767
Social Security	5,590	0	8,000	0
Pension ARC Funding	0	527,320	527,320	582,470
Group Life Insurance	14,496	27,160	27,160	16,766
Unemployment	19,575	15,600	15,600	14,190
Medicare	82,150	103,161	103,161	98,794
Long Term Disability	16,599	16,716	16,716	18,059
Health Insurance - Basic	64,005	119,542	119,542	100,819
Health Insurance - Premier	623,832	970,739	970,739	831,814
Other Post Employment Benefits	47,632	0	0	109,601
Salaries - Part Time/ Temporary	56,523	110,000	110,000	110,000
On the Job Injury	532,161	55,000	125,000	55,000
Payroll Reserve	24,690	0	0	0
Attrition	0	(352,750)	0	(352,750)
Expense Recovery - Personnel	(7,870,050)	(9,243,515)	(9,243,515)	(9,243,515)
Benefits Adjustments	0	0	0	(109,601)
Total Personnel Services	47,356	174,571	610,419	(92,950)
<u>Materials and Supplies</u>				
Misc Professional Services	0	0	0	0
Total Materials and Supplies	0	0	0	0
TOTAL EXPENDITURES	47,356	174,571	610,419	(92,950)
NET EXPENDITURES	47,356	174,571	610,419	(92,950)

GENERAL SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		CLERK MAIL DISTRIBUTION BINDERY	
ANALYST DIVERSITY	1	LD	1
ASST ADMINISTRATIVE	1	COORD BUSINESS AFFAIRS	1
COORD BUDGET CONTRACT GS	1	CREWPERSON	1
COORD COMPLIANCE QUALITY	1	MECH BUILDING MNT CH	3
COORD HR GEN SVCS	1	OPER 1ST CL STEAM REF	5
DIRECTOR GENERAL SVCS	1	PRINTER	2
DIRECTOR GENERAL SVCS DEPUTY	1	SPEC GRAPHIC DESIGN	1
SPEC CUST SVC ADMIN	1	SUPER BLDG MNT CITY HALL	1
Total Administration	8	SUPER PRINTING MAIL	1
		WATCHMAN	2
		Total Operation City Hall	22
<u>Property Maintenance</u>		<u>Fleet Management</u>	
ACOUNTANT ASSOCIATE A	3	ACCOUNTANT ASSOCIATE A	5
ADMR PROPERTY MAINT	1	ADMR FLEET SVCS	1
ASST CRAFTS	6	CLERK INVENT CONTROL	3
CARPENTER MNT	13	CLERK INVENT CONTROL SR	3
CREWPERSON SEMISKILLED	1	CREWPERSON	3
ELECT MNT	10	DRIVER FUEL TRUCK	2
FINISHER CONCRETE	2	FOREMAN AUTO MECHANICS	7
FOREMAN GEN PROPERTY MNT	3	HELPER MECHANIC	26
MASON BRICK	2	MECH MASTER	34
MECH AUTO CAD MNT	1	MECH MASTER LO	14
MECH BUILDING MNT	6	MGR FINANCE FLEET	1
OPER HEAVY EQUIP	2	MGR FLEET SVCS	2
PAINTER	5	SUPER BUSINESS AFFAIRS	1
PLUMBER MNT	13	SUPER FUEL SUPPLIES & INV	1
ROOFER	3	TECH AUTOMOTIVE RESTORATION	8
SUPER BUSINESS AFFAIRS	1	TECH AUTOMOTIVE	11
SUPER CRAFT PROP MAINT	4	WELDER MASTER	7
TECH AC REF SVC	10	Total Fleet Management	130
Total Property Maintenance	85	<u>Park Operations</u>	
<u>Real Estate</u>		ADMR PARK MAINT CONST	1
ADMR REAL ESTATE	1	CLERK PAYROLL A	1
AGENT RIGHT OF WAY SR	3	CREWCHIEF	7
SUPER REAL ESTATE	1	DRIVER TRUCK	34
SUPER BUSINESS AFFAIRS	1	FOREMAN GROUNDS MNT	1
Total Real Estate	6	FOREMAN ZONE MNT	7
<u>Operation City Hall</u>			
ADMR OPERATIONS CITY HALL	1		
CLERK MAIL DISTRIBUTION BINDERY	3		





■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	187,239	184,214	241,115	185,820
Materials and Supplies	4,566	9,150	9,234	9,150
Grants and Subsidies	67,989,085	43,614,305	57,356,045	56,268,252
Transfers Out	17,960,092	2,763,330	13,263,330	6,276,882
Misc Expense	873	0	0	0
Total Expenditures	86,141,854	46,570,999	70,869,725	62,740,104
Program Revenues	(3,285,279)	(1,817,500)	(4,282,492)	(4,202,500)
Net Expenditures	82,856,574	44,753,499	66,587,232	58,537,604
Authorized Complement				3

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Mixed Drink Tax	0	0	(3,000,000)	(3,200,000)
State Professional Privilege Tax - Athletes	(1,397,796)	(1,815,000)	(1,215,000)	(1,000,000)
Miscellaneous Income	(5,500)	(2,500)	(3,910)	(2,500)
Oper Tfr In - Midtown Corridor	(250,000)	0	0	0
Oper Tfr In - Misc Grants Fund	(10,983)	0	(63,582)	0
Oper Tfr In - New Arena Fund	(1,621,000)	0	0	0
Total Charges for Services	(3,285,279)	(1,817,500)	(4,282,492)	(4,202,500)

GRANTS & AGENCIES

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	187,239	184,214	241,115	185,820
Materials and Supplies	4,566	9,150	9,234	9,150
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Net Expenditures	82,856,574	44,753,499	66,587,232	58,537,604
Authorized Complement				5



Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	134,725	149,551	160,431	149,551
Holiday Salary Full Time	7,478	0	10,019	0
Vacation Leave	7,513	0	16,192	0
Bonus Leave	1,091	0	1,008	0
Sick Leave	7,375	0	13,174	0
Pension	9,491	8,973	7,575	8,973
Pension ARC Funding	0	12,076	12,076	13,339
Group Life Insurance	155	152	273	152
Unemployment	725	450	450	330
Medicare	2,193	2,393	2,190	2,393
Long Term Disability	440	449	555	449
Health Insurance - Basic	3,634	4,281	4,281	4,416
Health Insurance - Premier	8,684	9,838	12,891	10,166
Other Post Employment Benefits	2,185	0	0	2,549
Payroll Reserve	1,550	0	0	0
Attrition	0	(3,948)	0	(3,948)
Benefits Adjustments	0	0	0	(2,549)
Total Personnel Services	187,239	184,214	241,115	185,820
<u>Materials and Supplies</u>				
City Telephone/ Communications	1,352	0	243	0
Printing - Outside	758	2,000	2,000	2,000
Supplies - Outside	697	750	750	750
Drafting/Photo Supplies	250	250	250	250
Outside Postage	689	3,000	2,420	3,000
Advertising/Publication	288	1,000	1,000	1,000
Seminars/Training/Education	0	1,300	1,300	1,300
Misc Professional Services	150	100	170	100
Travel Expense	232	0	1,396	0
Unreported Travel	0	0	(1,044)	0
Mileage	0	250	250	250
Dues/Memberships/ Periodicals	150	500	500	500
Total Materials and Supplies	4,566	9,150	9,234	9,150
<u>Grants and Subsidies</u>				
Aging Commisison of the Mid-South	143,906	143,906	143,906	143,906
Elections	420,286	75,000	0	900,000

Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Pyramid	0	743	0	0
Shelby County Assessor Facility Management	674,630	436,995	0	600,000
Program Expense	1,397,796	1,815,000	1,400,000	1,000,000
Economic Development	319,250	0	0	0
Launch Memphis	25,000	25,000	25,000	25,000
Memphis Film & Tape Commission	150,000	150,000	150,000	150,000
Pensioners Insurance	31,288,592	6,000,000	9,000,000	15,986,448
Planning & Development	782,717	1,600,000	800,576	1,500,000
Riverfront Development	2,973,859	2,974,000	2,974,000	2,974,000
Memphis Area Transit Authority	18,690,040	22,990,040	22,990,040	23,300,040
MLGW Citizen's Assistance - Grants	1,000,000	1,001,098	1,800,000	1,000,000
Family Safety Center of Memphis and Shelby County Chamber Foundation	100,000	125,000	125,000	200,000
EDGE	1,350,000	0	0	0
Human Services Grants	1,630,960	2,100,000	2,100,000	362,000
Urban Art	3,500,000	0	0	0
Sickle Cell Center Foundation	130,000	130,000	130,000	130,000
Juvenile Intervention and Faith-Based Follow Up (JIFF)	50,000	0	0	0
Black Business Association	150,000	150,000	150,000	150,000
Convention Center	200,000	200,000	200,000	200,000
WIN Operational	2,487,567	2,027,523	2,027,523	2,056,523
Innovation Delivery Team Grant - Wells Fargo	129,282	20,000	3,001	95,000
Memphis Mobile Market	105,200	200,000	387,000	387,000
Exchange Club	15,000	0	0	0
Rock and Soul Museum	25,000	50,000	50,000	50,000
Civil Rights Museum	250,000	250,000	250,000	0
Fire Museum	0	1,000,000	1,000,000	0
Lifeline to Success	0	25,000	25,000	0
Shelby County School Mixed Drink Proceeds	0	125,000	125,000	100,000
Cocaine Alcohol Awareness Program (CAAP)	0	0	3,000,000	3,200,000
2015 Shelby County School Settlement	0	0	500,000	0
Memphis Health Center	0	0	8,000,000	1,333,335
Serenity Recovery Centers	0	0	0	300,000
	0	0	0	125,000

Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Total Grants and Subsidies	67,989,085	43,614,305	57,356,045	56,268,252
<u>Transfers Out</u>				
Oper Tfr Out - Misc Grants Fund	3,000	24,200	24,200	24,200
Oper Tfr Out - CRA Program	2,349,092	2,739,130	2,739,130	2,739,130
Oper Tfr Out - Debt Service Fund	4,000,000	0	0	0
Oper Tfr Out - Healthcare Fund	11,608,000	0	0	0
Oper Tfr Out - OPEB Fund	0	0	10,500,000	3,513,552
Total Transfers Out	17,960,092	2,763,330	13,263,330	6,276,882
<u>Misc Expense</u>				
Miscellaneous Expense	873	0	0	0
Total Misc Expense	873	0	0	0
TOTAL EXPENDITURES	86,141,854	46,570,999	70,869,725	62,740,104
<u>Local Taxes</u>				
Mixed Drink Tax	0	0	(3,000,000)	(3,200,000)
Total Local Taxes	0	0	(3,000,000)	(3,200,000)
<u>State Taxes</u>				
State Professional Privilege Tax - Athletes	(1,397,796)	(1,815,000)	(1,215,000)	(1,000,000)
Total State Taxes	(1,397,796)	(1,815,000)	(1,215,000)	(1,000,000)
<u>Other Revenues</u>				
Miscellaneous Income	(5,500)	(2,500)	(3,910)	(2,500)
Total Other Revenues	(5,500)	(2,500)	(3,910)	(2,500)
<u>Transfers In</u>				
Oper Tfr In - Misc Grants Fund	(10,983)	0	(63,582)	0
Oper Tfr In - New Arena Fund	(1,621,000)	0	0	0
Oper Tfr In - Midtown Corridor	(250,000)	0	0	0
Total Transfers In	(1,881,983)	0	(63,582)	0
TOTAL PROGRAM REVENUES	(3,285,279)	(1,817,500)	(4,282,492)	(4,202,500)

Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
NET EXPENDITURES	82,856,574	44,753,499	66,587,232	58,537,604



GRANTS & AGENCIES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
MGR LANDMARKS	1		
PLANNER HISTORIC PRESERVE	1		
SECRETARY	1		
	Total		3
	<u>TOTAL GRANTS & AGENCIES</u>		<u>3</u>



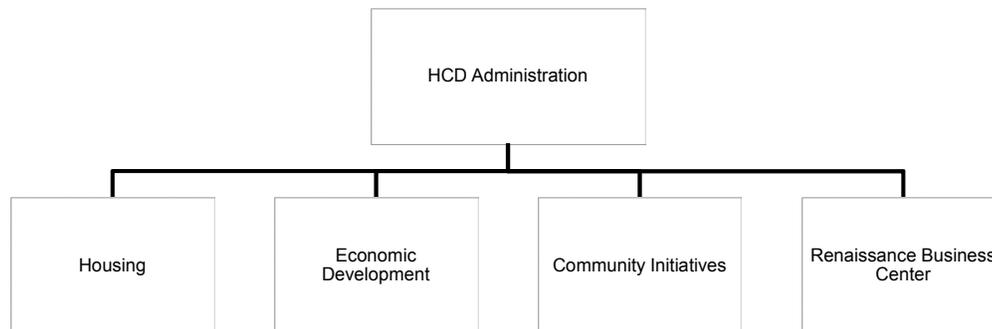
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	310,098	294,518	318,303	298,213
Materials and Supplies	109,572	177,506	569,383	177,506
Grants and Subsidies	3,286,155	4,008,204	4,322,682	4,008,204
Bond Issue Costs	0	0	1,350	0
Total Expenditures	3,705,823	4,480,228	5,211,717	4,483,923
Program Revenues	141,017	0	(47,168)	0
Net Expenditures	3,846,840	4,480,228	5,164,550	4,483,923
Authorized Complement				5

MISSION

To develop a system of integrated services and activities that drive neighborhood redevelopment, investment in housing capital and economic development

STRUCTURE



SERVICES

The Division of Housing and Community Development (HCD), along with the Memphis Housing Authority (MHA), works to develop affordable housing options and neighborhood revitalization through down-payment assistance, homeownership counseling and single-family housing rehabilitation. HCD works to improve the development of Memphis neighborhoods, communities and economy by targeting single-family housing production, offering infrastructure assistance by site or project, determining the contribution of land and land acquisition for special projects, developing area neighborhood plans and housing and environmental standard inspections.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Miscellaneous Income	142,277	0	(46,667)	0
Cash Overage/Shortage	0	0	(29)	0
FNMA Service Fees	(1,260)	0	(472)	0
Total Charges for Services	141,017	0	(47,168)	0

Description

Housing creates home ownership opportunities for families buying real estate within the corporate limits of Memphis by assisting with down payment and closing costs.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	95,972	98,452	101,817	99,785
Materials and Supplies	9,605	51,739	51,739	51,739
Grants and Subsidies	84,691	392,930	392,930	519,655
Bond Issue Costs	0	0	1,350	0
Total Expenditures	190,268	543,121	547,835	671,179
Program Revenues	141,017	0	(47,139)	0
Net Expenditures	331,285	543,121	500,697	671,179
Authorized Complement				2

Housing Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	63,882	70,725	56,204	70,725
Holiday Salary Full Time	3,536	0	3,536	0
Vacation Leave	4,922	0	9,531	0
Bonus Leave	680	0	0	0
Sick Leave	(2,295)	0	1,505	0
Pension	4,244	4,244	4,243	4,244
Pension ARC Funding	0	8,050	8,050	8,893
Group Life Insurance	151	172	171	172
Unemployment	290	300	300	220
Medicare	935	1,132	1,131	1,132
Long Term Disability	196	212	212	212
Health Insurance - Premier	13,686	16,935	16,934	17,506
Other Post Employment Benefits	874	0	0	1,699
On the Job Injury	4,605	0	0	0
Payroll Reserve	267	0	0	0
Attrition	0	(3,318)	0	(3,318)
Benefits Adjustments	0	0	0	(1,699)
Total Personnel Services	95,972	98,452	101,817	99,785
<u>Materials and Supplies</u>				
City Telephone/ Communications	1,492	0	0	0
Supplies - Outside	0	895	895	895
Advertising/Publication	0	169	169	169
Seminars/Training/Education	0	2,325	1,292	2,325
Insurance	6,442	7,915	7,915	7,915
Claims	0	3,539	3,539	3,539
Lawsuits	0	34,523	34,523	34,523
Dues/Memberships/ Periodicals	0	744	744	744
Misc Services and Charges	1,671	1,629	2,662	1,629
Total Materials and Supplies	9,605	51,739	51,739	51,739
<u>Grants and Subsidies</u>				
Payment To Subgrantees	0	200,000	200,000	326,725
Downpayment Assist/City	84,691	192,930	192,930	192,930
Total Grants and Subsidies	84,691	392,930	392,930	519,655
<u>Bond Issue Costs</u>				

Housing Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Bond Sale Expense	0	0	1,350	0
Total Bond Issue Costs	0	0	1,350	0
TOTAL EXPENDITURES	190,268	543,121	547,835	671,179
<u>Other Revenues</u>				
Miscellaneous Income	142,277	0	(46,667)	0
FNMA Service Fees	(1,260)	0	(472)	0
Total Other Revenues	141,017	0	(47,139)	0
TOTAL PROGRAM REVENUES	141,017	0	(47,139)	0
NET EXPENDITURES	331,285	543,121	500,697	671,179

Description

Economic Development provides financing opportunities for emerging and existing small business for job creation and retention through public-private partnerships.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	15,295	0	0	0
Materials and Supplies	357	0	124	0
Grants and Subsidies	2,342,641	2,689,930	2,909,476	2,545,475
Total Expenditures	2,358,292	2,689,930	2,909,600	2,545,475
Net Expenditures	2,358,292	2,689,930	2,909,600	2,545,475
Authorized Complement				0

Economic Development Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Other Post Employment Benefits	15,295	0	0	0
Total Personnel Services	15,295	0	0	0
<u>Materials and Supplies</u>				
Misc Services and Charges	357	0	124	0
Total Materials and Supplies	357	0	124	0
<u>Grants and Subsidies</u>				
Payment To Subgrantees	148,486	0	178,900	0
Section 108 - Court Square	466,770	561,700	561,699	746,430
Business & Economic Development Grants	123,644	61,377	102,024	61,377
Community Initiatives Grants for Non-Profits	12,190	0	0	0
Middle Income Housing	5,698	76,725	76,725	0
Peabody Place - Section 108	1,279,044	1,990,128	1,990,128	1,737,668
MORE Initiative	31,710	0	0	0
Pyramid - Section 108	275,100	0	0	0
Total Grants and Subsidies	2,342,641	2,689,930	2,909,476	2,545,475
TOTAL EXPENDITURES	2,358,292	2,689,930	2,909,600	2,545,475
NET EXPENDITURES	2,358,292	2,689,930	2,909,600	2,545,475

Description

Community Initiatives utilize local funding to address community-based needs through grants and sponsorships for outreach activities.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	5,027	15,598	15,598	15,598
Grants and Subsidies	849,537	916,044	1,010,976	933,774
Total Expenditures	854,564	931,642	1,026,574	949,372
Program Revenues	0	0	(29)	0
Net Expenditures	854,564	931,642	1,026,545	949,372
Authorized Complement				0

Community Initiatives Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Materials and Supplies</u>				
Misc Services and Charges	5,027	15,598	15,598	15,598
Total Materials and Supplies	5,027	15,598	15,598	15,598
<u>Grants and Subsidies</u>				
Community Initiatives Grants for Non-Profits	64,762	42,467	62,399	42,467
Community Development Grants	38,907	41,312	116,312	42,614
Homeless Shelter Initiative	311,967	232,500	232,500	232,500
Rise Foundation	0	1,302	1,302	0
Social Services Administration	85,150	89,537	89,537	89,537
MHA/HCD Community Development Projects	348,750	483,816	483,816	501,546
Target Area Small Business Loan Fund	0	23,250	23,250	23,250
MLGW Unclaimed Deposit Reserve	0	1,860	1,860	1,860
Total Grants and Subsidies	849,537	916,044	1,010,976	933,774
TOTAL EXPENDITURES	854,564	931,642	1,026,574	949,372
<u>Other Revenues</u>				
Cash Overage/Shortage	0	0	(29)	0
Total Other Revenues	0	0	(29)	0
TOTAL PROGRAM REVENUES	0	0	(29)	0
NET EXPENDITURES	854,564	931,642	1,026,545	949,372

Description

The Center connects the community and private institutions to help persons and organizations grow successful businesses.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	198,831	196,066	216,486	198,428
Materials and Supplies	94,683	110,169	501,922	110,169
Grants and Subsidies	9,286	9,300	9,300	9,300
Total Expenditures	302,799	315,535	727,708	317,897
Net Expenditures	302,799	315,535	727,708	317,897
Authorized Complement				3

Renaissance Business Center Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	118,640	140,876	100,202	140,876
Holiday Salary Full Time	7,044	0	10,291	0
Vacation Leave	5,605	0	25,527	0
Bonus Leave	692	0	483	0
Sick Leave	8,819	0	4,373	0
Pension	8,448	8,453	8,451	8,453
Social Security	0	0	173	0
Pension ARC Funding	0	12,076	12,076	13,339
Group Life Insurance	602	685	686	685
Unemployment	435	450	450	330
Medicare	1,827	2,254	2,254	2,254
Long Term Disability	390	423	423	423
Health Insurance - Premier	30,494	36,050	36,049	37,269
Other Post Employment Benefits	15,295	0	0	2,549
Salaries - Part Time/ Temporary	0	0	15,048	0
Payroll Reserve	539	0	0	0
Attrition	0	(5,199)	0	(5,199)
Benefits Adjustments	0	0	0	(2,549)
Total Personnel Services	198,831	196,066	216,486	198,428
<u>Materials and Supplies</u>				
City Storeroom Supplies	0	13	13	13
City Shop Fuel	0	93	93	93
Outside Computer Services	900	1,395	1,395	1,395
City Computer Svc Equipment	0	119	119	119
Data/Word Process Software	0	12,203	12,204	12,203
City Telephone/ Communications	784	930	930	930
Printing - Outside	0	81	81	81
Supplies - Outside	3,525	3,813	3,813	3,813
Document Reproduction - Outside	0	558	558	558
Medical Supplies	90	94	94	94
Outside Postage	381	930	930	930
Internal Repairs and Maintenance	908	930	930	930
Advertising/Publication	2,303	2,377	2,377	2,377

Renaissance Business Center Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Outside Phone/ Communications	1,754	1,860	1,860	1,860
Janitorial Services	7,387	9,114	16,965	9,114
Security	26,291	22,785	22,785	22,785
Weed Control/Chemical Service	6,146	6,242	6,242	6,242
Misc Professional Services	1,577	951	384,951	951
Travel Expense	0	8,900	8,900	8,900
Auto Allowance	0	837	837	837
Utilities	24,181	20,692	20,692	20,692
Insurance	0	372	372	372
Dues/Memberships/ Periodicals	5,208	6,510	6,410	6,510
Misc Services and Charges	13,248	8,370	8,370	8,370
Total Materials and Supplies	94,683	110,169	501,922	110,169
<u>Grants and Subsidies</u>				
RBC Training/Certification Program	4,642	4,650	4,650	4,650
Contr Assist Prog/Bonding	4,644	4,650	4,650	4,650
Total Grants and Subsidies	9,286	9,300	9,300	9,300
TOTAL EXPENDITURES	302,799	315,535	727,708	317,897
NET EXPENDITURES	302,799	315,535	727,708	317,897



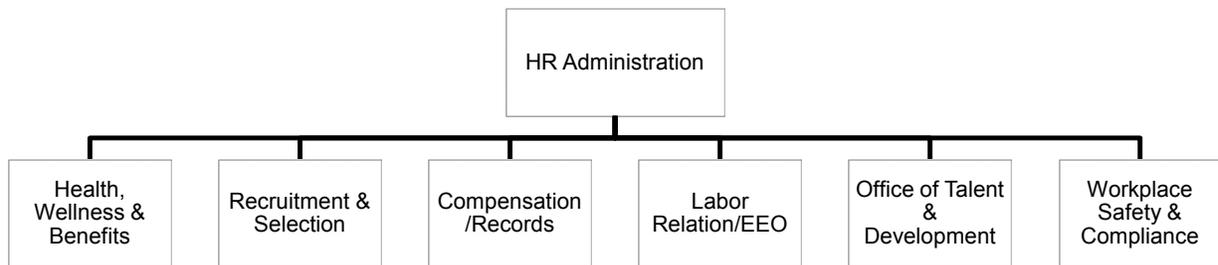
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	3,580,579	4,195,565	3,749,834	4,648,994
Materials and Supplies	1,056,691	1,334,935	1,925,677	2,404,577
Capital Outlay	231	0	0	0
Total Expenditures	4,637,501	5,530,499	5,675,511	7,053,570
Program Revenues	(2,048)	0	0	0
Net Expenditures	4,635,453	5,530,499	5,675,511	7,053,570
Authorized Complement				44

Mission

The mission of the Human Resources Division is to deliver best-in-class Human Resources services to all internal and external customers by working collaboratively, proactively and responsively.

Structure



Services

The Human Resources Division incorporates all the service centers that address employee relations and employment functions. The Division manages the employee training, labor relations, employee recruiting and retention, employee activities, health care and pension administration and maintains all personnel files. Job posting, entrance promotional and durational register testing, medical exams, compensation, benefits enrollment and new employee orientation all fall under the HR umbrella.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Miscellaneous Income	(2,048)	0	0	0
Total Charges for Services	(2,048)	0	0	0

**Other services provided by Human Resources can be found under the following tab:
Health Insurance - Internal Service Funds**

Description

To provide the City of Memphis government with effective and efficient human resource services which focus on customer needs and support achievement of the City's strategic goals. To create and administer programs that contributes to personal, physical and professional development of employees.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	570,966	456,567	384,484	346,603
Materials and Supplies	119,578	160,359	111,610	155,937
Total Expenditures	690,544	616,926	496,094	502,540
Program Revenues	(2,048)	0	0	0
Net Expenditures	688,496	616,926	496,094	502,540
Authorized Complement				5

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	412,368	458,166	407,378	389,689
Holiday Salary Full Time	23,154	0	0	0
Vacation Leave	18,219	0	0	0
Bonus Leave	3,034	0	0	0
Sick Leave	3,425	0	2,173	0
Overtime	0	0	2,700	0
Out of Rank Pay	0	0	2,717	0
Retirement Benefits	0	3,000	0	3,000
Pension	27,612	27,490	24,442	23,381
Social Security	298	0	1,085	0
Pension ARC Funding	0	24,152	24,152	26,678
Group Life Insurance	1,024	1,774	815	820
Unemployment	1,015	900	900	550
Medicare	6,307	7,331	5,907	6,235
Long Term Disability	1,275	1,374	1,375	1,169
Health Insurance - Premier	49,151	52,985	28,157	29,929
Other Post Employment Benefits	2,622	0	0	4,248
Salaries - Part Time/ Temporary	4,802	17,500	17,500	17,500
On the Job Injury	0	500	2,477	500
Tuition Reimbursement - New	86,870	0	0	0
Payroll Reserve	1,056	0	0	0
Bonus Pay	0	0	1,312	0
Expense Recovery - Personnel	(71,265)	(138,605)	(138,606)	(152,848)
Benefits Adjustments	0	0	0	(4,248)
Total Personnel Services	570,966	456,567	384,484	346,603
<u>Materials and Supplies</u>				
Document Reproduction - City	2,441	0	0	0
City Shop Charges	859	709	709	107
City Shop Fuel	1,612	2,410	1,700	848
Outside Computer Services	5,197	5,200	4,834	4,834
City Computer Svc Equipment	2,466	3,000	2,450	4,000
Data/Word Process Software	7,994	11,125	8,248	8,248
City Telephone/ Communications	2,339	2,500	2,500	2,760
Printing - Outside	0	500	0	0



Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Supplies - Outside	4,627	7,000	5,000	5,000
Outside Postage	435	500	500	500
Materials and Supplies	660	500	500	0
Miscellaneous Expense	1,655	3,000	1,700	3,000
Seminars/Training/Education	2,905	6,000	500	2,500
Misc Professional Services	35,088	70,000	40,000	70,000
Rewards and Recognition	45,205	28,000	35,000	30,000
Travel Expense	0	2,000	2,000	2,000
Unreported Travel	0	0	(344)	0
Mileage	378	1,500	500	1,000
Insurance	815	1,639	1,729	6,865
Claims	0	3,000	0	3,000
Lawsuits	0	7,276	85	7,276
Dues/Memberships/ Periodicals	2,258	2,000	2,000	1,500
Misc Services and Charges	2,171	2,500	2,000	2,500
Catering	474	0	0	0
Total Materials and Supplies	119,578	160,359	111,610	155,937
TOTAL EXPENDITURES	690,544	616,926	496,094	502,540
Other Revenues				
Miscellaneous Income	(2,048)	0	0	0
Recovery Of Prior Year Expense	0	0	0	0
Total Other Revenues	(2,048)	0	0	0
TOTAL PROGRAM REVENUES	(2,048)	0	0	0
NET EXPENDITURES	688,496	616,926	496,094	502,540

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	4,659	0	0	0
Total Expenditures	4,659	0	0	0
Net Expenditures	4,659	0	0	0
Authorized Complement				0



Benefits Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies				
Outside Postage	718	0	0	0
Misc Professional Services	3,941	0	0	0
Total Materials and Supplies	4,659	0	0	0
TOTAL EXPENDITURES	4,659	0	0	0
NET EXPENDITURES	4,659	0	0	0



Description

To provide consistent employment practices while maintaining compliance with state and federal guidelines.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	847,467	991,725	1,062,913	1,425,825
Materials and Supplies	424,024	333,130	1,038,154	1,514,625
Total Expenditures	1,271,491	1,324,855	2,101,067	2,940,450
Net Expenditures	1,271,491	1,324,855	2,101,067	2,940,450
Authorized Complement				11

Recruitment & Selection Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	535,796	688,816	697,675	710,175
Holiday Salary Full Time	31,556	0	0	0
Vacation Leave	46,109	0	0	0
Bonus Leave	11,056	0	0	0
Sick Leave	10,267	0	6,849	0
Overtime	0	0	17,963	0
Retirement Benefits	0	3,000	0	3,000
Pension	38,087	41,329	41,860	42,610
Social Security	4,879	0	10,421	0
Pension ARC Funding	0	44,279	44,279	48,910
Group Life Insurance	2,105	2,397	1,955	2,397
Unemployment	1,595	1,500	1,500	1,210
Medicare	9,293	9,578	10,116	10,707
Long Term Disability	1,829	1,919	1,919	2,131
Health Insurance - Premier	71,161	103,792	60,300	89,787
Other Post Employment Benefits	4,370	0	0	9,346
Salaries - Part Time/ Temporary	78,701	110,656	168,076	514,399
On the Job Injury	0	500	0	500
Payroll Reserve	661	0	0	0
Attrition	0	(16,040)	0	0
Benefits Adjustments	0	0	0	(9,346)
Total Personnel Services	847,467	991,725	1,062,913	1,425,825
<u>Materials and Supplies</u>				
City Computer Svc Equipment	7,958	3,000	500	2,000
City Telephone/ Communications	7,622	8,280	7,627	7,560
Supplies - Outside	3,132	7,000	12,000	8,000
Outside Postage	0	300	10	300
Materials and Supplies	315	500	0	500
Miscellaneous Expense	0	0	450	300
Medical/Dental/Vetinary	12,496	133,500	60,000	255,520
Advertising/Publication	0	3,600	0	3,600
Seminars/Training/Education	2,165	1,500	0	2,500
Misc Professional Services	387,278	171,200	955,561	1,230,345
Travel Expense	122	1,000	0	1,000
Mileage	0	500	0	500

Recruitment & Selection Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Dues/Memberships/ Periodicals	1,159	1,250	463	1,000
Misc Services and Charges	1,776	1,500	1,500	1,500
VIP Gifts	0	0	44	0
Total Materials and Supplies	424,024	333,130	1,038,154	1,514,625
TOTAL EXPENDITURES	1,271,491	1,324,855	2,101,067	2,940,450
NET EXPENDITURES	1,271,491	1,324,855	2,101,067	2,940,450

Description

To develop and administer effective salary/compensation and human resource data management programs which support the City's recruiting, retention, and employment efforts.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	715,636	884,043	812,253	902,318
Materials and Supplies	19,345	21,750	9,051	21,500
Capital Outlay	231	0	0	0
Total Expenditures	<u>735,212</u>	<u>905,793</u>	<u>821,304</u>	<u>923,818</u>
Net Expenditures	<u>735,212</u>	<u>905,793</u>	<u>821,304</u>	<u>923,818</u>
Authorized Complement				13

Compensation Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	493,613	699,424	647,038	687,017
Holiday Salary Full Time	26,169	0	0	0
Vacation Leave	38,577	0	0	0
Bonus Leave	5,747	0	0	0
Sick Leave	7,990	0	5,121	0
Overtime	1,541	1,500	101	1,500
Retirement Benefits	5,329	3,000	0	3,000
Pension	34,325	39,848	38,823	41,221
Social Security	1,988	0	1,562	0
Pension ARC Funding	0	52,329	52,329	57,802
Group Life Insurance	1,438	2,226	1,206	1,653
Unemployment	1,595	1,650	1,650	1,430
Medicare	8,305	10,626	9,383	10,992
Long Term Disability	1,568	1,853	1,853	2,061
Health Insurance - Basic	3,634	6,495	3,026	4,416
Health Insurance - Premier	55,003	79,758	41,912	75,106
Other Post Employment Benefits	4,807	0	0	11,045
Salaries - Part Time/ Temporary	32,060	33,000	25,200	33,000
On the Job Injury	0	500	0	500
Payroll Reserve	226	0	0	0
Attrition	0	(30,811)	0	0
Bonus Pay	0	0	404	0
Expense Recovery - Personnel	(8,278)	(17,355)	(17,355)	(17,382)
Benefits Adjustments	0	0	0	(11,045)
Total Personnel Services	715,636	884,043	812,253	902,318
<u>Materials and Supplies</u>				
City Computer Svc Equipment	0	2,000	2,000	2,000
City Telephone/ Communications	989	1,000	1,000	1,000
Supplies - Outside	10,456	9,250	8,565	8,000
Materials and Supplies	3,674	1,500	1,000	2,000
Miscellaneous Expense	175	0	600	1,000
Seminars/Training/Education	3,032	4,000	500	4,000
Misc Professional Services	6,468	6,500	3,000	7,500
Travel Expense	95	1,000	0	1,000
Mileage	374	500	500	500

Compensation Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Dues/Memberships/ Periodicals	1,043	2,500	1,500	1,500
Misc Services and Charges	1,350	1,500	1,000	1,000
Expense Recovery - M & S	(8,311)	(8,000)	(10,612)	(8,000)
Total Materials and Supplies	19,345	21,750	9,051	21,500
<u>Capital Outlay</u>				
Furniture/Furnishings	231	0	0	0
Total Capital Outlay	231	0	0	0
TOTAL EXPENDITURES	735,212	905,793	821,304	923,818
<u>Other Revenues</u>				
Recovery Of Prior Year Expense	0	0	0	0
Total Other Revenues	0	0	0	0
TOTAL PROGRAM REVENUES	0	0	0	0
NET EXPENDITURES	735,212	905,793	821,304	923,818

Description

To support and promote the City's Labor Relations Equal Employment Opportunity, HIPAA, ADA and FMLA standards.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	381,628	409,722	325,444	411,373
Materials and Supplies	23,856	39,300	35,936	38,800
Total Expenditures	405,484	449,022	361,380	450,173
Net Expenditures	405,484	449,022	361,380	450,173
Authorized Complement				4



Labor Relations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	256,659	302,788	248,666	320,978
Holiday Salary Full Time	15,130	0	0	0
Vacation Leave	14,542	0	0	0
Bonus Leave	2,676	0	0	0
Sick Leave	14,871	0	6,285	0
Retirement Benefits	0	3,000	3,581	3,000
Pension	18,233	18,167	14,919	13,512
Social Security	1,419	0	573	0
Pension ARC Funding	0	16,101	16,101	17,785
Group Life Insurance	756	861	560	484
Unemployment	580	600	600	330
Medicare	4,536	4,845	3,606	3,603
Long Term Disability	835	908	908	676
Health Insurance - Premier	25,932	28,952	20,406	17,506
Other Post Employment Benefits	1,748	0	0	2,549
Salaries - Part Time/ Temporary	22,893	33,000	9,240	33,000
On the Job Injury	0	500	0	500
Payroll Reserve	818	0	0	0
Benefits Adjustments	0	0	0	(2,549)
Total Personnel Services	381,628	409,722	325,444	411,373
<u>Materials and Supplies</u>				
City Computer Svc Equipment	2,936	1,000	2,936	1,000
City Telephone/ Communications	4,233	4,000	3,200	4,800
Supplies - Outside	809	750	750	750
Outside Postage	382	1,000	100	200
Seminars/Training/Education	2,026	2,000	500	2,000
Misc Professional Services	9,096	27,050	27,050	27,050
Travel Expense	0	1,000	0	1,000
Mileage	242	500	200	500
Dues/Memberships/ Periodicals	3,497	1,500	700	1,000
Misc Services and Charges	464	500	500	500
Catering	171	0	0	0
Total Materials and Supplies	23,856	39,300	35,936	38,800
TOTAL EXPENDITURES	405,484	449,022	361,380	450,173

Labor Relations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
NET EXPENDITURES	405,484	449,022	361,380	450,173



Description

To foster an organizational culture which demonstrate a continuous practice of service excellence.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	713,557	1,054,749	737,311	1,054,865
Materials and Supplies	188,159	197,056	190,045	196,981
Total Expenditures	901,716	1,251,805	927,356	1,251,845
Net Expenditures	901,716	1,251,805	927,356	1,251,845
Authorized Complement				6

Office of Talent & Development Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	297,296	392,335	350,350	404,438
Holiday Salary Full Time	16,717	0	0	0
Vacation Leave	13,493	0	0	0
Bonus Leave	2,822	0	0	0
Sick Leave	4,008	0	1,736	0
Retirement Benefits	0	3,000	1,893	3,000
Pension	20,060	20,060	21,021	20,764
Social Security	3,264	0	2,790	0
Pension ARC Funding	0	24,152	24,152	26,678
Group Life Insurance	726	827	775	1,094
Unemployment	870	750	750	550
Medicare	5,433	5,349	5,080	6,471
Long Term Disability	926	1,003	1,003	1,038
Health Insurance - Premier	22,679	26,773	16,908	20,331
Other Post Employment Benefits	2,185	0	0	4,248
Salaries - Part Time/Temporary	52,649	70,000	45,000	70,000
On the Job Injury	0	500	0	500
Tuition Reimbursement - New	255,968	500,000	255,853	490,000
Book Reimbursement - New	13,212	10,000	10,000	10,000
Payroll Reserve	1,249	0	0	0
Benefits Adjustments	0	0	0	(4,248)
Total Personnel Services	713,557	1,054,749	737,311	1,054,865
<u>Materials and Supplies</u>				
City Shop Charges	0	660	0	0
City Shop Fuel	0	550	0	0
City Computer Svc Equipment	3,132	7,500	5,000	5,000
City Telephone/Communications	1,149	1,200	1,512	1,700
Supplies - Outside	1,767	4,000	3,997	4,000
Outside Postage	52	100	0	0
Miscellaneous Expense	3,941	3,500	3,500	3,500
Seminars/Training/Education	9,380	9,000	4,000	9,000
Misc Professional Services	94,826	90,000	87,634	90,000
Travel Expense	2,496	5,000	5,000	5,000
Unreported Travel	3,502	0	(141)	0
Mileage	685	1,000	997	1,000

Office of Talent & Development Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Dues/Memberships/ Periodicals	945	1,500	500	1,500
Rent	57,068	62,046	62,046	63,281
Misc Services and Charges	911	1,000	1,000	1,000
Catering	8,306	10,000	15,000	12,000
Total Materials and Supplies	188,159	197,056	190,045	196,981
TOTAL EXPENDITURES	901,716	1,251,805	927,356	1,251,845
NET EXPENDITURES	901,716	1,251,805	927,356	1,251,845

Description

To reduce OJI costs by implementing mandatory training across all divisions, strictly enforcing drug-testing policy and conducting compliance audits to reduce accidents that result in loss work time and damages.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	351,325	398,759	427,429	508,010
Materials and Supplies	277,070	583,340	540,875	476,734
Total Expenditures	628,395	982,098	968,304	984,744
Net Expenditures	628,395	982,098	968,304	984,744
Authorized Complement				5

Workplace Safety & Compliance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	260,500	297,887	348,677	369,590
Holiday Salary Full Time	14,882	0	0	0
Vacation Leave	15,072	0	0	0
Bonus Leave	4,166	0	0	0
Sick Leave	4,352	0	712	0
Retirement Benefits	0	1,500	0	1,500
Pension	17,938	17,873	20,921	22,175
Supplemental Pension	0	1,586	0	0
Social Security	828	0	2,341	0
Pension ARC Funding	0	16,101	16,101	17,785
Group Life Insurance	1,065	1,240	1,200	1,588
Unemployment	580	600	600	550
Medicare	4,333	4,766	5,056	5,913
Long Term Disability	934	894	1,045	1,109
Health Insurance - Basic	1,405	0	0	0
Health Insurance - Premier	27,063	33,871	29,129	47,435
Other Post Employment Benefits	1,748	0	0	4,248
Salaries - Part Time/ Temporary	13,361	58,060	37,766	58,060
On the Job Injury	0	500	0	500
Payroll Reserve	1,104	0	0	0
Expense Recovery - Personnel	(18,006)	(36,119)	(36,118)	(18,196)
Benefits Adjustments	0	0	0	(4,248)
Total Personnel Services	351,325	398,759	427,429	508,010
<u>Materials and Supplies</u>				
City Shop Charges	0	1,650	0	0
City Shop Fuel	0	550	0	0
City Computer Svc Equipment	0	3,000	3,070	4,000
City Telephone/ Communications	1,682	1,200	1,200	1,800
Supplies - Outside	3,127	6,000	3,500	6,000
Outside Postage	0	300	0	0
Materials and Supplies	0	2,500	600	1,500
Miscellaneous Expense	372	3,000	0	1,500
Legal Services/Court Cost	0	3,000	0	0
Seminars/Training/Education	2,936	4,000	4,000	4,000
Misc Professional Services	890,174	1,175,000	1,156,682	1,096,448

Workplace Safety & Compliance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Rewards and Recognition	0	0	0	1,000
Travel Expense	1,849	4,000	3,000	5,500
Unreported Travel	936	0	1,000	0
Mileage	0	500	0	500
Dues/Memberships/ Periodicals	1,559	1,500	1,000	1,000
Rent	27,129	29,546	29,545	30,134
Misc Services and Charges	714	1,000	1,000	1,000
Expense Recovery - M & S	(653,406)	(653,406)	(663,724)	(677,648)
Total Materials and Supplies	277,070	583,340	540,875	476,734
TOTAL EXPENDITURES	628,395	982,098	968,304	984,744
<u>Other Revenues</u>				
Recovery Of Prior Year Expense	0	0	0	0
Total Other Revenues	0	0	0	0
TOTAL PROGRAM REVENUES	0	0	0	0
NET EXPENDITURES	628,395	982,098	968,304	984,744

HUMAN RESOURCES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		<u>Academy of Learning & Development</u>	
COORD CIVIL SERVICE HR ADMIN	1	COORD LEARNING	3
ASST ADMINISTRATIVE	1	COORD PERFORMANCE REVIEW	1
COORD BUDGET HR	1	OFFICER LEARNING CHIEF	1
DIRECTOR HUMAN RESOURCES	1	SPEC SUPPORT SERVICES OTD	1
DIRECTOR HUMAN RESOURCES DEP-UTY	1		
	<u>5</u>	Total Academy of Learning & Development	<u>6</u>
Total Administration	5		
<u>Recruitment & Selection</u>			
ANALYST EMPLOYMENT SR	1	COORD COMPLIANCE & TRAINING	1
COORD RECRUIT & SELECTION	3	COORD OJI	1
COORD TESTING RECRUIT	3	COORD SAFETY	1
COORD TESTING RECRUIT LD	1	MGR WORKPLACE SAFETY COMPL	1
MGR. RECRUITMENT & SELECTION	1	SPEC DRUGFREE WORKPLACE	1
SUPV RECRUITMENT & SELECTION	1		
SPEC CONTINGENT HIRING ADMIN	1		
	<u>11</u>	Total	<u>5</u>
Total Recruitment & Selection	11		
<u>Compensation</u>			
ANALYST COMPENSATION SR	2		
CLERK FILE	1		
COORD HRMS SUPPORT	1		
COORD POSITION CONTROL DATA	1		
MGR COMPENSATION REC ADMIN	1		
SPEC DATA MGMT	1		
SPEC DATA MGMT SR	1		
SPEC COMPENSATION	1		
SUPER DATA MGMT/RECORDS	1		
SUPER COMPENSATION	1		
TECH DATA MGMT	1		
TECH RECORDS DATA	1		
	<u>13</u>		
Total Compensation	13		
<u>Labor Relations</u>			
COORD EEO LABOR RELATIONS	2		
MGR LABOR REL EEO OFFICER	1		
SPEC EEO LABOR RELATIONS	1		
	<u>4</u>		
Total Labor Relations	4		
		<u>TOTAL HUMAN RESOURCES</u>	<u>44</u>





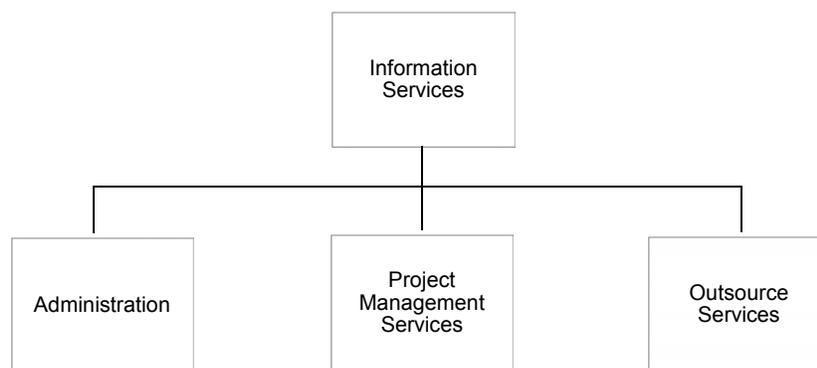
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,475,385	1,677,889	1,600,572	1,631,132
Materials and Supplies	13,034,757	14,320,078	15,915,800	16,570,329
Total Expenditures	14,510,142	15,997,967	17,516,372	18,201,461
Program Revenues	(353,227)	(70,000)	(145,000)	(100,000)
Net Expenditures	14,156,915	15,927,967	17,371,372	18,101,461
Authorized Complement				17

Mission

Collaborate with City divisions in leveraging technology which provides responsive and cost effective services which support the City's four priorities.

Structure



Services

The Office of Information Services provides information technology services and consulting in support of the City's business goals. Information Services implements the City's short and long-term information technology needs through business strategic planning, budget planning, business process, and re-engineering technology recommendations that resolve business and organizational challenges. Information Services' technology partner, a contracted vendor, provides the daily operation and support of the City's data processing and telecommunication services, application development and maintenance, help desk, system security and other critical projects.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Local Shared Revenue	(55,286)	(70,000)	(145,000)	(78,400)
MHA	(297,941)	0	0	(21,600)
Total Charges for Services	(353,227)	(70,000)	(145,000)	(100,000)

Description

Effectively manages City's contracts with third party organizations and supports City divisions' information technology funding needs by providing capital budget planning and procurement assistance.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,475,385	1,677,889	1,600,572	1,631,132
Materials and Supplies	13,034,757	14,320,078	15,915,800	16,570,329
Total Expenditures	14,510,142	15,997,967	17,516,372	18,201,461
Program Revenues	(353,227)	(70,000)	(145,000)	(100,000)
Net Expenditures	14,156,915	15,927,967	17,371,372	18,101,461
Authorized Complement				17

Information Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,076,868	1,341,006	1,199,598	1,333,134
Holiday Salary Full Time	62,281	0	24,003	0
Vacation Leave	60,614	0	36,847	0
Bonus Leave	13,665	0	6,294	0
Sick Leave	47,036	0	6,393	0
Retirement Benefits	0	36,000	38,757	0
Pension	70,056	80,460	77,768	79,988
Social Security	585	0	0	0
Pension ARC Funding	0	68,431	68,431	75,588
Group Life Insurance	2,535	6,087	2,350	2,848
Unemployment	2,465	2,400	2,400	1,870
Medicare	17,561	21,456	18,368	21,330
Long Term Disability	3,389	3,723	3,129	3,999
Health Insurance - Basic	2,784	4,281	0	0
Health Insurance - Premier	93,564	132,744	116,235	112,375
Other Post Employment Benefits	7,429	0	0	14,444
Salaries - Part Time/ Temporary	9,429	0	0	0
Payroll Reserve	5,124	0	0	0
Attrition	0	(18,699)	0	0
Benefits Adjustments	0	0	0	(14,444)
Total Personnel Services	1,475,385	1,677,889	1,600,572	1,631,132
<u>Materials and Supplies</u>				
City Shop Charges	1,103	2,000	4,310	9,384
City Shop Fuel	1,195	2,000	564	588
City Computer Svc Equipment	4,234	19,250	31,042	1,137,000
Data/Word Process Software	5,867	15,000	73,439	1,027,947
Supplies - Outside	35,972	16,000	16,000	16,000
Outside Postage	122	1,000	163	500
Advertising/Publication	885	0	0	0
Outside Phone/ Communications	2,129,657	2,375,131	2,622,689	2,375,131
Janitorial Services	11,757	13,000	12,948	0
Seminars/Training/Education	4,911	35,000	28,125	20,000
Misc Professional Services	12,881,872	14,307,477	15,587,130	14,308,202
Travel Expense	4,114	5,000	5,000	5,000
Utilities	30,642	36,000	33,954	0
Insurance	0	1,047	1,104	13,316



Information Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Claims	0	203	0	0
Dues/Memberships/ Periodicals	810	2,105	2,105	1,000
Rent	227,305	271,000	278,375	308,925
Misc Services and Charges	3,398	3,500	3,487	20,000
Expense Recovery - Telephones	(694,268)	(682,664)	(682,664)	(682,664)
Expense Recovery - M & S	(1,614,821)	(2,101,971)	(2,101,971)	(1,990,000)
Total Materials and Supplies	13,034,757	14,320,078	15,915,800	16,570,329
TOTAL EXPENDITURES	14,510,142	15,997,967	17,516,372	18,201,461
<u>Intergovernmental Revenues</u>				
MHA	(297,941)	0	0	(21,600)
Total Intergovernmental Revenues	(297,941)	0	0	(21,600)
<u>Other Revenues</u>				
Local Shared Revenue	(55,286)	(70,000)	(145,000)	(78,400)
Total Other Revenues	(55,286)	(70,000)	(145,000)	(78,400)
TOTAL PROGRAM REVENUES	(353,227)	(70,000)	(145,000)	(100,000)
NET EXPENDITURES	14,156,915	15,927,967	17,371,372	18,101,461

INFORMATION SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Information Services</u>			
ANALYST PROCUREMENT IT	2		
ANALYST TELECOMMUNICATIONS	1		
ASST ADMINISTRATIVE	1		
COORD GIS TECHNICAL	1		
COORD INFORMATION TECH	2		
COORD TECHNOLOGY SVCS	1		
MGR BUDGET CONTRACT	1		
MGR GIS PROGRAM	1		
OFFICER CHIEF INFO	1		
OFFICER CHIEF INFO DEPUTY	1		
OFFICER INFO SECURITY	1		
OFFICER INFORMATION TECH	3		
SPEC COMPLIANCE IT	1		
Total Information Services	<u>17</u>		
<u>TOTAL INFORMATION SERVICES</u>	<u>17</u>		



■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	25,264,377	29,635,712	29,519,505	30,524,512
Materials and Supplies	19,858,888	19,239,936	19,448,713	19,421,870
Grants and Subsidies	710,709	819,218	819,218	819,218
Inventory	224,459	342,839	321,297	342,839
Service Charges	59,086	29,828	55,760	29,828
Transfers Out	354,806	357,468	357,468	359,343
Total Expenditures	46,470,770	50,425,002	50,521,962	51,497,611
Program Revenues	(8,901,795)	(9,121,832)	(8,406,399)	(8,708,022)
Net Expenditures	37,568,975	41,303,170	42,115,563	42,789,589
Authorized Complement				506

Mission

To initiate strategically sound, positive programming and policies that will meet and exceed citizen expectations in order to deliver City services in the best manner possible. To improve the quality of services delivered to our citizens as a result of increased public awareness campaigns, training for our employees, and overall responsiveness to issues identified by our internal and external customers through coordination with City divisions, intergovernmental agencies and the private sector overall.

Structure



Services

The Division of Parks and Neighborhoods supports an active civic culture reflective of the diversity of the community’s voices. The Division provides an array of services that range from culture and leisure, animal control, library services, neighborhoods, services targeting the youth and senior populations, management and maintenance for museums, entertainment venues, green spaces, recreation and sports facilities, re-entry opportunities for individuals with single felony convictions, and promoting the “Memphis Sound” locally and nationally.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Dog License	(315,056)	(274,965)	(274,965)	(274,965)
County Dog License Fee	(111,664)	(83,568)	(20,308)	(83,568)
Library Fines & Fees	(435,615)	(500,000)	(450,000)	(500,000)
Shelter Fees	(189,003)	(181,239)	(181,239)	(181,239)
Animal Vaccination	(32,503)	(18,234)	(18,234)	(22,943)
Admissions - School Groups	0	(14,000)	0	0
Admissions - Groups	0	(2,900)	0	0
Admissions - Museum Workshops	(13,899)	(17,800)	(2,135)	0
Admissions - General	(257,541)	(279,600)	(174,274)	0
Museum Planetarium Fee	(51,261)	(75,000)	0	0
Parking	(438,177)	(543,000)	(543,000)	(543,000)
Senior Citizen's Meals	(81,661)	(90,000)	(82,000)	(82,000)
Concessions	(1,092,803)	(1,065,283)	(989,789)	(1,025,372)
Golf Car Fees	(1,006,123)	(1,102,901)	(1,072,446)	(1,072,659)
Pro Shop Sales	(67,879)	(101,067)	(127,399)	(178,361)
Green Fees	(1,417,896)	(1,678,035)	(1,542,162)	(1,670,314)
Softball	(91,160)	(100,000)	(91,200)	(91,000)
Basketball	(17,475)	(35,000)	(17,500)	(17,500)
Football	(1,040)	(2,500)	(1,050)	(1,000)
Ballfield Permit	(18,776)	(18,000)	(18,000)	(18,000)
Class Fees	(56,446)	(68,500)	(55,010)	(55,750)
Rental Fees	(865,187)	(722,500)	(601,360)	(614,000)
Day Camp Fees	(108,653)	(212,700)	(212,500)	(320,220)
Food Service Revenue	0	0	150	0
After School Camp	(4,218)	(3,000)	(3,000)	(3,000)
Outside Revenue	0	(78,500)	(76,000)	(78,500)
Local Shared Revenue	(641,274)	(668,709)	(608,509)	(687,800)
City of Bartlett	(985,830)	(1,034,000)	(1,034,765)	(1,034,000)
Miscellaneous Income	(435,285)	(69,831)	(135,007)	(71,831)
Cash Overage/Shortage	(22,351)	0	(3,999)	0
Donated Revenue	(4,983)	0	(1,164)	0
Coca - Cola Sponsorship	(70,000)	(65,000)	(70,000)	(65,000)
Grant Revenue - Library	(43,359)	(16,000)	(16,000)	(16,000)
Misc. Library Revenue	(24,676)	0	16,466	0
Total Charges for Services	(8,901,795)	(9,121,832)	(8,406,399)	(8,708,022)

Description

To maximizes and coordinates administrative support for Park's service centers to enhance efficient and effective delivery of services.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	878,899	1,040,578	972,968	999,931
Materials and Supplies	556,198	1,227,574	657,830	1,040,867
Total Expenditures	1,434,007	2,268,153	1,630,798	2,040,799
Program Revenues	(15,459)	(10,000)	(10,000)	(28,000)
Net Expenditures	1,418,548	2,258,153	1,620,798	2,012,799
Authorized Complement				13

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	633,684	848,681	706,655	803,499
Holiday Salary Full Time	36,705	0	19,518	0
Vacation Leave	49,457	0	36,564	0
Bonus Leave	6,813	0	2,886	0
Sick Leave	11,806	0	7,689	0
Out of Rank Pay	0	0	3,000	0
Retirement Benefits	2,833	0	2,940	0
Pension	44,308	49,210	44,175	45,330
Social Security	959	0	1,991	0
Pension ARC Funding	0	48,304	48,304	57,802
Group Life Insurance	2,702	3,674	2,516	3,221
Unemployment	1,450	1,650	1,650	1,210
Medicare	10,650	18,933	10,895	18,887
Long Term Disability	2,046	2,272	1,985	2,266
Health Insurance - Basic	0	0	399	0
Health Insurance - Premier	51,564	62,823	50,646	62,683
Other Post Employment Benefits	4,807	0	0	9,346
Salaries - Part Time/ Temporary	15,979	0	31,156	0
On the Job Injury	531	0	0	0
Payroll Reserve	2,606	0	0	0
Attrition	0	5,031	0	5,031
Benefits Adjustments	0	0	0	(9,345)
Total Personnel Services	878,899	1,040,578	972,968	999,931
<u>Materials and Supplies</u>				
City Storeroom Supplies	143	0	10	0
City Shop Charges	8,164	7,691	10,936	7,691
City Shop Fuel	6,418	5,032	7,135	8,595
City Computer Svc Equipment	5,592	5,085	8,349	5,085
Data/Word Process Software	87,176	97,244	96,669	97,244
City Telephone/ Communications	12,971	10,000	10,151	10,000
Supplies - Outside	7,004	14,000	14,000	14,000
Outside Postage	145	200	838	200
Materials and Supplies	1,694	10,780	10,780	10,780
Advertising/Publication	2,356	4,000	5,000	4,000
Seminars/Training/Education	1,180	3,000	3,000	3,000
Misc Professional Services	26,505	175,300	175,740	175,300



Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Travel Expense	655	7,000	7,000	7,000
Unreported Travel	1,140	0	(968)	0
Mileage	0	2,200	0	2,200
Utilities	117,524	646,781	23,270	452,781
Insurance	110,528	82,583	130,744	86,313
Claims	15,925	30,000	30,000	30,000
Lawsuits	150,000	118,453	118,453	118,453
Dues/Memberships/ Periodicals	787	3,150	1,650	3,150
Misc Services and Charges	291	5,075	5,075	5,075
Total Materials and Supplies	556,198	1,227,574	657,830	1,040,867
TOTAL EXPENDITURES	1,434,007	2,268,153	1,630,798	2,040,799
<u>Charges for Services</u>				
Rental Fees	(15,430)	(10,000)	(10,000)	(28,000)
Total Charges for Services	(15,430)	(10,000)	(10,000)	(28,000)
<u>Other Revenues</u>				
Miscellaneous Income	(29)	0	0	0
Total Other Revenues	(29)	0	0	0
TOTAL PROGRAM REVENUES	(15,459)	(10,000)	(10,000)	(28,000)
NET EXPENDITURES	1,418,548	2,258,153	1,620,798	2,012,799

Description

To provides appropriate and creative park facilities that serve the leisure time and recreational needs of the citizens of Memphis by utilizing the highest professional standards for budget, design and construction.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	200,144	182,898	189,542	223,364
Materials and Supplies	8,193	20,504	18,460	20,504
Total Expenditures	208,337	203,402	208,002	243,868
Program Revenues	(200)	0	0	0
Net Expenditures	208,137	203,402	208,002	243,868
Authorized Complement				3

Planning & Development Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	116,401	172,902	152,678	215,245
Holiday Salary Full Time	7,165	0	4,564	0
Vacation Leave	9,379	0	8,425	0
Sick Leave	11,074	0	5,309	0
Out of Rank Pay	140	0	0	0
Longevity Pay	96	0	60	0
Retirement Benefits	0	0	0	0
Pension	8,655	9,579	10,470	12,915
Social Security	1,776	0	1,763	0
Pension ARC Funding	0	20,127	20,127	13,339
Group Life Insurance	612	502	642	735
Unemployment	435	300	300	440
Medicare	2,417	2,583	2,656	5,381
Long Term Disability	397	310	416	646
Health Insurance - Basic	7,188	10,670	8,316	8,738
Health Insurance - Premier	2,463	0	0	0
Other Post Employment Benefits	1,311	0	0	3,398
Salaries - Part Time/ Temporary	28,644	23,239	28,434	23,239
On the Job Injury	1,406	0	1,381	0
Payroll Reserve	585	0	0	0
Attrition	0	(1,004)	0	(1,004)
Expense Recovery - Personnel	0	(56,310)	(56,000)	(56,310)
Benefits Adjustments	0	0	0	(3,398)
Total Personnel Services	200,144	182,898	189,542	223,364
<u>Materials and Supplies</u>				
City Shop Charges	0	220	0	220
City Shop Fuel	0	880	0	880
City Computer Svc Equipment	0	0	0	0
City Telephone/ Communications	0	304	0	304
Printing - Outside	1,992	2,000	2,000	2,000
Supplies - Outside	3,435	4,400	4,400	4,400
Drafting/Photo Supplies	0	5,500	5,500	5,500
Materials and Supplies	2,184	4,000	3,360	4,000
Misc Professional Services	0	2,000	2,000	2,000

Planning & Development Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Dues/Memberships/ Periodicals	512	1,200	1,200	1,200
Misc Services and Charges	77	0	0	0
Expense Recovery - M & S	(6)	0	0	0
Total Materials and Supplies	8,193	20,504	18,460	20,504
TOTAL EXPENDITURES	208,337	203,402	208,002	243,868
<u>Other Revenues</u>				
Miscellaneous Income	(200)	0	0	0
Total Other Revenues	(200)	0	0	0
TOTAL PROGRAM REVENUES	(200)	0	0	0
NET EXPENDITURES	208,137	203,402	208,002	243,868



Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,910	0	749	0
Materials and Supplies	112	0	516	0
Total Expenditures	2,022	0	1,265	0
Net Expenditures	2,022	0	1,265	0
Authorized Complement				0



Park Operations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
On the Job Injury	1,910	0	749	0
Total Personnel Services	1,910	0	749	0
<u>Materials and Supplies</u>				
Horticulture	(770)	0	0	0
Misc Professional Services	0	0	516	0
Utilities	0	0	0	0
Misc Services and Charges	882	0	0	0
Total Materials and Supplies	112	0	516	0
TOTAL EXPENDITURES	2,022	0	1,265	0
NET EXPENDITURES	2,022	0	1,265	0

Description

Park Facilities provides diverse leisure activities and services to the citizens of Memphis. The Memphis Zoo preserves wildlife through education, conservation and research. The Zoo is operated through a public/private partnership between the City of Memphis and Memphis Zoological Society. The Memphis Brooks Museum of Art enriches the lives of our diverse community through the museum's expanding collections, varied exhibitions, and dynamic programs that reflect the art of world cultures from antiquity to the present. Our vision is to transform lives through the power of art.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	1,884,139	2,074,141	2,110,719	2,028,681
Materials and Supplies	1,356,383	1,441,491	1,550,541	1,485,623
Service Charges	966	0	564	0
Total Expenditures	3,241,018	3,515,632	3,661,823	3,514,304
Program Revenues	(363,120)	(436,300)	(177,956)	0
Net Expenditures	2,877,898	3,079,332	3,483,867	3,514,304
Authorized Complement				28

Park Facilities Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	973,029	1,273,814	1,122,903	1,251,084
Holiday Salary Full Time	57,211	0	32,339	0
Vacation Leave	71,241	0	41,736	0
Bonus Leave	8,686	0	5,913	0
Sick Leave	34,440	0	25,337	0
Overtime	7,741	3,710	5,380	3,710
Out of Rank Pay	0	2,300	0	2,300
Longevity Pay	263	0	263	0
Retirement Benefits	18,976	0	0	0
Pension	57,349	70,557	59,762	58,701
Supplemental Pension	2,309	3,120	2,312	2,300
Social Security	32,191	7,242	34,747	7,242
Pension ARC Funding	0	108,684	108,684	124,497
Group Life Insurance	2,454	3,805	2,545	3,048
Unemployment	3,770	3,750	3,750	2,970
Medicare	20,671	28,258	21,760	29,004
Long Term Disability	5,831	3,489	6,035	3,660
Health Insurance - Basic	12,338	17,018	18,287	13,249
Health Insurance - Premier	130,729	167,176	146,688	145,698
Other Post Employment Benefits	11,362	0	0	22,940
Salaries - Part Time/ Temporary	419,390	421,017	470,588	421,017
On the Job Injury	8,574	1,000	1,690	1,000
Payroll Reserve	5,585	0	0	0
Attrition	0	(40,799)	0	(40,799)
Benefits Adjustments	0	0	0	(22,940)
Total Personnel Services	1,884,139	2,074,141	2,110,719	2,028,681
<u>Materials and Supplies</u>				
City Shop Charges	13,620	16,063	16,062	17,180
City Shop Fuel	5,966	7,945	7,945	7,266
City Computer Svc Equipment	5,852	4,800	7,575	4,800
City Telephone/ Communications	2,425	3,979	3,980	3,979
Printing - Outside	16,578	22,450	20,450	22,450
Supplies - Outside	25,001	18,945	18,945	18,945
Household Supplies	15,337	19,000	18,000	19,000
Medical Supplies	75	0	56	0
Outside Postage	1,715	1,600	1,600	1,600

Park Facilities Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Lumber & Wood Products	2,069	6,500	6,500	6,500
Paints Oils & Glass	0	2,000	0	2,000
Lime Cement & Gravel	0	0	1,144	0
Materials and Supplies	31,232	63,175	63,175	63,175
Miscellaneous Expense	0	0	210	0
Library Microforms	97	0	0	0
Outside Equipment Repair/ Maintenance	151,280	136,924	157,172	136,924
Janitorial Services	6,806	0	0	0
Security	241,025	267,966	342,216	267,966
Misc Professional Services	78,125	130,570	138,068	130,570
Utilities	526,790	521,700	521,699	521,700
Insurance	169,856	172,556	172,556	216,250
Claims	13,500	0	0	0
Dues/Memberships/ Periodicals	5,440	5,603	5,000	5,603
Rent	42,781	38,850	47,323	38,850
Misc Services and Charges	813	865	865	865
Total Materials and Supplies	1,356,383	1,441,491	1,550,541	1,485,623
<u>Service Charges</u>				
Credit Card Fees - Expense	966	0	564	0
Total Service Charges	966	0	564	0
TOTAL EXPENDITURES	3,241,018	3,515,632	3,661,823	3,514,304
<u>Charges for Services</u>				
Admissions - Museum Workshops	(13,899)	(17,800)	(2,135)	0
Admissions - General	(257,541)	(279,600)	(174,274)	0
Museum Planetarium Fee	(51,261)	(75,000)	0	0
Rental Fees	(40,418)	(47,000)	(1,547)	0
Admissions - School Groups	0	(14,000)	0	0
Admissions - Groups	0	(2,900)	0	0
Total Charges for Services	(363,120)	(436,300)	(177,956)	0
TOTAL PROGRAM REVENUES	(363,120)	(436,300)	(177,956)	0
NET EXPENDITURES	2,877,898	3,079,332	3,483,867	3,514,304

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	2,622	0	0	0
Materials and Supplies	3,911,044	3,111,641	3,423,379	3,171,017
Total Expenditures	3,913,666	3,111,641	3,423,379	3,171,017
Net Expenditures	3,913,666	3,111,641	3,423,379	3,171,017
Authorized Complement				0

Zoo Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Other Post Employment Benefits	2,622	0	0	0
Total Personnel Services	2,622	0	0	0
<u>Materials and Supplies</u>				
City Shop Charges	38,820	9,982	59,120	9,982
City Shop Fuel	56,247	15,830	56,360	15,830
Misc Professional Services	156,176	220,000	220,000	220,000
Utilities	657,245	0	0	0
Sewer Fees	1,671,896	1,745,240	1,745,239	1,745,240
Insurance	130,660	142,660	142,660	202,036
Misc Services and Charges	1,200,000	977,929	1,200,000	977,929
Total Materials and Supplies	3,911,044	3,111,641	3,423,379	3,171,017
TOTAL EXPENDITURES	3,913,666	3,111,641	3,423,379	3,171,017
NET EXPENDITURES	3,913,666	3,111,641	3,423,379	3,171,017

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	571,448	571,448	571,448	571,448
Total Expenditures	571,448	571,448	571,448	571,448
Net Expenditures	571,448	571,448	571,448	571,448
Authorized Complement				0

Brooks Museum Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Materials and Supplies</u>				
Misc Professional Services	571,448	571,448	571,448	571,448
Total Materials and Supplies	571,448	571,448	571,448	571,448
TOTAL EXPENDITURES	571,448	571,448	571,448	571,448
NET EXPENDITURES	571,448	571,448	571,448	571,448

Description

The Memphis Botanic Garden is dedicated to being an exemplary regional center for horticultural and environmental enrichment.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	177,606	193,680	192,213	196,221
Materials and Supplies	369,871	344,620	359,985	348,126
Total Expenditures	547,477	538,300	552,198	544,347
Net Expenditures	547,477	538,300	552,198	544,347
Authorized Complement				4

Memphis Botanic Garden Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	111,813	133,179	118,039	133,179
Holiday Salary Full Time	6,659	0	3,586	0
Vacation Leave	11,109	0	8,853	0
Bonus Leave	1,329	0	1,097	0
Sick Leave	2,269	0	1,604	0
Overtime	2,263	0	0	0
Longevity Pay	71	0	71	0
Pension	5,919	5,919	5,920	5,919
Supplemental Pension	813	811	814	811
Social Security	1,894	2,555	1,794	2,555
Pension ARC Funding	0	16,101	16,101	17,785
Group Life Insurance	418	475	418	475
Unemployment	580	600	600	440
Medicare	1,770	3,329	1,694	3,329
Long Term Disability	1,809	400	1,810	400
Health Insurance - Basic	7,188	8,456	8,316	8,738
Health Insurance - Premier	18,508	21,854	21,496	22,589
Other Post Employment Benefits	1,748	0	0	3,398
On the Job Injury	784	0	0	0
Payroll Reserve	662	0	0	0
Benefits Adjustments	0	0	0	(3,398)
Total Personnel Services	177,606	193,680	192,213	196,221
<u>Materials and Supplies</u>				
City Storeroom Supplies	0	0	0	0
City Shop Charges	882	0	0	0
City Shop Fuel	27,976	27,500	15,906	21,000
City Computer Svc Equipment	0	0	183	0
City Telephone/ Communications	1	0	3	0
Supplies - Outside	24	0	0	0
Outside Postage	0	0	12	0
Misc Professional Services	137,920	137,920	137,920	137,920
Travel Expense	690	0	0	0
Utilities	187,427	176,700	203,460	176,700
Insurance	14,952	2,500	2,500	12,506
Total Materials and Supplies	369,871	344,620	359,985	348,126
TOTAL EXPENDITURES	547,477	538,300	552,198	544,347

Memphis Botanic Garden Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
NET EXPENDITURES	547,477	538,300	552,198	544,347



Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	2,882,706	2,007,243	2,022,150	1,962,220
Transfers Out	354,806	357,468	357,468	359,343
Total Expenditures	3,237,512	2,364,711	2,379,618	2,321,563
Program Revenues	(2,247,334)	(1,767,000)	(1,822,584)	(1,767,000)
Net Expenditures	990,178	597,711	557,034	554,563
Authorized Complement				0

Fairgrounds/Stadium Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	20,931	40,000	40,000	40,000
City Shop Charges	4,017	2,000	3,658	2,000
City Shop Fuel	0	100	441	100
City Telephone/ Communications	648	100	209	100
Misc Professional Services	1,945,286	1,009,923	1,107,631	1,009,923
Utilities	619,940	600,000	600,000	620,000
Insurance	104,254	94,120	94,120	29,097
Misc Services and Charges	187,632	261,000	176,092	261,000
Total Materials and Supplies	2,882,706	2,007,243	2,022,150	1,962,220
<u>Transfers Out</u>				
Oper Tfr Out - Debt Service Fund	354,806	357,468	357,468	359,343
Total Transfers Out	354,806	357,468	357,468	359,343
TOTAL EXPENDITURES	3,237,512	2,364,711	2,379,618	2,321,563
<u>Charges for Services</u>				
Parking	(438,177)	(543,000)	(543,000)	(543,000)
Concessions	(816,613)	(693,000)	(693,000)	(693,000)
Rental Fees	(608,470)	(390,000)	(390,000)	(390,000)
Outside Revenue	0	(76,000)	(76,000)	(76,000)
Total Charges for Services	(1,863,260)	(1,702,000)	(1,702,000)	(1,702,000)
<u>Other Revenues</u>				
Miscellaneous Income	(314,074)	0	(50,584)	0
Coca - Cola Sponsorship	(70,000)	(65,000)	(70,000)	(65,000)
Total Other Revenues	(384,074)	(65,000)	(120,584)	(65,000)
TOTAL PROGRAM REVENUES	(2,247,334)	(1,767,000)	(1,822,584)	(1,767,000)
NET EXPENDITURES	990,178	597,711	557,034	554,563

Description

Recreation Centers are to provide leadership and direction to professional staff to ensure that quality of life is enhanced through delivery of recreational programs and leisure services to the citizens of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	5,813,914	6,609,058	6,762,037	7,014,726
Materials and Supplies	2,916,643	2,757,099	3,086,967	3,092,045
Total Expenditures	8,730,557	9,366,157	9,849,004	10,106,771
Program Revenues	(861,378)	(1,098,100)	(932,334)	(1,101,770)
Net Expenditures	7,869,179	8,268,057	8,916,671	9,005,001
Authorized Complement				94

Recreation Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,416,600	3,504,128	3,122,195	3,580,417
Holiday Salary Full Time	142,063	0	89,103	0
Vacation Leave	186,517	0	129,715	0
Bonus Leave	25,437	0	11,820	0
Sick Leave	103,399	0	48,599	0
Overtime	0	0	1,710	0
Out of Rank Pay	9,287	14,500	3,359	12,000
Longevity Pay	1,664	0	1,506	0
Shift Differential	816	1,700	1,339	1,700
Retirement Benefits	61,654	80,500	17,088	68,000
Pension	118,705	139,193	139,491	137,973
Supplemental Pension	16,627	17,874	19,837	18,831
Social Security	161,691	56,928	165,792	56,928
Pension ARC Funding	0	378,382	378,382	417,956
Group Life Insurance	8,265	11,760	8,176	9,358
Unemployment	10,875	10,800	10,800	9,680
Medicare	65,456	70,869	71,547	85,972
Long Term Disability	10,605	8,438	11,567	10,086
Health Insurance - Basic	40,403	51,160	49,826	52,808
Health Insurance - Premier	417,754	540,251	488,549	487,906
Other Post Employment Benefits	37,144	0	0	74,767
Salaries - Part Time/ Temporary	1,945,975	1,832,345	1,989,257	2,177,380
On the Job Injury	5,541	10,000	2,379	7,500
Payroll Reserve	27,438	0	0	0
Attrition	0	(119,769)	0	(119,769)
Benefits Adjustments	0	0	0	(74,767)
Total Personnel Services	5,813,914	6,609,058	6,762,037	7,014,726
<u>Materials and Supplies</u>				
City Storeroom Supplies	0	0	10	0
Facility Repair & Carpentry	0	0	0	0
City Shop Charges	33,230	46,970	42,663	37,860
City Shop Fuel	24,599	30,800	25,401	23,000
City Computer Svc Equipment	53,374	0	0	0
City Telephone/ Communications	12,107	7,020	12,580	12,385
Printing - Outside	854	1,000	1,000	1,000
Supplies - Outside	9,029	13,550	14,958	14,850



Recreation Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Food Expense	73,052	80,000	90,000	85,000
Clothing	6,212	7,250	9,270	9,900
Household Supplies	139,008	87,300	163,246	167,600
Athletic/Recreational Supplies	55,244	34,400	66,401	66,400
Outside Postage	826	0	0	500
Chemicals	4,980	35,000	35,000	35,000
Materials and Supplies	0	0	0	0
Outside Equipment Repair/ Maintenance	9,311	16,050	14,350	18,450
Janitorial Services	0	0	81	0
Security	96,223	74,700	104,199	103,000
Misc Professional Services	390,214	388,487	396,743	393,307
Travel Expense	382	1,700	2,789	5,500
Mileage	0	1,400	1,400	8,100
Utilities	1,805,936	1,741,084	1,877,616	1,887,032
Insurance	200,486	190,188	227,760	221,161
Dues/Memberships/ Periodicals	1,576	200	1,500	2,000
Total Materials and Supplies	2,916,643	2,757,099	3,086,967	3,092,045
TOTAL EXPENDITURES	8,730,557	9,366,157	9,849,004	10,106,771
Charges for Services				
Senior Citizen's Meals	(81,661)	(90,000)	(82,000)	(82,000)
Concessions	(80)	(1,400)	(80)	0
Softball	(91,160)	(100,000)	(91,200)	(91,000)
Basketball	(17,475)	(35,000)	(17,500)	(17,500)
Football	(1,040)	(2,500)	(1,050)	(1,000)
Ballfield Permit	(18,776)	(18,000)	(18,000)	(18,000)
Class Fees	(56,446)	(68,500)	(55,010)	(55,750)
Day Camp Fees	(108,653)	(212,700)	(212,500)	(320,220)
Food Service Revenue	0	0	150	0
After School Camp	(4,218)	(3,000)	(3,000)	(3,000)
Rental Fees	(200,869)	(275,500)	(199,813)	(196,000)
Total Charges for Services	(580,377)	(806,600)	(680,003)	(784,470)
Other Revenues				
Local Shared Revenue	(266,274)	(289,000)	(228,800)	(312,800)
Miscellaneous Income	(14,728)	(2,500)	(23,530)	(4,500)
Total Other Revenues	(281,001)	(291,500)	(252,331)	(317,300)



Recreation Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL PROGRAM REVENUES	(861,378)	(1,098,100)	(932,334)	(1,101,770)
NET EXPENDITURES	<u>7,869,179</u>	<u>8,268,057</u>	<u>8,916,671</u>	<u>9,005,001</u>

Description

Golf legal level provides quality golf facilities that will enable golfers of all levels to enhance their enjoyment of the game with as little tax burden as possible on the citizens of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	2,258,331	2,318,719	2,245,983	2,335,793
Materials and Supplies	1,846,966	2,090,450	2,017,478	2,091,494
Inventory	224,349	342,839	321,297	342,839
Service Charges	50,280	29,828	47,356	29,828
Total Expenditures	4,379,926	4,781,836	4,632,114	4,799,954
Program Revenues	(2,893,786)	(3,322,717)	(3,103,609)	(3,323,537)
Net Expenditures	1,486,140	1,459,119	1,528,505	1,476,417
Authorized Complement				17

Golf Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	591,963	763,868	595,479	803,035
Holiday Salary Full Time	34,442	0	16,294	0
Vacation Leave	40,094	0	29,805	0
Bonus Leave	6,210	0	1,713	0
Sick Leave	8,235	0	747	0
Out of Rank Pay	5,433	4,500	6,205	4,500
Longevity Pay	59	0	59	0
Retirement Benefits	0	15,149	26,450	15,149
Pension	38,798	45,832	38,084	40,182
Social Security	81,096	0	84,461	0
Pension ARC Funding	0	64,406	64,406	71,142
Group Life Insurance	1,513	1,970	1,350	2,109
Unemployment	2,029	2,100	2,100	1,540
Medicare	27,552	17,175	28,327	16,417
Long Term Disability	1,886	2,075	1,529	2,009
Health Insurance - Basic	0	0	0	0
Health Insurance - Premier	99,665	117,987	105,147	95,438
Other Post Employment Benefits	6,555	0	0	11,895
Salaries - Part Time/ Temporary	1,307,998	1,288,485	1,241,631	1,288,485
On the Job Injury	1,910	4,500	2,197	4,500
Payroll Reserve	2,893	0	0	0
Attrition	0	(9,328)	0	(8,712)
Benefits Adjustments	0	0	0	(11,894)
Total Personnel Services	2,258,331	2,318,719	2,245,983	2,335,793
<u>Materials and Supplies</u>				
City Shop Charges	10,373	30,500	27,085	18,915
City Shop Fuel	105,842	135,217	114,695	143,497
City Computer Svc Equipment	0	1,500	1,653	1,500
City Telephone/ Communications	357	13,301	4,209	13,301
Printing - Outside	1,980	13,300	10,600	13,300
Supplies - Outside	1,904	21,000	17,002	18,900
Food Expense	61,004	0	2,795	0
Clothing	267	5,500	5,500	5,500
Household Supplies	5,374	0	0	0
Chemicals	29,337	144,000	99,795	144,000
Materials and Supplies	86,056	103,400	68,315	103,400



Golf Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Miscellaneous Expense	14,693	22,500	22,611	6,900
Outside Equipment Repair/ Maintenance	157,408	100,000	180,981	100,000
Security	12,459	8,160	6,472	8,160
Misc Professional Services	46,908	27,700	84,032	76,700
Mileage	4,479	19,500	3,272	2,300
Utilities	312,985	389,508	359,183	389,508
Total Quality Management	39	0	32	0
Insurance	32,491	30,193	30,193	34,192
Dues/Memberships/ Periodicals	0	1,500	900	1,500
Rent	0	0	0	0
Minor Equipment	8,938	22,000	12,830	8,250
Equipment Rental	957,972	1,001,671	965,322	1,001,671
Expense Recovery - M & S	(3,900)	0	0	0
Total Materials and Supplies	1,846,966	2,090,450	2,017,478	2,091,494
<u>Inventory</u>				
Inventory Purchases	66,050	75,802	105,848	75,802
Food Inventory	158,299	267,037	215,449	267,037
Total Inventory	224,349	342,839	321,297	342,839
<u>Service Charges</u>				
Credit Card Fees - Expense	50,280	29,828	47,356	29,828
Total Service Charges	50,280	29,828	47,356	29,828
TOTAL EXPENDITURES	4,379,926	4,781,836	4,632,114	4,799,954
<u>Charges for Services</u>				
Concessions	(276,110)	(370,883)	(296,709)	(332,372)
Golf Car Fees	(1,006,123)	(1,102,901)	(1,072,446)	(1,072,659)
Pro Shop Sales	(67,879)	(101,067)	(127,399)	(178,361)
Green Fees	(1,417,896)	(1,678,035)	(1,542,162)	(1,670,314)
Outside Revenue	0	(2,500)	0	(2,500)
Total Charges for Services	(2,768,008)	(3,255,386)	(3,038,717)	(3,256,206)
<u>Other Revenues</u>				
Miscellaneous Income	(103,426)	(67,331)	(60,893)	(67,331)
Cash Overage/Shortage	(22,351)	0	(3,999)	0
Total Other Revenues	(125,778)	(67,331)	(64,892)	(67,331)

Golf Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL PROGRAM REVENUES	(2,893,786)	(3,322,717)	(3,103,609)	(3,323,537)
NET EXPENDITURES	<u>1,486,140</u>	<u>1,459,119</u>	<u>1,528,505</u>	<u>1,476,417</u>

Description

Special Services comprise of Second Chance, Community Affairs, and Music Commission. The programs provide training, advocacy, capacity building, and technical assistance to a diverse group of citizens.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	559,126	638,680	678,101	802,867
Materials and Supplies	82,388	140,150	140,055	140,150
Grants and Subsidies	709,621	669,218	669,218	669,218
Total Expenditures	1,351,134	1,448,048	1,487,375	1,612,235
Program Revenues	(654)	0	0	0
Net Expenditures	1,350,480	1,448,048	1,487,375	1,612,235
Authorized Complement				11

Special Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services				
Full-Time Salaries	382,590	491,245	482,844	609,677
Holiday Salary Full Time	21,279	0	10,640	0
Vacation Leave	15,705	0	11,666	0
Bonus Leave	3,966	0	2,343	0
Sick Leave	15,663	0	19,530	0
Longevity Pay	48	0	50	0
Retirement Benefits	17,634	0	4,634	0
Pension	26,355	29,475	29,475	34,551
Social Security	904	0	557	0
Pension ARC Funding	0	44,279	44,279	48,910
Group Life Insurance	817	1,421	716	1,414
Unemployment	1,595	1,350	1,350	1,100
Medicare	6,484	12,281	4,334	14,396
Long Term Disability	1,112	1,280	838	1,728
Health Insurance - Basic	0	0	0	0
Health Insurance - Premier	43,155	46,449	41,846	80,189
Other Post Employment Benefits	4,370	0	0	8,496
Salaries - Part Time/ Temporary	14,580	23,000	23,000	23,000
On the Job Injury	930	0	0	0
Payroll Reserve	1,938	0	0	0
Attrition	0	(12,100)	0	(12,100)
Benefits Adjustments	0	0	0	(8,495)
Total Personnel Services	559,126	638,680	678,101	802,867
Materials and Supplies				
City Shop Fuel	84	1,100	1,100	1,100
City Computer Svc Equipment	0	3,070	3,070	3,070
City Telephone/ Communications	3,202	3,900	3,900	3,900
Printing - Outside	0	6,000	5,000	6,000
Supplies - Outside	2,339	4,000	5,440	4,000
Outside Postage	13	250	260	250
Materials and Supplies	6,216	12,850	12,850	12,850
Panelization	93	0	0	0
Advertising/Publication	4,927	9,560	9,560	9,560
Seminars/Training/Education	4,649	11,000	11,000	11,000
Misc Professional Services	59,656	72,520	72,520	72,520
Travel Expense	35	8,800	8,800	8,800



Special Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Unreported Travel	545	0	(545)	0
Mileage	629	5,400	5,400	5,400
Dues/Memberships/ Periodicals	0	1,700	1,700	1,700
Total Materials and Supplies	82,388	140,150	140,055	140,150
<u>Grants and Subsidies</u>				
MIFA General Assistance	709,621	669,218	669,218	669,218
Total Grants and Subsidies	709,621	669,218	669,218	669,218
TOTAL EXPENDITURES	1,351,134	1,448,048	1,487,375	1,612,235
<u>Other Revenues</u>				
Miscellaneous Income	(654)	0	0	0
Total Other Revenues	(654)	0	0	0
TOTAL PROGRAM REVENUES	(654)	0	0	0
NET EXPENDITURES	1,350,480	1,448,048	1,487,375	1,612,235

Description

Created by City ordinance, the Shelter is empowered to enforce animal control laws of the City. It protects the rights of people against the dangers and nuisance of uncontrolled animals and protects animals from mistreatment and abuse. The Shelter also provides a safe and caring environment for abused and abandoned animals until they are adopted.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	2,626,408	3,137,194	2,987,062	3,205,230
Materials and Supplies	831,565	719,753	766,048	664,389
Total Expenditures	3,457,973	3,856,947	3,753,110	3,869,619
Program Revenues	(653,209)	(562,715)	(500,618)	(562,715)
Net Expenditures	2,804,764	3,294,232	3,252,492	3,306,904
Authorized Complement				50



Animal Shelter Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services				
Full-Time Salaries	1,516,543	1,998,174	1,722,787	2,026,691
Holiday Salary Full Time	88,010	0	48,871	0
Vacation Leave	84,297	0	47,539	0
Bonus Leave	14,721	0	10,547	0
Sick Leave	64,799	0	35,933	0
Overtime	170,913	126,000	126,000	126,000
Out of Rank Pay	1,776	6,000	1,930	6,000
Hazardous Duty Pay	82,716	153,500	56,184	153,500
Longevity Pay	118	0	145	0
Shift Differential	6,401	0	6,401	0
Retirement Benefits	5,686	10,000	10,000	10,000
Pension	111,461	119,890	119,890	116,330
Supplemental Pension	0	1,784	1,784	0
Social Security	5,990	0	8,842	0
Pension ARC Funding	0	165,039	165,039	222,317
Group Life Insurance	4,490	6,199	6,199	4,836
Unemployment	6,670	6,600	6,600	5,280
Medicare	29,001	48,931	43,984	48,471
Long Term Disability	4,981	5,387	5,307	5,816
Health Insurance - Basic	16,853	21,299	18,226	21,987
Health Insurance - Premier	215,475	278,627	267,212	268,239
Other Post Employment Benefits	18,790	0	0	40,782
Salaries - Part Time/Temporary	94,923	207,642	207,642	207,642
On the Job Injury	73,572	70,000	70,000	70,000
Payroll Reserve	8,220	0	0	0
Attrition	0	(87,878)	0	(87,878)
Benefits Adjustments	0	0	0	(40,782)
Total Personnel Services	2,626,408	3,137,194	2,987,062	3,205,230
Materials and Supplies				
Facility Repair & Carpentry	0	0	0	0
City Shop Charges	29,076	50,000	50,000	30,000
City Shop Fuel	62,532	40,000	51,500	60,000
City Computer Svc Equipment	0	7,500	0	7,500
City Telephone/Communications	12,323	7,500	7,500	7,500
Supplies - Outside	16,823	10,000	10,000	10,000
Hand Tools	0	400	400	400

Animal Shelter Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Clothing	11,607	26,500	20,500	26,500
Household Supplies	8,863	10,000	10,000	10,000
Safety Equipment	0	2,000	2,000	2,000
Medical Supplies	124,952	132,000	132,000	132,000
Outside Postage	38	0	60	0
Materials and Supplies	149,731	71,999	71,999	71,999
Outside Equipment Repair/ Maintenance	17,447	10,000	20,000	10,000
Medical/Dental/Vetinary	45,277	40,000	40,000	40,000
Outside Phone/ Communications	0	2,000	2,000	2,000
Janitorial Services	58,000	58,000	58,000	58,000
Seminars/Training/Education	9,521	10,000	10,000	10,000
Misc Professional Services	29,313	15,000	53,355	15,000
Staff Development	170	2,000	2,000	2,000
Travel Expense	369	5,000	5,301	5,000
Unreported Travel	1,493	0	(421)	0
Mileage	43	500	500	500
Utilities	169,147	135,000	135,000	135,000
WYPL Supplies & Printing Expense - Library	338	0	0	0
Insurance	70,354	70,354	70,354	14,990
Claims	765	0	0	0
Dues/Memberships/ Periodicals	2,873	4,000	4,000	4,000
Misc Services and Charges	10,513	10,000	10,000	10,000
Total Materials and Supplies	831,565	719,753	766,048	664,389
TOTAL EXPENDITURES	3,457,973	3,856,947	3,753,110	3,869,619
<u>Licenses and Permits</u>				
Dog License	(315,056)	(274,965)	(274,965)	(274,965)
County Dog License Fee	(111,664)	(83,568)	(20,308)	(83,568)
Total Licenses and Permits	(426,720)	(358,533)	(295,273)	(358,533)
<u>Charges for Services</u>				
Shelter Fees	(189,003)	(181,239)	(181,239)	(181,239)
Animal Vaccination	(32,503)	(18,234)	(18,234)	(22,943)
Total Charges for Services	(221,507)	(199,473)	(199,473)	(204,182)
<u>Other Revenues</u>				
Local Shared Revenue	0	(4,709)	(4,709)	0

Animal Shelter Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Donated Revenue	(4,983)	0	(1,164)	0
Total Other Revenues	(4,983)	(4,709)	(5,873)	0
TOTAL PROGRAM REVENUES	(653,209)	(562,715)	(500,618)	(562,715)
NET EXPENDITURES	2,804,764	3,294,232	3,252,492	3,306,904

Description

The library system provides general administrative support for all library agencies including regional branch management, adult services coordination and youth services coordination. Services include computer training and services, story time programs, summer reading programs and meeting places for the citizens of Memphis and Shelby County.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	10,836,789	13,432,437	13,385,594	13,683,662
Materials and Supplies	4,521,390	4,957,964	5,008,844	4,983,987
Grants and Subsidies	1,088	0	0	0
Service Charges	7,840	0	7,840	0
Total Expenditures	15,367,113	18,390,401	18,402,279	18,667,649
Program Revenues	(1,866,655)	(1,925,000)	(1,859,298)	(1,925,000)
Net Expenditures	13,500,458	16,465,401	16,542,980	16,742,649
Authorized Complement				284

Libraries Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Materials and Supplies</u>				
City Shop Charges	22,641	36,000	36,000	20,000
City Shop Fuel	26,131	23,985	23,985	27,250
City Computer Svc Equipment	350	4,900	4,901	4,900
City Telephone/ Communications	11,833	15,000	15,000	15,000
Printing - Outside	0	2,270	2,270	2,270
Supplies - Outside	152,543	164,346	164,346	164,346
Household Supplies	36,841	49,000	49,000	49,000
Safety Equipment	(62)	0	0	0
Outside Postage	6,014	15,000	15,000	15,000
Materials and Supplies	377	0	0	0
Library Books	1,264,320	1,289,290	1,289,290	1,289,290
Outside Equipment Repair/ Maintenance	39,728	30,500	40,000	30,500
Facilities Structure Repair - Outside	147,454	193,047	193,047	193,047
Janitorial Services	560,663	700,010	700,010	700,010
Security	760,006	847,880	847,880	877,880
Seminars/Training/Education	200	2,500	2,500	2,500
Misc Professional Services	51,513	78,282	78,282	78,282
Travel Expense	0	2,500	2,500	2,500
Mileage	4,316	12,000	12,000	12,000
Utilities	1,228,039	1,305,792	1,305,792	1,305,792
Tower Lease Expense - Library	35,855	36,700	36,700	36,700
WYPL Arkansas Tower Expense - Library	28,175	30,000	30,000	30,000
Insurance	133,343	91,962	133,343	100,720
Dues/Memberships/ Periodicals	11,110	14,500	14,500	14,500
Misc Services and Charges	0	12,500	12,500	12,500
Total Materials and Supplies	4,521,390	4,957,964	5,008,844	4,983,987
<u>Grants and Subsidies</u>				
Death Benefits	1,088	0	0	0
Total Grants and Subsidies	1,088	0	0	0
<u>Service Charges</u>				
Credit Card Fees - Expense	7,840	0	7,840	0
Total Service Charges	7,840	0	7,840	0

Libraries Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL EXPENDITURES	15,367,113	18,390,401	18,402,279	18,667,649
<u>Fines and Forfeitures</u>				
Library Fines & Fees	(435,615)	(500,000)	(450,000)	(500,000)
Total Fines and Forfeitures	(435,615)	(500,000)	(450,000)	(500,000)
<u>Other Revenues</u>				
Local Shared Revenue	(375,000)	(375,000)	(375,000)	(375,000)
City of Bartlett	(985,830)	(1,034,000)	(1,034,765)	(1,034,000)
Miscellaneous Income	(2,174)	0	0	0
Grant Revenue - Library	(43,359)	(16,000)	(16,000)	(16,000)
Brigham Young	0	0	0	0
Misc. Library Revenue	(24,676)	0	16,466	0
Total Other Revenues	(1,431,040)	(1,425,000)	(1,409,298)	(1,425,000)
TOTAL PROGRAM REVENUES	(1,866,655)	(1,925,000)	(1,859,298)	(1,925,000)
NET EXPENDITURES	13,500,458	16,465,401	16,542,980	16,742,649
<u>Personnel Services</u>				
Full-Time Salaries	7,199,418	9,925,694	8,710,517	9,892,515
Holiday Salary Full Time	426,545	0	245,098	0
Vacation Leave	539,599	0	307,585	0
Bonus Leave	69,720	0	35,796	0
Sick Leave	320,569	0	206,263	0
Retirement Benefits	202,389	150,000	150,000	150,000
Pension	345,187	548,442	548,442	549,707
Social Security	14,452	2,172	21,973	2,172
Pension ARC Funding	0	1,074,767	1,074,767	1,293,882
Group Life Insurance	13,135	19,147	12,953	15,716
Unemployment	37,265	35,400	35,400	29,480
Medicare	112,328	208,446	207,846	228,904
Long Term Disability	23,724	25,025	25,256	27,571
Health Insurance - Basic	94,802	121,341	132,185	141,709
Health Insurance - Premier	1,055,183	1,315,621	1,304,108	1,345,625
Other Post Employment Benefits	113,617	0	0	227,698
Salaries - Part Time/ Temporary	206,050	354,404	354,404	354,404



Libraries Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
On the Job Injury	31,751	13,000	13,000	13,000
Payroll Reserve	31,055	0	0	0
Attrition	0	(361,023)	0	(361,023)
Benefits Adjustments	0	0	0	(227,698)
Total Personnel Services	10,836,789	13,432,437	13,385,594	13,683,662

Description

The Neighborhood Watch program is made up of citizens who take the initiative to help prevent crime in their neighborhoods. Participants keep an eye out for their neighbors and their homes by taking note of unusual activity and reporting the proper information to the authorities in the event of a crime.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	24,489	8,327	(5,463)	34,037
Materials and Supplies	3,733	(150,001)	(174,988)	(150,000)
Grants and Subsidies	0	150,000	150,000	150,000
Total Expenditures	28,222	8,326	(30,451)	34,037
Net Expenditures	28,222	8,326	(30,451)	34,037
Authorized Complement				2

Neighborhood Watch Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	18,804	66,811	66,811	63,000
Holiday Salary Full Time	676	0	1,437	0
Vacation Leave	0	0	1,212	0
Sick Leave	788	0	1,196	0
Retirement Benefits	0	0	0	0
Pension	1,216	0	2,953	3,780
Social Security	86	0	1,549	0
Pension ARC Funding	0	8,051	8,051	8,893
Group Life Insurance	73	0	234	306
Unemployment	0	150	150	110
Medicare	315	0	1,068	1,575
Long Term Disability	0	126	112	189
Health Insurance - Premier	0	0	1,770	0
Other Post Employment Benefits	437	0	0	850
Salaries - Part Time/ Temporary	1,380	0	22,995	22,995
Payroll Reserve	715	0	0	0
Attrition	0	48,189	0	48,189
Expense Recovery - Personnel	0	(115,000)	(115,000)	(115,000)
Benefits Adjustments	0	0	0	(850)
Total Personnel Services	24,489	8,327	(5,463)	34,037
<u>Materials and Supplies</u>				
City Computer Svc Equipment	0	1,999	2,000	2,000
Printing - Outside	200	2,500	2,500	2,500
Supplies - Outside	3,533	2,500	2,500	2,500
Outside Postage	0	3,000	3,000	1,000
Materials and Supplies	0	0	0	2,000
Misc Professional Services	0	0	12	0
Expense Recovery - M & S	0	(160,000)	(185,000)	(160,000)
Total Materials and Supplies	3,733	(150,001)	(174,988)	(150,000)
<u>Grants and Subsidies</u>				
Community Initiatives Grants for Non-Profits	0	150,000	150,000	150,000
Total Grants and Subsidies	0	150,000	150,000	150,000
TOTAL EXPENDITURES	28,222	8,326	(30,451)	34,037



Neighborhood Watch Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
NET EXPENDITURES	28,222	8,326	(30,451)	34,037



PARKS & NEIGHBORHOODS

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		MGR SCHOOL TEACHER SVCS	1
ASST ADMINISTRATIVE	1	RECEPTIONIST	1
CLERK GENERAL A	1	REGISTRAR MUSEUM	1
COORD ADMIN BUDGET	1	SPEC EXHIBITS MEDIA	1
DIRECTOR PARKS & NEIGHBORHOODS	1	SUPER BOX OFFICE	1
DIRECTOR PARKS & NEIGHBORHOODS DEPUTY	1	SUPER EXHIBIT GRAPHIC SVCS	1
DIRECTOR PARKS OPERATIONS DEPUTY	1	SUPER OPERATIONS LNC	1
MGR ADMIN SVCS PARKS	1	SUPER PLANETARIUM	1
MGR PUBLIC AFFAIRS	1	TEACHER NATURALIST CF	1
MGR SOCIAL MEDIA MKT	1	Total Park Facilities	28
SPEC CUST SVC ADMIN	1	<u>Memphis Botanic Garden</u>	
SPEC GRANT ADMIN	1	BOTANIST BOTANICAL CTR	1
SUPER HR PARKS	1	CREWCHIEF	1
SUPER PAYROLL ACCOUNTING	1	RECEPTIONIST	1
Total Administration	13	SUPER BOTANICAL GRDNS	1
		Total Memphis Botanic Garden	4
<u>Planning & Development</u>		<u>Recreation</u>	
ADMR PLANNING DEV	1	ADMR RECREATION SVCS	1
ARCHITECT LANDSCAPE	1	CLERK ACCOUNTING B	1
SPEC CUST SVC ADMIN	1	COOK	3
Total Planning & Development	3	CUSTODIAN	26
<u>Park Facilities</u>		DIRECTOR COMMUNITY CTR	30
ADMR PROGRAMS	1	DIRECTOR COMMUNITY CTR ASST	22
CLERK ACCOUNTING B	1	DIRECTOR PARK RECREATION DEPUTY	1
CLERK PAYROLL A	1	MGR AQUATIC	1
CONSERVATOR	1	MGR ATHLETICS	1
COORD EXHIBITS GRAPHIC SVCS	1	MGR RECREATION PROG	3
COORD FACILITIES	1	SPEC ATHLETIC	3
CREWPERSON	3	SPEC RECREATION ADMINISTRATIVE	1
CURATOR BACKYARD WILDLIFE CTR	1	SUPER AQUATIC	1
DIRECTOR MUSEUM	1	Total Recreation	94
FOREMAN GROUNDS MNT	2	<u>Golf</u>	
MGR BUSINESS AFFAIRS	1	ADMR GOLF ENTERPRISE	1
MGR COLLECTIONS	1	FOREMAN GOLF COURSE MNT	4
MGR EDUCATION	1	FOREMAN GOLF COURSE MNT	3
MGR EXHIBITS GRAPHICS	1	MGR FACILITY GOLF I	2
MGR HISTORIC PROPERTIES	1	MGR FACILITY GOLF II	4
MGR LICHTERMAN NATURE CTR	1	MGR FACILITY GOLFI	1



PARKS & NEIGHBORHOODS

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
MGR FACILITY GOLF II	1	ASST EVENTS SCHEDULING	1
SECRETARY	1	ANALYST BUYER	1
Total Golf	17	CLERK ACQUISITION SR	3
<u>Special Services</u>		CLERK DELIVERY & DIST	17
CLERK GENERAL A	1	CLERK ITEM CONTROL	3
COORD COMMUNITY RESOURCES	1	CLERK ITEM CONTROL SR	1
DIRECTOR EXEC MUSIC COMMISSIONER	1	CLERK LIBRARY DELIVERY	5
DIRECTOR EXECUTIVE	1	CLERK LIBRARY DEPT	2
MGR COMMUNITY AFFAIRS	1	CLERK SERIALS SR	1
MGR PROGRAM RE-ENTRY	1	CLERK SORTING ROOM	1
SECRETARY	1	CLERK STANDING ORDER	1
SPEC COMMUNITY OUTREACH	1	CLERK ACCOUNTING A LIBRARY	1
SPEC MUSIC COMMISSION	1	COORD BROADCAST ENG	1
SPEC WORKFORCE DEV	2	COORD BROADCAST PROGRAM	1
Total Special Services	11	COORD HR LIBRARY	1
<u>Animal Shelter</u>		COORD INTEGRATED LIBRARY SYS	1
ADMR ANIMAL SHELTER	1	COORD LIBRARY ADULT SVCS	1
ASST BUILDING MNT	1	COORD LIBRARY TEEN SVC	1
CLERK GENERAL B	5	COORD LIBRARY YOUTH SVCS	1
DIRECTOR VETERINARY MEDICAL	1	COORD SECURITY	1
MGR OPERATIONS ANIMAL SVCS	1	COORD VOLUNTEER	1
OFFICER ANIMAL SERVICES	20	DIRECTOR COMM OUTREACH-SPEC	1
OFFICER ANIMAL SERVICES SR	1	PROJ ASST	1
SPEC SUPPORT SVCS	1	DIRECTOR LIBRARY	1
SUPER ADMINISTRATIVE AS	1	DIRECTOR LIBRARY COMMUNICATION	1
SUPER FIELD AS	1	ASST	1
SUPER SHELTER	1	DIRECTOR LIBRARY DEPUTY	1
TECH ANIMAL CARE	14	HELPER BUILDING MNT	1
TECH ANIMAL CARE SR	1	KEEPER LIBRARY STOREROOM	1
VETERINARIAN ANIMAL SHELTER	1	LIBRARIAN	29
Total Animal Shelter	50	LIBRARIAN COLLECTION DEV	2
<u>Libraries</u>		LIBRARIAN COMPUTER RESOURCES	1
ADMR LIBRARY SUPPORT SVCS	1	LIBRARIAN CUSTOMER SVC	12
ARTIST LIBRARY GRAPHICS	1	MGR ACQUISITIONS	1
ASST LIBRARY CATALOGUING	2	MGR BROADCAST	1
ASST LIBRARY CUSTOMER SVC	53	MGR CATALOGUING	1
ASST LIBRARY IR	5	MGR CIRC SVCS	1
ASST STAFF LIBRARY	2	MGR COLLECTION DEV	1
		MGR DELIVERY & DIST	1
		MGR DIGITAL PROJECTS	1
		MGR FACILITIES	1



PARKS & NEIGHBORHOODS

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
MGR FINANCE LIBRARY	1		
MGR IT SUPPORT	1		
MGR LIBRARY AGENCY I	6		
MGR LIBRARY AGENCY II	3		
MGR LIBRARY AGENCY III	6		
MGR LIBRARY AGENCY IV	6		
MGR LIBRARY MATERIAL SVC	1		
MGR PUBLIC SVCS CENTRAL	1		
MGR REGIONAL LIBRARY	2		
MGR STAFF DEVELOPMENT	1		
MGR VIRTUAL DIGITAL BRANCH	1		
MGR LIBRARY AGENCY IV	1		
PROCESSOR LIBRARY MATERIAL	4		
PRODUCER EDITING GRAPHICS	2		
REP CIRCULATION	37		
REP CIRCULATION SR	9		
REP CIRCULATION I	1		
SPEC DEVELOPMENT I	1		
SPEC HRIS	2		
SUPER CIRC ILL II	2		
SUPER CIRCULATION I	4		
SUPER CIRCULATION II	7		
SUPER PAGE OPERATIONS	2		
SUPER PUBLIC RELATIONS	1		
SUPER PUBLIC SVCS	5		
SUPER CIRCULATION I	1		
SUPER PUBLIC SCVS	1		
TECH BROADCAST PRODUCTION	2		
TECH COPIER	1		
TECH LIBRARY	1		
TECH LIBRARY BUILDING MNT	3		
Total Libraries	284		
<u>Neighborhood Watch</u>			
CLERK GENERAL B	1		
MGR NEIGHBORHOOD WATCH PROG	1		
Total Neighborhood Watch	2		
<u>TOTAL PARKS & NEIGHBORHOODS</u>	<u>506</u>		





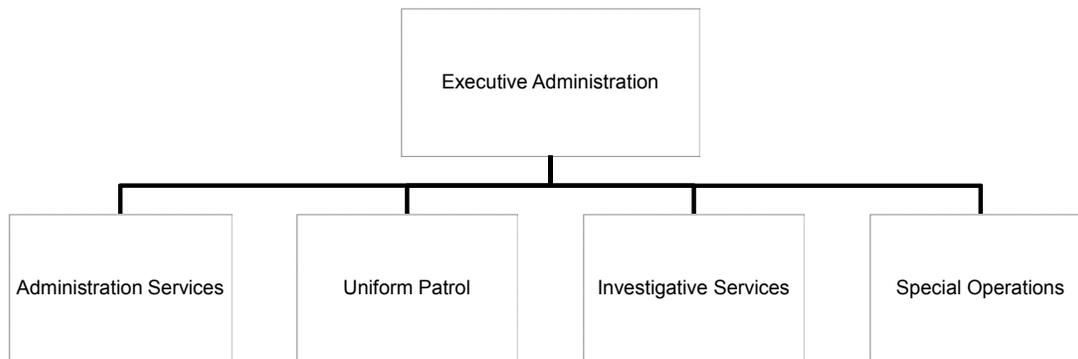
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	206,651,390	217,840,873	213,780,697	217,777,869
Materials and Supplies	21,167,501	26,820,665	24,693,310	28,741,383
Grants and Subsidies	10,000	0	0	0
Service Charges	7,170	0	2,426	0
Transfers Out	4,148,608	4,759,419	1,656,955	4,807,161
Total Expenditures	231,984,669	249,420,955	240,133,388	251,326,413
Program Revenues	(3,857,001)	(3,138,812)	(1,473,829)	(4,296,980)
Net Expenditures	228,127,667	246,282,143	238,659,559	247,029,433
Authorized Complement				2774

MISSION

To create and maintain public safety in the City of Memphis with focused attention on preventing and reducing crime, enforcing the law and apprehending criminals.

STRUCTURE



SERVICES

The Police Division's primary responsibility is providing complete law enforcement services to the City of Memphis. The Division serves the citizens of the City of Memphis by performing law enforcement functions in a professional manner. The Division is ultimately responsible to the citizens. The Division's role is to enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of police authority and the constitutional rights of all persons. The Division's responsibilities include preventing and reducing crime, addressing illegal drug activity, solving crimes against persons and property, vigorously enforcing traffic laws by deploying specialized support units such as Community Oriented Policing Services (COPS), Vice and Narcotics Unit, Canine, Harbor, Air Support, Mounted Patrol and Tactical Units when needed in addition to its uniform patrol units.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Fines & Forfeitures	(39,957)	(65,000)	(24,630)	(20,000)
Seizures	(47,226)	(50,000)	(98,024)	(50,000)
DUI BAC Fees	(4,439)	(2,400)	(1,901)	(2,400)
Sex Offender Registry Fees	(67,851)	(60,000)	(38,800)	(262,368)
Wrecker & Storage Charges	(498,595)	(670,000)	(237,433)	(500,000)
911 Emergency Services	(260)	0	0	0
Sale Of Reports	(350,801)	(259,060)	(193,549)	(259,060)
Police Special Events	(662,416)	(700,000)	(404,460)	(700,000)
Tow Fees	(868,095)	(1,028,000)	(379,396)	(1,000,000)
Officers in the Schools	0	(1,475)	0	(1,475)
Federal Grants - Others	(151,411)	(117,197)	0	(117,197)
Local Shared Revenue	(107,913)	(100,000)	(44,083)	(1,300,000)
Cash Overage/Shortage	(95)	(30)	(162)	(30)
Donations for Rape Kits	0	0	(600)	0
Miscellaneous Revenue	(57,941)	(85,650)	(50,791)	(84,450)
Oper Tfr In - Midtown Corridor	(1,000,000)	0	0	0
Total Charges for Services	(3,857,001)	(3,138,812)	(1,473,829)	(4,296,980)

Description

Police Administration provides law enforcement leadership to meet the needs of the Memphis Police Department and the citizens of the City of Memphis. Administration, also determine and administers the policies and procedures of the Police Services Division and ensure that the division is in compliance with the laws of the State of Tennessee and the City of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	25,009,948	28,132,955	25,195,218	26,186,170
Materials and Supplies	4,347,998	5,164,607	5,417,835	5,536,468
Total Expenditures	29,357,946	33,297,561	30,613,053	31,722,638
Program Revenues	(230,211)	(201,197)	(54,025)	(201,197)
Net Expenditures	29,127,735	33,096,364	30,559,028	31,521,441
Authorized Complement				365

Executive Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	15,568,715	18,239,466	15,942,803	17,744,929
Holiday Salary Full Time	48,378	0	98,608	0
Vacation Leave	1,161,503	0	1,442,534	0
Bonus Leave	203,459	0	197,357	0
Sick Leave	587,217	0	564,328	0
Overtime	1,017,265	1,019,450	1,272,029	1,098,427
Holiday Fire/Police	856,293	848,901	874,805	855,963
Out of Rank Pay	118,507	128,569	165,922	147,628
Hazardous Duty Pay	8,828	5,987	10,115	6,460
College Incentive Pay	681,957	685,214	697,149	678,868
Longevity Pay	182,856	177,275	190,551	169,110
Shift Differential	18,729	17,259	16,418	26,005
Retirement Benefits	347,998	289,047	355,802	289,047
Pension	1,022,188	1,088,655	1,074,445	956,748
Supplemental Pension	0	1,259	0	0
Social Security	7,635	0	9,774	0
Pension ARC Funding	0	1,608,170	1,608,170	1,605,334
Group Life Insurance	47,252	75,994	51,065	50,081
Unemployment	59,305	44,850	44,850	33,990
Medicare	281,287	277,381	320,016	274,115
Long Term Disability	48,090	51,009	50,250	52,065
Health Insurance - Basic	25,516	84,985	58,378	37,236
Health Insurance - Premier	2,316,569	2,523,118	2,554,616	2,376,605
Other Post Employment Benefits	130,659	0	0	262,533
Salaries - Part Time/ Temporary	123,147	82,992	172,018	172,018
On the Job Injury	112,384	215,168	92,994	220,592
Payroll Reserve	66,500	147,892	147,892	147,892
Attrition	0	520,313	(2,817,670)	(756,943)
Expense Recovery - Personnel	(32,290)	0	0	0
Benefits Adjustments	0	0	0	(262,533)
Total Personnel Services	25,009,948	28,132,955	25,195,218	26,186,170
<u>Materials and Supplies</u>				
City Storeroom Supplies	554	0	66	0
City Shop Charges	224,980	313,245	210,815	200,988
City Shop Fuel	495,254	694,248	509,822	421,308
Outside Computer Services	0	0	0	88,000
Data/Word Process Software	0	22,000	586,286	46,448

Executive Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Telephone/ Communications	884	0	889	0
Supplies - Outside	9,663	19,500	8,672	18,750
Hand Tools	2,780	0	0	0
Clothing	142,164	198,900	213,489	181,683
Ammunition & Explosives	313,369	744,691	744,691	744,691
Safety Equipment	227,377	529,767	529,767	529,667
Outside Postage	350	0	41	100
Materials and Supplies	66,558	46,330	32,802	41,500
Outside Vehicle Repair	34	0	0	0
Advertising/Publication	5,625	5,000	4,458	505,000
Seminars/Training/Education	25,936	34,000	0	20,000
Fixed Charges	250	0	0	0
Misc Professional Services	406,367	358,633	360,594	464,468
Travel Expense	77,889	51,020	93,958	116,500
Unreported Travel	49,803	0	(30,889)	0
Insurance	10,224	24,455	40,094	30,059
Claims	361,088	500,000	500,000	500,000
Lawsuits	1,840,405	1,500,000	1,500,000	1,500,000
Dues/Memberships/ Periodicals	8,525	12,948	828	12,948
Rent	13,411	0	0	0
Misc Services and Charges	121,130	142,222	143,704	146,709
Expense Recovery - M & S	(56,622)	(32,352)	(32,252)	(32,352)
Total Materials and Supplies	4,347,998	5,164,607	5,417,835	5,536,468
TOTAL EXPENDITURES	29,357,946	33,297,561	30,613,053	31,722,638
<u>Fines and Forfeitures</u>				
Fines & Forfeitures	(39,957)	(20,000)	(24,630)	(20,000)
Total Fines and Forfeitures	(39,957)	(20,000)	(24,630)	(20,000)
<u>Charges for Services</u>				
Police Special Events	(6,900)	0	0	0
Total Charges for Services	(6,900)	0	0	0
<u>Federal Grants</u>				
Federal Grants - Others	(151,411)	(117,197)	0	(117,197)
Total Federal Grants	(151,411)	(117,197)	0	(117,197)
<u>Other Revenues</u>				

Executive Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Local Shared Revenue	0	0	(1,900)	0
Sale Of Reports	0	0	(19,910)	0
Miscellaneous Revenue	(31,943)	(64,000)	(7,584)	(64,000)
Recovery Of Prior Year Expense	0	0	0	0
Total Other Revenues	(31,943)	(64,000)	(29,394)	(64,000)
TOTAL PROGRAM REVENUES	(230,211)	(201,197)	(54,025)	(201,197)
NET EXPENDITURES	29,127,735	33,096,364	30,559,028	31,521,441

Description

Support Services provides professional and efficient services to meet the Fiscal and Human Resources operational needs of the Memphis Police Department.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	18,356,818	20,565,525	16,998,305	20,791,612
Materials and Supplies	4,996,280	7,555,443	6,747,486	10,858,051
Service Charges	7,170	0	2,426	0
Transfers Out	4,148,608	4,759,419	1,656,955	4,807,161
Total Expenditures	27,508,877	32,880,386	25,405,172	36,456,823
Program Revenues	(460,560)	(361,760)	(254,402)	(1,560,560)
Net Expenditures	27,048,317	32,518,626	25,150,770	34,896,263
Authorized Complement				294

Support Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Holiday Salary Full Time	341,336	0	373,197	0
Vacation Leave	810,573	0	919,371	0
Bonus Leave	116,078	0	114,707	0
Sick Leave	671,598	0	698,998	0
Overtime	1,295,662	1,402,610	1,413,567	1,511,269
Holiday Fire/Police	108,573	107,251	96,515	96,599
Out of Rank Pay	76,296	10,450	20,346	22,246
Hazardous Duty Pay	4,820	0	4,329	4,328
College Incentive Pay	83,133	79,723	77,091	87,491
Longevity Pay	71,405	78,298	99,952	84,109
Shift Differential	72,023	61,788	69,917	70,326
Retirement Benefits	267,801	161,916	336,837	364,258
Pension	756,103	889,440	691,989	705,470
Supplemental Pension	390	4,924	0	0
Social Security	11,458	2,023	14,207	2,023
Pension ARC Funding	0	1,336,658	1,336,658	1,504,570
Group Life Insurance	36,422	53,868	34,804	41,603
Unemployment	44,225	41,400	41,400	28,270
Medicare	198,915	214,009	190,604	209,532
Long Term Disability	37,030	39,761	34,585	38,119
Health Insurance - Basic	60,716	72,354	72,283	61,451
Health Insurance - Premier	1,656,597	1,945,334	1,941,290	1,740,108
Other Post Employment Benefits	113,617	0	0	218,352
Salaries - Part Time/ Temporary	157,268	144,144	251,931	222,675
On the Job Injury	43,234	294,865	37,099	19,115
Payroll Reserve	40,006	95,770	95,770	95,770
Attrition	0	(1,326,291)	(2,134,450)	(961,340)
Expense Recovery - Personnel	(4,995)	0	0	0
Benefits Adjustments	0	0	0	(218,353)
Full-Time Salaries	11,286,533	14,855,229	10,165,308	14,843,620
Total Personnel Services	18,356,818	20,565,525	16,998,305	20,791,612
<u>Materials and Supplies</u>				
City Storeroom Supplies	440	3,000	1,131	0
Facility Repair & Carpentry	9,191	47,736	18,727	81,736
City Shop Charges	53,652	95,824	48,148	47,818
City Shop Fuel	85,319	165,429	98,436	89,360
Outside Computer Services	56,005	367,000	160,726	1,500,000

Support Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Computer Svc Equipment	23,948	373,789	396,769	70,000
Data/Word Processing Equipment	0	9,810	9,810	9,940
Data/Word Process Software	922,047	1,320,782	1,554,237	1,782,844
City Telephone/ Communications	33,638	52,212	95,821	95,753
Printing - Outside	66,144	70,000	28,383	50,000
Supplies - Outside	305,949	259,080	189,047	259,795
Clothing	166,022	262,324	290,717	170,361
Drafting/Photo Supplies	8,657	29,778	13,000	17,012
Outside Postage	10,743	20,000	3,656	10,000
Materials and Supplies	253,375	405,618	297,504	390,579
Operation Police Aircraft	0	0	899	0
Outside Vehicle Repair	29,846	42,000	24,773	30,000
Outside Equipment Repair/ Maintenance	228,091	674,000	449,127	477,837
Medical/Dental/Vetinary	22	0	0	394,144
Outside Phone/ Communications	628,964	923,928	1,073,445	650,000
Janitorial Services	219,012	198,656	208,034	198,656
Weed Control/Chemical Service	65,875	68,200	63,671	68,200
Seminars/Training/Education	27,602	45,000	45,450	48,500
Fixed Charges	2,070	0	1,325	0
Misc Professional Services	165,852	81,840	80,241	2,000,000
Travel Expense	49,003	90,980	54,609	107,000
Unreported Travel	19,341	0	939	0
Outside Fuel	2,416	1,500	2,104	1,500
Utilities	987,984	1,007,064	792,012	1,007,064
WYPL Administrative Cost - Library	43	0	0	0
Insurance	159,766	167,108	167,108	247,392
Dues/Memberships/ Periodicals	0	50	0	0
Rent	1,701,576	1,724,270	1,724,270	1,724,270
Misc Services and Charges	237,932	471,285	278,365	750,110
Expense Recovery - M & S	(1,524,245)	(1,422,820)	(1,424,994)	(1,421,820)
Total Materials and Supplies	4,996,280	7,555,443	6,747,486	10,858,051
<u>Service Charges</u>				
Credit Card Fees - Expense	7,170	0	2,426	0

Support Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Total Service Charges	7,170	0	2,426	0
<u>Transfers Out</u>				
Oper Tfr Out - Debt Service Fund	4,148,608	4,759,419	1,656,955	4,807,161
Total Transfers Out	4,148,608	4,759,419	1,656,955	4,807,161
TOTAL EXPENDITURES	27,508,877	32,880,386	25,405,172	36,456,823
<u>Charges for Services</u>				
911 Emergency Services	(260)	0	0	0
Total Charges for Services	(260)	0	0	0
<u>Other Revenues</u>				
Local Shared Revenue	(107,913)	(100,000)	(42,183)	(1,300,000)
Sale Of Reports	(350,801)	(259,060)	(173,639)	(259,060)
Miscellaneous Revenue	(1,585)	(2,700)	(38,580)	(1,500)
Total Other Revenues	(460,299)	(361,760)	(254,402)	(1,560,560)
TOTAL PROGRAM REVENUES	(460,560)	(361,760)	(254,402)	(1,560,560)
NET EXPENDITURES	27,048,317	32,518,626	25,150,770	34,896,263

Description

To provide professional, efficient police service, improve public safety, enhance quality of life, and strengthen partnerships within the community.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	121,203,808	119,387,206	129,396,044	130,828,953
Materials and Supplies	7,557,822	8,947,737	7,368,332	7,156,174
Grants and Subsidies	10,000	0	0	0
Total Expenditures	128,771,629	128,334,944	136,764,376	137,985,127
Program Revenues	(657,465)	(702,950)	(404,460)	(702,950)
Net Expenditures	128,114,164	127,631,994	136,359,916	137,282,177
Authorized Complement				1592

Uniform Patrol Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	73,415,421	84,682,805	68,415,588	87,401,511
Holiday Salary Full Time	68,281	0	67,405	0
Vacation Leave	4,986,804	0	5,174,575	0
Bonus Leave	908,803	0	813,966	0
Sick Leave	3,907,179	0	4,799,983	0
Overtime	7,302,043	6,015,961	6,362,777	6,482,021
Holiday Fire/Police	4,275,661	4,244,924	4,255,700	4,250,595
Out of Rank Pay	408,837	329,286	467,330	465,367
Hazardous Duty Pay	139,863	112,492	136,688	136,166
College Incentive Pay	2,397,383	2,458,447	2,397,052	2,410,245
Longevity Pay	579,512	550,412	727,203	592,452
Shift Differential	569,241	523,572	547,622	545,318
Retirement Benefits	1,146,855	862,387	1,556,743	1,543,064
Pension	5,046,576	5,080,968	4,750,765	4,424,314
Supplemental Pension	0	2,123	0	0
Social Security	9,276	0	12,336	0
Pension ARC Funding	0	7,640,866	7,640,866	8,269,946
Group Life Insurance	197,167	326,700	185,222	206,584
Unemployment	235,770	237,150	237,150	158,180
Medicare	1,318,954	1,329,575	1,368,180	1,248,273
Long Term Disability	230,194	253,538	219,663	233,469
Health Insurance - Basic	1,315,267	925,743	1,774,917	469,427
Health Insurance - Premier	10,464,391	10,942,547	10,986,277	11,145,383
Other Post Employment Benefits	677,329	0	0	1,221,754
Salaries - Part Time/ Temporary	154,999	224,720	227,742	274,809
On the Job Injury	1,148,958	1,285,000	1,000,595	1,029,573
Payroll Reserve	299,045	648,720	648,720	648,772
Attrition	0	(9,290,732)	4,620,980	(1,953,845)
Expense Recovery - Personnel	(1)	0	0	0
Benefits Adjustments	0	0	0	(374,428)
Total Personnel Services	121,203,808	119,387,206	129,396,044	130,828,953
<u>Materials and Supplies</u>				
City Storeroom Supplies	177	0	1,174	0
City Shop Charges	2,721,375	3,042,106	2,637,103	2,697,860
City Shop Fuel	4,071,185	4,931,728	3,725,392	3,644,779
Data/Word Process Software	0	0	0	0

Uniform Patrol Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Telephone/ Communications	1,028	0	392	0
Supplies - Outside	30,069	39,446	28,345	38,906
Clothing	676,881	863,375	928,916	700,000
Materials and Supplies	30,389	34,156	29,499	27,233
Outside Vehicle Repair	725	0	0	0
Outside Phone/ Communications	86	0	0	0
Fixed Charges	65	0	0	0
Misc Professional Services	498	0	0	0
Travel Expense	154	0	215	0
Unreported Travel	0	0	(60)	0
Outside Fuel	0	0	0	900
Utilities	2,512	25,000	2,954	25,000
Insurance	5,109	577	577	0
Misc Services and Charges	17,587	11,350	13,850	21,496
Expense Recovery - M & S	(18)	0	(25)	0
Total Materials and Supplies	7,557,822	8,947,737	7,368,332	7,156,174
<u>Grants and Subsidies</u>				
Death Benefits	10,000	0	0	0
Total Grants and Subsidies	10,000	0	0	0
TOTAL EXPENDITURES	128,771,629	128,334,944	136,764,376	137,985,127
<u>Charges for Services</u>				
Police Special Events	(655,516)	(700,000)	(404,460)	(700,000)
Total Charges for Services	(655,516)	(700,000)	(404,460)	(700,000)
<u>Other Revenues</u>				
Miscellaneous Revenue	(1,949)	(2,950)	0	(2,950)
Total Other Revenues	(1,949)	(2,950)	0	(2,950)
TOTAL PROGRAM REVENUES	(657,465)	(702,950)	(404,460)	(702,950)
NET EXPENDITURES	128,114,164	127,631,994	136,359,916	137,282,177

Description

Investigate Services provides the traditional investigative process required of the police detective in pursuing the successful solving of crimes committed against persons and property as stated in the overall mission of the Memphis Police Services Division.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	20,377,164	23,538,575	19,726,662	19,527,420
Materials and Supplies	1,906,079	2,276,281	2,694,636	2,708,935
Total Expenditures	22,283,243	25,814,856	22,421,298	22,236,356
Program Revenues	(2,482,552)	(1,853,030)	(754,414)	(1,812,398)
Net Expenditures	19,800,691	23,961,826	21,666,884	20,423,958
Authorized Complement				245

Investigative Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	11,512,561	15,628,794	10,640,153	13,579,058
Holiday Salary Full Time	87,388	0	87,297	0
Vacation Leave	1,151,503	0	1,292,152	0
Bonus Leave	136,620	0	139,609	0
Sick Leave	876,579	0	846,555	0
Overtime	1,185,595	1,281,156	1,130,607	1,380,407
Holiday Fire/Police	640,999	628,887	610,707	610,707
Out of Rank Pay	16,331	29,042	22,841	22,841
Hazardous Duty Pay	2,460	2,217	3,881	3,881
College Incentive Pay	515,156	504,918	468,152	483,497
Longevity Pay	171,344	169,227	167,983	163,848
Shift Differential	59,983	49,389	61,755	61,755
Retirement Benefits	710,149	261,250	268,733	268,733
Pension	717,603	895,015	623,264	618,625
Supplemental Pension	17,173	22,275	15,310	15,158
Social Security	53,770	47,593	49,894	47,593
Pension ARC Funding	0	1,263,313	1,263,313	1,322,984
Group Life Insurance	42,415	62,190	40,782	45,421
Unemployment	49,735	37,200	37,200	25,300
Medicare	216,934	231,512	221,893	200,794
Long Term Disability	39,328	40,733	37,332	38,164
Health Insurance - Basic	60,063	148,459	148,459	70,093
Health Insurance - Premier	1,805,402	2,130,929	2,130,929	1,805,343
Other Post Employment Benefits	106,188	0	0	195,413
Salaries - Part Time/ Temporary	87,462	95,600	133,585	133,585
On the Job Injury	68,745	72,405	122,603	129,830
Payroll Reserve	48,683	116,707	116,707	116,707
Attrition	0	(180,237)	(955,032)	(1,616,906)
Expense Recovery - Personnel	(3,002)	0	0	0
Benefits Adjustments	0	0	0	(195,412)
Total Personnel Services	20,377,164	23,538,575	19,726,662	19,527,420
<u>Materials and Supplies</u>				
City Storeroom Supplies	989	4,000	557	2,000
City Shop Charges	196,306	271,286	173,229	178,438
City Shop Fuel	300,850	376,124	270,875	279,007
City Telephone/ Communications	0	0	2	0

Investigative Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Supplies - Outside	6,672	4,500	4,548	4,500
Clothing	86,953	109,500	111,178	111,500
Outside Postage	28,462	20,000	19,040	20,000
Materials and Supplies	46,139	85,000	26,414	66,120
Special Investigations	40,805	40,000	817,000	427,325
Seminars/Training/Education	1,850	5,000	4,792	5,000
Fixed Charges	1,164,178	1,250,000	1,098,282	1,250,000
Misc Professional Services	6,548	0	1,372	104,164
Travel Expense	4,698	0	5,400	20,000
Unreported Travel	1,020	0	745	0
Utilities	36,923	0	16,630	0
Insurance	200	200	0	0
Misc Services and Charges	114,445	110,671	144,572	240,882
Expense Recovery - M & S	(130,958)	0	0	0
Total Materials and Supplies	1,906,079	2,276,281	2,694,636	2,708,935
TOTAL EXPENDITURES	22,283,243	25,814,856	22,421,298	22,236,356
<u>Fines and Forfeitures</u>				
Fines & Forfeitures	0	(45,000)	0	0
Seizures	(47,226)	(50,000)	(98,024)	(50,000)
Sex Offender Registry Fees	(67,851)	(60,000)	(38,800)	(262,368)
Total Fines and Forfeitures	(115,077)	(155,000)	(136,824)	(312,368)
<u>Charges for Services</u>				
Wrecker & Storage Charges	(498,595)	(670,000)	(237,433)	(500,000)
Tow Fees	(868,095)	(1,028,000)	(379,396)	(1,000,000)
Total Charges for Services	(1,366,690)	(1,698,000)	(616,828)	(1,500,000)
<u>Other Revenues</u>				
MLGW Reimbursement	0	0	0	0
Cash Overage/Shortage	(95)	(30)	(162)	(30)
Donations for Rape Kits	0	0	(600)	0
Miscellaneous Revenue	(690)	0	0	0
Total Other Revenues	(785)	(30)	(762)	(30)
<u>Transfers In</u>				
Oper Tfr In - Midtown Corridor	(1,000,000)	0	0	0
Total Transfers In	(1,000,000)	0	0	0

Investigative Services Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL PROGRAM REVENUES	(2,482,552)	(1,853,030)	(754,414)	(1,812,398)
NET EXPENDITURES	<u>19,800,691</u>	<u>23,961,826</u>	<u>21,666,884</u>	<u>20,423,958</u>



Description

Special Services of Special Operations provides the Memphis Police Division with specialized support units of highly trained officers to assist in enforcing State and City ordinances and to assist in promoting a safe environment for the citizens of Memphis. This includes the following squads: Canine, Harbor, Air Support, Mounted Patrol, Tactical and Traffic Bureau.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	21,703,652	26,216,612	22,464,468	20,443,714
Materials and Supplies	2,359,322	2,876,597	2,465,021	2,481,755
Total Expenditures	24,062,974	29,093,208	24,929,489	22,925,469
Program Revenues	(26,213)	(19,875)	(6,528)	(19,875)
Net Expenditures	24,036,760	29,073,333	24,922,961	22,905,594
Authorized Complement				278

Special Operations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	11,833,565	17,274,979	10,681,134	14,094,135
Holiday Salary Full Time	11,395	0	7,590	0
Vacation Leave	1,075,673	0	1,315,478	0
Bonus Leave	164,135	0	132,282	0
Sick Leave	834,601	0	971,066	0
Overtime	1,239,077	1,445,877	1,722,728	1,557,889
Holiday Fire/Police	723,127	718,171	687,169	718,171
Out of Rank Pay	19,749	38,951	28,712	38,951
Hazardous Duty Pay	38,498	30,902	36,386	30,902
College Incentive Pay	492,030	489,002	471,702	487,082
Longevity Pay	176,345	173,847	170,222	161,005
Shift Differential	43,937	47,033	43,566	47,033
Retirement Benefits	460,661	526,301	702,366	526,301
Pension	771,253	1,016,842	697,026	620,476
Social Security	77,014	0	40,278	0
Pension ARC Funding	0	1,315,588	1,315,588	1,281,479
Group Life Insurance	40,195	65,352	37,374	37,300
Unemployment	45,095	36,600	36,600	25,630
Medicare	242,997	240,670	259,812	209,640
Long Term Disability	38,507	41,318	47,761	39,367
Health Insurance - Basic	51,261	114,529	68,358	52,523
Health Insurance - Premier	1,836,994	2,319,330	2,152,202	1,872,314
Other Post Employment Benefits	102,692	0	0	197,961
Salaries - Part Time/ Temporary	1,249,213	1,452,544	1,469,233	1,469,233
On the Job Injury	111,972	113,248	70,390	113,248
Payroll Reserve	26,015	135,335	135,335	135,335
Attrition	0	(1,381,805)	(835,890)	(3,076,298)
Expense Recovery - Personnel	(2,350)	2,000	0	2,000
Benefits Adjustments	0	0	0	(197,961)
Total Personnel Services	21,703,652	26,216,612	22,464,468	20,443,714
<u>Materials and Supplies</u>				
City Storeroom Supplies	314	0	277	0
City Shop Charges	535,520	639,747	518,386	523,944
City Shop Fuel	680,011	840,981	583,189	590,460
City Computer Svc Equipment	0	0	51	0

Special Operations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Data/Word Processing Equipment	0	0	161	0
City Telephone/ Communications	30	0	71	0
Supplies - Outside	1,534	2,150	2,150	3,950
Clothing	127,559	229,736	222,736	199,129
Safety Equipment	1,005	0	0	0
Materials and Supplies	8,701	7,517	20,000	17,517
Operation Police Canine	56,554	60,867	60,867	60,867
Operation Police DUI Unit	57,964	80,000	41,643	80,000
Operation Police Traffic Unit	64,312	77,000	77,000	80,000
Operation Police Mounted	58,868	65,480	65,480	69,200
Operation Police TACT	40,746	100,101	100,101	100,101
Operation Police Aircraft	627,522	671,432	671,432	671,432
Seminars/Training/Education	351	0	0	0
Misc Professional Services	0	0	34	0
Travel Expense	460	0	1,336	0
Unreported Travel	0	0	(1,479)	0
Friends of the Library Expense - Library	1,025	0	0	0
Insurance	95,443	92,485	92,485	76,055
Misc Services and Charges	3,403	9,100	9,100	9,100
Expense Recovery - M & S	(2,000)	0	0	0
Total Materials and Supplies	2,359,322	2,876,597	2,465,021	2,481,755
TOTAL EXPENDITURES	24,062,974	29,093,208	24,929,489	22,925,469
<u>Fines and Forfeitures</u>				
DUI BAC Fees	(4,439)	(2,400)	(1,901)	(2,400)
Total Fines and Forfeitures	(4,439)	(2,400)	(1,901)	(2,400)
<u>Charges for Services</u>				
Officers in the Schools	0	(1,475)	0	(1,475)
Total Charges for Services	0	(1,475)	0	(1,475)
<u>Other Revenues</u>				
Miscellaneous Revenue	(21,774)	(16,000)	(4,627)	(16,000)
Total Other Revenues	(21,774)	(16,000)	(4,627)	(16,000)
TOTAL PROGRAM REVENUES	(26,213)	(19,875)	(6,528)	(19,875)

Special Operations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
NET EXPENDITURES	24,036,760	29,073,333	24,922,961	22,905,594



POLICE SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Executive Administration</u>		CHIEF POLICE INFO TECH DEPUTY	1
ANALYST CRIME	1	CLERK GENERAL A	5
ANALYST POLICE EMPLOYMENT	1	CLERK GENERAL B	14
ASST ADMINISTRATIVE	1	DISPATCHER POLICE RADIO	145
CHIEF POLIC SVCS DEPUTY	5	INSTALLER COMM SAFETY EQUIP	4
CLERK GENERAL A	6	LIEUTENANT POLICE	5
COLONEL LIEUTENANT	12	LIEUTENANT POLICE	3
COLONEL POLICE	2	MAJOR	2
COORD TRAINING PSYCH	1	MGR COMMUNICATIONS POLICE	1
DIRECTOR POLICE SVCS	1	MGR CRIME ANALYSIS	1
DIRECTOR POLICE SVCS DEPUTY	1	MGR RADIO MAINT	1
GUNSMITH FIREARMS INST	1	OFFICER POLICE II	20
LIEUTENANT POLICE	10	OPER DIGITAL PRESS	1
LIEUTENANT POLICE	17	SERGEANT	4
MAJOR	5	SPEC PERSONNEL PAYROLL	1
MGR GRANTS POLICE	1	SPEC POLICE PAYROLL	7
MGR SUPPORT SVCS POLICE	1	SPEC PROCUREMENT	1
NURSE OCCUPATIONAL HEALTH	1	SUPER CENTRAL RECORDS	1
OFFICER POLICE II	195	SUPER FLEET MAINT	1
OFFICER POLICE II	1	SUPER MATERIAL PUB	1
OFFICER POLICE II	2	SUPER PHOTO GRAPHIC ARTS	1
RECRUIT POLICE	40	SUPER POLICE PAYROLL	1
SECRETARY	8	SUPER POLICE PERSONNEL	1
SERGEANT	48	SUPER PROPERTY EVID SHIFT	6
SPEC GRANT ADMIN	2	SUPER RADIO DISPATCH	17
TRANSCRIPTIONIST	2	SUPER RADIO MAINT	3
Total Executive Administration	365	TECH PHOTO LAB	2
<u>Support Services</u>		TECH POLICE RADIO	7
ACCOUNTANT ASSOCIATE AL	1	TECH POLICE RADIO LO	1
ADMR DATABASE POLICE	1	Total Support Services	294
ADMR POLICE FINANCE	1	<u>Uniform Patrol</u>	
ANALYST CRIME	3	CLERK GENERAL A	18
ANALYST CRIME SR	4	CLERK GENERAL B	7
ANALYST FINANCIAL POLICE SR	2	CLERK INVENT CONTROL	11
ANALYST PERSONNEL POLICE	1	COLONEL LIEUTENANT	10
ANALYST PERSONNEL POLICE SR	1	COLONEL POLICE	10
ANALYST PROGRAMMER	1	LIEUTENANT POLICE	122
ANALYST SYSTEM SOFTWARE LD	2	MAJOR	30
ARTIST COMPOSITE	1	OFFICER POLICE II	1266
ATTENDANT PROPERTY ROOM	18	OFFICER POLICE II PROB	42



POLICE SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
OFFICER POLICE LEP II	1	<u>Special Operations</u>	
OFFICER POLICE TACT	2	CLERK GENERAL A	3
INVENTORY CONROL CLERK	9	COLONEL LIEUTENANT	1
SECRETARY	8	COLONEL POLICE	1
SERGEANT	46	COORD SCHOOL CROSSING GUARD	1
SUPER ARREST DATA ENTRY	1	LIEUTENANT POLICE	31
SUPER CLERICAL OPER	6	LIEUTENANT POLICE TACT	2
TECH PARKING ENFORCEMENT	1	MECH HELICOPTER LEAD FT	1
TRANSCRIPTIONIST	2	MAJOR	5
Total Precincts	1592	MAJOR TACT	1
<u>Investigative Services</u>		OFFICER POLICE II	142
CLERK GENERAL A	4	OFFICER POLICE II PROB	2
CLERK GENERAL B	1	OFFICER POLICE TACT	21
COLONEL LIEUTENANT	1	PILOT HELICOPTER	3
COLONEL POLICE	1	PST	30
COUNSELOR FAMILY TROUBLE CTR	2	SECRETARY	1
CRIMINALIST	1	SERGEANT	32
EXAMINER LATENT PRINT	5	SUPER AVIATION SHOP	1
LIEUTENANT POLICE	23	Total Special Operations	278
MAJOR	7		
MGR FLEET SVCS	1	<u>TOTAL POLICE SERVICES</u>	<u>2774</u>
MGR VEHICLE STORAGE OPER	1		
OFFICER POLICE II	32		
REP VEHICLE STORAGE SVC	23		
SECRETARY	2		
SERGEANT	130		
SPEC INVESTIGATIVE PROC A	1		
SPEC INVESTIGATIVE PROC B	1		
SUPER SHIFT AUCTION LEAD	2		
SUPER VEHICLE STORAGE SVC	4		
TRANSCRIPTIONIST	3		
Total Investigative Services	245		





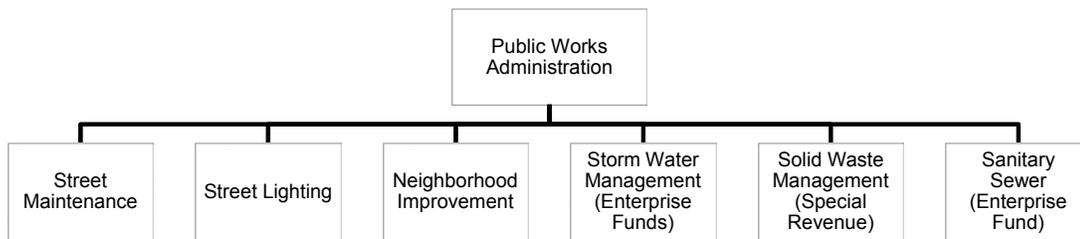
■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	7,895,546	10,405,556	9,481,969	9,973,510
Materials and Supplies	11,961,031	7,628,879	11,855,098	12,253,356
Capital Outlay	107,334	120,000	127,803	120,000
Grants and Subsidies	5,000	0	1,667	0
Total Expenditures	19,968,912	18,154,435	21,466,538	22,346,865
Program Revenues	(1,636,521)	(1,889,859)	(1,906,327)	(1,951,962)
Net Expenditures	18,332,390	16,264,576	19,560,211	20,394,903
Authorized Complement				205

MISSION

Using sound engineering, economic and management principles, the Public Works Division preserves and enhances the quality of life by utilizing strategies that are both cost effective and efficient in the delivery of services that are intended to protect the health, safety and welfare of the community through the maintenance and rehabilitation of the City’s infrastructure, collection and disposal of solid waste, collection and treatment of waste water, and the removal of blighted conditions.

STRUCTURE



SERVICES

Services provided by the Division of Public Works are instrumental in the City’s system for addressing environmental, public health, and local transportation issues. The Division provides residents with weekly collection of garbage, recyclables and trash, maintaining an emphasis on recycling all possible materials to reduce landfill costs and produce revenue from household recyclables and compost from yard waste. Public Works manages the maintenance of streets with services including asphalt paving, pothole and cut/patch repair, the removal of snow and ice from bridges and streets, as well as installation and care of streetlights. The Division operates and maintains the City’s wastewater collection and treatment system, including two treatment plants, is responsible for protecting the city from flooding and ensuring reduction of pollution from urban runoff. The Division also works to promote cleaner and greener communities, while working to eliminate blight through education and the enforcement of codes and ordinances.

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Special Assessment Tax	(297,371)	(398,000)	(389,668)	(398,000)
Vacant Property Registration Fee	0	0	(24,800)	(18,600)
St TN Highway Maint Grant	(544,847)	(691,859)	(691,859)	(735,362)
St TN Interstate	(794,302)	(800,000)	(800,000)	(800,000)
Total Charges for Services	(1,636,521)	(1,889,859)	(1,906,327)	(1,951,962)

Other services provided by Public Works can be found under the following tabs:

Solid Waste - Special Revenue Funds

Sanitary Sewer Systems - Enterprise Funds

Storm Water System - Enterprise Funds

Description

Administration ensure timely and accurate administrative services to Public Works' service centers, including budget development, monitoring, purchasing and payroll/personnel activities.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	390,487	338,445	338,445	327,700
Materials and Supplies	553,994	767,687	767,687	664,974
Total Expenditures	944,481	1,106,132	1,106,132	992,674
Program Revenues	(544,847)	(691,859)	(691,859)	(735,362)
Net Expenditures	399,633	414,273	414,273	257,312
Authorized Complement				14

Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	466,728	651,959	594,927	738,816
Holiday Salary Full Time	27,558	0	16,042	0
Vacation Leave	34,724	0	29,094	0
Bonus Leave	5,229	0	2,107	0
Sick Leave	17,566	0	9,788	0
Overtime	105	0	0	0
Out of Rank Pay	400	0	0	1,500
Retirement Benefits	69,592	55,166	55,166	55,166
Pension	24,388	37,244	37,244	36,769
Social Security	232	0	0	0
Pension ARC Funding	0	44,279	44,279	57,802
Group Life Insurance	1,472	2,432	2,432	2,328
Unemployment	1,595	1,350	1,350	1,430
Medicare	8,145	9,932	9,932	11,821
Long Term Disability	1,522	1,595	1,595	2,216
Health Insurance - Basic	7,188	8,456	8,456	0
Health Insurance - Premier	63,621	81,937	81,937	90,355
Other Post Employment Benefits	3,933	0	0	11,045
Salaries - Part Time/ Temporary	3,744	0	0	99,650
On the Job Injury	0	0	0	0
Payroll Reserve	1,279	0	0	0
Attrition	0	115,763	115,763	0
Expense Recovery - Personnel	(348,534)	(671,668)	(671,668)	(770,154)
Benefits Adjustments	0	0	0	(11,045)
Total Personnel Services	390,487	338,445	338,445	327,700
<u>Materials and Supplies</u>				
City Shop Charges	2,628	3,381	3,381	525
City Shop Fuel	2,491	2,879	2,879	3,085
City Computer Svc Equipment	7,167	6,000	6,000	6,000
Data/Word Process Software	153,084	153,084	153,084	38,744
City Telephone/ Communications	2,150	6,000	6,000	6,000
Supplies - Outside	5,531	7,000	7,000	7,000
Outside Postage	158	200	200	200
Materials and Supplies	434	2,000	2,000	2,000



Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Outside Equipment Repair/ Maintenance	13,860	1,000	1,000	1,000
Seminars/Training/Education	1,220	3,500	3,500	3,500
Misc Professional Services	131,481	2,500	2,500	2,500
Travel Expense	3,825	5,000	5,000	5,000
Unreported Travel	0	0	0	0
Mileage	172	1,964	1,964	1,964
Utilities	51,532	119,933	119,933	119,933
Insurance	3,231	38,420	38,420	52,697
Claims	24,454	175,000	175,000	175,000
Lawsuits	150,000	238,826	238,826	238,826
Dues/Memberships/ Periodicals	575	1,000	1,000	1,000
Total Materials and Supplies	553,994	767,687	767,687	664,974
TOTAL EXPENDITURES	944,481	1,106,132	1,106,132	992,674
State Grants				
St TN Highway Maint Grant	(544,847)	(691,859)	(691,859)	(735,362)
Total State Grants	(544,847)	(691,859)	(691,859)	(735,362)
TOTAL PROGRAM REVENUES	(544,847)	(691,859)	(691,859)	(735,362)
NET EXPENDITURES	399,633	414,273	414,273	257,312

Description

Street Maintenance provides and maintains the safest and smoothest roadway system for the citizens of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	4,215,082	4,848,133	4,848,132	4,817,638
Materials and Supplies	1,157,199	2,690,647	2,690,646	4,173,167
Grants and Subsidies	5,000	0	0	0
Total Expenditures	5,377,281	7,538,780	7,538,778	8,990,805
Program Revenues	(739,980)	(800,000)	(800,000)	(800,000)
Net Expenditures	4,637,301	6,738,780	6,738,778	8,190,805
Authorized Complement				108

Street Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	3,224,569	4,358,652	3,937,416	4,494,608
Holiday Salary Full Time	196,904	0	102,361	0
Vacation Leave	292,545	0	168,872	0
Bonus Leave	24,900	0	10,671	0
Sick Leave	296,640	0	139,331	0
Overtime	132,985	73,000	73,000	73,000
Out of Rank Pay	45,649	34,000	34,000	34,000
Hazardous Duty Pay	716	700	700	700
Longevity Pay	4,018	0	0	0
Shift Differential	2,743	4,847	4,847	4,847
Retirement Benefits	39,166	46,800	46,800	46,800
Required Special License Pay	3,000	3,950	3,950	3,950
Pension	103,446	124,343	124,343	108,476
Supplemental Pension	49,869	58,602	58,602	46,697
Social Security	164,942	170,332	170,332	170,332
Pension ARC Funding	0	434,737	434,737	480,204
Group Life Insurance	11,577	15,325	15,325	13,084
Unemployment	15,805	14,850	14,850	10,890
Medicare	63,792	64,666	64,666	62,570
Long Term Disability	11,363	11,816	11,816	11,784
Health Insurance - Basic	33,270	38,211	38,211	35,047
Health Insurance - Premier	553,887	671,939	671,939	600,281
Other Post Employment Benefits	42,825	0	0	84,112
Salaries - Part Time/Temporary	528,706	558,443	558,443	300,000
On the Job Injury	65,318	18,000	18,000	18,000
Payroll Reserve	16,755	0	0	0
Attrition	0	(179,293)	(179,293)	(21,844)
Expense Recovery - Personnel	(1,710,307)	(1,675,788)	(1,675,788)	(1,675,788)
Benefits Adjustments	0	0	0	(84,112)
Total Personnel Services	4,215,082	4,848,133	4,848,132	4,817,638
<u>Materials and Supplies</u>				
City Hall Printing	170	0	0	0
City Storeroom Supplies	671	10,300	10,300	7,500
Facility Repair & Carpentry	4,381	5,000	5,000	5,000
City Shop Charges	519,621	644,305	644,305	752,801
City Shop Fuel	479,614	614,643	614,643	480,242



Street Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Computer Svc Equipment	1,597	13,335	13,335	7,500
City Telephone/ Communications	8,908	11,714	11,714	9,500
Supplies - Outside	5,226	13,460	13,460	13,460
Clothing	20,540	19,750	19,750	19,750
Household Supplies	3,686	23,868	23,868	21,000
Safety Equipment	30,860	39,894	39,894	42,500
Asphalt Products	3,886,899	5,056,250	5,056,250	5,056,250
Lumber & Wood Products	0	11,000	11,000	5,000
Paints Oils & Glass	0	6,120	6,120	1,000
Pipe Fittings & Castings	43,628	52,934	52,934	50,000
Lime Cement & Gravel	0	91,233	91,232	55,000
Chemicals	0	6,426	6,426	6,426
Materials and Supplies	166,509	95,120	95,120	300,000
Miscellaneous Expense	0	0	0	0
Outside Vehicle Repair	86,939	52,531	52,531	80,000
Outside Equipment Repair/ Maintenance	148,859	104,970	104,970	120,000
Facilities Structure Repair - Outside	31,707	31,500	31,500	25,000
Weed Control/Chemical Service	86,288	116,000	116,000	16,000
Seminars/Training/Education	0	1,500	1,500	1,500
Misc Professional Services	691,796	865,000	865,000	2,300,000
Travel Expense	1,417	2,406	2,406	1,500
Unreported Travel	461	0	0	0
Outside Fuel	10,395	11,456	11,456	11,456
Mileage	0	5,150	5,150	0
Utilities	278,579	300,000	300,000	300,000
Hazardous Materials Clean- up	0	0	0	0
Insurance	3,532	3,532	3,532	3,532
Claims	12,754	15,000	15,000	15,000
Lawsuits	11,739	0	0	10,000
Dues/Memberships/ Periodicals	995	0	0	0
Rent	0	10,000	10,000	0
Minor Equipment	62,067	37,500	37,500	37,500
Expense Recovery - M & S	(5,442,640)	(5,581,250)	(5,581,250)	(5,581,250)
Total Materials and Supplies	1,157,199	2,690,647	2,690,646	4,173,167

Street Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Grants and Subsidies</u>				
Death Benefits	5,000	0	0	0
Total Grants and Subsidies	5,000	0	0	0
TOTAL EXPENDITURES	5,377,281	7,538,780	7,538,778	8,990,805
<u>State Grants</u>				
St TN Interstate	(739,980)	(800,000)	(800,000)	(800,000)
Total State Grants	(739,980)	(800,000)	(800,000)	(800,000)
TOTAL PROGRAM REVENUES	(739,980)	(800,000)	(800,000)	(800,000)
NET EXPENDITURES	4,637,301	6,738,780	6,738,778	8,190,805

Description

Street Lighting provides administrative direction, approval and funding for all roadway lighting within the City to enhance visibility and assist roadway users during evening hours.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	5,829,149	125,000	125,000	0
Total Expenditures	5,829,149	125,000	125,000	0
Net Expenditures	5,829,149	125,000	125,000	0
Authorized Complement				0



Street Lighting Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Materials and Supplies</u>				
Athletic/Recreational Supplies	772,362	0	0	0
Outside Postage	0	0	0	0
Asset Amortization Payment	3,080,901	0	0	0
Misc Professional Services	0	100,000	100,000	0
Travel Expense	27	0	0	0
Utilities	1,975,859	25,000	25,000	0
Total Materials and Supplies	5,829,149	125,000	125,000	0
TOTAL EXPENDITURES	5,829,149	125,000	125,000	0
NET EXPENDITURES	5,829,149	125,000	125,000	0

Description

Neighborhood Improvements focus on improving the quality of life for the citizens of Memphis through a constant effort to beautify the city and eradicate blight. This section continues to combat community cleanliness with street sweeping, litter removal, weed control, and enforcing housing code violations while maintaining safety, health and environmental standards for the community and the citizens of Memphis.

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	3,289,977	5,218,978	4,295,392	4,828,172
Materials and Supplies	4,420,689	4,045,545	8,271,765	7,415,215
Capital Outlay	107,334	120,000	127,803	120,000
Grants and Subsidies	0	0	1,667	0
Total Expenditures	7,818,001	9,384,523	12,696,628	12,363,386
Program Revenues	(351,694)	(398,000)	(414,468)	(416,600)
Net Expenditures	7,466,307	8,986,523	12,282,160	11,946,786
Authorized Complement				83

Neighborhood Improvements Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,931,715	3,265,695	2,667,646	3,427,245
Holiday Salary Full Time	115,120	0	73,090	0
Vacation Leave	130,926	0	83,180	0
Bonus Leave	18,792	0	10,771	0
Sick Leave	114,025	0	65,368	0
Overtime	52,680	9,000	25,373	9,000
Out of Rank Pay	23,596	10,400	10,164	10,400
Hazardous Duty Pay	170	40	233	40
Longevity Pay	91	0	75	0
Shift Differential	90	1,600	0	1,600
Retirement Benefits	71,817	69,879	4,111	69,879
Job Incentive	60	0	0	50,000
Required Special License Pay	2,036	29,000	0	29,000
Pension	133,545	152,301	80,632	166,429
Supplemental Pension	1,298	5,200	371	767
Social Security	15,422	4,828	7,077	4,828
Pension ARC Funding	0	338,129	338,129	369,045
Group Life Insurance	6,372	9,865	3,634	8,270
Unemployment	9,715	7,950	7,950	7,810
Medicare	34,721	40,404	23,610	46,769
Long Term Disability	6,614	6,396	3,800	8,419
Health Insurance - Basic	17,685	21,299	12,888	26,404
Health Insurance - Premier	307,171	376,938	640,718	422,966
Other Post Employment Benefits	27,530	0	0	60,323
Salaries - Part Time/ Temporary	195,692	772,146	221,943	272,146
On the Job Injury	60,011	19,000	14,628	19,000
Payroll Reserve	14,017	0	0	0
Attrition	0	103,907	0	(96,845)
Expense Recovery - Personnel	(930)	(25,000)	0	(25,000)
Benefits Adjustments	0	0	0	(60,322)
Total Personnel Services	3,289,977	5,218,978	4,295,392	4,828,172
<u>Materials and Supplies</u>				
City Storeroom Supplies	0	200	0	200
City Shop Charges	160,815	218,903	190,202	234,778
City Shop Fuel	116,351	151,199	108,133	116,236

Neighborhood Improvements Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Computer Svc Equipment	4,983	13,772	81,738	13,772
Data/Word Process Software	19,758	25,000	399	25,000
City Telephone/ Communications	67,300	39,860	147,938	39,860
Printing - Outside	886	8,364	678	8,364
Supplies - Outside	19,679	44,968	13,426	28,688
Hand Tools	1,619	400	0	400
Clothing	10,914	14,331	14,721	14,331
Household Supplies	652	967	648	967
Drafting/Photo Supplies	0	872	0	872
Outside Postage	80,745	30,860	70,468	47,860
Materials and Supplies	51,788	58,453	33,091	51,712
Outside Equipment Repair/ Maintenance	725	4,000	63,738	4,000
Advertising/Publication	0	0	1,510	0
Outside Phone/ Communications	0	50	0	50
Janitorial Services	0	1,050	0	1,050
Security	1,388	1,500	102	1,500
Weed Control/Chemical Service	157,807	200,000	34,387	0
Seminars/Training/Education	6,181	3,900	4,200	3,900
Misc Professional Services	3,251,427	3,034,348	3,417,706	3,702,868
Travel Expense	1,331	4,973	433	4,973
Unreported Travel	0	310	0	310
Outside Fuel	0	150	0	150
Mileage	1,021	0	0	0
Utilities	25,644	30,600	13,611	30,600
Total Quality Management	0	300	0	300
Demolitions	361,310	250	4,000,000	3,000,000
Insurance	1,780	1,271	1,271	1,579
Claims	13,478	20,122	1,714	20,122
Lawsuits	500	15,922	0	15,922
Dues/Memberships/ Periodicals	322	0	34	0
Rent	61,895	131,000	67,338	57,200
Minor Equipment	390	12,650	4,278	12,650
Expense Recovery - M & S	0	(25,000)	0	(25,000)
Total Materials and Supplies	4,420,689	4,045,545	8,271,765	7,415,215
Capital Outlay				



Neighborhood Improvements Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Furniture/Furnishings	0	120,000	120,000	120,000
Equipment	107,334	0	7,803	0
Total Capital Outlay	107,334	120,000	127,803	120,000
<u>Grants and Subsidies</u>				
Death Benefits	0	0	1,667	0
Total Grants and Subsidies	0	0	1,667	0
TOTAL EXPENDITURES	7,818,001	9,384,523	12,696,628	12,363,386
<u>Local Taxes</u>				
Special Assessment Tax	(297,371)	(398,000)	(389,668)	(398,000)
Total Local Taxes	(297,371)	(398,000)	(389,668)	(398,000)
<u>Fines and Forfeitures</u>				
Vacant Property Registration Fee	0	0	(24,800)	(18,600)
Total Fines and Forfeitures	0	0	(24,800)	(18,600)
<u>State Grants</u>				
St TN Interstate	(54,322)	0	0	0
Total State Grants	(54,322)	0	0	0
TOTAL PROGRAM REVENUES	(351,694)	(398,000)	(414,468)	(416,600)
NET EXPENDITURES	7,466,307	8,986,523	12,282,160	11,946,786

PUBLIC WORKS

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		<u>Neighborhood Improvement</u>	
ACCOUNTANT ASSOCIATE A	2	ACCOUNTANT ASSOCIATE A	2
ADMR FINANCE/PERSONNEL	1	ADMR NEIGHBORHOOD IMPROV	1
ANALYST PERSONNEL PW	2	CLERK GENERAL B	2
ANALYST USER SUPPORT	1	COORD ADMIN BUDGET CE	1
ASST ADMINISTRATIVE	1	COORD CONDEMNATION	1
COORD CUSTOMER AFFAIRS	1	COORD COURT HOUSING INSP	1
COORD QUALITY PROGRAM	1	COORD EDUCATION	1
COORD TITLE VI & CONTRACT (ISL)	1	COORD INFO TECH_NI	1
DIRECTOR MAINTENANCE DEPUTY	1	COORD PROGRAM CB	1
DIRECTOR PUBLIC WORKS	1	CREWPERSON	1
SECRETARY A	1	DIRECTOR NEIGHBORHOOD IMPROV	
SUPER PAYROLL PERSONNEL	1	DEPUTY	1
Total Administration	14	INSP CODE ENFORCEMENT	41
<u>Street Maintenance</u>		INVESTIGATOR CODE	2
ADMR STREET MAINT	1	MGR 25 SQ PROG	1
CLERK GENERAL A	1	MGR CITY BEAUTIFUL	1
CLERK.INVENT.CONTROL	1	MGR CODE ENFORCEMENT	1
COORD ENG STREET MNT	1	MGR ZONE HOUSING IMPROVE	2
CREWPERSON	8	OPER DATA ENTRY A	2
CREWPERSON SEMISKILLED	18	PARALEGAL NI	1
DISPATCHER	1	SCHEDULE PLANNER	1
FOREMAN MNT PUB WKS	7	SECRETARY A	1
FOREMAN POTHOLE CREW	2	SPEC COMPLIANCE	7
FOREMAN RIGHT OF WAY MAINT	3	SPEC CONDEMNATION	1
GREASER	1	SPEC TECH SUPPORT CB	1
HELPER MECH HEAVY EQUIP	1	SUPER BUSINESS AFFAIRS	1
MECH HEAVY EQUIP	1	SUPER CODE ENFORCEMENT	4
MECH MAINT	1	SUPER DATA TRANSCRIBER	1
MGR STREET MAINT	2	SUPER HORTICULTURE	1
OPER ASPHALT PLANT	2	SUPER OFFICE CD	1
OPERATOR EQUIPMENT	26	Total Neighborhood Improvements	83
OPERATOR HEAVY EQUIP	11		
OPER SPECIAL EQUIP	7		
SCREWMAN ASPHALT LUTE	6		
SUPER ASPHALT PLANT	1		
SUPER RECORDS INVENTORY	1		
SUPER RIGHT OF WAY MAINT	1		
SUPERVISOR SHIFT PUB WKS	3		
TECH AUTOMOTIVE	1		
Total Street Maintenance	108	<u>TOTAL PUBLIC WORKS</u>	<u>205</u>



DEBT SERVICE FUND OVERVIEW

The Debt Service Fund is used to account for resources that are restricted, committed, or assigned for payment of certain debt obligations and related costs. Major sources of revenue for the fund include ad valorem taxes, local option sales taxes, loan repayments from other internal service centers, proceeds from the sale of delinquent ad valorem tax receivables, and Tourism Development Zone revenue.

General obligation bonds and notes are direct obligations of the City. The full faith, credit and unlimited taxing power of the City as to all property subject to ad valorem taxation within the City are pledged to the payment of the principal of and interest on the City's general obligation debt.

Although there are no statutory limitations on the amount of general obligation debt the City can issue, the City conducts its finances so that the amount of general obligation debt outstanding does not exceed twelve percent (12%) of the City's taxable assessed valuation.

The City manages its general obligation debt conservatively as it does not have any outstanding variable rate debt or derivative agreements, although both are permitted in the City's Debt Management Policy and Procedures manual. The City does, however, utilize commercial paper proceeds as a source of interim construction financing for projects contained in the City's CIP Budget. Commercial paper has proven to be a low cost source of funds for the City.

The size of the City's Commercial Paper Program is \$150 million which, if fully utilized, would represent approximately 11% of outstanding general obligation debt. Such percentage falls within generally accepted guidelines for variable rate or short term debt exposure.

Moody's Investors Service, Inc. ("Moody's") and Standard & Poor's, a Standard & Poor's Financial Services LLC business ("S&P" and, together with Moody's, the "Rating Agencies") have assigned ratings of "Aa2" and "AA", respectively, to the City's general obligation bonds. Such ratings express only the views of the Rating Agencies. An explanation of the significance of such ratings may be obtained from the Rating Agencies furnishing the ratings. There is no assurance that either or all of such ratings will be maintained for any given period of time or that it will not be revised or withdrawn entirely by the Rating Agencies if, in the judgment of the respective Rating Agency, circumstances so warrant.

In addition to general obligation debt, the City issues leases and other appropriation obligations whereby the City budgets and appropriates legally available funds each fiscal year for the payment of principal of and interest on such obligations.

DEBT SERVICE FUND OVERVIEW

LEGAL LEVEL

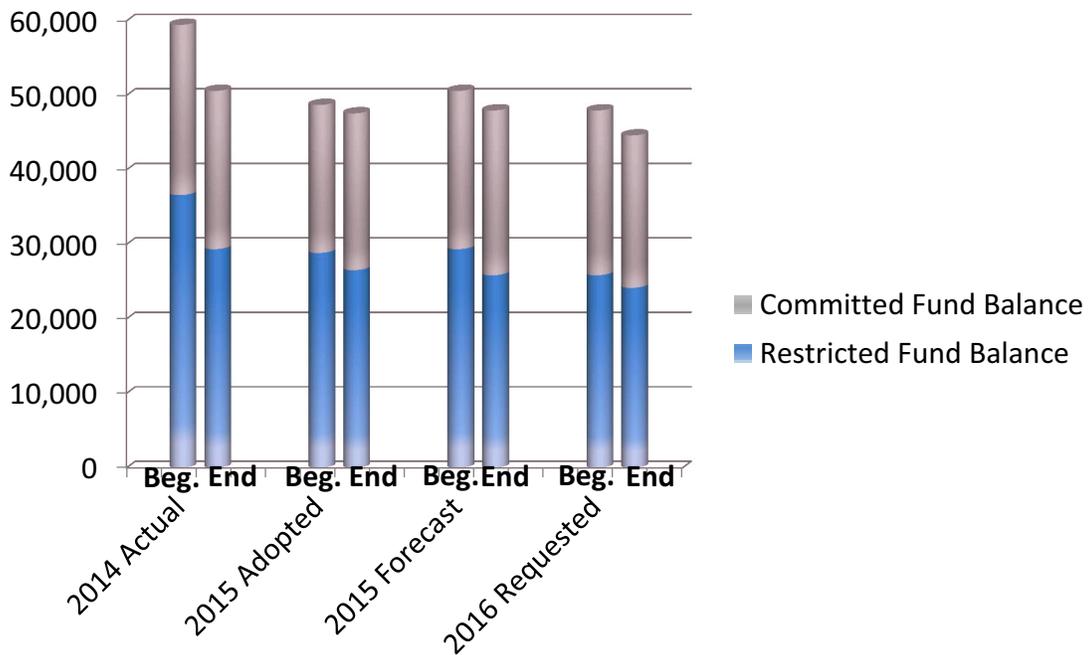
The **Debt Service Fund** is used to account for resources that are restricted, committed, or assigned for payment of debt obligations and related costs.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Budget
Revenues and Other Sources				
Current Property Taxes	\$ 92,044,265	\$ 111,071,318	\$ 111,071,318	\$ 113,024,150
Delinquent Property Taxes	719,054	500,000	2,289,734	2,300,000
Sale of Delinquent Property Tax	5,154,154	4,500,000	4,268,576	3,000,000
Local Option Sales Tax	7,597,326	7,200,000	7,200,000	7,488,000
In Lieu Of Taxes-Contractual	1,822,262	1,964,678	1,964,678	1,964,678
Tourism Development Zone	12,728,342	13,000,000	12,073,534	13,750,000
Use of Money	169,893	125,000	125,000	125,000
Federal Grants	2,092,478	2,109,527	2,092,478	2,178,567
Other	1,213,534	2,916,165	2,623,749	2,622,903
Issuance of Refunding Debt	345,652,036	-	-	-
Transfer In - Hotel-Motel Tax	1,331,457	1,187,853	1,181,457	1,186,252
Transfers In - State Street Aid	1,768,300	1,768,300	1,768,300	1,768,300
Transfers In - Solid Waste	3,516,142	5,316,142	3,454,807	5,055,687
Transfers In - Stormwater	3,000,000	1,893,502	1,893,502	1,893,502
Transfers In - GF	8,503,414	5,309,483	5,309,483	5,360,125
Transfers In - Other	191,421	-	30,323	-
Contribution from Restricted Pyramid Fund Balance	7,701,379	2,333,000	3,261,227	1,686,334
Contribution from Restricted Ballpark Fund Balance	-	-	248,912	-
Contribution from Committed Fund Balance	1,594,720	-	-	1,672,011
Total Revenues and Other Sources	496,800,175	161,194,968	160,857,079	165,075,508
Expenditures and Other Uses				
Principal - Serial Bonds, Notes and Leases	75,877,512	89,501,794	91,084,924	96,064,908
Interest - Serial Bonds, Notes and Leases	61,600,941	69,240,295	67,740,974	67,766,655
Liquidity/Remarketing Fees	46,548	742,500	650,000	742,500
Other (M&S & COI & Svrc Chrg)	277,234	498,445	499,945	501,445
Retirement of Refunded Debt	343,259,372	-	-	-
Bond Sale Expenses	3,303,605	-	-	-
Transfers Out - Use of Pyramid Fund Bal.	12,000,000	-	-	-
Contribution to Restricted Pyramid Fund Balance	-	-	-	-
Contribution to Restricted Ballpark Fund Balance	434,965	26,504	-	-
Contribution to Committed Fund Balance	-	1,185,430	881,236	-
Total Expenditures and Other Uses	496,800,175	161,194,968	160,857,079	165,075,508



Restricted Fund Balance - Beg. of Year	36,622,633	28,846,205	29,356,219	25,846,080
Contribution to (Use of) Fund Balance	(7,266,414)	(2,306,496)	(3,510,139)	(1,686,334)
Restricted Fund Balance - End of Year	29,356,219	26,539,709	25,846,080	24,159,746
Committed Fund Balance - Beginning of Year	22,835,455	19,855,784	21,240,734	22,121,970
Contribution to (Use of) Fund Balance	(1,594,720)	1,185,430	881,236	(1,672,011)
Committed Fund Balance - End of Year	21,240,734	21,041,214	22,121,970	20,449,960

Debt Service Fund Balance (in 000s)





Enterprise Funds account for the acquisition, operations and maintenance of the City's facilities. These services are entirely or predominantly supported by user charges. The City periodically determines whether the revenue earned, expense incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. All activities necessary to provide services are budgeted for in these funds:

Sewer Fund

This fund is used to account for the operations of the wastewater collection and treatment facilities operated by the City. Memphis continues to rank as having one of the lowest residential, commercial, and industrial wastewater rates among the 1,250 largest cities in the nation. The last increase in sewer fees was in FY 2010.

Storm Water Fund

This fund is used to account for the operations of the City of Memphis Storm Water program. The funds are generated from the storm water fee assessed to residential and non-residential facilities and properties within the city limits. The City's storm water fee is added to the MLGW utility bills, and monies collected are used to fund federally mandated storm water requirements and to alleviate local flooding problems.



■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Request
Revenues				
Sewer Fees	103,280,623	100,993,000	100,993,000	104,800,000
Sewer Connections	128,120	100,000	100,000	140,000
Special Sewer Connections	41,353	75,000	75,000	75,000
Rents	0	32,000	32,000	32,000
Other Service Charges	120,705	58,000	0	
Federal Grants	564,966	0	0	0
Subdivision Development Fees	328,890	323,000	323,000	350,000
Other Revenue/Prior Yr	2,015,382	35,000	93,000	232,000
Total Charges for Services	106,480,040	101,616,000	101,616,000	105,629,000
Interest on Investments	45,348	75,000	75,000	75,000
Contribution From Fund Balance	0	0	0	
Total Revenue	106,525,388	101,691,000	101,691,000	105,704,000
Expenditures				
Environmental Inspections	5,257,314	7,141,316	7,141,316	7,945,271
T E Maxson Treatment Plant - South	15,467,216	17,864,384	17,864,384	18,534,547
M C Stiles Treatment Plant - North	11,910,821	17,389,632	17,389,632	18,379,382
Lift Stations	1,233,385	2,163,786	2,163,786	2,241,351
Environmental Administration	1,901,761	4,166,655	4,166,655	4,273,056
Environmental Maintenance	7,161,101	14,009,404	14,009,404	15,061,411
Sanitary Sewer Design	783,373	1,003,586	1,003,586	1,074,016
Dividend to General Fund	1,300,000	1,300,000	1,300,000	1,300,000
Cost Allocation - General Fund	1,075,000	1,075,000	1,075,000	
In Lieu of Tax	5,245,043	4,600,000	4,600,000	5,245,000
Materials & Supplies	1,731,719	1,675,500	1,675,500	0
Payment on Debt Service	5,828,927	16,358,560	16,358,560	15,850,000
Bond Sale	289,850	0	0	0
State Loan Principal & Interest	93,181	250,000	250,000	255,000
Depreciation on Own Funds	12,415,115			13,575,000
Total Expenditures	71,693,806	88,997,823	88,997,823	103,734,034
Increase (Decrease) in Net Assets	34,831,582	12,693,177	12,693,177	1,969,966

■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	16,715,456	20,592,713	17,231,729	21,928,669
Materials and Supplies	23,440,778	37,071,551	31,320,670	36,997,365
Capital Outlay	1,731,702	4,649,500	3,689,710	6,646,000
Depreciation on Own Funds	1,823,854	1,425,000	1,365,895	1,937,000
Misc Expense	3,180	0	0	0
Total Expenditures	43,714,971	63,738,764	53,608,003	67,509,034
Program Revenues	(1,603,388)	(1,015,000)	(893,740)	(1,025,000)
Net Expenditures	42,111,583	62,723,764	52,714,263	66,484,034
Authorized Complement				294

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Fines & Forfeitures	0	0	0	(10,000)
Sewer Connections	1,150	0	0	0
Sewer Fees	(974,288)	(900,000)	(641,052)	(900,000)
Methane Gas Recovery - TVA	(7,368)	(15,000)	(15,000)	(15,000)
Biogas Revenue	(112,137)	(100,000)	(36,085)	(100,000)
Miscellaneous Income	(527,179)	0	(199,502)	0
Gain On Disposal Of Assets	16,433	0	(2,100)	0
Total Charges for Services	(1,603,388)	(1,015,000)	(893,740)	(1,025,000)

Other services provided by Public Works can be found under the following tabs:

Solid Waste - Special Revenue Funds

Sanitary Sewer Systems - Enterprise Funds

Storm Water System - Enterprise Funds

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	3,229,173	3,590,079	3,590,079	4,069,436
Materials and Supplies	1,559,213	2,361,237	2,361,237	1,530,835
Capital Outlay	81,212	850,000	850,000	1,945,000
Depreciation on Own Funds	387,716	340,000	340,000	400,000
Total Expenditures	5,257,314	7,141,316	7,141,316	7,945,271
Program Revenues	(1,278)	0	0	0
Net Expenditures	5,256,036	7,141,316	7,141,316	7,945,271
Authorized Complement				61

PW/Environmental Inspections Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,875,597	2,458,767	2,240,727	2,470,153
Holiday Salary Full Time	108,785	0	55,490	0
Vacation Leave	155,253	0	85,887	0
Bonus Leave	19,480	0	8,666	0
Sick Leave	138,627	0	67,997	0
Overtime	239,793	150,000	150,000	150,000
Holiday Fire/Police	1,675	0	0	0
Out of Rank Pay	14,539	9,000	9,000	9,000
Hazardous Duty Pay	22,073	30,000	30,000	30,000
Longevity Pay	871	0	0	0
Shift Differential	8,081	8,000	8,000	8,000
Retirement Benefits	37,936	25,000	25,000	25,000
Pension	109,160	121,454	121,454	111,557
Supplemental Pension	11,205	23,976	23,976	9,559
Social Security	33,510	35,112	35,112	35,112
Pension ARC Funding	0	123,532	123,532	247,512
Group Life Insurance	6,075	8,934	8,934	6,954
Unemployment	8,845	8,700	8,700	6,160
Medicare	31,016	34,556	34,556	32,857
Long Term Disability	6,295	7,101	7,101	6,798
Health Insurance - Basic	18,091	21,299	21,299	30,820
Health Insurance - Premier	326,746	384,036	384,036	387,954
Other Post Employment Benefits	0	0	0	47,579
Salaries - Part Time/ Temporary	37,056	130,000	130,000	874,000
On the Job Injury	10,736	0	0	0
Payroll Reserve	7,731	0	0	0
Attrition	0	10,612	10,612	(372,000)
Benefits Adjustments	0	0	0	(47,579)
Total Personnel Services	3,229,173	3,590,079	3,590,079	4,069,436
<u>Materials and Supplies</u>				
City Hall Printing	897	600	600	600
City Hall Postage	0	1,000	1,000	1,000
Document Reproduction - City	1,401	4,000	4,000	4,000
City Storeroom Supplies	0	1,500	1,500	0
City Shop Charges	0	8,800	8,800	0
City Shop Fuel	32,830	42,787	42,787	35,785

PW/Environmental Inspections Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Computer Svc Equipment	8,711	8,000	8,000	8,000
City Telephone/ Communications	1,377	52,000	52,000	52,000
Supplies - Outside	871	2,000	2,000	3,000
Word/Processing/Duplicate	0	200	200	200
Hand Tools	3,134	2,500	2,500	5,000
Clothing	1,620	10,000	10,000	14,000
Safety Equipment	1,643	7,000	7,000	11,000
Drafting/Photo Supplies	394	0	0	0
Outside Postage	47	250	250	250
Chemicals	134,963	125,000	125,000	150,000
Materials and Supplies	141,919	65,000	65,000	165,000
Miscellaneous Expense	778	0	0	0
Outside Vehicle Repair	14,005	40,000	40,000	90,000
Outside Equipment Repair/ Maintenance	40,003	40,000	40,000	40,000
Misc Professional Services	1,174,499	1,950,000	1,950,000	950,000
Mileage	0	200	200	0
Dues/Memberships/ Periodicals	121	400	400	1,000
Total Materials and Supplies	1,559,213	2,361,237	2,361,237	1,530,835
<u>Capital Outlay</u>				
Vehicles	95,222	350,000	350,000	1,445,000
Prod/Constr/Maint Equipment	18,690	500,000	500,000	500,000
Transfer To Fixed Assets Capital	(32,700)	0	0	0
Total Capital Outlay	81,212	850,000	850,000	1,945,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	387,716	340,000	340,000	400,000
Total Depreciation on Own Funds	387,716	340,000	340,000	400,000
TOTAL EXPENDITURES	5,257,314	7,141,316	7,141,316	7,945,271
<u>Charges for Services</u>				
Sewer Fees	(1,242)	0	0	0
Total Charges for Services	(1,242)	0	0	0
<u>Other Revenues</u>				

PW/Environmental Inspections Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Miscellaneous Income	(36)	0	0	0
Total Other Revenues	(36)	0	0	0
<u>Gain (Loss) on Sale of Assets</u>				
Gain On Disposal Of Assets	0	0	0	0
Total Gain (Loss) on Sale of Assets	0	0	0	0
TOTAL PROGRAM REVENUES	(1,278)	0	0	0
NET EXPENDITURES	5,256,036	7,141,316	7,141,316	7,945,271

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	4,174,581	5,214,814	5,214,814	5,330,871
Materials and Supplies	9,823,613	10,863,570	10,863,570	11,217,676
Capital Outlay	1,026,492	1,486,000	1,486,000	1,486,000
Depreciation on Own Funds	442,530	300,000	300,000	500,000
Total Expenditures	15,467,216	17,864,384	17,864,384	18,534,547
Program Revenues	(379,215)	(15,000)	(15,000)	(15,000)
Net Expenditures	15,088,001	17,849,384	17,849,384	18,519,547
Authorized Complement				73

PW/T.E. Maxson Treatment Plant - South Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,343,067	3,699,852	3,423,577	3,898,690
Holiday Salary Full Time	134,556	0	77,041	0
Vacation Leave	187,334	0	91,509	0
Bonus Leave	22,408	0	11,464	0
Sick Leave	131,191	0	96,260	0
Overtime	598,376	200,000	200,000	200,000
Out of Rank Pay	122	17,187	17,187	17,187
Longevity Pay	107	0	0	0
Shift Differential	8,484	16,480	16,480	16,480
Retirement Benefits	40,652	30,000	30,000	30,000
Job Incentive	400	0	0	0
Required Special License Pay	(5,231)	12,000	12,000	12,000
Pension	158,123	186,208	186,208	175,021
Supplemental Pension	0	930	930	0
Social Security	7,239	0	0	0
Pension ARC Funding	0	147,833	147,833	300,868
Group Life Insurance	7,053	11,536	11,536	8,022
Unemployment	11,020	7,650	7,650	6,710
Medicare	47,021	46,381	46,381	51,843
Long Term Disability	7,787	8,433	8,433	9,727
Health Insurance - Basic	5,864	8,562	8,562	8,833
Health Insurance - Premier	324,743	385,653	385,653	391,332
Other Post Employment Benefits	0	0	0	51,827
Salaries - Part Time/ Temporary	114,305	250,000	250,000	250,000
On the Job Injury	17,074	30,900	30,900	30,900
Payroll Reserve	12,887	0	0	0
Attrition	0	155,210	155,210	(76,741)
Benefits Adjustments	0	0	0	(51,827)
Total Personnel Services	4,174,581	5,214,814	5,214,814	5,330,871
<u>Materials and Supplies</u>				
City Hall Printing	0	1,000	1,000	1,000
City Hall Postage	0	700	700	700
Document Reproduction - City	626	2,000	2,000	2,000
City Storeroom Supplies	0	1,000	1,000	300
City Shop Charges	434	2,200	2,200	3,340
City Shop Fuel	214,554	319,865	319,865	256,920

PW/T.E. Maxson Treatment Plant - South Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Computer Svc Equipment	15,921	10,000	10,000	10,000
City Telephone/ Communications	4,500	15,220	15,220	15,220
Supplies - Outside	4,772	4,000	4,000	4,000
Word/Processing/Duplicate	0	0	0	0
Hand Tools	22,455	7,000	7,000	7,000
Clothing	1,825	3,000	3,000	3,000
Household Supplies	0	5,000	5,000	5,000
Safety Equipment	13,711	17,000	17,000	17,000
Medical Supplies	0	600	600	600
Outside Postage	360	500	500	500
Lumber & Wood Products	2,598	2,000	2,000	2,000
Paints Oils & Glass	30,552	30,000	30,000	20,000
Steel & Iron Products	17,734	40,000	40,000	40,000
Pipe Fittings & Castings	80,512	22,000	22,000	22,000
Chemicals	426,797	880,000	880,000	1,180,000
Materials and Supplies	723,272	684,000	684,000	684,000
Panelization	0	0	0	0
Operation Police TACT	0	0	0	0
Outside Vehicle Repair	124,717	300,000	300,000	300,000
Outside Equipment Repair/ Maintenance	677,288	300,000	300,000	300,000
Outside Phone/ Communications	0	1,600	1,600	1,600
Janitorial Services	5,005	20,000	20,000	20,000
Misc Professional Services	699,355	400,000	400,000	400,000
Travel Expense	0	2,000	2,000	2,000
Outside Fuel	107,629	45,000	45,000	45,000
Utilities	5,823,160	6,900,000	6,900,000	6,900,000
Insurance	130,411	247,485	247,485	224,096
Claims	91,453	0	0	0
Dues/Memberships/ Periodicals	361	400	400	400
Misc Services and Charges	476,780	500,000	500,000	600,000
Equipment Rental	126,832	100,000	100,000	150,000
Total Materials and Supplies	9,823,613	10,863,570	10,863,570	11,217,676
Capital Outlay				
Vehicles	111,890	71,000	71,000	71,000
Prod/Constr/Maint Equipment	1,920,872	1,415,000	1,415,000	1,415,000

PW/T.E. Maxson Treatment Plant - South Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Transfer To Fixed Assets				
Capital	(1,006,270)	0	0	0
Total Capital Outlay	1,026,492	1,486,000	1,486,000	1,486,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	442,530	300,000	300,000	500,000
Total Depreciation on Own Funds	442,530	300,000	300,000	500,000
TOTAL EXPENDITURES	15,467,216	17,864,384	17,864,384	18,534,547
<u>Charges for Services</u>				
Methane Gas Recovery - TVA	(7,368)	(15,000)	(15,000)	(15,000)
Total Charges for Services	(7,368)	(15,000)	(15,000)	(15,000)
<u>Other Revenues</u>				
Miscellaneous Income	(371,848)	0	0	0
Total Other Revenues	(371,848)	0	0	0
<u>Gain (Loss) on Sale of Assets</u>				
Gain On Disposal Of Assets	0	0	0	0
Total Gain (Loss) on Sale of Assets	0	0	0	0
TOTAL PROGRAM REVENUES	(379,215)	(15,000)	(15,000)	(15,000)
NET EXPENDITURES	15,088,001	17,849,384	17,849,384	18,519,547

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	4,480,950	5,717,361	2,265,945	5,817,525
Materials and Supplies	6,434,236	9,801,271	4,021,390	10,381,857
Capital Outlay	515,365	1,571,000	611,210	1,680,000
Depreciation on Own Funds	480,270	300,000	240,095	500,000
Total Expenditures	11,910,821	17,389,632	7,138,639	18,379,382
Program Revenues	(1,239,253)	(1,000,000)	(878,740)	(1,010,000)
Net Expenditures	10,671,568	16,389,632	6,259,899	17,369,382
Authorized Complement				78

PW/Maynard C. Stiles Treatment Plant - North Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,551,588	3,948,584	1,200,238	4,044,642
Holiday Salary Full Time	152,746	0	76,890	0
Vacation Leave	216,635	0	113,823	0
Bonus Leave	22,372	0	8,110	0
Sick Leave	152,875	0	101,882	0
Overtime	246,192	185,000	166,791	185,000
Out of Rank Pay	22,785	22,500	8,544	22,500
Hazardous Duty Pay	242	0	0	0
Longevity Pay	494	0	457	0
Shift Differential	6,057	9,000	3,347	9,000
Retirement Benefits	109,986	90,000	122,530	90,000
Required Special License Pay	1,215	2,000	0	2,000
Pension	150,614	199,563	74,923	160,618
Supplemental Pension	755	751	379	751
Social Security	18,016	2,366	6,921	2,366
Pension ARC Funding	0	157,959	0	323,100
Group Life Insurance	8,084	11,021	3,754	8,693
Unemployment	12,035	9,000	9,000	7,040
Medicare	45,743	49,084	24,591	54,907
Long Term Disability	8,390	9,435	4,120	9,369
Health Insurance - Basic	6,854	8,456	2,348	4,416
Health Insurance - Premier	451,923	555,008	237,802	456,076
Other Post Employment Benefits	0	0	0	54,376
Salaries - Part Time/ Temporary	259,244	300,000	96,580	580,000
On the Job Injury	21,864	20,800	2,916	20,800
Payroll Reserve	14,241	0	0	0
Attrition	0	136,834	0	(163,755)
Benefits Adjustments	0	0	0	(54,375)
Total Personnel Services	4,480,950	5,717,361	2,265,945	5,817,525
<u>Materials and Supplies</u>				
City Hall Printing	1,552	2,200	0	3,950
City Hall Postage	0	1,000	0	2,000
Document Reproduction - City	1,229	1,000	767	3,500
City Storeroom Supplies	0	0	0	400
City Shop Charges	691	39,260	846	6,429
City Shop Fuel	180,448	257,696	93,897	235,652

PW/Maynard C. Stiles Treatment Plant - North Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Computer Svc Equipment	33,922	48,000	12,951	75,500
City Telephone/ Communications	15,261	20,000	5,831	28,800
Printing - Outside	0	0	0	500
Supplies - Outside	0	10,000	3,441	9,000
Hand Tools	13,173	10,000	10,826	10,000
Clothing	2,163	5,000	3,050	5,000
Household Supplies	11,011	15,000	3,432	5,000
Safety Equipment	26,748	35,000	5,985	36,500
Medical Supplies	0	4,000	0	4,000
Outside Postage	2,893	1,800	2,696	3,300
Lumber & Wood Products	206	1,000	0	1,000
Paints Oils & Glass	20,834	47,000	1,853	10,000
Steel & Iron Products	16,186	20,000	4,097	20,000
Pipe Fittings & Castings	5,967	15,000	3,174	15,000
Chemicals	423,834	500,000	310,717	1,000,000
Materials and Supplies	581,434	800,000	334,143	805,000
Outside Vehicle Repair	96,274	100,000	5,850	107,500
Outside Equipment Repair/ Maintenance	155,316	250,000	202,213	250,000
Advertising/Publication	7,105	1,000	0	1,000
Outside Phone/ Communications	656	3,000	324	3,000
Weed Control/Chemical Service	2,192	0	0	0
Seminars/Training/Education	0	5,000	0	5,000
Misc Professional Services	696,395	900,000	597,855	1,700,000
Travel Expense	750	5,000	1,760	5,000
Unreported Travel	400	0	(1,410)	0
Utilities	3,891,739	6,000,000	2,017,472	5,500,000
Insurance	214,321	327,315	358,937	401,826
Dues/Memberships/ Periodicals	2,792	2,000	0	3,000
Misc Services and Charges	19,444	25,000	1,400	25,000
Equipment Rental	9,300	350,000	39,282	100,000
Total Materials and Supplies	6,434,236	9,801,271	4,021,390	10,381,857
Capital Outlay				
Vehicles	0	345,000	0	450,000
Prod/Constr/Maint Equipment	490,200	30,000	582,775	30,000
Equipment	13,200	1,196,000	28,435	1,200,000

PW/Maynard C. Stiles Treatment Plant - North Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Transfer To Fixed Assets				
Capital	11,965	0	0	0
Total Capital Outlay	515,365	1,571,000	611,210	1,680,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	480,270	300,000	240,095	500,000
Total Depreciation on Own Funds	480,270	300,000	240,095	500,000
TOTAL EXPENDITURES	11,910,821	17,389,632	7,138,639	18,379,382
<u>Fines and Forfeitures</u>				
Fines & Forfeitures	0	0	0	(10,000)
Total Fines and Forfeitures	0	0	0	(10,000)
<u>Charges for Services</u>				
Sewer Connections	1,150	0	0	0
Sewer Fees	(972,971)	(900,000)	(641,052)	(900,000)
Biogas Revenue	(112,137)	(100,000)	(36,085)	(100,000)
Total Charges for Services	(1,083,958)	(1,000,000)	(677,137)	(1,000,000)
<u>Other Revenues</u>				
Miscellaneous Income	(155,295)	0	(199,502)	0
Total Other Revenues	(155,295)	0	(199,502)	0
<u>Gain (Loss) on Sale of Assets</u>				
Gain On Disposal Of Assets	0	0	(2,100)	0
Total Gain (Loss) on Sale of Assets	0	0	(2,100)	0
TOTAL PROGRAM REVENUES	(1,239,253)	(1,000,000)	(878,740)	(1,010,000)
NET EXPENDITURES	10,671,568	16,389,632	6,259,899	17,369,382

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	458,431	1,006,926	1,006,926	1,029,301
Materials and Supplies	611,763	891,860	891,860	927,050
Capital Outlay	40,741	160,000	160,000	160,000
Depreciation on Own Funds	122,449	105,000	105,000	125,000
Total Expenditures	1,233,385	2,163,786	2,163,786	2,241,351
Net Expenditures	1,233,385	2,163,786	2,163,786	2,241,351
Authorized Complement				14

PW/Lift Stations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	199,392	375,777	345,995	683,466
Holiday Salary Full Time	14,337	0	11,907	0
Vacation Leave	19,899	0	12,367	0
Bonus Leave	2,384	0	1,951	0
Sick Leave	64,002	0	3,557	0
Overtime	55,167	115,445	115,445	115,445
Out of Rank Pay	612	1,050	1,050	1,050
Hazardous Duty Pay	485	0	0	0
Longevity Pay	200	0	0	0
Retirement Benefits	55,679	31,000	31,000	31,000
Required Special License Pay	0	10,000	10,000	10,000
Pension	10,816	22,547	22,547	30,220
Pension ARC Funding	0	16,201	16,201	62,249
Group Life Insurance	269	1,251	1,251	711
Unemployment	1,160	750	750	1,320
Medicare	4,439	4,183	4,183	9,116
Long Term Disability	826	815	815	1,709
Health Insurance - Premier	27,764	31,692	31,692	83,015
Other Post Employment Benefits	0	0	0	10,195
On the Job Injury	56	0	0	0
Payroll Reserve	943	0	0	0
Attrition	0	396,215	396,215	0
Benefits Adjustments	0	0	0	(10,195)
Total Personnel Services	458,431	1,006,926	1,006,926	1,029,301
<u>Materials and Supplies</u>				
City Hall Printing	0	300	300	300
City Hall Postage	0	30	30	200
Document Reproduction - City	0	100	100	100
City Storeroom Supplies	0	1,000	1,000	300
Facility Repair & Carpentry	0	2,000	2,000	2,000
City Shop Charges	245	1,030	1,030	247
City Shop Fuel	20,279	50,400	50,400	28,403
City Computer Svc Equipment	1,300	13,500	13,500	13,500
City Telephone/ Communications	3,289	43,000	43,000	43,000
Supplies - Outside	3,733	2,000	2,000	2,000

PW/Lift Stations Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Hand Tools	1,536	7,000	7,000	7,000
Clothing	375	1,000	1,000	1,000
Safety Equipment	13,097	20,000	20,000	20,000
Paints Oils & Glass	1,023	1,500	1,500	10,000
Steel & Iron Products	307	7,500	7,500	7,500
Pipe Fittings & Castings	1,534	2,500	2,500	2,500
Materials and Supplies	57,865	55,000	55,000	105,000
Outside Vehicle Repair	200	2,500	2,500	2,500
Outside Equipment Repair/ Maintenance	43,740	80,000	80,000	80,000
Maintenance Of Grounds	0	300	300	300
Outside Phone/ Communications	0	500	500	500
Misc Professional Services	109,750	200,000	200,000	200,000
Unreported Travel	0	0	0	0
Outside Fuel	0	700	700	700
Utilities	353,491	400,000	400,000	400,000
Total Materials and Supplies	611,763	891,860	891,860	927,050
<u>Capital Outlay</u>				
Vehicles	25,950	110,000	110,000	110,000
Prod/Constr/Maint Equipment	14,791	50,000	50,000	50,000
Total Capital Outlay	40,741	160,000	160,000	160,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	122,449	105,000	105,000	125,000
Total Depreciation on Own Funds	122,449	105,000	105,000	125,000
TOTAL EXPENDITURES	1,233,385	2,163,786	2,163,786	2,241,351
<u>Gain (Loss) on Sale of Assets</u>				
Gain On Disposal Of Assets	0	0	0	0
Total Gain (Loss) on Sale of Assets	0	0	0	0
TOTAL PROGRAM REVENUES	0	0	0	0
NET EXPENDITURES	1,233,385	2,163,786	2,163,786	2,241,351

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	639,994	921,552	921,552	906,603
Materials and Supplies	1,229,094	3,227,104	3,227,104	3,348,453
Capital Outlay	25,765	8,000	8,000	8,000
Depreciation on Own Funds	6,908	10,000	10,000	10,000
Total Expenditures	1,901,761	4,166,656	4,166,656	4,273,056
Program Revenues	(75)	0	0	0
Net Expenditures	1,901,686	4,166,656	4,166,656	4,273,056
Authorized Complement				11

PW/Environmental Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	550,679	735,216	682,470	773,472
Holiday Salary Full Time	31,629	0	16,096	0
Vacation Leave	38,014	0	25,230	0
Bonus Leave	9,697	0	2,572	0
Sick Leave	7,095	0	8,849	0
Out of Rank Pay	22,441	0	0	0
Pension	39,573	44,113	44,113	41,302
Social Security	1,016	0	0	0
Pension ARC Funding	0	22,276	22,276	48,910
Group Life Insurance	2,067	2,829	2,829	2,905
Unemployment	1,595	1,350	1,350	1,100
Medicare	9,387	11,763	11,763	11,014
Long Term Disability	1,759	1,909	1,909	2,065
Health Insurance - Basic	0	0	0	0
Health Insurance - Premier	60,002	57,904	57,904	82,446
Other Post Employment Benefits	0	0	0	8,496
Salaries - Part Time/ Temporary	16,386	27,500	27,500	27,500
On the Job Injury	0	1,000	1,000	1,000
Payroll Reserve	2,535	0	0	0
Attrition	0	15,691	15,691	(85,111)
Expense Recovery - Personnel	(153,881)	0	0	0
Benefits Adjustments	0	0	0	(8,496)
Total Personnel Services	639,994	921,552	921,552	906,603
<u>Materials and Supplies</u>				
City Hall Printing	1,400	5,000	5,000	4,000
City Hall Postage	0	2,100	2,100	2,100
Document Reproduction - City	725	1,800	1,800	1,800
City Shop Fuel	1,202	2,500	2,500	2,500
City Computer Svc Equipment	18,927	21,284	21,284	21,284
Data/Word Process Software	0	0	0	57,349
City Telephone/ Communications	3,939	5,500	5,500	5,500
Printing - Outside	0	1,500	1,500	1,500
Supplies - Outside	1,909	4,000	4,000	4,000
Outside Postage	480	1,000	1,000	1,000

PW/Environmental Administration Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	304	1,500	1,500	1,500
Outside Equipment Repair/ Maintenance	420	420	420	420
Seminars/Training/Education	2,246	5,000	5,000	5,000
Misc Professional Services	1,191,842	3,150,000	3,150,000	3,150,000
Travel Expense	3,468	20,000	20,000	20,000
Mileage	0	2,000	2,000	2,000
Dues/Memberships/ Periodicals	2,232	3,500	3,500	3,500
Rent	0	0	0	65,000
Total Materials and Supplies	1,229,094	3,227,104	3,227,104	3,348,453
<u>Capital Outlay</u>				
Vehicles	25,765	0	0	0
Prod/Constr/Maint Equipment	0	8,000	0	8,000
Prod/Construct/Maint Equipment	0	0	8,000	0
Total Capital Outlay	25,765	8,000	8,000	8,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	6,908	10,000	10,000	10,000
Total Depreciation on Own Funds	6,908	10,000	10,000	10,000
TOTAL EXPENDITURES	1,901,761	4,166,656	4,166,656	4,273,056
<u>Charges for Services</u>				
Sewer Fees	(75)	0	0	0
Total Charges for Services	(75)	0	0	0
<u>Other Revenues</u>				
Miscellaneous Income	0	0	0	0
Total Other Revenues	0	0	0	0
TOTAL PROGRAM REVENUES	(75)	0	0	0
NET EXPENDITURES	1,901,686	4,166,656	4,166,656	4,273,056

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	3,058,239	3,429,772	3,429,772	4,023,857
Materials and Supplies	3,677,174	9,657,132	9,686,132	9,292,554
Capital Outlay	40,127	552,500	552,500	1,345,000
Depreciation on Own Funds	382,381	370,000	370,000	400,000
Misc Expense	3,180	0	0	0
Total Expenditures	7,161,101	14,009,404	14,038,404	15,061,411
Program Revenues	16,433	0	0	0
Net Expenditures	7,177,534	14,009,404	14,038,404	15,061,411
Authorized Complement				57

PW/Environmental Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,677,840	2,389,740	2,328,371	2,484,030
Holiday Salary Full Time	100,177	0	59,789	0
Vacation Leave	127,776	0	84,046	0
Bonus Leave	18,775	0	7,018	0
Sick Leave	115,639	0	53,948	0
Overtime	214,275	95,000	95,000	95,000
Out of Rank Pay	47,047	30,000	30,000	30,000
Hazardous Duty Pay	27,519	48,000	48,000	48,000
Longevity Pay	1,341	0	0	0
Shift Differential	2,273	1,200	1,200	1,200
Retirement Benefits	50,272	28,000	0	28,000
Pension	69,841	85,496	85,496	78,418
Supplemental Pension	20,684	24,932	24,932	22,721
Social Security	63,688	80,309	80,309	80,309
Pension ARC Funding	0	115,431	0	253,441
Group Life Insurance	5,720	8,378	8,378	7,175
Unemployment	8,120	7,650	7,650	5,830
Medicare	31,920	33,075	33,075	36,087
Long Term Disability	5,558	6,391	6,391	6,821
Health Insurance - Basic	19,373	21,299	21,299	48,296
Health Insurance - Premier	275,112	311,936	311,936	327,528
Other Post Employment Benefits	0	0	0	45,030
Salaries - Part Time/ Temporary	84,229	100,000	100,000	842,000
On the Job Injury	77,477	0	0	0
Payroll Reserve	13,584	0	0	0
Attrition	0	42,934	42,934	(371,000)
Benefits Adjustments	0	0	0	(45,030)
Total Personnel Services	3,058,239	3,429,772	3,429,772	4,023,857
<u>Materials and Supplies</u>				
City Hall Printing	140	1,000	1,000	1,000
City Hall Postage	0	1,000	1,000	1,000
Document Reproduction - City	0	500	500	500
City Storeroom Supplies	4,670	21,000	50,000	0
Facility Repair & Carpentry	0	1,500	1,500	1,500
City Shop Charges	27,985	78,210	78,210	9,893
City Shop Fuel	429,602	480,919	480,919	411,858

PW/Environmental Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Computer Svc Equipment	21,306	12,000	12,000	12,000
City Telephone/ Communications	8,550	20,000	20,000	20,000
Supplies - Outside	0	10,000	10,000	10,000
Word/Processing/Duplicate	0	100	100	100
Hand Tools	4,384	7,000	7,000	10,000
Clothing	3,417	10,000	10,000	14,000
Safety Equipment	14,538	16,000	16,000	19,000
Outside Postage	6	300	300	300
Lumber & Wood Products	2,126	3,000	3,000	3,000
Steel & Iron Products	27,527	65,000	65,000	100,000
Brick & Clay Products	1,188	3,000	3,000	50,000
Pipe Fittings & Castings	91,111	150,000	150,000	150,000
Lime Cement & Gravel	302,628	350,000	350,000	850,000
Material Processing	0	300	300	300
Materials and Supplies	279,202	70,000	70,000	500,000
Outside Vehicle Repair	23,321	70,000	70,000	91,800
Outside Equipment Repair/ Maintenance	34,936	30,000	30,000	30,000
Misc Professional Services	2,344,454	8,000,000	8,000,000	6,500,000
Mileage	0	200	200	200
Utilities	0	55,000	55,000	55,000
WYPL Supplies & Printing Expense - Library	0	0	0	0
Insurance	1,103	1,103	1,103	1,103
Claims	54,978	200,000	200,000	200,000
Rent	0	0	0	250,000
Total Materials and Supplies	3,677,174	9,657,132	9,686,132	9,292,554
<u>Capital Outlay</u>				
Vehicles	87,150	300,000	300,000	1,020,000
Prod/Constr/Maint Equipment	40,127	250,000	250,000	325,000
Equipment	0	2,500	2,500	0
Transfer To Fixed Assets Capital	(87,150)	0	0	0
Total Capital Outlay	40,127	552,500	552,500	1,345,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	382,381	370,000	370,000	400,000
Total Depreciation on Own Funds	382,381	370,000	370,000	400,000

PW/Environmental Maintenance Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Misc Expense</u>				
Loss On Disposal Of Assets	3,180	0	0	0
Total Misc Expense	3,180	0	0	0
TOTAL EXPENDITURES	7,161,101	14,009,404	14,038,404	15,061,411
<u>Gain (Loss) on Sale of Assets</u>				
Gain On Disposal Of Assets	16,433	0	0	0
Total Gain (Loss) on Sale of Assets	16,433	0	0	0
TOTAL PROGRAM REVENUES	16,433	0	0	0
NET EXPENDITURES	7,177,534	14,009,404	14,038,404	15,061,411

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	674,088	712,209	802,641	751,076
Materials and Supplies	105,685	269,377	269,377	298,940
Capital Outlay	2,000	22,000	22,000	22,000
Depreciation on Own Funds	1,600	0	800	2,000
Total Expenditures	783,373	1,003,586	1,094,818	1,074,016
Net Expenditures	783,373	1,003,586	1,094,818	1,074,016
Authorized Complement				0

Sewer Fund Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	436,482	556,996	556,996	570,785
Holiday Salary Full Time	27,023	0	14,271	0
Vacation Leave	33,560	0	20,308	0
Bonus Leave	5,251	0	2,101	0
Sick Leave	57,780	0	16,890	0
Overtime	834	0	139	0
Longevity Pay	59	0	59	0
Retirement Benefits	0	0	18,465	0
Pension	32,942	33,420	33,420	31,355
Pension ARC Funding	0	22,276	22,276	48,910
Group Life Insurance	1,652	2,026	20,226	2,368
Unemployment	1,595	1,650	1,650	1,210
Medicare	7,631	8,912	8,912	9,133
Long Term Disability	1,547	1,671	1,671	1,712
Health Insurance - Premier	65,502	77,018	77,018	77,364
Other Post Employment Benefits	0	0	0	9,346
Salaries - Part Time/ Temporary	0	8,240	8,240	8,240
Payroll Reserve	2,230	0	0	0
Benefits Adjustments	0	0	0	(9,346)
Total Personnel Services	674,088	712,209	802,641	751,076
<u>Materials and Supplies</u>				
City Hall Printing	95	250	250	250
City Hall Postage	0	1,800	1,800	1,800
Document Reproduction - City	0	300	300	300
City Computer Svc Equipment	21,805	18,000	18,000	18,940
Data/Word Process Software	7,109	32,000	32,000	32,000
City Telephone/ Communications	303	900	900	900
Printing - Outside	6,219	6,000	6,000	6,000
Supplies - Outside	0	1,000	1,000	1,000
Hand Tools	0	50	50	50
Clothing	1,400	1,400	1,400	1,400
Outside Postage	1,611	3,200	3,200	3,200
Materials and Supplies	4,898	5,000	5,000	5,000
Outside Equipment Repair/ Maintenance	0	1,200	1,200	1,200

Sewer Fund Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Seminars/Training/Education	830	20,000	20,000	25,000
Misc Professional Services	26,256	135,777	135,777	155,400
Travel Expense	1,683	2,000	2,000	6,000
Mileage	32,092	38,000	38,000	38,000
Dues/Memberships/ Periodicals	1,385	2,500	2,500	2,500
Total Materials and Supplies	105,685	269,377	269,377	298,940
<u>Capital Outlay</u>				
Furniture/Furnishings	2,000	2,000	2,000	2,000
Educ/Scientific Equipment	0	20,000	20,000	20,000
Total Capital Outlay	2,000	22,000	22,000	22,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	1,600	0	800	2,000
Total Depreciation on Own Funds	1,600	0	800	2,000
TOTAL EXPENDITURES	783,373	1,003,586	1,094,818	1,074,016
NET EXPENDITURES	783,373	1,003,586	1,094,818	1,074,016

SEWER FUND

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>PW/Environmental Inspections</u>		<u>PW/Maynard C. Stiles Treatment Plant - North</u>	
AIDE POLLUTION CONTROL	7	ANALYST LAB	5
CLERK GENERAL A	2	CHEMIST QUALITY CONTROL	2
CREWPERSON SEMISKILLED	14	CLERK GENERAL A	1
DISPATCHER	6	CLERK INVENT CONTROL SR	1
ENGINEER ENVIRONMENTAL	2	CUSTODIAN	1
INSP POLLUTION CONTROL	15	ELECT MNT WTP	3
OPER STOPPAGE SEWER	10	ENG DESIGNER ENVIRONMENTAL A	1
SCHEDULER PLANNER	1	ENG DESIGNER ENVIRONMENTAL A	2
SUPER SHIFT PUB WKS	4	ENGINEER ENVIRONMENTAL	2
Total PW/Environmental Inspections	61	FOREMAN GEN WTP E I	1
<u>PW/T.E. Maxson Treatment Plant - South</u>		FOREMAN GEN WTP MECH	3
CLERK GENERAL A	1	MECH MNT WTP I	7
CLERK INVENT CONTROL SR	1	MECH MNT WTP II	6
ELECT MNT WTP	3	MECH SHOP	2
FOREMAN GEN WTP E I	1	MGR WTP	1
FOREMAN GEN WTP MECH	4	MGR WTP MNT	1
MECH HEAVY EQUIP	1	MGR WTP PROCESSING	1
MECH MNT WTP I	7	OPER HEAVY EQUIP	6
MECH MNT WTP II	14	OPER MECHANICAL	8
MECH SHOP	1	OPER WASTE TREAT I	4
MGR WTP	1	OPER WASTE TREAT II	4
MGR WTP MNT	1	PAINTER	1
MGR WTP PROCESSING	1	SCHEDULER PLANNER	2
OPER HEAVY EQUIP	4	SUPER OM SHIFT	3
OPER MECHANICAL	9	SUPER WTP OPERATIONS	1
OPER WASTE TREAT I	4	TECH CONTROL WTP	3
OPER WASTE TREAT II	5	TECH INDUSTRIAL PRETREAT	2
PAINTER	1	TRAINEE WASTE WATER TREATMENT	4
SCHEDULER PLANNER	1	Total PW/Maynard C. Stiles Treatment Plant - North	78
SECRETARY	1	<u>PW/Lift Stations</u>	
SPREADER SLUDGE	2	ENGINEER STATIONARY I	2
SUPER OM SHIFT	2	ENGINEER STATIONARY II	1
SUPER WTP OPERATIONS	1	ENGINEER STATIONARY I	1
TECH CONTROL WTP	3	FOREMAN GEN STATIONARY	1
TRAINEE WASTE WATER TREATMENT	4	HELPER MAINTENANCE	7
Total PW/T.E. Maxson Treatment Plant - South	73	MGR SEWER LIFT STAT MNT	1
		PAINTER	1
		Total PW/Lift Stations	14



STORM WATER

FUND SUMMARY

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Request
Revenues				
Storm Water Fees	24,315,015	24,250,000	24,250,000	24,250,000
Fines & Forfeitures	17,250	10,000	10,000	10,000
Federal Grant CIP	1,502,653	0	0	0
Operating Transfer-In Capital Projects	10,186,575			
State Grant	195,089	0	0	0
Other Revenue/Prior Yr Expense Recovery	875,889	0	0	0
Total Revenue	37,092,471	24,260,000	24,260,000	24,260,000
Expenditures				
PW/Drain Maintenance	7,295,114	7,960,549	7,960,549	7,963,695
PW/Heavy Equipment Services	4,559,958	6,344,795	6,344,795	6,472,894
PW/Flood Control	1,299,987	1,535,541	1,535,541	1,595,297
PW/Storm Water	1,128,825	4,038,498	4,038,498	1,858,942
Eng/Drainage Design	448,501	1,330,154	1,330,154	1,261,510
Cost Allocation - General Fund	300,000	300,000	300,000	0
MLG&W Billing	486,300	485,000	485,000	0
Depreciation	2,289,704	2,390,340	2,390,340	2,390,340
Transfer Out - Debt Service	3,000,000	1,893,502	1,893,502	1,893,502
Total Expenditures	20,808,389	26,278,379	26,278,379	23,436,180
Increase (Decrease) in Net Assets	16,284,082	(2,018,379)	(2,018,379)	823,820



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■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	8,200,781	12,122,201	11,286,799	11,909,056
Materials and Supplies	4,240,752	8,174,295	8,182,531	6,286,244
Capital Outlay	73,501	913,040	913,040	957,040
Transfers Out	0	0	0	1,893,502
Depreciation on Own Funds	2,217,260	2,390,340	2,390,340	2,390,340
Total Expenditures	14,732,294	23,599,876	22,772,710	23,436,182
Program Revenues	(17,250)	(10,000)	(248,075)	(10,000)
Net Expenditures	14,715,044	23,589,876	22,524,635	23,426,182
Authorized Complement				178

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Fines & Forfeitures	(17,250)	(10,000)	(10,000)	(10,000)
Gain On Disposal Of Assets	0	0	(238,075)	0
Total Charges for Services	(17,250)	(10,000)	(248,075)	(10,000)

Other services provided by Public Works can be found under the following tabs:

Solid Waste - Special Revenue Funds

Storm Water System - Enterprise Funds

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	7,895,358	11,153,983	11,153,984	11,110,881
Materials and Supplies	4,097,674	7,814,399	7,814,399	5,894,948
Capital Outlay	73,501	911,000	911,000	885,000
Transfers Out	0	0	0	1,893,502
Depreciation on Own Funds	2,217,260	2,390,340	2,390,340	2,390,340
Total Expenditures	14,283,793	22,269,722	22,269,723	22,174,671
Program Revenues	(17,250)	(10,000)	(248,075)	(10,000)
Net Expenditures	14,266,543	22,259,722	22,021,648	22,164,671
Authorized Complement				178

Storm Water Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	4,954,966	7,657,998	7,053,338	8,247,481
Holiday Salary Full Time	301,790	0	172,889	0
Vacation Leave	401,040	0	230,358	0
Bonus Leave	39,130	0	20,933	0
Sick Leave	348,958	0	214,148	0
Overtime	132,951	199,000	199,000	199,000
Out of Rank Pay	24,468	70,515	70,000	70,515
Hazardous Duty Pay	25,516	30,000	30,000	30,000
Longevity Pay	2,809	0	0	0
Shift Differential	601	6,425	5,675	6,425
Retirement Benefits	51,644	130,000	130,000	130,000
Required Special License Pay	2,440	13,500	13,500	13,500
Pension	273,502	331,915	331,915	302,399
Supplemental Pension	33,048	67,811	67,810	34,909
Social Security	103,881	135,209	135,209	135,209
Pension ARC Funding	0	405,023	372,621	773,662
Group Life Insurance	16,269	23,557	23,556	19,415
Unemployment	23,780	20,100	20,100	15,840
Medicare	87,329	106,524	106,524	106,013
Long Term Disability	16,734	18,458	18,457	19,892
Health Insurance - Basic	53,493	89,054	89,055	74,510
Health Insurance - Premier	779,274	1,002,989	1,002,989	838,591
Other Post Employment Benefits	0	0	0	122,345
Salaries - Part Time/ Temporary	332,982	458,500	458,500	591,218
On the Job Injury	134,369	39,300	39,300	39,300
Payroll Reserve	25,975	0	0	0
Attrition	0	348,106	348,106	(287,000)
Expense Recovery - Personnel	(271,591)	0	0	(250,000)
Benefits Adjustments	0	0	0	(122,344)
Total Personnel Services	7,895,358	11,153,983	11,153,984	11,110,881
<u>Materials and Supplies</u>				
City Hall Printing	1,729	4,515	4,515	3,765
City Hall Postage	0	7,000	7,000	3,450
Document Reproduction - City	4,367	10,200	10,200	6,000
City Storeroom Supplies	385	14,300	14,300	3,000

Storm Water Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Facility Repair & Carpentry	0	35,000	35,000	12,500
City Shop Charges	115,244	144,558	144,558	239,004
Info Sys Phone/ Communication	0	0	0	0
City Shop Fuel	637,720	572,102	572,102	760,570
City Computer Svc Equipment	110,098	339,500	339,500	194,000
Data/Word Process Software	0	0	0	34,525
City Telephone/ Communications	63,685	56,300	56,300	59,500
Printing - Outside	245	5,000	5,000	2,000
Supplies - Outside	23,385	17,750	17,750	18,000
Hand Tools	18,486	20,500	20,500	24,500
Clothing	32,270	43,000	43,000	37,000
Household Supplies	26,268	20,000	20,000	20,000
Safety Equipment	49,122	59,000	59,000	68,000
Athletic/Recreational Supplies	39	0	0	0
Outside Postage	3,250	2,300	2,300	2,500
Lumber & Wood Products	10,195	8,085	8,085	8,085
Paints Oils & Glass	5,184	9,000	9,000	5,500
Steel & Iron Products	6,361	33,500	33,500	16,500
Brick & Clay Products	3,556	8,000	8,000	4,000
Pipe Fittings & Castings	130,188	229,000	229,000	155,250
Lime Cement & Gravel	79,933	131,250	131,250	85,000
Chemicals	109	0	0	0
Material Processing	0	1,000	1,000	1,000
Materials and Supplies	120,729	164,500	164,500	150,000
Outside Vehicle Repair	308,365	370,000	370,000	365,000
Outside Equipment Repair/ Maintenance	662,479	722,000	722,000	722,000
Accounting/Auditing/Cons	0	0	0	0
Security	89,229	103,000	103,000	95,000
Weed Control/Chemical Service	2,735	70,000	70,000	5,000
Seminars/Training/Education	53,891	20,000	20,000	17,500
Misc Professional Services	1,833,200	4,187,975	4,187,975	2,775,000
Travel Expense	(536)	8,500	8,500	5,500
Unreported Travel	814	0	0	0
Outside Fuel	0	775	775	275
Mileage	0	2,000	2,000	1,000
Utilities	203,538	233,404	233,404	202,400



Storm Water Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Total Quality Management	60	0	0	0
Insurance	87,385	87,385	87,385	111,624
Claims	49,405	28,000	28,000	40,000
Lawsuits	0	0	0	0
Dues/Memberships/ Periodicals	805	1,000	1,000	1,000
Rent	35,238	35,000	35,000	35,000
Minor Equipment	632	10,000	10,000	5,000
Expense Recovery - M & S	(672,112)	0	0	(400,000)
Total Materials and Supplies	4,097,674	7,814,399	7,814,399	5,894,948
<u>Capital Outlay</u>				
Furniture/Furnishings	5,807	6,000	6,000	6,000
Vehicles	0	191,000	191,000	216,000
Prod/Constr/Maint Equipment	0	0	0	0
Equipment	67,694	714,000	714,000	663,000
Total Capital Outlay	73,501	911,000	911,000	885,000
<u>Transfers Out</u>				
Oper Tfr Out - Debt Service Fund	0	0	0	1,893,502
Total Transfers Out	0	0	0	1,893,502
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	2,217,260	2,390,340	2,390,340	2,390,340
Total Depreciation on Own Funds	2,217,260	2,390,340	2,390,340	2,390,340
TOTAL EXPENDITURES	14,283,793	22,269,722	22,269,723	22,174,671
<u>Fines and Forfeitures</u>				
Fines & Forfeitures	(17,250)	(10,000)	(10,000)	(10,000)
Total Fines and Forfeitures	(17,250)	(10,000)	(10,000)	(10,000)
<u>Other Revenues</u>				
Miscellaneous Income	0	0	0	0
Total Other Revenues	0	0	0	0
<u>Gain (Loss) on Sale of Assets</u>				
Gain On Disposal Of Assets	0	0	(238,075)	0

Storm Water Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Total Gain (Loss) on Sale of Assets	0	0	(238,075)	0
TOTAL PROGRAM REVENUES	(17,250)	(10,000)	(248,075)	(10,000)
NET EXPENDITURES	<u>14,266,543</u>	<u>22,259,722</u>	<u>22,021,648</u>	<u>22,164,671</u>



Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	305,423	968,218	132,815	798,175
Materials and Supplies	143,078	359,896	368,132	391,296
Capital Outlay	0	2,040	2,040	72,040
Total Expenditures	448,501	1,330,154	502,987	1,261,511
Net Expenditures	448,501	1,330,154	502,987	1,261,511
Authorized Complement				0



ENG/Drainage Design Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	236,367	422,781	422,781	433,894
Holiday Salary Full Time	12,378	0	9,512	0
Vacation Leave	9,784	0	5,742	0
Bonus Leave	1,812	0	598	0
Sick Leave	1,364	0	3,229	0
Overtime	1,492	0	250	0
Longevity Pay	48	0	48	0
Retirement Benefits	0	35,000	36,082	35,000
Pension	10,934	21,302	21,302	26,034
Pension ARC Funding	0	18,226	18,226	40,017
Group Life Insurance	151	172	173	556
Unemployment	435	1,200	1,200	990
Medicare	2,511	4,387	4,387	6,942
Long Term Disability	447	1,065	1,065	1,302
Health Insurance - Basic	2,106	2,214	2,348	4,416
Health Insurance - Premier	22,154	33,871	33,871	47,435
Other Post Employment Benefits	0	0	0	7,647
Salaries - Part Time/ Temporary	0	0	0	201,589
Payroll Reserve	3,440	0	0	0
Attrition	0	428,000	(428,000)	0
Benefits Adjustments	0	0	0	(7,647)
Total Personnel Services	305,423	968,218	132,815	798,175
<u>Materials and Supplies</u>				
City Hall Printing	0	65	65	65
City Hall Postage	0	918	918	918
City Shop Charges	0	209	209	1,209
City Shop Fuel	0	0	0	20,000
City Computer Svc Equipment	9,889	20,100	20,100	25,100
City Telephone/ Communications	0	918	918	918
Printing - Outside	744	3,060	3,060	3,060
Supplies - Outside	6,574	3,714	3,714	3,714
Clothing	1,199	0	1,400	1,400
Materials and Supplies	268	0	0	0
Outside Equipment Repair/ Maintenance	0	408	408	408
Seminars/Training/Education	0	17,040	17,040	18,540

ENG/Drainage Design Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Misc Professional Services	104,374	300,000	300,000	300,000
Travel Expense	405	0	0	0
Mileage	19,218	12,240	19,077	12,240
Dues/Memberships/ Periodicals	406	1,224	1,224	1,224
Radio Trunking Lease	0	0	0	2,500
Total Materials and Supplies	143,078	359,896	368,132	391,296
<u>Capital Outlay</u>				
Furniture/Furnishings	0	2,040	2,040	2,040
Vehicles	0	0	0	50,000
Equipment	0	0	0	20,000
Total Capital Outlay	0	2,040	2,040	72,040
TOTAL EXPENDITURES	448,501	1,330,154	502,987	1,261,511
NET EXPENDITURES	448,501	1,330,154	502,987	1,261,511

STORM WATER

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Storm Water Management</u>		PIPELAYER	16
ADMR DRAIN MAINT	1	SCHEDULER PLANNER	4
AIDE ENGINEER	1	SUPER HEAVY EQUIP	1
AIDE POLLUTION CONTROL	2	SUPER RECORDS INVENTORY	1
CHIEF SURVEYOR PARTY	1	SUPER SHIFT PUB WKS	5
CLERK GENERAL A	4	SUPER ZONE HEAVY EQUIP	1
CLERK INVENT CONTROL	1	TECH ENVIRONMENTAL	3
CLERK INVENT CONTROL SR	1	TECH ENVIRONMENTAL	1
COORD DRAIN MAINT ENGINEERING	1	TECH ENVIRONMENTAL I	1
COORD STORMWATER PROJ	3	WORKER CONCRETE	8
COORD DRAIN MAINT ENGINEERING	1	Total Storm Water Management	178
COORD STORMWATER	1		
CREWPERSON	1		
CREWPERSON SEMISKILLED	15	<u>TOTAL STORM WATER</u>	<u>178</u>
DISPATCHER	2		
DRIVER TRACTOR TRAILER	2		
ENGINEER ENVIRONMENTAL	1		
ENGINEER STATIONARY I	6		
ENGINEER STATIONARY II	1		
FINISHER CONCRETE	1		
FOREMAN GEN STATIONARY ENG	1		
FOREMAN MNT PUB WKS	11		
GREASER	1		
HELPER MAINTENANCE	5		
HELPER MECHANIC	1		
INSP POLLUTION CONTROL	2		
INSP SAFETY	1		
MASON BRICK	3		
MECH HEAVY EQUIP	6		
MECH HEAVY EQUIP LD	1		
MECH MASTER	2		
MECH SHOP	1		
MGR DRAIN MAINT	1		
MGR ENVIRON PROJECT	1		
MGR HEAVY EQUIP SVCS	1		
OPER EQUIPMENT	15		
OPER HEAVY EQUIP	14		
OPER STOPPAGE SEWER	3		
OPER SURVEY INST	1		
OPER SWEEPER	20		





Fiduciary Funds are used to account for assets held by the City in the trustee capacity, or as an agent for individuals, private organizations, other governmental units, and/or other funds.

Other Post Employment Benefits

This fund accounts for the activity regarding retirees post-retirement major medical benefits.

FIDUCIARY FUND

**OTHER POST EMPLOYMENT
BENEFITS**

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Operating Revenue	56,610,192	60,879,454	58,340,687	41,611,826
Personnel Services	241,869	347,302	296,395	413,500
Materials & Supplies	2,271,407	2,556,344	7,013,554	11,171,645
Capital Outlay	0	0	0	0
Grants & subsidies	239,522	238,000	254,268	254,400
Claims incurred	49,887,119	57,737,809	50,846,471	29,500,000
Investment Fees	1,773	0	0	0
Total Operating Expense	52,641,691	60,879,455	58,743,990	41,611,826
Operating Net Income (Loss)	3,968,501	0	(403,302)	0



Internal Service Funds are used to budget for the costs of goods or services provided by one division or service center to other divisions for the City on a cost reimbursement basis. Included in the Internal Service Funds are:

Health Insurance

This fund accounts for the City's self-insurance for health benefits for City employees, their dependents and retirees. The impact of rising health care across the nation has contributed to the rise of health care benefits locally. Costs for the Health Insurance Service Center traditionally increase because of rise in national health care costs.

Unemployment

This fund accounts for unemployment compensation accounts for the City's self insurance unemployment benefits, which may be due to City employees.

Fleet Management

This fund accounts for the maintenance and repair of all City vehicles and equipment, except Fire Services and Public Works Heavy equipment. Vehicle Maintenance continues to be cost effective while providing maintenance and repairs.

Description

To provide high-quality and cost-effective benefit programs that are responsive to the needs of the employees, retirees, and City and to make those programs effectively.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Operating Revenue	82,561,634	85,858,300	79,084,910	78,332,155
Personnel Services	427,162	644,989	392,889	541,217
Materials & Supplies	4,253,605	4,180,987	3,463,145	3,305,936
Capital Outlay	0	5,000	0	0
Grants & subsidies	105,034	102,000	97,305	97,200
Claims incurred	66,612,577	73,484,484	70,555,062	71,286,341
Transfer out	5,082,066	5,224,781	5,224,781	3,001,283
Total Operating Expense	76,480,444	83,642,241	79,733,182	78,231,977
Operating Net Income (Loss)	6,081,190	2,216,058	(684,272)	100,178

HUMAN RESOURCES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<i>Health, Wellness & Benefits</i>			
ANALYST BENEFITS TECH	1		
ANALYST BENEFITS	2		
COORD EMPLOYEE SPEC SVCS	1		
COORD PENSION	1		
COORD WELLNESS	1		
MGR BENEFITS OPERATIONS	1		
COORD RETIREMENT	1		
SPEC BENEFITS SUPPORT SVCS	1		
SPEC BENEFITS	4		
Total Health Fund	<u>13</u>		
<u>TOTAL Health, Wellness & benefits</u>	<u>13</u>		



Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Claims Incurred	579,790	800,000	314,920	650,000
Contributed to Fund Balance	0	608,131	0	758,131
Total Expenditures	579,790	1,408,131	314,920	1,408,131
Program Revenues	(1,064,358)	(1,408,131)	(978,528)	(1,408,131)
Net Expenditures	(484,568)	0	(663,608)	0
Authorized Complement				0

■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	10,439,432	11,689,256	12,946,068	10,740,151
Capital Outlay	15,729	14,000	20,000	14,000
Inventory	17,507,770	19,142,056	15,009,557	16,428,756
Depreciation on Own Funds	21,893	96,100	87,499	96,100
Total Expenditures	27,984,824	30,941,412	28,063,124	27,279,007
Program Revenues	(28,046,176)	(31,905,994)	(28,455,234)	(27,529,006)
Net Expenditures	(61,352)	(964,582)	(392,110)	(250,000)
Authorized Complement				0

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Outside Revenue	(357,897)	(541,000)	(383,774)	0
V.M. Fuel Revenue Inside	(14,047,472)	(16,718,987)	(12,674,772)	(12,854,702)
V.M. Inventory/Store Sales	(109,467)	(236,000)	(186,594)	0
V.M. Shop Charges	(13,531,340)	(14,410,007)	(15,210,094)	(14,674,304)
Total Charges for Services	(28,046,176)	(31,905,994)	(28,455,234)	(27,529,006)

Other services provided by General Services can be found under the following tabs:

Fleet Management - Internal Service Funds

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Materials and Supplies	10,439,432	11,689,256	12,946,032	10,740,151
Capital Outlay	15,729	14,000	20,000	14,000
Inventory	17,507,770	19,142,056	15,009,557	16,428,756
Depreciation on Own Funds	21,893	96,100	87,499	96,100
Total Expenditures	27,984,824	30,941,412	28,063,088	27,279,007
Program Revenues	(28,046,176)	(31,905,994)	(28,455,234)	(27,529,006)
Net Expenditures	(61,352)	(964,582)	(392,146)	(250,000)
Authorized Complement				0

Fleet Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	0	0	0	0
Overtime	0	0	0	0
Retirement Benefits	0	0	0	0
Pension	0	0	0	0
Supplemental Pension	0	0	0	0
Social Security	0	0	0	0
Group Life Insurance	0	0	0	0
Unemployment	0	0	0	0
Medicare	0	0	0	0
Long Term Disability	0	0	0	0
Health Insurance - Basic	0	0	0	0
Health Insurance - Premier	0	0	0	0
Other Post Employment Benefits	0	0	0	0
Salaries - Part Time/ Temporary	0	0	0	0
On the Job Injury	0	0	0	0
Attrition	0	0	0	0
Total Personnel Services	0	0	0	0
<u>Materials and Supplies</u>				
City Hall Printing	513	2,750	2,750	2,750
City Hall Postage	0	700	700	700
Document Reproduction - City	6,070	4,582	4,582	4,582
City Storeroom Supplies	79,337	58,266	120,379	58,266
City Shop Charges	283,679	328,289	328,289	210,687
City Shop Fuel	52,658	53,559	53,559	61,106
Outside Computer Services	103,765	170,619	170,619	170,619
City Computer Svc Equipment	49,123	35,409	42,917	35,409
City Telephone/ Communications	20,609	17,262	17,290	17,262
Supplies - Outside	29,237	32,944	33,050	32,944
Hand Tools	35,114	43,561	55,725	43,561
Clothing	21,467	20,462	35,997	20,462
Safety Equipment	9,968	11,917	11,916	11,917
Outside Postage	89	0	144	0
Materials and Supplies	55,763	31,158	36,113	31,158
Miscellaneous Expense	5,546	4,295	4,295	4,295
Outside Vehicle Repair	3,149	322	30,322	322



Fleet Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Outside Equipment Repair/ Maintenance	40,941	12,416	38,357	12,416
Accounting/Auditing/Cons	0	0	0	0
Seminars/Training/Education	11,315	33,000	33,000	33,000
Misc Professional Services	9,376,232	10,720,939	11,777,398	9,881,889
Travel Expense	12	0	25	0
Utilities	229,844	79,806	121,641	79,806
Insurance	25,000	25,000	25,000	25,000
Claims	0	2,000	2,000	2,000
Total Materials and Supplies	10,439,432	11,689,256	12,946,068	10,740,151
<u>Capital Outlay</u>				
Vehicles	15,729	14,000	20,000	14,000
Total Capital Outlay	15,729	14,000	20,000	14,000
<u>Inventory</u>				
Inventory Purchases	4,434,675	5,061,373	4,075,983	4,000,000
Fuel Inventory	13,073,095	14,080,683	10,933,574	12,428,756
Total Inventory	17,507,770	19,142,056	15,009,557	16,428,756
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	21,893	96,100	87,499	96,100
Total Depreciation on Own Funds	21,893	96,100	87,499	96,100
TOTAL EXPENDITURES	27,984,824	30,941,412	28,063,124	27,279,007
<u>Charges for Services</u>				
Outside Revenue	(357,897)	(541,000)	(383,774)	0
V.M. Fuel Revenue Inside	(14,047,472)	(16,718,987)	(12,674,772)	(12,854,702)
V.M. Inventory/Store Sales	(109,467)	(236,000)	(186,594)	0
V.M. Shop Charges	(13,531,340)	(14,410,007)	(15,210,094)	(14,674,304)
Total Charges for Services	(28,046,176)	(31,905,994)	(28,455,234)	(27,529,006)
TOTAL PROGRAM REVENUES	(28,046,176)	(31,905,994)	(28,455,234)	(27,529,006)
NET EXPENDITURES	(61,352)	(964,582)	(392,110)	(250,000)



Special Revenue Funds are used to budget for specific revenue sources that are legally restricted to expenditures for specific purposes. Included in special revenue funds are:

Public Works

Solid Waste Management revenues and expenditures.

Finance

Metro Alarm Fund revenues and expenditures.

General Services

Martin Luther King Park Improvements revenues and expenditures.

Other Funds

Hotel/Motel Fund

Street Aid Fund

New Memphis Arena

Revenues and expenditures for the above listed funds.

Police Services

Drug Enforcement Fund revenues and expenditures.

■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	26,127,193	31,238,557	22,744,963	29,008,218
Materials and Supplies	11,735,408	13,928,114	13,704,482	12,746,110
Capital Outlay	2,018,011	2,400,000	1,737,607	500,000
Grants and Subsidies	8,750	0	5,000	0
Service Charges	15,143,611	15,348,682	15,464,118	15,801,502
Transfers Out	3,516,142	5,316,142	4,743,106	5,055,687
Total Expenditures	58,549,115	68,231,496	58,399,276	63,111,517
Program Revenues	(56,596,265)	(55,884,049)	(55,595,196)	(56,210,328)
Net Expenditures	1,952,850	12,347,447	2,804,080	6,901,189
Authorized Complement				615

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Special Assessment Tax	(113,788)	(100,000)	(113,789)	(113,789)
Solid Waste Disposal Fee	(55,591,979)	(54,999,124)	(54,669,784)	(55,158,539)
Sanitation Inspection Fee	(646,405)	(611,925)	(615,000)	(615,000)
Waste Reduction Grant	(59,300)	(73,000)	(73,000)	(73,000)
Recycling Proceeds	(140,001)	(100,000)	(109,612)	(250,000)
Gain on Disposal of Assets/ Other Revenue	(44,792)	0	(14,011)	0
Total Charges for Services	(56,596,265)	(55,884,049)	(55,595,196)	(56,210,328)

Other services provided by Public Works can be found under the following tabs:

Solid Waste - Special Revenue Funds

Sanitary Sewer Systems - Enterprise Funds

Storm Water System - Enterprise Funds

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	26,127,193	31,238,557	22,744,963	29,008,218
Materials and Supplies	11,735,408	13,928,114	13,704,482	12,746,110
Capital Outlay	2,018,011	2,400,000	1,737,607	500,000
Grants and Subsidies	8,750	0	5,000	0
Service Charges	15,143,611	15,348,682	15,464,118	15,801,502
Transfers Out	3,516,142	5,316,142	4,743,106	5,055,687
Total Expenditures	58,549,115	68,231,496	58,399,276	63,111,517
Program Revenues	(56,596,265)	(55,884,049)	(55,595,196)	(56,210,328)
Net Expenditures	1,952,850	12,347,447	2,804,080	6,901,189
Authorized Complement				615

Solid Waste Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	14,103,335	22,149,020	15,129,941	20,839,778
Holiday Salary Full Time	870,291	0	480,522	0
Vacation Leave	1,274,649	0	729,887	0
Bonus Leave	105,689	0	52,414	0
Sick Leave	1,242,132	0	571,259	0
Overtime	1,486,694	664,090	1,229,675	1,000,000
Out of Rank Pay	344,136	318,850	343,432	300,000
Hazardous Duty Pay	20,653	25,900	23,738	25,000
Longevity Pay	28,262	0	28,461	0
Shift Differential	5,752	13,905	7,348	10,000
Retirement Benefits	287,488	265,000	375,000	375,000
Required Special License Pay	101,797	145,250	100,000	145,250
Pension	198,165	292,629	112,838	187,382
Supplemental Pension	336,507	432,208	194,636	345,116
Social Security	1,004,771	1,311,850	560,114	1,311,850
Pension ARC Funding	0	245,442	245,442	734,494
Group Life Insurance	45,946	76,859	26,928	52,097
Unemployment	89,175	72,150	72,150	54,450
Medicare	282,888	314,435	140,512	294,581
Long Term Disability	48,939	52,445	25,106	53,603
Health Insurance - Basic	283,410	370,330	159,824	320,882
Health Insurance - Premier	2,412,054	3,223,154	1,329,742	2,574,420
Other Post Employment Benefits	0	0	0	420,562
Salaries - Part Time/ Temporary	1,208,278	1,604,578	1,305,577	1,400,000
On the Job Injury	256,461	516,045	355,999	354,454
Payroll Reserve	89,721	0	0	0
Attrition	0	(855,583)	(855,583)	(1,370,140)
Benefits Adjustments	0	0	0	(420,563)
Total Personnel Services	26,127,193	31,238,557	22,744,963	29,008,218
<u>Materials and Supplies</u>				
City Hall Printing	32,969	37,500	37,500	37,500
City Hall Postage	0	11,000	10,000	10,000
Document Reproduction - City	4,293	13,000	6,300	13,000
City Storeroom Supplies	12,822	0	321	0
City Shop Charges	7,190,727	7,288,365	7,288,365	6,700,000
City Shop Fuel	2,865,466	3,341,971	3,089,079	2,500,000

Solid Waste Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City Computer Svc Equipment	92,327	379,104	106,000	106,000
Data/Word Process Software	0	118,726	118,726	118,726
City Telephone/ Communications	98,927	85,239	85,334	85,334
Printing - Outside	0	400	400	400
Supplies - Outside	23,815	22,000	26,214	22,000
Word/Processing/Duplicate	0	1,600	1,600	1,600
Hand Tools	12,789	18,000	18,000	13,000
Clothing	67,611	104,108	104,108	104,108
Household Supplies	8,104	15,000	8,104	15,000
Outside Postage	3,909	1,200	22,365	23,000
Materials and Supplies	279,970	293,463	314,932	293,463
Miscellaneous Expense	33	0	46	0
Outside Equipment Repair/ Maintenance	271,834	237,100	300,972	253,000
Internal Repairs and Maintenance	53,300	75,000	54,000	54,000
Outside Phone/ Communications	0	3,600	3,600	3,600
Security	266,603	275,000	275,000	275,000
Seminars/Training/Education	1,879	20,000	11,499	20,000
Misc Professional Services	126,217	593,525	815,999	1,104,166
Travel Expense	819	5,000	5,000	5,000
Unreported Travel	1,002	0	(454)	0
Mileage	74	150	150	150
Utilities	233,647	364,656	364,656	364,656
Insurance	90,486	95,228	95,228	95,228
Claims	132,224	98,780	112,026	98,780
Lawsuits	181,268	400,000	400,000	400,000
Dues/Memberships/ Periodicals	805	3,000	3,000	3,000
Misc Services and Charges	100,000	151,400	151,400	151,400
Expense Recovery - M & S	(418,510)	(125,000)	(125,000)	(125,000)
Total Materials and Supplies	11,735,408	13,928,114	13,704,470	12,746,110
Capital Outlay				
Equipment	2,018,011	2,400,000	1,737,607	500,000
Capital Outlay - Expense	0	0	2,000,000	3,250,000
Expense Recovery - Capital	0	0	(2,000,000)	(3,250,000)
Total Capital Outlay	2,018,011	2,400,000	1,737,607	500,000

Solid Waste Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Grants and Subsidies</u>				
Death Benefits	8,750	0	5,000	0
Total Grants and Subsidies	8,750	0	5,000	0
<u>Service Charges</u>				
Private Apartment Collect	2,790,987	2,833,710	2,757,717	2,750,000
Contract Disposal	7,622,891	8,261,750	8,313,730	8,174,177
Contract Collections	4,729,733	4,253,222	4,392,671	4,480,525
Professional Fees	0	0	0	396,800
Total Service Charges	15,143,611	15,348,682	15,464,118	15,801,502
<u>Transfers Out</u>				
Oper Tfr Out - Debt Service Fund	3,516,142	5,316,142	3,816,142	5,055,687
Total Transfers Out	3,516,142	5,316,142	3,816,142	5,055,687
TOTAL EXPENDITURES	58,549,115	68,231,496	57,472,300	63,111,517
<u>Local Taxes</u>				
Special Assessment Tax	(113,788)	(100,000)	(113,789)	(113,789)
Total Local Taxes	(113,788)	(100,000)	(113,789)	(113,789)
<u>Charges for Services</u>				
Solid Waste Disposal Fee	(55,591,979)	(54,999,124)	(54,669,784)	(55,158,539)
Sanitation Inspection Fee	(646,405)	(611,925)	(615,000)	(615,000)
Total Charges for Services	(56,238,384)	(55,611,049)	(55,284,784)	(55,773,539)
<u>State Grants</u>				
Waste Reduction Grant	(59,300)	(73,000)	(73,000)	(73,000)
Total State Grants	(59,300)	(73,000)	(73,000)	(73,000)
<u>Other Revenues</u>				
Cash Overage/Shortage	0	0	0	0
Recycling Proceeds	(140,001)	(100,000)	(109,612)	(250,000)
Total Other Revenues	(140,001)	(100,000)	(109,612)	(250,000)
<u>Gain (Loss) on Sale of Assets/Other Revenue</u>				
Gain On Disposal Of Assets/ Other Revenue	(44,792)	0	(14,011)	0
Total Gain (Loss) on Sale of Assets	0	0	(6,300)	0

Solid Waste Management Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
TOTAL PROGRAM REVENUES	(56,596,265)	(55,884,049)	(55,595,196)	(56,210,328)
NET EXPENDITURES	<u>1,952,850</u>	<u>12,347,447</u>	<u>2,804,080</u>	<u>6,901,189</u>



SOLID WASTE

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Solid Waste Management</u>		SUPER ZONE SANITATION	18
ADMR RECYCLING	1	TECH DISPOSAL	2
ADMR SOLID WASTE OPER	1	TECH TRANSFER STATION	1
ADMR SOLID WASTE SECTOR	2	Total Solid Waste Management	615
ASST ACCOUNTANT A	1		
CLERK ACCOUNTING B	1	<u>TOTAL SOLID WASTE</u>	<u>615</u>
CLERK GENERAL B	15		
COORD FLEET MAINT	1		
CREWCHIEF	156		
CREWPERSON	253		
DIRECTOR SOLID WASTE DEPUTY	1		
DISPATCHER	1		
DRIVER TRACTOR TRAILER	21		
DRIVER TRUCK	64		
DRIVER TRUCK	3		
FOREMAN GROUNDS MNT	2		
FOREMAN SOLID WASTE	2		
INSP SERVICE FEE	2		
INSP SERVICE FEE SENIOR	2		
MECH HEAVY EQUIP	3		
MECH MNT	12		
MGR COMPOST	1		
MGR COMPOST ENV PROJ	1		
MGR HEAVY EQUIP OPER SW	1		
MGR RECYCLING	1		
MGR SANITATION AREA	4		
MGR SOLID WASTE FEES	1		
MGR SUPPORT SVCS SWM	1		
OPER HEAVY EQUIP	2		
OPER HEAVY EQUIP LD	8		
OPER SPEC EQUIP II	13		
REP RECYCLING	1		
SECRETARY	2		
SPEC HEALTH SAFETY	1		
SPEC SOLID WASTE FEES	1		
SUPER AREA IMPROVEMENT	5		
SUPER CART CENTRAL	1		
SUPER CLERICAL OPER	2		
SUPER DISPOSAL SP WASTE	1		
SUPER TRANSFER STATION	3		



■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	237,302	366,080	207,653	292,608
Materials and Supplies	232,224	258,345	169,210	91,842
Grants and Subsidies	5,000	0	0	0
Contributed to Fund Balance	0	51,982	0	54,587
Total Expenditures	474,526	676,407	376,863	439,037
Program Revenues	(467,694)	(676,407)	(364,004)	(439,037)
Net Expenditures	6,832	0	12,859	0
Authorized Complement				5

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
City - Alarm Renewals	(173,828)	(230,640)	(73,540)	(164,162)
City - New Alarms	(194,123)	(293,160)	(204,893)	(185,000)
County - New Alarms	(32,323)	(55,000)	(45,577)	(50,000)
False Alarms - City	(9,884)	(7,000)	(9,015)	(7,200)
Class - No Shows	(17)	(50)	(44)	(275)
False Alarms - 8 - City	(692)	(1,500)	(44)	(1,500)
County Alarm Renewals	(38,599)	(25,000)	(20,859)	(25,000)
False Alarms - County	(129)	(200)	(216)	(150)
False Alarms - 8 - County	0	(200)	0	0
Miscellaneous Income	(14,544)	(3,500)	(8,986)	(5,000)
Bad Check Penalties	(154)	(200)	(531)	(750)
Contributed From Fund Balance	0	(59,957)	0	0
Total Charges for Services	(464,290)	(676,407)	(363,705)	(439,037)

**Other services provided by Finance can be found under the following tab:
Metro Alarm Fund - Special Revenue Funds**

METRO ALARM

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Metro Alarm</u>			
ADMR METRO ALARM	1		
CLERK ACCOUNTING A	2		
COORD METRO ALARM	1		
SPEC ALARM DATA	1		
Total Metro Alarm	5		



■ Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	133,897	150,490	150,528	0
Materials and Supplies	3,288	600	1,000	0
Capital Outlay	4,483	0	0	0
Total Expenditures	141,668	151,090	151,528	0
Program Revenues	(156,893)	(151,090)	(131,000)	0
Net Expenditures	(15,225)	0	20,528	0
Authorized Complement				0

■ Charges for Services

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Rental Fees	(13,393)	0	(131,000)	0
Rent Of Land	(143,500)	(151,090)	0	0
Total Charges for Services	(156,893)	(151,090)	(131,000)	0

Other services provided by General Services can be found under the following tabs:

Printing and Mail - Internal Service Funds\

Fleet Management - Internal Service Funds

MLK PARK IMPROVEMENTS

Operating Budget

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Personnel Services	133,897	150,490	150,528	0
Materials and Supplies	3,288	600	1,000	0
Capital Outlay	4,483	0	0	0
Total Expenditures	141,668	151,090	151,528	0
Program Revenues	(156,893)	(151,090)	(131,000)	0
Net Expenditures	(15,225)	0	20,528	0
Authorized Complement				0



Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Personnel Services</u>				
Full-Time Salaries	82,013	102,760	93,602	0
Holiday Salary Full Time	5,083	0	2,785	0
Vacation Leave	4,986	0	3,964	0
Bonus Leave	930	0	398	0
Sick Leave	7,508	0	2,011	0
Overtime	3,542	5,000	5,000	0
Out of Rank Pay	195	0	0	0
Longevity Pay	38	0	38	0
Pension	2,176	2,176	2,176	0
Supplemental Pension	1,516	1,563	1,563	0
Social Security	3,770	4,122	4,122	4,122
Pension ARC Funding	0	6,075	6,075	0
Group Life Insurance	155	176	176	0
Unemployment	435	450	450	0
Medicare	1,375	1,644	1,644	0
Long Term Disability	275	308	308	0
Health Insurance - Basic	3,634	4,281	4,281	0
Health Insurance - Premier	14,336	16,935	16,935	0
Other Post Employment Benefits	0	0	0	0
Salaries - Part Time/ Temporary	0	5,000	5,000	0
On the Job Injury	1,450	0	0	0
Payroll Reserve	479	0	0	0
Benefits Adjustments	0	0	0	(4,122)
Total Personnel Services	133,897	150,490	150,528	0
<u>Materials and Supplies</u>				
Utilities	3,288	600	1,000	0
Total Materials and Supplies	3,288	600	1,000	0
<u>Capital Outlay</u>				
Equipment	4,483	0	0	0
Total Capital Outlay	4,483	0	0	0
TOTAL EXPENDITURES	141,668	151,090	151,528	0
<u>Charges for Services</u>				
Rental Fees	(13,393)	0	(131,000)	0
Rent Of Land	(143,500)	(151,090)	0	0

Legal Level Detail

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Total Charges for Services	(156,893)	(151,090)	(131,000)	0
TOTAL PROGRAM REVENUES	(156,893)	(151,090)	(131,000)	0
NET EXPENDITURES	(15,225)	0	20,528	0



HOTEL/MOTEL

FUND SUMMARY

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Revenues				
Convention & Visitors Bureau	2,891,480	2,000,000	3,318,543	3,313,748
Total Grants and Subsidies	2,891,480	2,000,000	3,318,543	3,313,748
Transfers Out				
Oper Tfr Out - New Memphis Arena Fund	1,664,044	970,000	1,054,530	1,054,530
Oper Tfr Out - Debt Service Fund	1,331,457	1,181,457	1,181,457	1,186,252
Total Transfers Out	2995,501	2,151,457	2,235,987	2,240,782
TOTAL EXPENDITURES	5,886,981	4,151,457	5,554,530	5,554,530
Local Taxes				
Hotel/Motel Taxes	(4,22,937)	(3,181,457)	(4,500,000)	(4,500,000)
Interest, Penalties & Commission	0	0	0	0
Total Local Taxes	(4,222,937)	(3,181,457)	(4,500,000)	(4,500,000)
Transfers In				
Oper Tfr In - New Arena Fund	(1,664,044)	(970,000)	(1,054,530)	(1,054,530)
Total Transfers In	(1,664,044)	(970,000)	(1,054,530)	(1,054,530)
TOTAL PROGRAM REVENUES	(5,886,981)	(4,151,457)	(5,554,530)	(5,554,530)
NET EXPENDITURES	0	0	0	0



Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
<u>Materials and Supplies</u>				
Miscellaneous Expense	0	0	0	0
Total Materials and Supplies	0	0	0	0
<u>Transfers Out</u>				
Oper Tfr Out - General Fund	14,968,061	14,800,000	14,800,000	14,800,000
Oper Tfr Out - Debt Service Fund	1,768,300	1,768,300	1,768,300	1,768,300
Total Transfers Out	16,736,361	16,568,300	16,568,300	16,568,300
TOTAL EXPENDITURES	16,736,361	16,568,300	16,568,300	16,568,300
<u>State Taxes</u>				
State Gas - Motor Fuel Tax	(11,476,300)	(11,294,591)	(11,294,591)	(11,294,591)
Three-Cent Tax	(3,418,306)	(3,373,709)	(3,373,709)	(3,373,709)
One-Cent Tax	(1,841,755)	(1,900,000)	(1,900,000)	(1,900,000)
Total State Taxes	(16,736,361)	(16,568,300)	(16,568,300)	(16,568,300)
TOTAL PROGRAM REVENUES	(16,736,361)	(16,568,300)	(16,568,300)	(16,568,300)

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Grants and Subsidies	2,500,000	2,500,000	2,500,000	2,500,000
Transfers Out	3,285,044	970,000	2,054,530	20,54,530
Contributed to Fund Balance	0	970,000	1,054,530	1,054,530
Total Expenditures	5,785,044	4,440,000	5,609,060	5,609,060
Program Revenues	(5,828,087)	(4,440,000)	(5,609,060)	(5,609,060)
Net Expenditures	(43,044)	0	0	0

DRUG ENFORCEMENT

FUND SUMMARY

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Forecast	FY 2016 Projected
Revenues				
Fines & Forfeitures	3,073,975	3,682,000	3,796,185	3,344,000
Federal Grants	152,622	150,000	153,818	150,000
Other Revenues	42,239	0	93,015	0
Contribution From Fund Balance	0	226,000		733,500
Total Revenue	3,268,836	4,175,608	4,043,018	4,227,500
Expenditures				
Personnel Services	1,121,084	1,258,000	1,043,293	1,325,000
Material and Supplies	1,723,976	2,298,500	2,230,793	2,275,000
Capital Outlay	277,892	501,500	781,754	627,500
Total Expenditures	3,122,952	4,058,000	4,055,841	4,227,500





AAM. American Association of Museums

AED. Automatic External Defibrillator

ADA. American Disabilities Act

ALS. Advanced Life Support

APCO. Association of Public Safety Communications Officials

ACCRUAL ACCOUNTING. The basis of accounting under which revenues are recorded when earned and expenditures (or expenses) are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt or payment of cash may take place, in whole or in part, in another accounting period.

ALCOHOL COMMISSION. Consists of nine members appointed by the Mayor. These members are empowered to make such rules and regulations consistent with state law.

ALLOCATION. Planned expenditures and funding sources approved in the CIP for specific projects.

ANTI-NEGLECT ORDINANCE. An ordinance which requires the City to monitor the existence of derelict and abandoned buildings and to track owners of abandoned properties and issue fines.

APPROPRIATION. A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and time when it may be expended.

ATTRITION. Used to quantify anticipated personnel cost reductions due to the lapsed time between when a funded position becomes vacant and is filled.

AUTHORIZED COMPLEMENT. Total number of positions that a division may fill
Due to attrition they may not be funded for the full fiscal year.

BDC. Business Development Center

BLS. Basic Life Support

BUDGET. An annual financial plan to allocate resources in order to achieve the City's goals. Must be submitted to Council by the third Tuesday in April and approved prior to July 1.

CAFR. Comprehensive Annual Financial Report. A report that reflects the financial position of the funds and account groups of the City of Memphis and the result of operations for a year. The report also provides information on the economic condition of the City.

CCE. Construction Code Enforcement

CDBG. Community Development Block Grant
The U.S. Department of Housing and Urban Development provides CBDG funds to the Division of Housing and Community Development for programs that eliminate slum and blight from a community and for economic and residential development activities that benefit low and moderate-income residents of the City.

CDC. Center for Disease Control

CE. Continuing Education

CFS. Calls for Service

CIP. Capital Improvement Program. Adopted plan of public improvements, scheduled on a priority basis, for the current

fiscal year and the succeeding four years, including estimated costs and funding sources.

C.L.E. Continuing Legal Education Credits

CLERB. Citizens' Law Enforcement Review Board

CO-ACT. Community Action. Mini-precincts based within the community.

CSFP. Commodity Supplemental Food Program

CAPITAL IMPROVEMENT BUDGET. The first fiscal year allocations of the CIP and reprogrammed allocations from prior year's CIP.

CAPITAL REPLACEMENT BUDGET. Adopted program for replacement of vehicles and equipment.

CHARGES FOR SERVICES. Fees received from fee-based public services.

CITIZENS POLICE ACADEMY. Training session that citizens can attend so they will have a better understanding of policing.

COMMUNITY BASED POLICING. A cooperative effort and communication between citizens and police officers in order to keep their community safe.

COUNTY ASSESSOR. Appraises all real and personal property in Shelby County and maintains the necessary data to provide the taxing jurisdictions with the certified assessments and any changes made as prescribed by Tennessee Code Annotated.

COUNTY TRUSTEE. State constitutional office, the banker, principal tax collector, and revenue agent for all of Shelby County Government.

DOT. Department of Transportation. Agency designated to oversee all areas of transportation.

DRA. Depot Redevelopment Agency

DRS. Department of Regional Services

DEBT SERVICE FUND. Used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

DIVISION. A major unit of the City designated by the type of service provided.

DEPRECIATION. The decrease in the value of physical assets due to use and passage of time.

DEBT SERVICE. The payments of principal and interest on loans, notes, and bonds.

DOWN PAYMENT ASSISTANCE. Program that provides down payment and closing cost grants up to \$3,500 for qualified low and moderate-income home buyers in the Memphis City limits.

E.A.P. Employee Assistance Program. Program to assist employees with medical, mental, or personal problems.

EEOC. Equal Employment Opportunity Commission

EMD. Emergency Medical Dispatching. A system where fire dispatchers are trained and certified to give life saving instructions to citizens who call and request ambulance service.

EMS. Emergency Medical Services
Fire service center that provides emergency lifesaving procedures and pre-hospital care to the sick and injured.

EMT. Emergency Medical Technician. Job classification licensed by the State. First responder to emergencies. Provide basic first aid care to the sick and injured before the paramedics arrive on the scene.

ESL. English as a second language

ECONOMIC DEVELOPMENT LOANS. Small business loan program that provides gap financing and economic opportunities for qualified Memphis businesses
The City will lend 20% or a maximum of \$250,000 for each business.

ENTERPRISES FUNDS. Funds are used to account for the acquisition, operation and maintenance of the City's facilities and services which are entirely or predominantly self-supported by user charges or where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

EXPENSE RECOVERIES. Funds that are paid to a division after work is performed for another City division.

FA. False Alarms

FEMA. Federal Emergency Management Association

FF. Fire Fighter

FHA. Federal Housing Authority
Provides low interest loans for homebuyers.

FIRE Act. Fire Investment and Response Enhancement Act

FLSA. Fair Labor Standards Act. A federal law that governs the payment of minimum wage, overtime rates, compensatory time, recordkeeping of hours worked, and other criteria relating to wages and hours of work for non-exempt employees, including government employees.

FMLA. Family and Medical Leave Act. An Act which states that eligible employees shall be entitled to a total of 12 workweeks of leave during any 12 month period of time for health related reasons for the employee or their family.

FMZ. Fire Management Zone

FTE. Full Time Equivalent

FISCAL YEAR. A period of consecutive months designated as the budget year
The City's fiscal year is from July 1 to June 30.

FUNDED STAFF LEVEL. Number of full-time positions funded in the budget.

GFOA. Government Finance Officers Association. The professional association of state/provincial and local finance officers in the United States and Canada, serving the public finance profession since 1906

GMAQ. Greater Memphis Association for Quality

G.O. BONDS. General Obligation Bonds that are backed by the full faith and credit and unlimited taxing power of the City.

G.R.E.A.T. Gang Resistance Education and Training
Federal grant received by the Police Division.

GENERAL FUND. The general operating fund of the City
It is used to account for all financial resources except those required to be accounted for in another fund.

GOALS AND OBJECTIVES. Service center defined measurable activities to be completed within the current budget.

GOLF SURCHARGE. User fees collected to pay for the maintenance of the City's golf courses.

Haz Mat. Hazardous Materials

HCD. Housing and Community Development
A division in the City of Memphis responsible for Systematic Code Enforcement and Housing and Economic Development.

HUD. Housing and Urban Development

ICS. Incident Command System

IN SERVICE TRAINING. State funds which are provided to police officers and fire fighters that complete a minimum of 40 hours of course work each year.

INTERNAL SERVICE FUNDS. Used to account for the financing of goods or services provided by one department to other departments or agencies of the City, or to other governmental units, on a cost reimbursement basis.

LEPC. Local Emergency Planning Committee

LEGAL LEVEL. The numbered organizational level at which an operating budget has been adopted by Council.

LOCAL SHARED REVENUE. Revenue received from Shelby County Government.

LOUDERMILL. Supreme Court decision that stated when termination is considered as an end result, the following procedures must be used:

- (a) The employee's division will investigate the facts of the matter.
- (b) The employee will be given notice of the charges and an opportunity to be heard by the employee's division director.
- (c) Termination for just cause can then occur, if warranted.

MBOC. Minority Business Opportunity Committee

MCVB. Memphis Convention & Visitor's Bureau

M.F.D. Memphis Fire Department

M.H.A. Memphis Housing Authority

MMI. Memphis Museums, Inc.

MOU. Memorandum of Understanding

M.P.A. Memphis Police Association

M.P.D. Memphis Police Department

M/WBE. Minority/Women Business Enterprise

MATA. Memphis Area Transit Authority. MATA has the authority to supervise the operations of the City's transit system. This system is managed by a private firm hired by MATA. MATA is funded by a combination of user fees, federal and state grants, and the City. MATA's annual budget, rates and fares are approved by the City Council.

MLG&W. Memphis Light, Gas and Water. City owned utility that provides electricity, gas, and water to citizens of Shelby County, Tennessee

MLG&W is managed by its President and a five member Board of Commissioners who are nominated by the City Mayor and approved by the City Council. MLG&W's annual budget and rates require the approval of the City Council.

MEMPHIS POLL. Annual survey where Memphis citizens can address a variety of public issues such as neighborhood concerns, crime, police, fire, public works, taxes and services, economic development, and recreation.

MODIFIED ACCRUAL ACCOUNTING. Under this basis of accounting, required for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

NASA. National Aeronautics and Space Administration

NFPA. National Fire Protection Association

An organization devoted to the promotion of fire safety and awareness.

NP/CRA. Neighborhood Planning/Community Redevelopment Agency

NPDES. National Pollutant Discharge Elimination System. Federal law requires the City to apply for a permit, which indicates approval, for the drainage system design and the monitoring of the system.

NYSC. National Youth Sports Coach Association

NEIGHBORHOOD WATCH. A group of neighbors who form an organization to assist each other in providing for the security of their homes by observing strangers and unusual occurrences in the area.

OJI

On The Job Injury

OON

Office of Nursing

OSHA. Occupational Safety and Health Administration

Monitors the adherence to federal health and safety regulations in the workplace in order to reduce job injuries.

PILOT. Pay In Lieu of Taxes

PM. Preventative Maintenance

PPO/POS. Preferred Provider Organization/ Point of Service

PST's. Police Service Technicians. Entry level position for police training. They respond to minor traffic accidents and issue parking tickets.

PART 1 CRIMES/OFFENSES. Crimes of a serious nature such as homicide, rape, robbery, aggravated assault, burglary, larceny theft, and arson.

PERFORMANCE-BASED-BUDGETING. A budgeting method that ties future allocations of resources to past performance.

PERFORMANCE MEASURES. Data collected to determine how well a service center is achieving its goals and objectives.

POLICE SUB-STATION. Geographic sub-division of a precinct.

PRECINCT. Geographic sub-division of the Police Division.

PROPERTY TAX RATE. The property tax rate is set by an ordinance. The Adopted FY 2006 tax rate is \$3.4332 on each \$100 of assessed value of each species of taxable property within the City. The taxes are apportioned as follows: Board of Education of the Memphis City Schools \$0.8271; General Purposes of the City of Memphis \$1.9088; Debt Service of the City of Memphis \$0.6941; Capital Pay-Go \$0.0032

REPROGRAMMED. CIP allocations which have not been appropriated that are carried forward to the next fiscal year

RESERVE OFFICERS. Citizens trained by the Police Division, who work 20 hours a month and serve in an officer capacity when full time officers are not available.

SCBA. Self Contained Breathing Apparatus

Equipment used by firefighters to provide oxygen and eliminate smoke inhalation.

SCCB. Shelby County Conservation Board

Parks legal level responsible for the maintenance of parks in Shelby County and Orgill Golf Course. Costs are reimbursed by Shelby County Government.

SLM. Spanish language materials

SOP. Standard Operating Procedure

Guidelines set by the service center

SERVICE CENTER. A sub-unit or cost center of a division.

SKYBOXES. Provide luxurious accommodations for spectators at Liberty Bowl Memorial Stadium events.

SPECIAL OPERATIONS RESPONSE TEAM (SORT). The

SORT team responds to a wide variety of emergency incidents, including the hazardous materials and high rise/rope rescue. These specialized skills provide this group of dedicated firefighters with the expertise to combat impossible odds to protect individuals from harm.

SPECIAL REVENUE FUND. Used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

STEP. Solid Waste Management. Public Work's legal level responsible for the collection, disposal, and recycling of solid waste.

TCA. Tennessee Code Annotated

TCP. Traffic Control Plan

TN-TF1. Tennessee Task Force 1

T.Q.S. Total Quality Service

T.V.A. Tennessee Valley Authority

TELE-SERVE. A reporting system that frees officers from non-violent report calls so they can focus on more violent offenses. Citizens can make minor criminal reports by telephone, which reduces, call volume and response times.

TRUNKED RADIO SYSTEM. A radio system that will provide unlimited frequencies and in emergency situations various City agencies can communicate with each other.

UCA. Uniform Certification Agency

UNION ARTICLES OF AGREEMENT. A negotiated agreement between the City and bargaining units regarding policies and procedures.

VFC. Vaccines for Children

WIC. Women, Infants and Children

WMD. Weapons of Mass Destruction

W.O. Work Order



